

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled Council Meeting on Thursday, February 8, 2024, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks – Mayor Hair
3. Pledge of Allegiance presented by the Sea Scouts
4. Approval of agenda
5. Approval of minutes of the City Council Meeting – January 18, 2024
6. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. Business license request for Anderson Bookkeeping LLC at 105 N. 300 E. – Randy Anderson
 - C. Business license request for Eagle Works at 695 W. 1700 S. Bldg. 18B – Kyle Valgardson
 - D. Business license request for LA Zollinger & Sons Inc. at 695 W. 1700 S. Bldg. 7 – Rylan Zollinger
 - E. Business license request for Klassy Klaws at 141 E. 600 N. – Lacee Jensen
 - F. Consideration for continued flag service from Sea Scouts – Dean Stevens
 - G. Report on P&Z meeting held February 1, 2024 – Development Coordinator Everton
 - H. Consideration of resolution accepting Bare Acres Subdivision (approximately 365 S. 550 E.) – Mayor Hair
 - I. Consideration of resolution updating the monthly sewer rate – Mayor Hair
 - J. Food Truck Fridays and City Celebration – Jill Gebert & Councilmember Ward
 - K. RAPZ Tax Application Discussion – Recorder Twedt
 - L. Boundary Line Adjustments with Providence – Recorder Twedt
 - M. Councilmember reports and other items for future agendas
7. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on February 5, 2024, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
January 18, 2024

PRESENT: David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Tara Hobbs, Chad Kendrick, Corey Twedt, Kara Everton, Jeff Niebergall, Jake Barker, Zach Coverstone, Justin June, Riley June, Abbey June, Scott Seely, Jill Gebert, Susan Seely

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for January 18, 2024, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Clay Wilker, and Daniel Grange were in attendance.

Opening remarks/Pledge of Allegiance

Councilmember Ward welcomed everyone to the Council Meeting and led all present in the pledge of allegiance.

Oath of Office for Elected Officials

Recorder Twedt gave the Oath of Office to Councilmembers June, Ward, and Zollinger.

Approval of agenda

The agenda for the City Council Meeting of January 18, 2024, was reviewed.

Councilmember Zollinger motioned to approve the agenda. Councilmember June seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting from December 14, 2023.

Councilmember June motioned to approve the minutes from December 14, 2023.

Councilmember Ward seconded. Councilmember June suggested a grammatical improvement on page five which was implemented. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

Public comment period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Request for a business license for Coverstone Corner

Zach Coverstone has submitted a request for a business license for Coverstone Corner at 285 South 100 East. Zach explained that he wants to provide online tutoring services. Zach confirmed that all tutoring would be done online and not at the residence. **Councilmember Zollinger moved to approve the business license for Coverstone Corner.**

Councilmember June seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the license application is included with the minutes as Attachment "B".)

Review of Fiscal Year 2023 Financial Audit Report

Jake Barker and Jeff Niebergall attended the City Council meeting representing Jones Simkins. Jake Barker walked the City Council through the audited financials for Fiscal Year 2023.

Jake said that from what they had looked at, the City seemed to be doing well and they agreed with the financial statements provided by the City. Jake recommended that the quarterly budget reviews be done later after the end of each quarter to allow more time for all the previous month's revenue and expenses to be accrued to the appropriate month.

The Council thanked the Jones Simkins representatives for the audit and the presentation of the financials.

Consideration for approval of FY2023 Financial Audit Report**Councilmember Ward motioned to approve the FY2023 Financial Audit Report.**

Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the Annual Financial Audit Certification is included with the minutes as Attachment "C". The full audit is available for review by request at the City Office.)

Councilmember Grange motioned to move forward to Item F on the agenda and then come back to the City Celebration discussion after Jill Gebert arrived.

Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

Construction Deposit Issue

Scott Seely said that he understands the desire of a government entity to have deadlines on construction activities so that things get completed. He said that with his house, there were insurance requirements to make some improvements. The house had water damage in every room when they began the remodel project. Scott said that he isn't able to complete the remodel project until the sewer system is complete, because the remodel includes the

construction of a carport and he would need to have his sewer lateral underneath where the carport will go.

