

A NATIONAL POLITICAL CAMPAIGN IS
BETTER THAN THE BEST CIRCUS EVER
HEARD OF WITH A MASS BAPTISM
AND A COUPLE OF HANGINGS
THROWN IN.

H. L. MENCKEN

HoopoeQuotes.com

NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF UNTAH COUNTY:

Notice is hereby given that the Administrative Control Board of the UNTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT will hold a meeting in the **North** Conference Room of the Uintah County Building at 152 East 100 North, Vernal Utah on Friday, February 9, 2024 at 4:00 p.m.

AGENDA

OPENING CEREMONY

1. Welcome by Chair-Person-Debra Hamaker (1 min)
2. Pledge of Allegiance
3. Inspirational or Humorous Thought

STANDING BUSINESS

1. Request for Approval of Minutes from the January 12, 2024 Meeting (2 mins)

PUBLIC BUSINESS

Public Business-including public comments will be limited to 5 minutes each, unless otherwise specified

1. Request for Approval to Hire CRS Engineering to Overhaul 2023 Walls, Ceilings, and Doors Capital Project, and Resubmit. – (10 mins)- Craig Nebeker
2. Request for Approval to Hire CRS Engineering to Oversee Parking Lot Patch Paving Capital Project- (10 mins) – Craig Nebeker
3. Request for Approval for CRS Engineering to Resubmit 2023 Shelter Awning Capital Project- (5 mins) – Craig Nebeker
4. Request for Approval to Roll Over Seasonal Employee to Full-Time Benefited Position- (5 mins)
5. Addition of New Board Member Ed Long to Zion's Bank Account (3 min)
6. Request for Approval to Declare 2016 HP Pavilion Intel Core 15 Laptop Computer as “Surplus Property” and Dispose of with Vernal City IT.

POLICY & LEGISLATION

1. None

CLOSED SESSION 4:30 PM

1. Discussion of the character, professional competence, or physical or mental health of an individual.

MANAGEMENT & COMMITTEE REPORTS

1. Treasurers Report- January 2024 (5 min)
2. Monthly Payment Approval Report-December 2023 (5 min)
3. *Draft* Financial Statement- December 2023 (5 min)
4. *Draft* Financial Statement-January 2024 (5 min)
5. Animal Control Statistics- January 2024 (5 min)
6. Shelter Statistics- January 2024 (5 min)
7. District Activities Report February 2024 (3 min)

BOARD DISCUSSION

1. Miscellaneous Administrative Updates & Reports

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Christina Williams / Devin Cobb at 1387 East 335 South, Vernal, Utah 84078: 1-435-781-7297.

1 **MINUTES OF THE UNTAH ANIMAL CONTROL AND SHELTER SPECIAL
2 SERVICE DISTRICT BOARD OF DIRECTORS MEETING HELD ON
3 January 12, 2024, at 4:00 p.m., in the Uintah County Building at 152 East
4 100 North, Vernal, Utah 84078.**

5

6 **BOARD MEMBERS PRESENT:** Ed Long, Debra Hamaker, and Dan Olsen

7

8 **STAFF PRESENT:** Tina Williams, Devin Cobb

9

10 **WELCOME:** Debra Hamaker welcomed everyone to the meeting and the
11 pledge of allegiance was recited.

12

13 **REQUEST FOR APPROVAL OF THE MINUTES FROM THE DECEMBER
14 8TH, 2023 MEETING:** Debra Hamaker asked if there were any comments,
15 questions, or concerns regarding the minutes from the meeting. The Board
16 had no concerns. Dan Olsen ***moved to approve the minutes as presented.***
17 ***Ed Long seconded the motion. The motion passed with Olsen,
18 Hamaker, Long, all voting in favor.***

19

20 **PUBLIC BUSINESS:**

21 **1. SELECTION OF BOARD SECRETARY FY 2024 (TABLED FROM
22 December 8, 2023 MEETING) :-** Debra Hamaker was appointed to
23 chairperson, Nile Matheson was appointed to Vice Chairperson, Dan
24 Olsen was appointed to Treasurer. Ed Long was appointed to
25 secretary. Debra Hamaker made a motion to approve the appointed
26 roles. Dan Olsen seconded the motion with the following roll call:

27 ***Dan Olsen*** aye;

28 ***Ed Long.....*** aye;

29 ***Debra Hamaker.....*** aye

31 **2. REQUEST FOR APPROVAL OF REVISED SALARY EXEMPT**
32 **SCHEDULE FY 2024-:** Tina Williams's states that the salary range
33 needs to be changed and be \$55,000 to \$80,000 a year. Dan Olsen
34 made a motion to give Devin Cobb a salary of \$55,000 while on
35 probation and once the probationary period is up the salary will go up
36 to \$58,000 if the board is satisfied by Devin's job performance during
37 the probationary period. Ed Long seconded the motion. The motion
38 passed with all in favor.

39 *Dan Olsen* aye;

40 *Ed Long* aye;

41 *Debra Hamaker* aye

42
43 **TREASURER REPORT-:** Dan Olsen read the treasurer report as follows, at
44 the end of December 31st, 2023, in the Zions Bank account there was
45 \$95,151.95. In the PTIF (Regular) there was \$792,093.64. In the PTIF
46 (Capital Projects) there was \$209,731.56; for a total of \$1,096,977.15. On
47 12/01/23 there was a Mineral lease deposit to the PTIF (Regular Account) of
48 \$83,333.33. On 12/06/23 there was a withdrawal from the PTIF and
49 deposited into Zions Bank in the amount of \$75,000.00. On 12/31/23 the
50 PTIF Capital Projects received a reinvestment dividend in the amount of
51 \$970.93. Dan Olsen stated that the board changed the signature card at the
52 bank, by removing Dave Evertt, and adding Devin Cobb. Dan Olsen also
53 stated that he did receive the bank reconciliation that Tina Williams has taken
54 care of some outstanding checks.

- 55 1. Vernal Hay company. They had recently moved, and the wrong
56 address was written on the check. A new check has been sent out
57 with the correct address.
- 58 2. Kendra Hackford. An adoption refund. The shelter had written down
59 the wrong address. A new check has been sent out with the correct
60 address.
- 61 3. Jerry Jinks. Livestock claims. He received the check but never
62 deposited it.
- 63 4. Symbol Arts. Was paid with a credit card for the officer's badge. A
64 check wasn't needed.

65 Dan Olsen made a motion to ratify the change in the bank signature at Zions
66 Bank adding Devin Cobb and removing Dave Everett. Debra Hamaker
67 seconds the motion, with a roll call.

68 **Dan Olsen** aye;

69 **Ed Long** aye;

70 **Debra Hamaker** aye

71 **MONTHLY PAYMENT APPROVAL REPORT**:- The Board reviewed the
72 report and had no comments. Deb Hamaker **moved to approve. Dan Olsen**
73 **seconded the motion. The motion passed with the following roll call**
74 **vote**:

75 **Dan Olsen** aye;

76 **Ed Long** aye;

77 **Debra Hamaker** aye.

78

79 **FINANCIAL STATEMENT- NOVEMBER 2023**:- Tina Williams goes over the
80 financial statement and the checks that were outstanding, charges for
81 service. Dan Olsen makes a motion to accept the financial statement for
82 November 2023. Ed Long seconds the motion. All in favor call;

83 **Dan Olsen** aye;

84 **Ed Long** aye;

85 **Debra Hamaker** aye

86

87 **DRAFT FINANCIAL STATEMENT- DECEMBER 2023**:- Tina Williams
88 states the total draft fund expenditures at 80.4% with 100% of the fiscal year
89 elapsed. She went on to state that Animal Control did get a new truck. With
90 a trade in on the 2020 GMC in the amount of \$27,000 on a \$60,000 truck
91 and only had to pay the remainder of \$32,000.

92

93 **ANIMAL CONTROL STATISTICS**:- With no Animal Control Officers able to
94 be present, Tina Williams reads the Animal Control stats as follows, we are

95 about 1 percent over on calls compared to the previous year. One officer was
96 on light duty after an accident during the year. Volunteer hours are up 1075
97 percent up. Tina Williams then read the number of calls per livestock that
98 were handled without having to be impounded as follows: 123 horses, 202
99 head of cattle, and 96 other livestock.

