

Office of Child Care Advisory Committee

Meeting Minutes

Location: Department of Workforce Services  
720 South 200 East  
SLC, UT 84111  
Conference Room 100

The following link will take you to the power point which was shared throughout the meeting which may be helpful while reading through the minutes: <https://www.utah.gov/pmn/files/1067433.pdf>

Link to the agenda:

<https://www.utah.gov/pmn/files/1067431.pdf>

Link to the audio recording:

<https://www.utah.gov/pmn/files/1068869.m4a>

**Committee:** Ben Trentleman, Page Checketts, Katie Ricord, Holly Kingston, Joyce Hasting, Liliam Llanos, Jody Zabriskie, Kristen Schulz, Johnny Anderson, Julie Backlund, Kelly Noorda, Jared Lisonbee, Jody Zabriskie, Jennifer Floyd, Michele Rice for Simon Bolivar

**Excused/Absent:** Rhonda Dossett, Christie Cole

**Interested Parties and Guests:** Ashley Trujillo, JoEllen Robbins, Rebecca Banner, Heather Thomas, Heather Valentine, Megan Vlaming, Ann Stockham Mejia, Kathy Randle, Samantha Mafua, Leah Schilling, Kim Melville, Karrie Phillips, ksadams, Amber Mabey, Heidi Petersen, Jeff Sorensen, Carolyn Ellsworth, Hillary Christensen, Cristina Barrera, Victoria Ortega, Encarni Gallardo, Alexandria Wade, Jenna Williams, Florencia Schapira, Lauren Fredman, Wendy Byron, Jamie Allen, Cheryl John, Sara Jane Schenk, Janell Quiroz

Agenda Item	Discussion	Recommendations/Actions
<b>Welcome</b>	<ul style="list-style-type: none"> <li>A. Ben Trentleman welcomed the Committee and called for attendance.</li> <li>B. Alberta Loosle will no longer be serving on the committee due to relocation.</li> <li>C. Approval of 11/8/2023 meeting minutes.</li> <li>D. Ben Trentleman went over the survey results. To view the results please go to <a href="https://www.utah.gov/pmn/files/1067433.pdf">https://www.utah.gov/pmn/files/1067433.pdf</a> <ul style="list-style-type: none"> <li>a. If you have any additional feedback, please reach out to Ben Trentelman.</li> <li>b. Will start integrating feedback in future meetings.</li> </ul> </li> </ul>	Ben Trentleman called for a motion to approve the minutes. Jennifer Floyd motioned. Jared Lisonbee seconded. The motion was carried unanimously. Minutes approved.

**OCC Director's Update**

**OCC Staff Update - Rebecca Banner and Heather Thomas**

- A. Rebecca Banner announced Heather Thomas as the new Office of Child Care Director.
- B. New Consumer Information Program Specialist

***Discussion***

- A. No discussion.

**Legislative Update - Rebecca Banner**

- A. Governor's Budget
  - a. \$5 Million- Child Care Private-Public Partnership
    - i. This proposal is to provide funding to increase childcare availability through an incentive to employers who would like to contract with childcare providers to provide some new childcare slots.
    - ii. Review State-owned facilities that have space that is not currently being used and make it available at no cost to the employer to contract with the childcare provider to start a new childcare center location. The center would have capacity for the children of the employer's employees, some State employees, and community members.
- B. HB96- Child Care Program Sales Tax Exemption
  - a. Follow the bill by subscribing at [le.utah.gov](http://le.utah.gov)
  - b. This is a childcare program sales tax exemption. It would allow childcare providers to be exempt from sales tax for the materials used to either build or expand a childcare center. It is a bit of an incentive to help offset some of the cost for providers that are trying to open and expand the center.

***Discussion***

- A. Holly Kingston asked if HB96 only applied to centers?
  - a. Rebecca Banner stated she would need to check into it.

**Market Rate Survey - Heather Thomas**

- A. Will go live today on the Care About Childcare website.
- B. An email has been sent out with instructions on how to participate.

	<p>C. This will help us set our subsidy rates as we move forward. We complete the market rate survey every 3 years.</p> <p>D. Childcare providers will just need to go in and update their attributes, capacity, and rates pages between today and March 31 .</p> <p>E. Care About Childcare agencies will be reaching out to providers who haven't updated their pages at the start of February. This is to help increase our response rate and assist anybody that might need help with updating those pages.</p> <p><b>Discussion</b></p> <p>A. No discussion.</p> <p><b>Subsidy Rate Changes - Heather Thomas</b></p> <p>A. Increase subsidy rates went into effect by January 1, 2024 and are now in place.</p> <p>B. Based on our 2021 market rate survey, the infant and toddler rates were increased to the 90th percentile, and then all other age groups were increased to the 80th percentile.</p> <p><b>Discussion</b></p> <p>A. Joyce Hasting stated some of the providers did not see the rate change. What should we inform them?</p> <p>a. Ann Stockham Mejia informed her to have them reach out to her directly with the names, and she will look into it.</p>	
<p><b>COVID Relief Funding Update</b></p>	<p><b>-Heather Thomas</b></p> <p>A. Going through our contracts and seeing whether all ARPA-Discretionary funding will be spent out by the deadline.</p> <p>B. We plan to announce the amounts for the last quarter of the Stabilization Grant by the end of this month.</p> <p><b>Discussion</b></p> <p>A. No discussion.</p>	
<p><b>CAC Regional Highlight</b></p>	<p><b>-Crystal Knippers</b></p> <p>A. To view what was presented during this section, please go to slide 7 of the <a href="#">PowerPoint</a>.</p> <p><b>Discussion</b></p> <p>A. Page Checketts wanted to know why some of the providers didn't take the money?</p> <p>a. Crystal Knippers informed her that she is not entirely sure. Some of the providers do not want Government money.</p>	