The Council discussed the amount of time that had passed since the deadline for the construction deposit refund. The deadline had passed nearly three and a half years ago for the \$1,000 deposit refund. Councilmember Grange said that he was concerned with allowing exceptions and setting a precedence that the deadlines don't matter. It was discussed that the City had only made one single deadline exception for a construction deposit in the past several years with many requests having been made. The one exception was for a garage door that had been ordered but was delayed by several months due to a nationwide shortage.

Scott said that he had never known about the two-year deadline for the refund. Development Coordinator Everton said that everyone who places a deposit gets paperwork that states the two-year deadline. Susan Seely said that she had been aware of the two-year deadline.

Mayor Hair said that he understands where Scott is coming from, but the City has to have something in place to ensure personal projects around the City aren't carrying on for several years. Councilmember Zollinger said that it isn't fair for Scott to say that the reason his remodel was not complete was because of the City sewer construction project. It was discussed that Scott could have installed his sewer lateral at any time in the desired location underneath where the carport will go and that many residents in Millville have had "dry" sewer lines installed for years.

The consensus of the Council was to stick with the deposit deadlines established in City resolutions and not grant an exception. (A copy of the related staff report is included with the minutes as Attachment "D".)

Food Truck Fridays and City Celebration

Jill Gebert reported on the "Food Truck Friday" events she had arranged and carried out in 2023. Jill said that she would like to continue with that this year and that she would be willing to also assist with the City Celebration in 2024. She said that she would likely want to do fewer "Food Truck Fridays" this year and asked about a possible budget. Recorder Twedt said that his preference would be to lump the Food Truck Fridays and City Celebration together and provide an overall budget that could be used. He said that this would make things a bit different for Jill. All of the revenue collected and all of the expenses would need to go through the City. Councilmember Zollinger recommended that Jill consider reaching out to corporate sponsors as well who might be interested in donating to this type of event.

Mayor Hair asked Jill to meet with Councilmember Ward to come up with a plan that could be discussed at the next meeting and include a budget and dates for the events. The Council scheduled this for another discussion at the meeting in February.

Report on P&Z Meeting held December 21, 2023

Development Coordinator Everton reviewed with the Council the Planning Commission's draft minutes for the meeting held on December 21, 2023.

Consideration of a Water User Resolution modifying the water security deposit and fee to turn water on or off

Recorder Twedt reviewed proposed Resolution 2024-1 with the Council. He explained that the main purpose of this resolution was to update the fee for water turn-off/on by the City. Since it was part of the same resolution, Recorder Twedt said that he would also like to update and slightly increase the fee for the water security deposit. He said that the amounts for these fees have been the same since at least 1996. The deposit fee would increase from \$500 to \$550 with this resolution. The water turn-off or on fee would increase from \$15 to \$35. Councilmember Wilker said that he thought this might still be low. Recorder Twedt said that he agreed, but when we look at it along with the second resolution, it may make more sense.

Recorder Twedt reviewed Resolution 2024-2 with the Council. He said that he thinks this resolution included everything desired from the discussion at the City Council meeting in December. With this resolution, residents who are gone for at least four consecutive months would pay half of the base rate for water and sewer. They would pay the new fee to turn their water off or on and there was a penalty if they were gone for less than the four-month minimum.

Recorder Twedt displayed a spreadsheet that showed the amount of savings to a resident who was gone for four to six months based on the existing sewer rate as well as the savings with the eventual final sewer rate with this new proposed resolution. It was discussed by the Council that these savings were not huge but were worth it to a resident if they were going to be gone for several consecutive months and better than nothing while not being enough of a reduction in revenue that it would be problematic to the City with the number of residents who are gone for that much of the year.

Councilmember Zollinger moved to approve Resolution 2024-1. Councilmember Grange seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (The approved resolution is included with the minutes as Attachment "E".)

Consideration of a resolution setting utility fees for residents with vacant homes for at least four consecutive months

Councilmember Ward moved to approve Resolution 2024-2. Councilmember Wilker seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (The approved resolution is included with the minutes as Attachment "F".)

