

WOODS CROSS CITY STRATEGIC PLANNING MEETING

Held at Utah Local Governments Trust Building – 55 S Highway 89, NSL, UT 84054

January 26, 2024, beginning at 8 am

CONDUCTING:

Ryan Westergard, Mayor

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor

Wally Larrabee

Julie Checketts

Gary Sharp

Jessica Kelemen

Matt Terry

STAFF PRESENT:

Bryce Haderlie, City Administrator

Jessica Sims, Asst City Administrator

Tim Stephens, Community Development Director

Scott Buchanan, Chief of Police

Sam Christensen, Public Works Director

Adam Osoro, Assistant Chief of Police

LaCee Bartholomew, Community Services Coordinator

Annette Hanson, City Recorder

An annual Strategic Planning Work Session was held at the Utah Local Governments Trust building located at 55 South Highway 89, North Salt Lake, UT 84025, on Friday, January 26, 2024, beginning at 8 am. It was noted that the purpose of the annual Strategic Planning Work retreat is for the City Council and staff to strategize priorities and projects for the FY25 budget process. No voting or formal action was taken by the City Council during the meeting.

The Mayor opened the meeting by welcoming everyone and thanking them for their contributions to the City, and for their time invested in this Strategic Planning session.

Continuing with the format from the previous day's Strategic Planning session, staff members were invited to provide details of what is happening in their areas of service, including successes, challenges, future goals, and projected needs for the future. Those presenting included:

Sam Christiansen, Public Works Director, reported on Public Works activities including fleet, maintaining safe, reliable water, and storm water. He shared challenges in staffing and recruiting, along with ideas to overcome the challenge of finding employees. One senior water employee will be retiring in the late fall of 2024. This will be a critical position to replace, which should be filled by a Water Operator III. He thanked Council for their support of the utility rate update and expressed confidence that the rate increase will put us in a much better position.

City Administrator, Bryce Haderlie presented a summary of what the Administration Department is responsible for, as well as internal and external priorities for the department. The City has had low incident of accidents and workers compensation claims, resulting in a lower EMOD (experience modification rating) which will translate to a lower insurance fee in upcoming years. Bryce continued to share what future challenges will be faced by Woods Cross City and the Administration Department in particular.

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The City Administrator continued with the floor to discuss subsidence and water reuse issues that are at the forefront of the City's mind. JUB Engineering is working with the city to manage these situations and to obtain grant monies to help with funding where possible. City Staff are working toward applying for a Building Resilient Infrastructure and Communities (BRIC) grant; funding created to reduce the risks that communities face from disasters and natural hazards.

The City Administrator then moved to discuss strategic priorities, the upcoming budget schedule, and set the 2025 Strategic Planning retreat for Thursday, January 30, and Friday, January 31, 2025.

Following this discussion, Mr. Haderlie continued with the floor to invite attendees to consider and apply an "Outward Mindset" and how consistently following this approach could benefit the City, as well as the community as we work together to identify and address challenges and opportunities with a different mindset.

The City Administrator then invited participants to share their thoughts and input on the City Objectives and Priorities identified at the Strategic Retreat in 2023, the status of crucial items identified within those priorities, and new or adjusted items that should be included for 2024.

At 11:46 am Council Member Sharp made a motion to adjourn the work session and recess to lunch with the Mayor and Council returning to a closed session following lunch and adjourning the meeting immediately following said closed session. Council Member Terry seconded the motion; Council Members Sharp, Terry, Checketts, Larrabee and Kelemen voted in favor of the motion.

At 3:48 pm Council Member Sharp made a motion to adjourn the meeting. Council Member Kelemen seconded the motion and all in favor of the adjournment through a roll call vote.

Annette Hanson, City Recorder

Ryan Westergard, Mayor

Approved by City Council February 6, 2024