<p><b>CCDF State Plan</b></p>	<p><b><u>-Heather Thomas</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section please go to slide 11 of the <a href="#">PowerPoint</a>.</li> <li>B. We have worked on setting up a Steering Committee.</li> <li>C. Please let Heather Thomas or Ashley Trujillo know if you would like to participate.</li> <li>D. In our first Steering Committee meeting, we will go over possible topics to be discussed in the following meetings.</li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>Stabilization Grant</b></p>	<p><b><u>-Kathy Randle</u></b></p> <ul style="list-style-type: none"> <li>A. To view Child Care program Stabilization Grant closures information, please go to slide 12 of the <a href="#">PowerPoint</a>.</li> <li>B. They are 2 months behind on reporting so that is why you will only see up to October in the charts.</li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>CCQS</b></p>	<p><b><u>- JoEllen Robins</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section please go to slide 14 of the <a href="#">PowerPoint</a>.</li> <li>B. Center Providers <ul style="list-style-type: none"> <li>a. September through December are busy for observations.</li> <li>b. Highest number of rated programs we have had since we started the system.</li> </ul> </li> <li>C. Framework Revision <ul style="list-style-type: none"> <li>a. We are working on a framework revision. <ul style="list-style-type: none"> <li>i. Updates on research</li> <li>ii. Best practice</li> </ul> </li> <li>b. Providers and stakeholders will be involved.</li> <li>c. First phase in April with a survey.</li> </ul> </li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>B. No discussion</li> </ul>	

<p><b>Professional Development and Consumer Education Update</b></p>	<p><b><u>- Heather Valentine</u></b></p> <p>A. To view what was presented during this section, please go to slide 20 of the <a href="#">PowerPoint</a>.</p> <p><b><i>Discussion</i></b></p> <p>A. Jared Lisonbee asked if the scholarship money includes the Quorum eLearning annual training memberships.</p> <p>a. Heather Valentine informed Jared that they were able to put some Covid money towards the memberships for prepayment. As of right now, we are still continuing Quorum.</p> <p>B. Jared Lisonbee asked if CDA applications will still continue?</p> <p>a. Heather Valentine stated that they will continue. There is no change to those.</p> <p>C. Kristen Schulz asked if the professional coach within a program's own staff that is coaching teachers could count?</p> <p>a. Heather Valentine answered that keep in mind this is draft language. This does have to go through some layers of approval before it gets posted, and we will notify everybody when it's official. But right now my understanding is that yes, you could count your internal coaches.</p> <p>D. Julie Backlund has several employees using the early education payback program in college course, scholarships. How do I find out more about if any version of these will be continued?</p> <p>a. Heather Thomas stated we will send out email blasts, but assume they will end on May 31st.</p>	
<p><b>Grants Update</b></p>	<p><b><u>-Megan Vlaming</u></b></p> <p>A. To view what was presented during this section, please go to slide 23 of the <a href="#">PowerPoint</a>.</p> <p>B. Southern and Northern recharge looking for some presenters. Please reach out to Megan if you are interested in this.</p> <p>C. They are looking for professionals in the following areas:</p> <p>a. Child Development</p> <p>b. Behavior Management</p> <p><b><i>Discussion</i></b></p> <p>A. No discussion.</p>	

<p><b>Agency Updates</b></p>	<p><b><u>USBE- Jared Lisonbee</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section, please go to slide 27 of the <a href="#">PowerPoint</a>.</li> <li>B. The High Quality Preschool Grant closes at the end of this month.</li> <li>C. There has been a recent change to Utah code. With the support from the CACFP regional office which now allows family daycare homes that have 6 or fewer children enrolled and choose to not get a family child care provider license or resident residential care certificate are still eligible to participate in the CACFP program. <ul style="list-style-type: none"> <li>a. Please go to this meeting’s information on the public notice website for the forms regarding this item.</li> </ul> </li> <li>D. The last CACFP update is there’s 2 specific menu planning resources to see through the nutrition programs offering. <ul style="list-style-type: none"> <li>a. “It’s breakfast time” is the menu planning resource available through CACFP. That’s available in both English and Spanish.</li> <li>b. “Let’s make a snake” is also a menu planning resource. This is available in both English and Spanish.</li> </ul> </li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>A. Katie Ricord reminded people that early registration for the early childhood conference ends next Monday, January 15, 2024.</li> </ul>	
<p><b>Adjournment</b></p>	<p><b><u>Upcoming Meeting:</u></b>  Wednesday, March 13, 2024 ~ 1:00 pm – 3:00 pm</p>	<p>Ben Trentleman called for a motion to adjourn. Joyce Hasting motioned. Kelly Norda seconded. Meeting adjourned.</p>