

Minutes of the Altamont Town Council Meeting  
January 4, 2024

Present:

Clyde Watkins  
Scott Allen  
Glen Jessen  
Russell Sorensen  
Craig Kettle, Town Employee  
Amanda (Mandy) Gardner, Town Clerk  
Josh Phillips Fire Chief

Public:

David Kettle  
KaraLee Kettle  
Sam Kettle  
Cindy Kettle  
Brett Kettle  
Brett Reynolds  
Nate Zilles by Phone

Sommer Arnold was not in attendance.

Clyde Watkins called the meeting to order at 7:04 p.m.

Minutes Approved (7:05 p.m.)

*A Motion was made by Glen Jessen to approve the minutes of January 12, 2022 as written. Motion seconded by Russell Sorensen. Motion carried unanimously.*

K&K Sanitation (7:07 p.m.)

David Kettle of K&K sanitation informed the council that the landfill has increased the rates to dump. Therefore K&K in turn will raising their rates. The last rate increase was in 2017. Current rate is \$18.50 new rate \$21.00. The Price of a second garbage can was discussed, but not set.

Bret Reynolds Joined the meeting (7:10 p.m.)

*A Motion was made by Glen Jessen to accept the rate increase for garbage collection. Motion seconded by Scott Allen. Motion carried unanimously.*

David, KaraLee, Sam, Cindy, and Brett Kettle left the meeting (7:20 p.m.)

Subdivision Ordinance Update-Hansen Planning Group (Motion to Approve or Deny). (7:22p.m.)

Nate Zilles joined the meeting by phone (7:22 p.m.)

Nate Zilles informed the council of the opportunity to update and or create a subdivision ordinance through state fund resources. Hansen Planning group would be the company that would create the ordinance for the town. Mike Hansen used to be part of Jones & DeMille Engineering. Memorandum of Understanding is an agreement in this case that the Town will accept Hansen Planning Group as a company that will produce a revision of the Town's current subdivision ordinance or create a new subdivision ordinance. The state is funding this through the Department of Workforce Serves. In the Memorandum of Understanding Hansen will do the following,

1) Audit existing subdivision ordinances

- 2) Make material changes. (1) revise your subdivision ordinances to compliment your community's general plan (2) audit the municipal code to make sure it is relevant to what the state requires meets the need of local town.
- 3) Rewrite in plain language
- 4) Explain changes

This project should take two to three months. The town is eligible for up to \$14,000 to complete the project, Hansen Planning Group will not exceed that amount without a new agreement with the town.

*A Motion was made by Glen Jessen to accept the terms of memorandum of understanding as presented by the Hansen Planning Group provided to the town tonight and to sign the Memorandum to go forward with a new subdivision ordinance . Motion seconded by Russell Sorensen . Motion carried unanimously.*

Nate told the council of grant opportunities to update the general plan through UDOT. It is planning assistance grant, with a 3% or 6% match grant. There is also a transpiration master plan grant through UDOT. In order to apply the Town would need to express interest in October and applications are due in December.

Nate Zilles left the meeting (7:45 p.m.)

Oath Of Office for Council Members (7:46p.m.)

Glen Jessen was given the Oath of Office

Civco (7:47 p.m.)

Bret Renolds reported, that phase 2 of the sidewalk project is underway; the plan is to have bids this spring and have construction this summer. Phase 2 is a continuation on the south side of town. A grant application has been submitted for phase 3, for the north side of town. The end of January, first of February is when we will find out if the town was awarded the grant.

Bret Renolds left the meeting 7:57 p.m.

Fire Department (7:57 p.m.)

Chief Phillips informed the council that the firefighters will be pack testing the end of February. There two new guys up for consideration, Braden Oman, they will be voting on tonight. Chief Phillips does not remember the name of the second person, Mark Thacker recommended the second person. If the council knows of anyone interested in becoming a firefighter let Chief Phillips know.

The council asked if it the condition are right for a brush fire, Chief Phillip answered yes that was a possibility, and that the earliest recorded of a brush fire is February 3. It is easy for a ditch fire to start because of chains. With the lack of snow there is concern that a control fire could get out of control.

Chief Phillips left the meeting 8:10p.m.

Capital Asset Self-Inventory (CASI)

Permanent community Impact Funds (CIB) List (8:10p.m.)

The Council reviewed CASI and CIB list. Street Improvements and Equipment Maint. Building are on the one-year list, Fire Truck and Chip & Seal Streets are on the two-to-five-year list. The council decided to move the Fire Truck to the one-year list. The council update the description of Equipment Maint. Building to New Equipment Maint. Building. The council discussed how health and safety should come first when it comes to funding projects on the CIB list.

CD Renewals (8:20 p.m.)

There are two Bank CD's that are up for renewal this month, the roads CD and a general CD. The council reviewed the Credit Unions current CD rates and decided to keep both CD at a 6-month term.

Utilities (8:34 p.m.)

Craig informed the council that the grinder at the sewer need to be checked.

The council discussed the need to raise secondary water rates. While the system has not had any major problems, the system is ageing and there is not any money set aside for a major project. Next month the council will finalize a rate increase.

The next council meeting February 8, 2024 at 7:00 p.m.

*A Motion was made by Glen Jessen to end the meeting at 8:52 p.m. Motion seconded by Russell Sorensen . Motion carried unanimously.*

Read and approved this 8 day of February, 2024.  
Minuets of the meeting prepared by Amanda Gardner Town Clerk