

Unapproved Meeting Minutes

Cemetery Board Meeting

September 5, 2023

Date: Tuesday, September 5, 2023

Location: Fairfield Town Office 103 East Main Street, Fairfield, Utah

Time: 7:00 P.M.

Minutes By: Holly Panek

Agenda Item #1 - Open The Cemetery Work Session Meeting

Holly Panek opened the Cemetery Board Meeting at 7:10 p.m.

Agenda Item #2 - Roll Call

Cemetery Board Members Present:

Holly Panek, Vern Carson, Chans Carson

Others Present:

Mayor Brad Gurney

Agenda Item #3 - Vote To Approve The Minutes For August 1, 2023 Meeting

A motion was made by Board Member Vern Carson to approve the Meeting Minutes for the August 1, 2023 Cemetery Board Meeting. Board Member Chans Carson seconded the motion. The meeting minutes were approved unanimously.

Board Member Vern Carson to approve the Meeting Minutes for the August 1, 2023 Cemetery Board Meeting. Board Member Chans Carson seconded the motion.

Holly Panek - yes

Vern Carson - yes

Chans Carson - yes

Unapproved Meeting Minutes

Cemetery Board Meeting

September 5, 2023

Agenda Item #4 - Discussion On Finalizing Burial Sale Open House

The Board discussed the finalization of the Burial Sale Open House. The Board also discussed getting a backup Sexton for David. Jerri Hansen's name was one suggested as an option. The Board also discussed getting bids to complete the new west boundary fence.

Agenda Item #5 -Review Open Assignments

Assignments updated as follows:

Brad:

Contact Koefords about land.

Spreadsheet To Pelorus - Fix Excel spreadsheet after Chans

has verified the map matches the database and sent it to Pelorus.

David:

Multiple Plots –David needs to verify certificates for graves that have been paid for, but not buried yet. David will be able to do so after Chans has been able to

Gain access to the map file to verify the map and database match.

Vern:

Get Bids for a 3-strand barbed wire fence to declare the new west boundary.

Chans:

MAP - Review the map to ensure it matches the database. Get with Harmony Withers for map changes. Pass along the verified info to Brad.

Hand Pump - check on the hand pump to see if it can be fixed.

Holly:

Review the Hey.gov website to make any corrections that may be needed.

Contact Darwin to see if we can use Utah County Jailmates to help clean up new fence Line area.

Contact Jeri Hansen to see if there is interest in becoming a backup Sexton.

Unapproved Meeting Minutes

Cemetery Board Meeting

September 5, 2023

Agenda Item #8 - Adjourn Cemetery Board Meeting

Board Member Vern Carson Made A Motion To Adjourn The Cemetery Board Meeting. Board Member Chans Carson Seconded The Motion. The Motion Passed Unanimously.

The Fairfield Town Cemetery Board meeting adjourned at 7:30 pm.

December 5, 2023

Stephanie Shelley

Date Minutes Approved

Stephanie Shelley Town Recorder/Clerk