100

101 **SHELTER STATISTICS-:** Devin Cobb read the shelter statistics as follows:
102 there were quite a few impounds with a total of 44 cats and 68 dogs, 3 horse
103 impounds and 1 cow impound. A majority of them were claimed with a lot
104 going to rescue and some still at shelter. A 15-year employee resigned. The
105 record clerk position has been opened and closed, but no interviews had
106 been conducted at the time.

107

108 **DISTRICT ACTIVITIES REPORT-:** New Board Member, Ed Long was
109 amazed at how many people visited the shelter. There were nine rescues
110 during the month. A wild goat that escaped the shelter when the owner was
111 picking it up was discussed.

112

113 **MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS:** None.

114

115 **ADJOURN:** There being no further discussion, Debra Hamaker ***moved to***
116 ***adjourn the meeting. Dan Olsen seconded the motion. The motion***
117 ***passed with a unanimous vote, and the meeting was adjourned.***

118

119 ATTEST:

X

Chair-person

120

121

122

X

Secretary

123

DRAFT

TREASURER'S FINANCIAL REPORT

Uintah Animal Control and Shelter SSD

January 31, 2024

ZIONS BANK \$ 88,067.00

PTIF (Regular) \$804,164.76

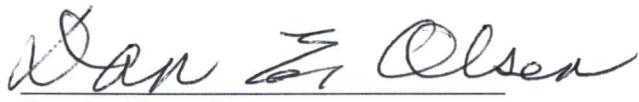
PTIF (Capital Projects) \$210,708.00

TOTAL \$1,102,939.76

1/01/2024	Mineral Lease Deposit	\$83,333.33
1/02/2024	Withdrawal from PTIF and deposited in Zions Bank	\$75,000.00
1/01/2023	Mineral Lease Deposit	\$83,333.33
1/31/2024	PTIF Regular Reinvestment Dividend	\$ 3,737.79
1/31/204	PTIF Capital Projects Reinvestment Dividend	\$ 976.44

PTIF Interest Rate 5.4817%

Attested:



Dan E. Olsen, Treasurer

FILE

STATEMENT OF ACCOUNT

P T I F

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager
 PO Box 142315
 350 N State Street, Suite 180
 Salt Lake City, Utah 84114-2315
 Local Call (801) 538-1042 Toll Free (800) 395-7665
www.treasurer.utah.gov

FILE

UINTAH ANIMAL CONTROL SSD
 DAN OLSEN
 PO BOX 805
 VERNAL UT 84078

Account	Account Period
4636	January 01, 2024 through January 31, 2024
Summary	
Beginning Balance	\$ 792,093.64
Deposits	\$ 87,071.12
Withdrawals	\$ 75,000.00
Ending Balance	\$ 804,164.76
Average Daily Balance	\$ 802,846.32
Interest Earned	\$ 3,737.79
360 Day Rate	5.4066
365 Day Rate	5.4817

Date	Activity	Deposits	Withdrawals	Balance
01/01/2024	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 792,093.64
01/01/2024	FINMINRE	\$ 83,333.33	\$ 0.00	\$ 875,426.97
01/02/2024	WITHDRAWAL	\$ 0.00	\$ 75,000.00	\$ 800,426.97
01/31/2024	REINVESTMENT	\$ 3,737.79	\$ 0.00	\$ 804,164.76
01/31/2024	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 804,164.76

{Effective: 01/31/2024} The GASB Fair Value factor at December 31, 2023 is 1.00152190

STATEMENT OF ACCOUNT

P T I F

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager
 PO Box 142315
 350 N State Street, Suite 180
 Salt Lake City, Utah 84114-2315
 Local Call (801) 538-1042 Toll Free (800) 395-7665
www.treasurer.utah.gov

UINTAH ANIMAL CONTROL-SSD-CAP PRO
 DAN OLSEN
 PO BOX 805
 VERNAL UT 84078

FILE

Account	Account Period
5366	January 01, 2024 through January 31, 2024
Summary	
Beginning Balance	\$ 209,731.56
Deposits	\$ 976.44
Withdrawals	\$ 0.00
Ending Balance	\$ 210,708.00

Date	Activity	Deposits	Withdrawals	Balance
01/01/2024	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 209,731.56
01/31/2024	REINVESTMENT	\$ 976.44	\$ 0.00	\$ 210,708.00
01/31/2024	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 210,708.00

{Effective: 01/31/2024} The GASB Fair Value factor at December 31, 2023 is 1.00152190

**Uintah Animal Control and Shelter Special Service District
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
15.2122 - LONG TERM DISABILITY						
PEHP-LTD	PPE 12/10/23			LONG TERM DISABILITY PREMIUMS	12/10/2023	77.26
PEHP-LTD	PPE 12/24/23			LONG TERM DISABILITY PREMIUMS	12/24/2023	81.67
						\$158.93
15.2123 - HEALTH INSURANCE PAYABLE						
OPTICARE OF UTAH	000186619			EYECARE PREMIUM	12/04/2023	67.16
PEHP	2029-0124			HEALTH INSURANCE PAYABLE	12/18/2023	9,772.20
PUBLIC EMPLOYEES HEALTH	1147-1223			HEALTH INSURANCE PAYABLE	12/20/2023	166.41
						\$10,005.77
15.2124 - STATE WITHHOLDING PAYABLE						
UTAH STATE TAX COMMISSIO	PR112623-117			State Income Tax	12/01/2023	648.28
UTAH STATE TAX COMMISSIO	PR121023-117			State Income Tax	12/15/2023	670.65
UTAH STATE TAX COMMISSIO	PR122423-117			State Income Tax	12/29/2023	696.51
						\$2,015.44
15.2126 - UTAH RETIREMENT PAYABLE						
UTAH STATE RETIREMENT SY	PR112623-116			URS Retirement	12/01/2023	1,236.87
UTAH STATE RETIREMENT SY	PR112623-116			URS 401K	12/01/2023	197.56
UTAH STATE RETIREMENT SY	PR112623-116			URS Retirement - Post Retired	12/01/2023	187.45
UTAH STATE RETIREMENT SY	PR121023-116			URS Retirement	12/15/2023	1,270.05
UTAH STATE RETIREMENT SY	PR121023-116			URS 401K	12/15/2023	197.78
UTAH STATE RETIREMENT SY	PR121023-116			URS Retirement - Post Retired	12/15/2023	188.29
UTAH STATE RETIREMENT SY	PR122423-116			URS Retirement	12/29/2023	1,242.55
UTAH STATE RETIREMENT SY	PR122423-116			URS 401K	12/29/2023	204.55
UTAH STATE RETIREMENT SY	PR122423-116			URS Retirement - Post Retired	12/29/2023	180.13
						\$4,905.23
15.2127 - ICMA RETIREMENT PAYABLE						
ICMA RETIREMENT CORPOR	PR112623-52			ICMA Retirement	12/01/2023	436.57
ICMA RETIREMENT CORPOR	PR121023-52			ICMA Retirement	12/15/2023	436.57
ICMA RETIREMENT CORPOR	PR122423-52			ICMA Retirement	12/29/2023	436.57
ICMA RETIREMENT TRUST #1	PR112623-54			ICMA 401K LOAN	12/01/2023	20.05
ICMA RETIREMENT TRUST #1	PR121023-54			ICMA 401K LOAN	12/15/2023	20.05
ICMA RETIREMENT TRUST #1	PR122423-54			ICMA 401K LOAN	12/29/2023	20.05
ICMA RETIREMENT TRUST #3	PR112623-53			ICMA 457	12/01/2023	50.00
ICMA RETIREMENT TRUST #3	PR121023-53			ICMA 457	12/15/2023	50.00
ICMA RETIREMENT TRUST #3	PR122423-53			ICMA 457	12/29/2023	50.00
						\$1,519.86
15.2129 - UNTAH REC. CENTER						
UINTAH RECREATION CENTE	DECEMBER 202			MONTHLY MEBERSHIP JEFF STEELE	12/01/2023	43.20
15.2130 - FEDERAL & FICA W/H						
Internal Revenue Service	PR112623-226			Social Security Tax	12/01/2023	1,907.34
Internal Revenue Service	PR112623-226			Medicare Tax	12/01/2023	446.06
Internal Revenue Service	PR112623-226			Federal Income Tax	12/01/2023	1,153.35
Internal Revenue Service	PR121023-226			Social Security Tax	12/15/2023	2,482.16
Internal Revenue Service	PR121023-226			Medicare Tax	12/15/2023	580.52
Internal Revenue Service	PR121023-226			Federal Income Tax	12/15/2023	1,202.55
Internal Revenue Service	PR122423-226			Social Security Tax	12/29/2023	2,026.44
Internal Revenue Service	PR122423-226			Medicare Tax	12/29/2023	473.90
Internal Revenue Service	PR122423-226			Federal Income Tax	12/29/2023	1,273.68
						\$11,546.00
15.2137 - HSA PAYABLE						
HEALTH EQUITY	PPE 12/10/23			HSA	12/10/2023	10.00
HEALTH EQUITY	PPE 12/24/23			HSA	12/24/2023	750.00
HEALTH EQUITY	PPE 12/24/23			HSA FEES	12/24/2023	40.50
HEALTH EQUITY	PPE 12/24/23			HSA	12/24/2023	10.00
						\$810.50
15.35-100 - ADOPTION FEE						
RIDINGS, ADA	REFUND 12/12/2			ANIMAL RETURN	12/12/2023	34.00
15.40-110 - PERMANENT EMPLOYEES						
ZION'S BANK VISA CARD	IN ITAH ANIMAL			230	11/23/2023	310.00
15.40-240 - OFFICE SUPPLIES						
ZION'S BANK VISA CARD	STAPLES 10/29/			OFFICE SUPPLIES	10/29/2023	235.16
ZION'S BANK VISA CARD	STAPLES 11/06/			INK	11/06/2023	101.78
ZION'S BANK VISA CARD	OFFICE DEPOT			DESK	11/09/2023	133.68
ZION'S BANK VISA CARD	WALMART 11/23			SURGE PROTECTOR	11/23/2023	12.88
ZION'S BANK VISA CARD	WALMART 11/23			BATTERIES	11/23/2023	68.83
						\$552.33
15.40-250 - EQUIPMENT, MAINT., & SUPPLIES						
DANIELS PLUMBING & HEATI	16510			NEW HEATER FOR CAT ROOM	11/29/2023	2,277.00
ZION'S BANK VISA CARD	TRACTOR SUPP			OUTDOOR KENNELS	11/12/2023	1,429.95
ZION'S BANK VISA CARD	BASIN APPLIAN			SERVICE CALL	11/15/2023	60.00
						\$3,766.95
15.40-251 - PPE SUPPLIES						
IMC BASIN CLEANING SYSTE	97299			GLOVES	11/22/2023	189.88

