

## Terra Academy Governing Board Meeting Agenda (Thursday, January 11, 2024) **FINAL**

Generated by Janet Zenner on Friday, January 12, 2024

1. OPENING ITEMS/WELCOME - Rachelle Durrant, Chair

Procedural: A. Call the Meeting to Order/Record Attendance and Guests

**Board Members: KayDee Massey, David Aldrich, Wes Porter, Rachelle Durrant**

**Guests: Bill Zenner, Kristy Aycock, Dana Durham, Janet Zenner**

Information, Procedural: B. Vision, Mission Reading/Review Board Goals

**Rachelle Durrant read the mission and Wes Porter read the Vision**

Information: C. Board Member School Visit Reports/Assignments

**David Aldrich attended the Terra Academy staff Christmas lunch and KayDee Massey will be visiting in January for basketball games.**

Information: D. Accessibility Accommodations

2. PUBLIC COMMENT **N/A**

Information: A. Guidelines for Public Comment

3. DIRECTOR'S OFFICE - Bill Zenner/Kristy Aycock/Karlie Hernandez

Information: A. Report on Asset Protection

**Bill Zenner gave a brief update stating that all computers and cameras have been tagged. Dana Durham asked if Terra Academy chairs and tables needed to be tagged and the Terra Academy Board suggested having a video of all the equipment for insurance purposes.**

Information: B. Tiger Stripes Program (Fall, 2024)

**Bill Zenner gave a brief overview on the Tiger Stripes program that would be a benefit for the Terra Academy students for career exploration and independent study. The Terra Academy Board was very positive about the program.**

4. FINANCE - Dana Durham

Information: A. Budget Hearing Revised Budget FY24

**Dana Durham gave a brief update on the budget and stated that it will be available for the public to look at for 10 plus days and the Board will be voting on it at the next meeting.**

5. Community Council - KayDee Massey

Information: A. Community Council Report

**KayDee Massey gave a brief update and stated that at the meeting the Tiger Stripes program, updates to the website and activities for the Wellness program were discussed.**

6. ACADEMIC PERFORMANCE COMMITTEE - Rachelle Durrant

Information: A. Staff Data Dive-Goals

**Bill Zenner gave a brief update and stated that the Terra Academy teacher groups will make a short slide of their growth and that the MOY surveys will go out soon.**

7. BOARD GOVERNANCE - Rachelle Durrant

Action, Minutes: A. December 14, 2023 Minutes

Recommended Action: Motion to approve the minutes of December 14, 2023.

**Rachelle Durrant called for a motion**

**KayDee Massey motioned to approve the December 14th minutes**

**David Aldrich 2nd the motion**

**ROLL CALL:**

**Rachelle Durrant**

**KayDee Massey**

**David Aldrich**

**Wes Porter**

Information: B. Fee Schedule Review 1/2 Required

**2023/2024 Fee Schedule was represented to the Board and will need to be voted on at the next meeting**

Action: C. HVAC Proposal

Recommended Action: Motion to approve the HVAC Bid from

**Dana Durham gave a brief update and represented the bids for the HVAC**

**Rachelle Durrant called for a motion**

**Wes Porter motioned to accept the contract from CFM  
KayDee Massey 2nd the motion  
ROLL CALL:  
Rachelle Durrant  
Wes Porter  
KayDee Massey  
David Aldrich**

Action: D. Update to Policy 02-114  
Recommended Action: Motion to approve the Update to Policy 02-114

**Rachelle Durrant called for a motion  
David Aldrich motioned to approve policy 02-114  
Wes Porter 2nd the motion  
ROLL CALL:  
Rachelle Durrant  
David Aldrich  
Wes Porter  
KayDee Massey**

Information: E. New Board Member

**Wes Porter and David Aldrich interviewed a applicant and stated that the applicant has experience in finance, networking, and has been committed to Terra Academy for years. This applicant was recommended to be the fifth Terra Academy Board Member. Janet Zenner was asked to get his information on the website and the training emailed to him.  
Rachelle Durrant called for a motion  
David Aldrich motioned to bring on Carl Morton as a Board Member  
Wes Porter 2nd the motion  
ROLL CALL  
Rachelle Durrant  
David Aldrich  
Wes Porter  
KayDee Massey**

Information: F. Board Training

**Rachelle Durrant encouraged the Board Members to watch the videos and let Janet Zenner know when they have been completed**

#### 8. EXECUTIVE/CLOSED SESSION

Action: A. Move into Closed Session  
Recommended Action: Motion to move into Closed Session for the purpose of  
**Rachelle Durrant called for a motion  
Wes Porter made a motion to move into closed session at 7:12pm in order to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 Utah Code  
David Aldrich 2nd the motion  
ROLL CALL  
Rachelle Durrant  
Wes Porter  
David Aldrich  
KayDee Massey**

Action: B. Move out of Closed Session  
Recommended Action: Motion to move out of Closed Session

**Done before recording**

Action: C. Possible Motion on Closed Session Decision

#### 9. ADJOURN MEETING

Action: A. Adjourn the Meeting  
Recommended Action: Motion to adjourn the meeting.  
**Rachelle Durrant called for a motion  
David Aldrich motioned to adjourn the meeting at 7:27pm  
KayDee Massey 2nd the motion  
ROLL CALL  
Rachelle Durrant  
David Aldrich  
KayDee Massey**