Review of Utility Adjustments for the Second Quarter of Fiscal Year 2024

Treasurer Tara Hobbs reviewed the utility adjustments for the last quarter. There were no concerns from the City Council with the adjustments that had been made.

Review of Budget Progress through the Second Quarter of Fiscal Year 2024

Recorder Twedt reviewed the budget through the end of December 2023. He explained that the late fees that are charged for utility payments are now going towards sewer revenue. When the sewer project is complete, the City will look at this and likely distribute this revenue between both the water and sewer accounts.

Recorder Twedt said that in the past, the City has had two separate accounts for sewer revenue. Since the debt on the upsized lines through Nibley has now been fully paid or forgiven, those accounts no longer need to be separate and will be combined in the next budget revision. The actual sewer revenue is much higher than the original budget because the City has since adopted the higher sewer rates to cover the cost of the loan payments for the sewer construction project.

Recorder Twedt said that expenses are tracking well for the year so far. The water expenses are a bit higher than anticipated. With the ongoing sewer construction, Public Works has been able to identify and replace some old failing water lines. We are not over budget on these expenses, but we are spending more than we usually would have spent by this time of the year. We will keep an eye on this to see if a budget revision is needed later in the year. These water line replacements are needed and now is the right time to deal with them while the roads are already opened up.

Recorder Twedt said that he feels like the City is doing well financially and that he didn't have any major budgetary concerns. (A copy of the budget review is included with the minutes as Attachment "G".)

Councilmember Assignments for 2024

Mayor Hair reviewed the adjusted Councilmember Assignments list that he had created for 2024. (A copy of the updated 2024 Councilmember Assignment List is included with the minutes as Attachment "H".)

RAPZ Tax Application

Recorder Twedt said that it was time to decide if the City wanted to apply for RAPZ Tax Funding for a City project in 2024. He said the deadline for the application was March 1, 2024. Recorder Twedt asked the Council to think about it for a discussion at the next meeting. (A copy of the related staff report is included with the minutes as Attachment "I".)

Open and Public Meeting Training

Recorder Twedt reminded the Council that yearly training on public meetings is required. He reviewed the training information as prepared and distributed to the City Council.

City Reports

Director of Public Works Chad Kendrick discussed some of the ongoing sewer construction issues that they have been working on. He said that there would be an additional sewer construction crew in town starting next week as they are finishing up the work going from Hyrum to the highway through the fields.

Director Kendrick also said that he had received a report of cloudy water from a home in Mond-Aire. Chad explained that they were in the middle of an upgrade to the booster station where they were adding equipment and software so that the City would be able to monitor levels and control things better. When the equipment was being programmed, there had been some issues with the million-gallon reservoir which had overflowed and pushed some sand out of the tank and into the water system. The water is still safe to drink, and City staff is closely monitoring things to make sure everything is good.

Councilmember Reports and Items for Future Agendas

Councilmember Wilker confirmed that the number of homes that would need a sewer pump had not increased since decisions had been made by the City Council regarding the sewer design over a year ago. Recorder Twedt said that the design hadn't changed and that staff had been working with residents as much as possible to find ways to reduce the number of homes that would need to install a pump. As a result, the number of houses that will need to pump has decreased and not increased.

Recorder Twedt said that with the Whitaker pay application received last night, he expects the City to have spent all of the construction loan money by next month. There is currently \$527,000 left to be spent before we should close on that account. With the closing of that construction loan, the City needs to start making monthly payments. The plan to cover the costs of these payments, as discussed back in August 2023, is to increase the monthly sewer rate for Millville residents by an additional \$20 per month. This would put the monthly sewer rate at \$60 per month.

Recorder Twedt recommended a resolution for consideration at the February meeting that would change the monthly rate to \$60 per month to be included on the bills that go to residents on March 10th. Councilmember Zollinger asked that a notice be put on the next bill as well as in the newsletter to make it more likely that all the residents will be aware of the upcoming increase. Treasurer Hobbs said that she would make sure there was notice on the bill.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember June seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. The meeting adjourned at 9:16 p.m.