**Uintah Animal Control and Shelter Special Service District
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
15.40-253 - FACILITY SUPPLIES						
IMC BASIN CLEANING SYSTE	97264			TRASH BAGS	11/09/2023	53.54
ZION'S BANK VISA CARD	WALMART 11/16			LAUNDRY BASKET	11/16/2023	11.98
						\$65.52
15.40-260 - BUILDING & GROUNDS MAINTENANCE						
G&H GARBAGE SERVICE INC	3BX02991			GARBAGE SERVICE	11/30/2023	104.10
WEST END CLEANERS INC	55613			RUG CLEANING	12/01/2023	93.60
						\$197.70
15.40-270 - UTILITIES						
ROCKY MOUNTAIN POWER	61147136-001 0			MONTHLY ELECTRIC SERVICE	12/08/2023	306.70
15.40-280 - TELEPHONE						
STRATA NETWORKS	005535744			LANDLINE AND BROADBAND	11/30/2023	162.94
15.40-285 - CELL PHONE CHARGES						
AT&T MOBILITY	287304427704X			ANIMAL SHELTER CELL PHONES	11/20/2023	91.46
15.40-290 - GAS & AUTO EXPENSE						
DEPT OF GOVERNMENT OPE	F2405E00983			ANIMAL SHELTER FUEL	12/01/2023	41.38
ZION'S BANK VISA CARD	WALMART 11/16			WINDSHIELD WASHER FLUID	11/16/2023	3.97
						\$45.35
15.40-332 - VOUCHER STERILIZATION PROGRAM						
ASHLEY VALLEY VETERINAR	232073			7 VOUCHERS @ \$30.00 EACH	11/30/2023	210.00
COUNTRYSIDE VETERINARY	406901			VOUCHERS	12/01/2023	90.00
						\$300.00
15.40-340 - VETERINARY FEE'S						
ASHLEY VALLEY VETERINAR	231771			K9 NEUTER	11/21/2023	156.25
ASHLEY VALLEY VETERINAR	231771			DISCOUNT	11/21/2023	-36.25
ASHLEY VALLEY VETERINAR	231771			NEUTER FELINE	11/21/2023	140.00
ASHLEY VALLEY VETERINAR	232027			FELLINE SPAY	11/29/2023	143.55
ASHLEY VALLEY VETERINAR	232027			DISCOUNT	11/29/2023	-28.71
						\$374.84
15.40-351 - ANIMAL MEDICAL EXPENSE						
ZION'S BANK VISA CARD	MED VET 11/09/			SYRINGE	11/09/2023	16.99
15.40-360 - SMALL ANIMAL FOOD						
ZION'S BANK VISA CARD	WALMART 11/08			SMALL ANIMAL FOOD	11/08/2023	91.92
ZION'S BANK VISA CARD	WALMART 11/16			CAT FOOD	11/16/2023	52.96
						\$144.88
15.40-405 - ANIMAL VACCINATION EXPENSE						
ASHLEY VALLEY VETERINAR	231168			FELINE RABIES	11/02/2023	23.00
ASHLEY VALLEY VETERINAR	231771			FELINE RABIES	11/21/2023	46.00
ASHLEY VALLEY VETERINAR	232027			FELINE RABIES	11/29/2023	23.00
ZOETIS	9022036891			VANGARD DAPP	11/07/2023	108.00
ZOETIS	9022212852			VANGARD DAPP	11/27/2023	93.50
ZOETIS	9022240256			VANGARD DAPP	11/29/2023	187.00
						\$480.50
15.40-407 - ANIMAL LICENSING						
J.P. COOKE CO.	809863			DOG LICENSE TAGS/O RINGS	11/30/2023	138.55
15.50-230 - TRAVEL & TRAINING						
ATWOOD, COLT	ST GEORGE 01/			MEALS UACOA	12/13/2023	231.00
OLSEN, RYLEE	ST GEORGE 01/			MEALS UACOA TRAINING	12/13/2023	231.00
ZION'S BANK VISA CARD	IN ITAH ANIMAL			230	11/23/2023	310.00
						\$772.00
15.50-240 - OFFICE SUPPLIES						
ZION'S BANK VISA CARD	L&L 11/12/23			COLT'S TRUCK	11/12/2023	304.20
ZION'S BANK VISA CARD	WALMART 11/22			OFFICE SUPPLIES	11/22/2023	77.85
						\$382.05
15.50-250 - EQUIPMENT, MAINT., & SUPPLIES						
HERITAGE FORD OF VERNAL	6046404/1			FRONT END COLT'S TRUCK	11/24/2023	393.49
ROCKY MTN LUBE & MUFFLE	629957			LYNETTE'S TRUCK	12/22/2023	145.35
ZION'S BANK VISA CARD	AMAZON 11/02/2			PROTECTION PLAN	11/02/2023	46.14
ZION'S BANK VISA CARD	AMAZON 11/03/2			GPS TRACKER	11/03/2023	329.94
ZION'S BANK VISA CARD	PAPAS DINO 11/			CAR WASH	11/10/2023	58.00
						\$972.92
15.50-285 - CELL PHONE CHARGES						
AT&T MOBILITY	287304427704X			ANIMAL CONTROL CELL PHONE AND	11/20/2023	297.31
15.50-290 - GAS & AUTO EXPENSE						
DEPT OF GOVERNMENT OPE	F2405E00983			ANIMAL CONTROL FUEL	12/01/2023	1,763.24
DEPT OF GOVERNMENT OPE	F2405E00983			SET REFUND	12/01/2023	-174.35
TJ'S TIRE PRO OF VERNAL	28931			COLT'S TRUCK	11/13/2023	1,443.80
						\$3,032.69
15.50-305 - AMMUNITION						
ZION'S BANK VISA CARD	BASIN SPORTS			BULLETS	11/07/2023	57.71
15.50-500 - VEHICLE						
HERITAGE FORD OF VERNAL	12/19/23			2023 FORD 2500 SUPER DUTY	12/19/2023	32,602.00

