



MINUTES
Springville City Council Work/Study Meeting - JANUARY 16, 2024

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JANUARY 16, 2024 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administrative Services Patrick Monney, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Works Director Brad Stapley, Public Safety Director Lance Haight, and Power Superintendent Brandon Graham.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:33 p.m.

COUNCIL BUSINESS

1. Calendar

- Jan 17 - Local Officials Day at the Legislature
- Jan 29 - Budget Meeting 6:00 p.m.
- Jan 30 - Budget Meeting 3:00 p.m.
- Feb 06 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**

- a) Invocation - Councilmember Snelson
- b) Pledge of Allegiance - Councilmember Millsap
- c) Consent Agenda
 - 4. Approval of the minutes for the December 12, 2023 work study, December 19, 2023 work-study and regular meeting, January 02, 2024, regular meeting, and January 09, 2024 work meeting.
 - 5. Approval of the Waste Water Local Limits report - Jeff Anderson, City Engineer

Mayor Packard asked if there was any discussion on the consent agenda. Councilmember Millsap said the January 09, 2024 work meeting minutes needed a correction and he would cover it in the regular meeting.

3. DISCUSSIONS/PRESENTATIONS

a) Waste Water Local Limits - Jeff Anderson, City Engineer

Jeff provided a report on the local limits of the pretreatment program. He outlined the monitoring process conducted by the Utah Pollutant Discharge System (UPDES) regarding wastewater cycles. Jeff discussed non-compatible and compatible pollutants. Additionally, there was mention of the state's ongoing review of Phosphorus level standards, which could potentially lead to changes requiring decisions from the city council.

Councilmember Smith inquired about the monitoring of pollutants before reaching the plant. Jeff clarified that there's a permitting process in place and the city tracks businesses with pollutant discharges. He noted that fines and potential business shutdowns are consequences for non-compliance. Jeff further discussed the local limits requirements, mentioning the stricter State limits, and assured that businesses wouldn't be adversely affected by the new local limits.

Director Brad Stapley informed the council that the staff would be evaluating the Wastewater Master Plan Study, examining available technology, and assessing the current plant. He stated that the findings would be presented to the council for review. Director Stapley also mentioned upcoming projects that would require attention in the near future.

Councilmember Millsap inquired about the potential impact of the limits on the industries sending wastewater to the Springville plant. Jeff acknowledged that there could be an effect.

Mayor Packard then questioned whether capital budget funds were being allocated for potential changes in local limits. Brad noted that some funds were allocated, but possibly not at the required level, promising to provide further information to the council. He elaborated on the plant's sensitivity to chemical changes, describing it as a living organism.

b) Open and Public Meetings Training - John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod gave a presentation and training on open and public meetings law which is required annually. The presiding officer (Mayor Packard) is required by the state to assure Open Public Meetings Law training every year. He explained transparency and the importance of knowing when exercising legislative power or administrative power.

Councilmember Snelson asked if he needed to complete a disclosure form for his business. Recorder Crane said she would check if one was on file and let him know.

MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked if there was any further discussion. There was none.

ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

ADJOURN

Motion: Councilmember Snelson moved to adjourn the work meeting at 6:44 p.m. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, January 16, 2024. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, January 16, 2024.

DATE APPROVED: February 06, 2024



Kim Crane
City Recorder