DRAFT



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

<input type="checkbox"/> Commercial	<input type="checkbox"/> New Application
<input type="checkbox"/> Home Business	<input type="checkbox"/> Application Amendment
CHANGE OF:	
<input type="checkbox"/> Ownership	<input type="checkbox"/> Business Name
<input type="checkbox"/> Address	<input type="checkbox"/> Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: **Randy Anderson**

Contact Ph: **435-232-6031**

A. Business Name "DBA": **Anderson Bookkeeping LLC**

B. Business Location: **105 N 300 E**

Street Address (include unit #)

Millville, UT 84326

C. Mailing Address: **PO Box 356 Millville Utah 84326**

ATTN:

Street (include unit#/PO Box address)

City, State, Zip

Same as "B. Business Location"

D. Local Business Ph: **435-232-6031**

Fax: _____

www: _____

SECTION II: Business Description — General

 (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: _____

Is this a secondary use within an existing business location?

Yes, in _____ No

Hours of Operation: _____

Type of Operation: (mark all that apply)

- Sales/Service: Customers typically come on site
- Sales/Service: Customers rarely come on-site
- Service no sales
- Fresh food service and/or preparation
- Manufacturing
- Medical/dental
- Daycare
- Instruction
- Preschool
- Other: _____

Previous use of location:

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? Yes No

If yes,

Up to how many? **1** Working hours? **9am-**

Where will they park? **My Garge**

On-site customers? Yes No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- Home office Garage/storage room
- Desk and chair Carport/driveway
- Shed/out building Vehicle
- Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

Yes No

Proposed start date: **2-1-24**

This Business Includes:

Yes **No**

<input type="checkbox"/>	<input type="checkbox"/> Signage
<input type="checkbox"/>	<input type="checkbox"/> Alcohol sales and/or services
<input type="checkbox"/>	<input type="checkbox"/> Live entertainment on-site
<input type="checkbox"/>	<input type="checkbox"/> Door-to-door solicitation
<input type="checkbox"/>	<input type="checkbox"/> Fireworks sales on-site
<input type="checkbox"/>	<input type="checkbox"/> Vending machines on-site
<input type="checkbox"/>	<input type="checkbox"/> On-site secondary business
<input type="checkbox"/>	<input type="checkbox"/> On-site events (i.e. community party parking lot/sidewalk sales)
<input type="checkbox"/>	<input type="checkbox"/> Investment advice and/or service
<input type="checkbox"/>	<input type="checkbox"/> Pesticides use and storage
<input type="checkbox"/>	<input type="checkbox"/> Hazardous materials use and storage
<input type="checkbox"/>	<input type="checkbox"/> Vehicle sales
<input type="checkbox"/>	<input type="checkbox"/> Firearms or explosives sales
<input type="checkbox"/>	<input type="checkbox"/> Care of children or preschool
<input type="checkbox"/>	<input type="checkbox"/> Any construction jobs over \$1,000
<input type="checkbox"/>	<input type="checkbox"/> Piercing, tattooing, perm, make-up
<input type="checkbox"/>	<input type="checkbox"/> Used merchandise transactions
<input type="checkbox"/>	<input type="checkbox"/> Changes to existing garbage service
<input type="checkbox"/>	<input type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site)
<input type="checkbox"/>	<input type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site

SECTION III: Business Description — Specific

(attach additional pages if necessary)

Bookkeeping for business' s, oversee a company's financial data and compliance by maintaining accurate books on accounts payable and receivable, payroll, and daily financial entries and reconciliations. perform daily accounting tasks such as monthly financial reporting, general ledger entries, and record payments and adjustments.

SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: _____ Not applicable

F. State & federal regulatory agency licensing info: _____ (Not referring to an EIN or entity number) Not applicable

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
 Completely Partially Not at all I do not know — someone else did it

H. Previous Business Name: _____ Not applicable

I. Previous Business Location: _____ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**

Parent Business Name: _____ same as "A. Business Name DBA"
 State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Corporation (w/501 c3 letter)

Officers (1)

Officer Name: **Randall Anderson** Contact Ph. **435-232-6031** Sole Prop./Partnership Owner LLC Member
 Home Address: **105 N 300 E PO Box 356 Millville Utah 84326** Local Manager
 Street (include unit #) / PO Box Address City, State, ZIP

<input type="checkbox"/> Owner	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Corporation
<input checked="" type="checkbox"/> Member	<input type="checkbox"/> Manager	<input type="checkbox"/> President
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer	<input type="checkbox"/> Director
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)

Officer Name: **Randall Anderson** Contact Ph. **435-232-6031** Sole Prop./Partnership Owner LLC Member
 Home Address: **105 N 300 E PO Box 356 Millville Utah 84326** Local Manager
 Street (include unit #) / PO Box Address City, State, ZIP

<input type="checkbox"/> Owner	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Corporation
<input checked="" type="checkbox"/> Member	<input type="checkbox"/> Manager	<input type="checkbox"/> President
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer	<input type="checkbox"/> Director
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

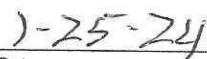
SECTION VI: Notification and Verification of Authority

- 1) **Mandatory review process** – this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
 - (i) the information provided on the application, and
 - (ii) review of the Mayor and City Council
- 2) **Additional Requirements** – Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** – Application denial or subsequent license suspension or revocation are most often the result of:
 - (i) an inaccurate or incomplete application, or failure to update information with the City and/or
 - (ii) non- compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** – It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** – Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** – All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.


 Signature of Owner/Authorized Agent


 Printed Name


 Date

SECTION VII: For administration use only

Classification: Conforming Non-Conforming Child Care Home Business Low Impact Medium Impact

Conditional Use: (If box is checked see conditions)

Agree Do not agree Signature: _____ Date: _____

Yes No City Council grants permission Signature: _____ Date: _____

FEES \$25.00 EXEMPT **PAYMENT TYPE** RECEIPT

HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

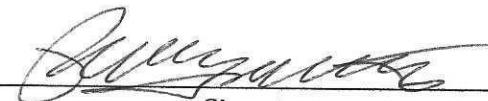
Business Name Anderson Bookkeeping LLC

Owner Name Randi Anderson

Business Address 105 N 300 E Millville Ut. 84328

I hereby attest that the business operations I run from my home do not create any additional offsite impacts in my neighborhood. I see no clients or customers and require no off or on street parking, no large equipment is stored at my home and my business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. Other reasons as to why I believe that my business qualifies for a fee exemption from the Millville City business license requirements ([Millville Code 5.04.140](#)) are as follows:

For all of the foregoing reasons, I hereby request that my home-based business be granted exempt status from the business license fee.


Signature

1-25-24
Date



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> New Application
<input type="checkbox"/> Home Business	<input type="checkbox"/> Application Amendment
CHANGE OF:	
<input type="checkbox"/> Ownership	<input type="checkbox"/> Business Name
<input type="checkbox"/> Address	<input type="checkbox"/> Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: Kyle Valgardson Contact Ph: 8018746558

A. Business Name "DBA": Eagle Works

B. Business Location: 695 W 1700 S Bld #18B Millville, UT 84326
Street Address (include unit #)

C. Mailing Address: PO Box 662, Logan, UT, 84323 Same as "B. Business Location"
ATTN: Street (include unit#/PO Box address) City, State, Zip

D. Local Business Ph: 8018746558 Fax: _____ **www:** _____

SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: Zollinger Business F

Is this a secondary use within an existing business location?

Yes, in _____ No

Hours of Operation: 7am-5pm

Type of Operation: (mark all that apply)

- Sales/Service: Customers typically come on site
- Sales/Service: Customers rarely come on-site
- Service no sales
- Fresh food service and/or preparation
- Manufacturing
- Medical/dental
- Daycare
- Instruction
- Preschool
- Other: _____

Previous use of location:

New construction

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? Yes No

If yes,

Up to how many? 10 Working hours? 40

Where will they park? front of building st.