**Uintah Animal Control and Shelter Special Service District
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
15.60-210 - SUBSCRIPTIONS, DUES, & MEMBERSHIPS						
ZION'S BANK VISA CARD	MICROSOFT 11/			SUBSCRIPTIONS	11/05/2023	8.82
15.60-220 - PUBLIC NOTICES						
COLUMN SOFTWARE PBC	A395175-0007			GENERAL LEGAL & PUBLIC NOTICE A	11/27/2023	110.52
COLUMN SOFTWARE PBC	A3951775-0006			GENERAL LEGAL & PUBLIC NOTICE A	12/27/2023	118.53
						\$229.05
15.60-240 - OFFICE SUPPLIES						
MANSFIELD PRINTING INC	103092			AP CHECKS	10/31/2023	174.35
15.60-310 - PROFESSIONAL SERVICES						
ARCHIVESOCIAL. INC	285324			ANNUAL FEES FOR SOCIAL MEDIA AR	12/13/2023	4,458.13
15.60-315 - INSURANCE						
UTAH LOCAL GOVERNMENTS	16010123			WORKERS COMP	10/12/2023	356.10
UTAH LOCAL GOVERNMENTS	1610535			WORKERS COMP	11/13/2023	367.97
						\$724.07
15.60-320 - VERNAL CITY ADMIN SERVICES						
VERNAL CITY CORPORATION	225586			ADMINISTRATION FEES: 2ND QTR 202	06/30/2023	9,491.52
VERNAL CITY CORPORATION	228783			3RD QUARTER ADMINISTRATION & M	09/30/2023	9,718.19
						\$19,209.71
						\$101,104.33

Authorized By

Date

Authorized By

Date

Uintah Animal Control and Shelter Special Service District**Checking Zions****Bank Reconciliation - 12/01/2023 to 12/31/2023****Bank Statement Balance: \$95,151.95****Outstanding Deposits & Transfers**

Type	Reference	Date	Amount
Deposit		12/22/2023	225.00
Deposit		12/26/2023	520.00
Deposit		12/27/2023	115.00
Deposit		12/28/2023	20.00

Outstanding Deposits & Transfers Total: \$880.00**Outstanding Checks & Withdrawals**

Payee Name	Reference	Paid Date	Void Date	Amount
VERNAL HAY COMPANY, INC	18070	08/15/2022		720.00
TN T EMBROIDERY	18527	11/14/2023		30.00
ATWOOD, COLT	18549	12/13/2023		231.00
OLSEN, RYLEE	18558	12/13/2023		231.00
WEST END CLEANERS INC	18570	12/27/2023		93.60
COLUMN SOFTWARE PBC	18566	12/27/2023		118.53
ROCKY MTN LUBE & MUFFLER, INC	18568	12/27/2023		145.35
ROCKY MOUNTAIN POWER	18567	12/27/2023		306.70
ZOETIS	18571	12/27/2023		388.50
HERITAGE FORD OF VERNAL	18572	12/27/2023		393.49
VERNAL CITY CORPORATION	18569	12/27/2023		9,718.19
UINTAH RECREATION CENTER	18575	12/28/2023		43.20
PEHP-LTD	18573	12/28/2023		81.67
PUBLIC EMPLOYEES HEALTH PROGRA	18574	12/28/2023		166.41
GNAGEY, SHANLEY	1255	12/29/2023		441.29
UTAH STATE TAX COMMISSION	ACH	12/29/2023		2,015.44

Outstanding Checks & Withdrawals Total: \$15,124.37**Calculated Book Balance: \$80,907.58****General Ledger Balance: \$80,907.58****Calculated Book Balance vs General Ledger Balance: \$0.00**

Uintah Animal Control and Shelter Special Service District

PTIF

Bank Reconciliation - 12/01/2023 to 12/31/2023

Bank Statement Balance:	\$792,093.64
Calculated Book Balance:	\$792,093.64
General Ledger Balance:	\$792,093.64
Calculated Book Balance vs General Ledger Balance:	\$0.00

DRAFT

Uintah Animal Control and Shelter Special Service District

PTIF 6635

Bank Reconciliation - 12/01/2023 to 12/31/2023

Bank Statement Balance: \$209,731.56

Calculated Book Balance: \$209,731.56

General Ledger Balance: \$209,731.56

Calculated Book Balance vs General Ledger Balance: \$0.00

DRAFT

Uintah Animal Control and Shelter Special Service District

Standard Financial Report

15 Uintah Animal Service District - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1110 CHECKING ACCOUNT	(32,989.86)	(60,219.88)	14,907.39
1151 P.T.I.F. INVESTMENT	417,559.58	12,056.25	792,093.64
1160 PETTY CASH	200.00	0.00	200.00
Total Cash and cash equivalents	384,769.72	(48,163.63)	807,201.03
Receivables			
1170 DUE FROM OTHER GOVT ENTITY	150,333.33	0.00	150,333.33
Total Receivables	150,333.33	0.00	150,333.33
Total Current Assets	535,103.05	(48,163.63)	957,534.36
Non-Current Assets			
Capital assets			
Property			
1650 CAPITAL IMPROVEMENTS	641,802.33	0.00	641,802.33
1651 MACHINERY & EQUIPMENT	290,482.78	0.00	290,482.78
Total Property	932,285.11	0.00	932,285.11
Accumulated depreciation			
1652 ACCUMULATED DEPRCIATION	(492,508.27)	0.00	(492,508.27)
Total Accumulated depreciation	(492,508.27)	0.00	(492,508.27)
Total Capital assets	439,776.84	0.00	439,776.84
Other non-current assets			
1700 DEFERRED OUTFLOWS - PENSION	63,158.00	0.00	63,158.00
1710 NET PENSION	108,641.00	0.00	108,641.00
Total Other non-current assets	171,799.00	0.00	171,799.00
Total Non-Current Assets	611,575.84	0.00	611,575.84
Total Assets:	1,146,678.89	(48,163.63)	1,569,110.20
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2110 ACCOUNTS PAYABLE	(27,564.81)	13,142.14	(20,250.42)
2118 NET WAGES PAYABLE	0.00	11,790.95	0.00
2119 PAYROLL LIABILITY CLEARING	0.00	16,561.38	0.00
2121 UNEMPLOYMENT TAXES	0.02	162.82	37.90
2122 LONG TERM DISABILITY	0.00	(74.89)	0.00
2123 HEALTH INSURANCE PAYABLE	0.00	(9,150.10)	5,177.75
2126 UTAH RETIREMENT PAYABLE	0.00	0.00	(0.58)
2127 ICMA RETIREMENT PAYABLE	0.00	0.00	0.58
2129 UNTAH REC. CENTER	0.00	(21.60)	0.00
2130 FEDERAL & FICA W/H	(3,001.19)	(3,774.02)	(3,774.02)
2135 WORKER'S COMP PAYABLE	0.00	(838.68)	(6,586.32)
2137 HSA PAYABLE	(610.00)	(719.50)	(405.25)
2500 STERILIZATION DEPOSITS	0.00	0.00	(913.00)
Total Current liabilities	(31,175.98)	27,078.50	(26,713.36)
Deferred revenue			
2570 DEFERRED INFLOWS - PENSION	(166,287.00)	0.00	(166,287.00)
Total Deferred revenue	(166,287.00)	0.00	(166,287.00)
Total Liabilities:	(197,462.98)	27,078.50	(193,000.36)
Equity - Paid In / Contributed			
2650 COMMITTED FUND: COMP. ABSENCE	(25,622.34)	0.00	(25,622.34)
2980 BEGINNING OF THE YEAR	(923,593.57)	21,085.13	(1,350,487.50)
Total Equity - Paid In / Contributed	(949,215.91)	21,085.13	(1,376,109.84)
Total Liabilities and Fund Equity:	(1,146,678.89)	48,163.63	(1,569,110.20)
Total Net Position	0.00	0.00	0.00

Uintah Animal Control and Shelter Special Service District**Standard Financial Report****20 Capital Projects Fund - 01/01/2023 to 12/31/2023****100.00% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1110 CHECKING ACCOUNT	73,800.19	0.00	66,000.19
1151 P.T.I.F. INVESTMENT - 6635	199,306.40	970.93	209,731.56
Total Cash and cash equivalents	273,106.59	970.93	275,731.75
Total Current Assets	273,106.59	970.93	275,731.75
Total Assets:	273,106.59	970.93	275,731.75
Liabilities and Fund Equity:			
Equity - Paid In / Contributed			
2980 BEGINNING OF THE YEAR	(273,106.59)	(970.93)	(275,731.75)
Total Equity - Paid In / Contributed	(273,106.59)	(970.93)	(275,731.75)
Total Liabilities and Fund Equity:	(273,106.59)	(970.93)	(275,731.75)
Total Net Position	0.00	0.00	0.00

