

Utah Homelessness Council (UHC)

Agenda Item 5.b. - Executive Summary

Purpose:

- Decision
 - Informational
-

Meeting Date: February 8, 2024

Subject: OHS funded projects and contract quarterly reports

Submitted by: Office of Homeless Services (OHS)

RELATED DOCUMENTS

State Homelessness Funding Quarterly and Annual Reports:

<https://drive.google.com/drive/folders/1jV-8MXnUwmAyeK8iaBdwiiwJSLbghzxx>

November 2022 Reporting Guide:

https://drive.google.com/file/d/1pvvWtL5_tj6TSfmICdU4Luv5J_CyZRml/view?usp=sharing

SUMMARY

All recipients of funding administered by the OHS are required to provide quarterly and annual reports on their progress toward achieving the performance measures and outcomes defined in their contracts. These reports play a central role in OHS' efforts to provide the assistance and training necessary for recipients to operate technically excellent projects and ensure provider accountability and the proper use of state funding.

Quarterly and annual reports include both data on performance measures and a quarterly response form that enables providers to speak to factors informing their performance. Once finalized, these reports are reviewed jointly by data specialists and contract owners to identify areas where providers are excelling and those of potential concern. A technical assistance plan is then developed and implemented to hold the provider accountable to the terms of their contract and help them achieve their performance expectations to the best of their abilities.

Finalized reports are provided to the Council through the Google Drive link provided above. In future meetings, OHS will also provide summaries of notable achievements and areas of concern identified by staff for each quarter.