On-site customers? Yes No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- Home office Garage/storage room
- Desk and chair Carport/driveway
- Shed/out building Vehicle
- Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

Yes No

Proposed start date: Feb 1 2024

This Business Includes:

Yes No

<input type="checkbox"/>	<input checked="" type="checkbox"/> Signage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Alcohol sales and/or services
<input type="checkbox"/>	<input checked="" type="checkbox"/> Live entertainment on-site
<input type="checkbox"/>	<input checked="" type="checkbox"/> Door-to-door solicitation
<input type="checkbox"/>	<input checked="" type="checkbox"/> Fireworks sales on-site
<input type="checkbox"/>	<input checked="" type="checkbox"/> Vending machines on-site
<input type="checkbox"/>	<input checked="" type="checkbox"/> On-site secondary business
<input type="checkbox"/>	<input checked="" type="checkbox"/> On-site events (i.e. community party parking lot/sidewalk sales)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Investment advice and/or service
<input type="checkbox"/>	<input checked="" type="checkbox"/> Pesticides use and storage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Hazardous materials use and storage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Vehicle sales
<input type="checkbox"/>	<input checked="" type="checkbox"/> Firearms or explosives sales
<input type="checkbox"/>	<input checked="" type="checkbox"/> Care of children or preschool
<input checked="" type="checkbox"/>	<input type="checkbox"/> Any construction jobs over \$1,000
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<input type="checkbox"/>	<input checked="" type="checkbox"/> Used merchandise transactions
<input type="checkbox"/>	<input checked="" type="checkbox"/> Changes to existing garbage service
<input checked="" type="checkbox"/>	<input type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site)
<input checked="" type="checkbox"/>	<input type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site

SECTION III: Business Description — Specific

(attach additional pages if necessary)

Eagle Works will be a Contract Manufacturing Organization specializing in the Nutraceutical space. There will be on site manufacturing operations including but not limited to shipping and receiving, powder encapsulation and warehousing.

SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: _____ Not applicable

F. State & federal regulatory agency licensing info: _____ Not applicable
(Not referring to an EIN or entity number)

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
 Completely Partially Not at all I do not know — someone else did it

H. Previous Business Name: _____ Not applicable

I. Previous Business Location: _____ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)

Parent Entity

Parent Business Name: **Epic Ventures Together** same as "A. Business Name DBA"

State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Corporation (w/501 c3 letter)

Officers (1)

Officer Name: **Kyle Valgardson** Contact Ph. **8018746558** Sole Prop./Partnership Owner Member Corporation President
Home Address: **258 W 200 N Providence, UT, 84332** Sole Prop./Partnership Local Manager Manager Local Manager Director
Street (include unit #) / PO Box Address City, State, ZIP Officer Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)

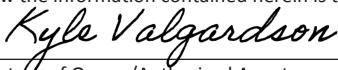
Officer Name: _____ Contact Ph. _____ Sole Prop./Partnership Owner Member Corporation President
Home Address: _____ Sole Prop./Partnership Local Manager Manager Local Manager Director
Street (include unit #) / PO Box Address City, State, ZIP Officer Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

SECTION VI: Notification and Verification of Authority

- 1) **Mandatory review process** – this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
 - (i) the information provided on the application, and
 - (ii) review of the Mayor and City Council
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 - (i) an inaccurate or incomplete application, or failure to update information with the City and/or
 - (ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** – It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** – Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** – All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.



Signature of Owner/Authorized Agent

Kyle Valgardson

Printed Name

01/17/2024

Date

SECTION VII: For administration use only

Classification: Conforming Non-Conforming Child Care Home Business Low Impact Medium Impact

Conditional Use: (If box is checked see conditions)

Agree Do not agree Signature: _____ Date: _____

Yes No City Council grants permission Signature: _____ Date: _____

FEES \$25.00

EXEMPT

PAYMENT TYPE

RECEIPT



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

<input type="checkbox"/> Commercial	<input type="checkbox"/> New Application
<input type="checkbox"/> Home Business	<input type="checkbox"/> Application Amendment
CHANGE OF:	
<input type="checkbox"/> Ownership	<input type="checkbox"/> Business Name
<input type="checkbox"/> Address	<input type="checkbox"/> Business Description