Uintah Animal Control and Shelter Special Service District

Operational Budget Report

15 Uintah Animal Service District - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Intergovernmental revenue					
30-100 MINERAL LEASE FUNDS	820,333.33	87,056.25	947,305.08	1,000,000.00	94.73%
30-200 CONTRIBUTIONS	19,131.08	359.69	160,523.49	8,000.00	2,006.54%
35-905 Best Friends Colab. Grant	0.00	0.00	(4,067.97)	0.00	0.00%
Total Intergovernmental revenue	839,464.41	87,415.94	1,103,760.60	<b">1,008,000.00</b">	109.50%
Charges for services					
35-100 ADOPTION FEE	1,185.00	66.00	615.00	500.00	123.00%
35-200 IMPOUND FEE	5,742.00	440.00	5,305.00	5,000.00	106.10%
35-300 CARE FEE	5,131.00	854.00	7,026.00	6,000.00	117.10%
35-400 MICRO CHIP FEE	5,643.00	340.00	4,235.00	3,800.00	111.45%
35-500 ANIMAL LICENSES	3,291.00	86.00	2,708.00	3,200.00	84.63%
35-600 STERILIZATION FOREFEITURES	1,830.00	0.00	0.00	3,000.00	0.00%
35-700 OWNER RELEASE FEE	3,974.00	150.00	3,455.00	3,500.00	98.71%
35-800 VETERINARY FEE	5,810.00	426.00	7,562.50	7,500.00	100.83%
35-850 VACCINATION FEES	2,333.00	435.00	4,224.00	4,000.00	105.60%
35-860 LIVESTOCK HAULING	0.00	0.00	0.00	100.00	0.00%
35-870 AUCTION & SALE OF ANIMALS	7,215.26	3.60	5,428.53	7,000.00	77.55%
35-880 RESTITUTION	500.00	100.00	1,842.87	2,000.00	92.14%
Total Charges for services	42,654.26	2,900.60	42,401.90	<b">45,600.00</b">	92.99%
Interest					
30-300 INTEREST INCOME	7,710.11	0.00	152,257.98	0.00	0.00%
Total Interest	7,710.11	0.00	152,257.98	0.00	0.00%
Miscellaneous revenue					
35-900 MISC. REVENUE	3,486.34	6.00	6,882.59	4,000.00	172.06%
35-910 PRIVATE DONATION	0.00	0.00	0.00	3,000.00	0.00%
35-920 CASH OVER & SHORT	(18.33)	0.00	(16.00)	0.00	0.00%
Total Miscellaneous revenue	3,468.01	6.00	6,866.59	<b">7,000.00</b">	98.09%
Contributions and transfers					
36-980 USE OF BEGINING FUND BALANCE	0.00	0.00	0.00	12,200.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	12,200.00	0.00%
Total Revenue:	893,296.79	90,322.54	1,305,287.07	<b">1,072,800.00</b">	121.67%
Expenditures:					
Public safety					
Animal shelter					
40-110 PERMANENT EMPLOYEES	125,253.84	14,634.70	164,032.74	163,500.00	100.33%
40-120 PART-TIME EMPLOYEES	32,488.70	4,563.79	40,007.49	39,000.00	102.58%
40-130 PAYROLL TAXES	12,043.65	1,467.14	15,565.46	18,000.00	86.47%
40-131 BENEFITS	40,267.09	7,204.02	89,786.69	90,000.00	99.76%
40-210 SUBSCRIPTIONS, DUES & MEMBERSHIPS	41.28	74.85	278.85	250.00	111.54%
40-225 BANK SERVICE FEE'S	3,140.74	248.76	3,722.67	3,500.00	106.36%
40-226 MERCHANT BANK FEE'S	0.00	0.00	0.00	2,500.00	0.00%
40-230 TRAVEL & TRAINING	1,368.76	0.00	129.00	2,200.00	5.86%
40-240 OFFICE SUPPLIES	2,401.82	0.00	2,827.86	3,000.00	94.26%
40-250 EQUIPMENT, MAINT., & SUPPLIES	15,701.19	0.00	9,643.56	25,000.00	38.57%
40-251 PPE SUPPLIES	1,999.54	103.05	1,862.79	2,000.00	93.14%
40-252 CLEANING / DISINFECTANT	2,017.92	199.96	3,090.88	4,000.00	77.27%
40-253 FACILITY SUPPLIES	2,048.16	96.01	2,262.42	2,400.00	94.27%
40-260 BUILDING & GROUNDS MAINTENANCE	2,708.61	164.70	6,343.87	6,200.00	102.32%
40-270 UTILITIES	13,632.10	1,480.47	13,141.82	13,000.00	101.09%
40-280 TELEPHONE	2,079.89	161.55	1,781.69	2,000.00	89.08%
40-285 CELL PHONE CHARGES	1,010.16	91.46	1,098.72	1,300.00	84.52%
40-290 GAS & AUTO EXPENSE	928.42	57.38	404.81	600.00	67.47%
40-300 UNIFORMS	1,247.62	0.00	631.73	1,200.00	52.64%
40-332 VOUCHER STERILIZATION PROGRAM	2,008.00	240.00	2,340.00	4,000.00	58.50%
40-335 PERSONNEL MEDICAL SCREENING	110.66	0.00	928.75	2,000.00	46.44%
40-340 VETERINARY FEE'S	8,822.57	759.21	9,321.24	9,000.00	103.57%
40-350 ANIMAL CARE SUPPLIES	1,655.04	0.00	2,099.72	4,000.00	52.49%
40-351 ANIMAL MEDICAL EXPENSE	3,572.21	8.65	4,140.14	3,800.00	108.95%
40-355 MICRO CHIP SUPPLIES	3,782.25	0.00	2,431.25	4,200.00	57.89%
40-360 SMALL ANIMAL FOOD	3,484.26	207.86	5,691.40	5,500.00	103.48%
40-361 LARGE ANIMAL FOOD	23.98	0.00	0.00	0.00	0.00%
40-400 PRIVATE DONATION EXPENSE	501.73	0.00	289.77	3,000.00	9.66%

Uintah Animal Control and Shelter Special Service District

Operational Budget Report

15 Uintah Animal Service District - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
40-405 ANIMAL VACCINATION EXPENSE	4,712.01	315.95	5,513.85	5,500.00	100.25%
40-407 ANIMAL LICENSING	131.95	0.00	138.55	150.00	92.37%
40-500 OFFICE FURNITURE	19.76	12.32	12.32	0.00	0.00%
40-505 HEAT TAPE FOR ROOF	0.00	0.00	0.00	2,000.00	0.00%
40-506 SWAMP COOLER	0.00	0.00	45.23	0.00	0.00%
40-507 LAP TOP COMPUTER	0.00	0.00	663.50	700.00	94.79%
Total Animal shelter	289,203.91	32,091.83	390,228.77	423,500.00	92.14%
Animal control					
50-110 PERMANENT EMPLOYEES	136,203.59	11,124.98	129,438.58	130,500.00	99.19%
50-130 PAYROLL TAXES	10,495.27	851.06	9,902.01	14,000.00	70.73%
50-131 BENEFITS	37,138.21	4,914.61	59,230.64	89,000.00	66.55%
50-210 SUBSCRIP., DUES & MEMBERSHIPS	376.18	0.00	0.00	450.00	0.00%
50-230 TRAVEL & TRAINING	1,174.88	462.00	2,335.10	3,000.00	77.84%
50-240 OFFICE SUPPLIES	564.86	0.00	1,077.57	800.00	134.70%
50-250 EQUIPMENT, MAINT., & SUPPLIES	5,660.69	1,589.45	11,412.91	11,000.00	103.75%
50-251 PPE EXPENSE	0.00	0.00	0.00	500.00	0.00%
50-260 BUILDING & GROUNDS MAINTENANCE	0.00	0.00	132.05	750.00	17.61%
50-285 CELL PHONE CHARGES	3,604.23	404.25	4,530.86	4,500.00	100.69%
50-290 GAS & AUTO EXPENSE	15,575.07	1,588.89	19,589.42	19,000.00	103.10%
50-300 UNIFORMS	1,040.44	0.00	760.86	2,000.00	38.04%
50-305 AMMUNITION	0.00	0.00	57.71	150.00	38.47%
50-311 SPILLMAN SOFTWARE LICENSING	5,922.94	0.00	5,116.51	6,500.00	78.72%
50-330 DISPATCH	23,199.00	0.00	23,199.00	24,250.00	95.67%
50-335 PERSONNEL MEDICAL SCREENING	0.00	0.00	2,292.00	2,500.00	91.68%
50-340 VETERINARY FEE'S	171.00	0.00	162.80	500.00	32.56%
50-361 LARGE ANIMAL FOOD	797.85	0.00	845.48	1,000.00	84.55%
50-365 ESTRAY LIVESTOCK CAPTURE	0.00	0.00	1,077.67	1,500.00	71.84%
50-399 DEPRECIATION ALLOWANCE	52,784.71	0.00	0.00	45,000.00	0.00%
50-500 VEHICLE	0.00	32,602.00	32,602.00	50,000.00	65.20%
50-502 LAPTOP COMPUTER	3,393.72	0.00	0.00	0.00	0.00%
50-504 Radios	24,983.94	0.00	0.00	0.00	0.00%
Total Animal control	323,086.58	53,537.24	303,763.17	406,900.00	74.65%
Animal district board					
60-110 PERMANENT EMPLOYEES	62,189.30	5,256.38	63,659.58	65,000.00	97.94%
60-120 BOARD COMPENSATION	9,600.00	800.00	9,800.00	9,600.00	102.08%
60-130 PAYROLL TAXES	5,367.43	463.31	5,615.19	6,200.00	90.57%
60-131 BENEFITS	23,687.50	2,218.68	27,541.96	30,000.00	91.81%
60-210 SUBSCRIP., DUES, & MEMBERSHIPS	1,067.00	8.82	1,828.94	1,850.00	98.86%
60-220 PUBLIC NOTICES	1,425.75	226.53	617.89	1,200.00	51.49%
60-240 OFFICE SUPPLIES	3,311.69	0.00	210.35	200.00	105.18%
60-310 PROFESSIONAL SERVICES	8,173.54	4,458.13	16,270.44	15,000.00	108.47%
60-311 HEALTH SAVINGS PLAN	7,345.93	2,730.14	2,730.14	8,500.00	32.12%
60-315 INSURANCE	16,308.01	367.97	16,389.40	18,000.00	91.05%
60-320 VERNAL CITY ADMIN SERVICES	39,051.56	9,248.64	38,141.63	38,500.00	99.07%
60-390 COMPENSATION: ESTRAY CARE	210.00	0.00	0.00	300.00	0.00%
60-507 LAP TOP COMPUTER	0.00	0.00	1,595.68	1,800.00	88.65%
Total Animal district board	177,747.71	25,778.60	184,401.20	196,150.00	94.01%
Total Public safety	790,038.20	111,407.67	878,393.14	1,026,550.00	85.57%
Transfers					
70-950 TRANSFER TO CAPITAL PROJECTS	0.00	0.00	0.00	46,250.00	0.00%
Total Transfers	0.00	0.00	0.00	46,250.00	0.00%
Total Expenditures:	790,038.20	111,407.67	878,393.14	1,072,800.00	81.88%
Total Change In Net Position	103,258.59	(21,085.13)	426,893.93	0.00	0.00%

Uintah Animal Control and Shelter Special Service District

Operational Budget Report

20 Capital Projects Fund - 01/01/2023 to 12/31/2023

100.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Interest					
30-300 INTEREST INCOME	3,364.96	970.93	10,425.16	0.00	0.00%
Total Interest	3,364.96	970.93	10,425.16	0.00	0.00%
Contributions and transfers					
36-950 TRANSFERS FROM SSD	0.00	0.00	0.00	46,250.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	46,250.00	0.00%
Total Revenue:	3,364.96	970.93	10,425.16	46,250.00	22.54%
Expenditures:					
Public safety					
Animal shelter					
45-508 LIVESTOCK ROOFING PENS	0.00	0.00	4,466.50	5,000.00	89.33%
45-510 Awning/ Roof West Side Door	0.00	0.00	3,333.50	3,500.00	95.24%
Total Animal shelter	0.00	0.00	7,800.00	8,500.00	91.76%
Total Public safety	0.00	0.00	7,800.00	8,500.00	91.76%
Budgeted increase in fund balance					
70-980 INCREASE IN FUND BALANCES	0.00	0.00	0.00	37,750.00	0.00%
Total Budgeted increase in fund balance	0.00	0.00	0.00	37,750.00	0.00%
Total Expenditures:	0.00	0.00	7,800.00	46,250.00	16.86%
Total Change In Net Position	3,364.96	970.93	2,625.16	0.00	0.00%

Uintah Animal Control and Shelter Special Service District

Standard Financial Report

15 Uintah Animal Service District - 01/01/2024 to 01/31/2024

8.33% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1110 CHECKING ACCOUNT	14,907.39	(6,981.63)	7,925.76
1151 P.T.I.F. INVESTMENT	792,093.64	(75,000.00)	717,093.64
1160 PETTY CASH	200.00	0.00	200.00
Total Cash and cash equivalents	807,201.03	(81,981.63)	725,219.40
Receivables			
1170 DUE FROM OTHER GOVT ENTITY	150,333.33	0.00	150,333.33
Total Receivables	150,333.33	0.00	150,333.33
Total Current Assets	957,534.36	(81,981.63)	875,552.73
Non-Current Assets			
Capital assets			
Property			
1650 CAPITAL IMPROVEMENTS	641,802.33	0.00	641,802.33
1651 MACHINERY & EQUIPMENT	290,482.78	0.00	290,482.78
Total Property	932,285.11	0.00	932,285.11
Accumulated depreciation			
1652 ACCUMULATED DEPRCIATION	(492,508.27)	0.00	(492,508.27)
Total Accumulated depreciation	(492,508.27)	0.00	(492,508.27)
Total Capital assets	439,776.84	0.00	439,776.84
Other non-current assets			
1700 DEFERRED OUTFLOWS - PENSION	63,158.00	0.00	63,158.00
1710 NET PENSION	108,641.00	0.00	108,641.00
Total Other non-current assets	171,799.00	0.00	171,799.00
Total Non-Current Assets	611,575.84	0.00	611,575.84
Total Assets:	1,569,110.20	(81,981.63)	1,487,128.57
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2110 ACCOUNTS PAYABLE	(20,250.42)	20,250.42	0.00
2121 UNEMPLOYMENT TAXES	37.90	(111.92)	(74.02)
2123 HEALTH INSURANCE PAYABLE	5,177.75	520.90	5,698.65
2126 UTAH RETIREMENT PAYABLE	(0.58)	(78.24)	(78.82)
2127 ICMA RETIREMENT PAYABLE	0.58	0.00	0.58
2130 FEDERAL & FICA W/H	(3,774.02)	3,774.02	0.00
2135 WORKER'S COMP PAYABLE	(6,586.32)	(604.37)	(7,190.69)
2137 HSA PAYABLE	(405.25)	20.25	(385.00)
2500 STERILIZATION DEPOSITS	(913.00)	0.00	(913.00)
Total Current liabilities	(26,713.36)	23,771.06	(2,942.30)
Deferred revenue			
2570 DEFERRED INFLOWS - PENSION	(166,287.00)	0.00	(166,287.00)
Total Deferred revenue	(166,287.00)	0.00	(166,287.00)
Total Liabilities:	(193,000.36)	23,771.06	(169,229.30)
Equity - Paid In / Contributed			
2650 COMMITTED FUND: COMP. ABSENCE	(25,622.34)	0.00	(25,622.34)
2980 BEGINNING OF THE YEAR	(1,350,487.50)	58,210.57	(1,292,276.93)
Total Equity - Paid In / Contributed	(1,376,109.84)	58,210.57	(1,317,899.27)
Total Liabilities and Fund Equity:	(1,569,110.20)	81,981.63	(1,487,128.57)
Total Net Position	0.00	0.00	0.00

Uintah Animal Control and Shelter Special Service District**Standard Financial Report****20 Capital Projects Fund - 01/01/2024 to 01/31/2024****8.33% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1110 CHECKING ACCOUNT	66,000.19	0.00	66,000.19
1151 P.T.I.F. INVESTMENT - 6635	209,731.56	0.00	209,731.56
Total Cash and cash equivalents	275,731.75	0.00	275,731.75
Total Current Assets	275,731.75	0.00	275,731.75
Total Assets:	275,731.75	0.00	275,731.75
Liabilities and Fund Equity:			
Equity - Paid In / Contributed			
2980 BEGINNING OF THE YEAR	(275,731.75)	0.00	(275,731.75)
Total Equity - Paid In / Contributed	(275,731.75)	0.00	(275,731.75)
Total Liabilities and Fund Equity:	(275,731.75)	0.00	(275,731.75)
Total Net Position	0.00	0.00	0.00

Uintah Animal Control and Shelter Special Service District

Operational Budget Report

15 Uintah Animal Service District - 01/01/2024 to 01/31/2024

8.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Intergovernmental revenue					
30-100 MINERAL LEASE FUNDS	1,808.04	0.00	0.00	0.00	0.00%
30-200 CONTRIBUTIONS	320.15	100.00	100.00	0.00	0.00%
Total Intergovernmental revenue	2,128.19	100.00	100.00	0.00	0.00%
Charges for services					
35-100 ADOPTION FEE	75.00	10.00	10.00	0.00	0.00%
35-200 IMPOUND FEE	120.00	20.00	20.00	0.00	0.00%
35-300 CARE FEE	117.00	0.00	0.00	0.00	0.00%
35-400 MICRO CHIP FEE	190.00	60.00	60.00	0.00	0.00%
35-500 ANIMAL LICENSES	170.00	10.00	10.00	0.00	0.00%
35-700 OWNER RELEASE FEE	470.00	0.00	0.00	0.00	0.00%
35-800 VETERINARY FEE	345.00	125.00	125.00	0.00	0.00%
35-850 VACCINATION FEES	203.00	47.00	47.00	0.00	0.00%
35-870 AUCTION & SALE OF ANIMALS	91.80	0.00	0.00	0.00	0.00%
35-880 RESTITUTION	150.00	0.00	0.00	0.00	0.00%
Total Charges for services	1,931.80	272.00	272.00	0.00	0.00%
Interest					
30-300 INTEREST INCOME	150,333.33	0.00	0.00	0.00	0.00%
Total Interest	150,333.33	0.00	0.00	0.00	0.00%
Miscellaneous revenue					
35-920 CASH OVER & SHORT	2.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	2.00	0.00	0.00	0.00	0.00%
Total Revenue:	154,395.32	372.00	372.00	0.00	0.00%
Expenditures:					
Public safety					
Animal shelter					
40-110 PERMANENT EMPLOYEES	11,795.88	16,902.64	16,902.64	0.00	0.00%
40-120 PART-TIME EMPLOYEES	2,669.25	3,681.55	3,681.55	0.00	0.00%
40-130 PAYROLL TAXES	1,105.05	1,573.17	1,573.17	0.00	0.00%
40-131 BENEFITS	7,030.65	6,103.30	6,103.30	0.00	0.00%
40-225 BANK SERVICE FEE'S	268.04	0.00	0.00	0.00	0.00%
40-240 OFFICE SUPPLIES	1,352.11	0.00	0.00	0.00	0.00%
40-250 EQUIPMENT, MAINT., & SUPPLIES	260.99	0.00	0.00	0.00	0.00%
40-251 PPE SUPPLIES	165.62	0.00	0.00	0.00	0.00%
40-252 CLEANING / DISINFECTANT	453.52	0.00	0.00	0.00	0.00%
40-253 FACILITY SUPPLIES	205.38	118.73	118.73	0.00	0.00%
40-260 BUILDING & GROUNDS MAINTENANCE	184.99	62.40	62.40	0.00	0.00%
40-270 UTILITIES	2,019.43	2,021.77	2,021.77	0.00	0.00%
40-285 CELL PHONE CHARGES	91.74	92.20	92.20	0.00	0.00%
40-290 GAS & AUTO EXPENSE	52.98	41.97	41.97	0.00	0.00%
40-332 VOUCHER STERILIZATION PROGRAM	180.00	0.00	0.00	0.00	0.00%
40-335 PERSONNEL MEDICAL SCREENING	160.00	0.00	0.00	0.00	0.00%
40-340 VETERINARY FEE'S	216.00	0.00	0.00	0.00	0.00%
40-351 ANIMAL MEDICAL EXPENSE	318.13	0.00	0.00	0.00	0.00%
40-355 MICRO CHIP SUPPLIES	893.75	0.00	0.00	0.00	0.00%
40-360 SMALL ANIMAL FOOD	67.43	0.00	0.00	0.00	0.00%
40-405 ANIMAL VACCINATION EXPENSE	726.00	0.00	0.00	0.00	0.00%
40-506 SWAMP COOLER	45.23	0.00	0.00	0.00	0.00%
Total Animal shelter	30,262.17	30,597.73	30,597.73	0.00	0.00%
Animal control					
50-110 PERMANENT EMPLOYEES	9,597.42	10,441.31	10,441.31	0.00	0.00%
50-130 PAYROLL TAXES	734.19	798.75	798.75	0.00	0.00%
50-131 BENEFITS	4,566.46	5,068.69	5,068.69	0.00	0.00%
50-230 TRAVEL & TRAINING	1,400.40	0.00	0.00	0.00	0.00%
50-240 OFFICE SUPPLIES	135.00	0.00	0.00	0.00	0.00%
50-250 EQUIPMENT, MAINT., & SUPPLIES	2,717.95	986.50	986.50	0.00	0.00%
50-285 CELL PHONE CHARGES	292.73	298.42	298.42	0.00	0.00%
50-290 GAS & AUTO EXPENSE	870.34	1,301.58	1,301.58	0.00	0.00%
50-300 UNIFORMS	179.99	(60.00)	(60.00)	0.00	0.00%
50-335 PERSONNEL MEDICAL SCREENING	1,179.00	0.00	0.00	0.00	0.00%
50-340 VETERINARY FEE'S	162.80	0.00	0.00	0.00	0.00%
50-361 LARGE ANIMAL FOOD	0.00	60.97	60.97	0.00	0.00%

Uintah Animal Control and Shelter Special Service District

Operational Budget Report

15 Uintah Animal Service District - 01/01/2024 to 01/31/2024

8.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Total Animal control	21,836.28	18,896.22	18,896.22	0.00	0.00%
Animal district board					
60-110 PERMANENT EMPLOYEES	4,843.74	5,081.95	5,081.95	0.00	0.00%
60-120 BOARD COMPENSATION	800.00	1,200.00	1,200.00	0.00	0.00%
60-130 PAYROLL TAXES	431.74	480.57	480.57	0.00	0.00%
60-131 BENEFITS	2,150.82	2,326.10	2,326.10	0.00	0.00%
60-310 PROFFESIONAL SERVICES	3,133.67	0.00	0.00	0.00	0.00%
60-315 INSURANCE	589.23	0.00	0.00	0.00	0.00%
60-507 LAP TOP COMPUTER	1,595.68	0.00	0.00	0.00	0.00%
Total Animal district board	13,544.88	9,088.62	9,088.62	0.00	0.00%
Total Public safety	65,643.33	58,582.57	58,582.57	0.00	0.00%
Total Expenditures:	65,643.33	58,582.57	58,582.57	0.00	0.00%
Total Change In Net Position	88,751.99	(58,210.57)	(58,210.57)	0.00	0.00%

Uintah Animal Control and Shelter Special Service District**Operational Budget Report**

20 Capital Projects Fund - 01/01/2024 to 01/31/2024

8.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Interest					
30-300 INTEREST INCOME	723.99	0.00	0.00	0.00	0.00%
Total Interest	723.99	0.00	0.00	0.00	0.00%
Total Revenue:	723.99	0.00	0.00	0.00	0.00%
Total Change In Net Position	723.99	0.00	0.00	0.00	0.00%

Animal Control 2024	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	%Diff	2023
Cruelty-6401	10												10	67%	6
Stray Dog-6402	23												23	77%	13
Stray Cat-6402	8												8	-11%	9
Dog @ Large-6408	67												67	22%	55
Nuisance/Barking-6403	7												7	-12%	8
Animal Bite-6404	8												8	267%	3
Dog in Livestock-6405	6												6	100%	6
Estray Equines-6406	6												6	-34%	9
Estray Cattle-6406	10												10	67%	6
"Other" Livestock-6406	5												5	-69%	16
Emergency-6407	5												5	500%	0
Hostility-6412	8												8	267%	3
Care/Maint-6414	0												0	-300%	3
Assitance-8201	51												51	59%	32
Follow-up-8330	16												16	320%	5
Protective Custody-6499	4												4	200%	2
Owner Release-6409	0												0	0%	0
Total Calls for service	234												234	33%	176
Mileage															
2019 GMC Truck	1412												1412	-18%	1720
2023 Ford Truck New	2787												2787	N/A	N/A
2022 Ford Truck 11/2021	2333												2333	85%	1260
Volunteer Hours	5												5	500%	0
Total livestock in field															
Equines	6												6	-80%	29
Cattle	10												10	-81%	52
"Other" Livestock	8												8	400%	2
<i>(Other includes poultry, rabbits, goats, llamas, sheep, etc)</i>															
Training Hours															
C Atwood	22												22	22%	0
L Piep	0												0	-24%	24
J Steele	0												0	-24%	24

Uintah Animal Shelter Monthly Report

January 2024

Number of Impounds	Vernal City			Uintah County			Naples City			Ballard City			Prev Month S@S		Total
	Cats	Dogs	"Other"	Cats	Dogs	"Other"	Cats	Dogs	"Other"	Cats	Dogs	"Other"	Cats	Dogs	
Stray	10	17		8	30				2			1			68
Surrendered	1	4		4	4				1						14
Surrendered for Euth		2			1										3
Other		1			10				1						12
	11	24	0	12	45	0	0	4	0	1	0	0	18	34	97
															149
Disposition															
Claims		14			2	18									34
Released to 501(c) 3	2	3			4			2					12	17	40
Adopted		1			1	2								6	10
Still At Shelter	9	4		7	19			2		1			5	11	58
Died After Impound													1		1
Euthanized		2	2		2										6
Disappeared															0
Disposition Total	11	24	0	12	45	0	0	4	0	1	0	0	18	34	149
DOA	2														
Shelter Visitors	142+														
Livestock Impounds															
Equine	2														
Bovine															
Sheep															
Goats	2														
Swine	1														
Other															
Total Impounds	5														
Disposition															
Claimed	2														
Adopted															
Auction															
Released to 501(c) 3															
DNC															
Euthanized															
Still At Shelter	3														
Disposition Total	5														

COMMENTS

- Records clerk position was filled.
- She is a quick learner, and flying through the trainings.
- Colt and Rylee went to UACCA Conference.
- ACO(s) seized 1 horse that was in poor condition currently looking the other.
- ACO(s) seized 7 dogs from a house that was in poor condition.
- Quite a few impounds for VC and UC most of which were claimed.
- We do still have quite a few S@S.

Shelter 2024	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	Diff	2023
Feline Impounds	24												24	-48%	46
<i>Lost in Tracking cats</i>															
Canine Impounds	73												73	100%	73
<i>Lost in Tracking dog</i>															
"Other" Impounds															
Ferrets	0												0	0%	0
Rat	0												0	0%	0
Hamsters	0												0	0%	0
Guinea Pigs	0												0	0%	0
Birds	0												0	0%	0
Turtles	0												0	0%	0
Reptiles/snakes etc	0												0	0%	0
Fish	0												0	0%	0
Bats	0												0	0%	0
Owner Claims	34												34	88%	18
Released to Wild	0												0	0%	0
Shelter Adoptions	10												10	43%	7
501c3 Releases	40												40	-53%	85
Died after Impound	1												1	-86%	7
Euthanized	6												6	-75%	24
Escaped Impound	0												0	0%	0
Still at shelter	58												58	-19%	72
TNR Cats	0												0	0%	0
<i>The above animal dispositions starting Dec 2021 will now include animals from previous months "still at shelter"</i>															
DOA	2												2	200%	0
<i>Dead on Arrival animals are not logged in as impounds. So not counted in total impounds.</i>															
Sold @ Auction	0												0	0%	0
Visitors to Shelter	142+												142+	58%	90+

Owner Released	14											14	-55%	31
Owner Release Euth	3											3	-40%	5
LiveSk, Poultry, Rab														
Impounds	5											5	-29%	7
Owner Claims	2											2	200%	0
Sold @ Auction	0											0	-400%	4
Adopted or 501c3	0											0	-100%	1
Euthanized	0											0	0%	0
Still @ Shelter	3											3	300%	1
Died after impound	0											0	0%	0
Escaped Impound	0											0	-100%	1
Owner Released	0											0	0%	0
<i>The above animal dispositions starting Dec 2021 will now include animals from previous months "still at shelter"</i>														
Training Hours														
H Heckethorn	Quit											Quit	0%	0
K Wright	0.5											0.5	1%	0
D Cobb	1.5											1.5	150%	1
S. Gnagley	0											0	0%	0
R. Olsen	23.5											23.5	24%	0
Ashlynn Bird	6.25											6.25	6.25%	0
Shayla Fackrell	0											0	0%	0
Abbigayle Jackson	8.75											8.75	8.75%	N/A
Volunteer Hours	39											39	362%	10.75
Community Service	5											5	500%	0

DISTRICT ACTIVITIES REPORT

February 9, 2024

GENERAL BUSINESS

- On Monday, January 29th 2024 Weldon Construction came and cleaned out all four parking lot storm drains.
- On Monday, February 5th Vernal Fire Extinguisher Company completed a Facilities Inspection, and stated we were in compliance.

RESCUE MEMOS OF UNDERSTANDING (M.O.U.'s)

- None

AGREEMENTS & CONTRACTS

- None

RESCUE RELEASES

- On Saturday, January 13th, 2024 (1) dog was released to CAWS for transport, foster care, and adoption placement.
- On Thursday, January 18, 2024 (13) dogs were released to HSU, (3) dogs to PAWS, (1) cat to Pronking Pastures for transport, foster care, and adoption placement.
- On 1/30/2024 (1) dog was released to Caws.
- On 1/31/2024 (1) dog was released to Rilos Rescue and (1) dog was released to Furry Farm Rescue.

BUDGET

- Total **Draft** fund expenditures for the end of December 2023 were at 81.88 % with 100 % of the fiscal year elapsed.

STAFFING

- The records clerk position was filled on January 25, 2024

STATISTICS HIGHLIGHTS FOR JANUARY 2024

Animal Control Calls for Service	234
Dogs & Cats Impounded	97
“Other” Animals Impounded	0
Livestock Impounded	5

POLICY & LEGISLATION

- None

PROFESSIONAL LICENSES/CERTIFICATIONS

- None

TRAINING

- On January 10, 2024- January 12, 2024 UACOA Conference was held in Saint George, UT with 1 Animal Control Officer and 1 Shelter Staff present.
- In-person attendance of Utah Local Governments Trust Harassment and Discrimination training on January 16, 2024- three animal control officers, and 2 shelter staff.
- Viewing of the January 17th, 2024, Utah Retirement Systems online webinar for Retirement Basics Plus- New Director
- Viewing of Utah Local Governments Trust on-line training webinar, January 23rd for OSHA Reporting- Both Directors
- Completion of online training through the State Auditor Office. On January 22nd and 23rd, Special District & Special Service District Board Member Training 2024 and Open and Public Meeting Act Training – New Director.
- Utah Local Government Trust video training for 2 shelter employees, January 9th – January 23rd.

SAFETY

- One shelter staff member was bitten on her thumb while attempting to vaccinate a dog. She went to Urgent Care and was released back to work the following day.

DISEASE CONTROL

- No concerns noted.

MEETINGS & EMERGENCY PLANNING

- Attendance of the January 24, 2024, Local Emergency Planning Committee (LEPC) meeting- Directors

PUBLIC EDUCATION & COMMUNITY OUT-REACH PROGRAMS

- The district started a new social media program with Amy Richards who was previously with X94.3 and KLCY 105.5 radio stations and became an independent operator in January. She will be hosting a weekly podcast at the shelter with our rescue adoption coordinator, Rylee Olsen. It will appear on "What's What with Amy".

Christina Williams / Devin Cobb

Christina Williams / Devin Cobb
Executive Director