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: RYAN ZILLINGER Contact Ph: 435-994-6668
A. Business Name "DBA": LAZ ZILLINGER & SONS INC
B. Business Location: 695 W 1700 S Building 7 Millville, UT 84326
Street Address (include unit #)
C. Mailing Address: 695 W 1700 S Building 7 695 W 1700 S Building 7 Millville, UT 84326 Same as "B. Business Location"
ATTN: _____ Street (include unit#/PO Box address) City, State, Zip _____
D. Local Business Ph: 435-753-1122 **Fax:** _____ **www:** _____

SECTION II: Business Description — General

 (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: _____
Is this a secondary use within an existing business location?
 Yes, in _____ No

Hours of Operation: 8am - 4pm

Type of Operation: (mark all that apply)
 Sales/Service: Customers typically come on site
 Sales/Service: Customers rarely come on-site
 Service no sales
 Fresh food service and/or preparation
 Manufacturing
 Medical/dental
 Daycare
 Instruction
 Preschool
 Other: CONSTRUCTION

Previous use of location:

HOME BUSINESS

Please Note:
A home business does not change the aesthetic character of the area and zone.

On-site employees? Yes No

If yes,

Up to how many? _____ Working hours? _____

Where will they park? _____

On-site customers? Yes No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)
 Home office Garage/storage room
 Desk and chair Carport/driveway
 Shed/out building Vehicle
 Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

Yes No

Proposed start date: _____

This Business Includes:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/> Signage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Alcohol sales and/or services
<input type="checkbox"/>	<input checked="" type="checkbox"/> Live entertainment on-site
<input type="checkbox"/>	<input checked="" type="checkbox"/> Door-to-door solicitation
<input type="checkbox"/>	<input checked="" type="checkbox"/> Fireworks sales on-site
<input checked="" type="checkbox"/>	<input type="checkbox"/> Vending machines on-site
<input type="checkbox"/>	<input checked="" type="checkbox"/> On-site secondary business
<input type="checkbox"/>	<input checked="" type="checkbox"/> On-site events (i.e. community party parking lot/sidewalk sales)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Investment advice and/or service
<input checked="" type="checkbox"/>	<input type="checkbox"/> Pesticides use and storage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Hazardous materials use and storage
<input type="checkbox"/>	<input checked="" type="checkbox"/> Vehicle sales
<input type="checkbox"/>	<input checked="" type="checkbox"/> Firearms or explosives sales
<input checked="" type="checkbox"/>	<input type="checkbox"/> Care of children or preschool
<input type="checkbox"/>	<input checked="" type="checkbox"/> Any construction jobs over \$1,000
<input type="checkbox"/>	<input checked="" type="checkbox"/> Piercing, tattooing, perm, make-up
<input type="checkbox"/>	<input checked="" type="checkbox"/> Used merchandise transactions
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Changes to existing garbage service
<input type="checkbox"/>	<input checked="" type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site

SECTION III: Business Description — Specific

(attach additional pages if necessary)

LAZ IS A CONSTRUCTION, PROPERTY MANAGEMENT, TRUCKING & SPARKER PARK AND COMPANY. OPERATING SINCE THE 70'S.

SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: 87-0280806 Not applicable Not applicable

F. State & federal regulatory agency licensing info: _____ (Not referring to an EIN or entity number)

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
 Completely Partially Not at all I do not know — someone else did it

H. Previous Business Name: _____ Not applicable

I. Previous Business Location: _____ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**

Parent Business Name: _____ same as "A. Business Name DBA"

State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Corporation (w/501 c3 letter)

Officers (1)

Officer Name: LANCE ZOLLINGER Contact Ph. 435-753-1122 Sole Prop./Partnership Owner Local Manager LLC Member Manager Local Manager Corporation President Director Officer Local Manager

Home Address: 695 W 1700 S Logan UT 84321 Street (include unit #) / PO Box Address City, State, ZIP

This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)

Officer Name: Ryan Zollinger Contact Ph. 435-753-1122 Sole Prop./Partnership Owner Local Manager LLC Member Manager Local Manager Corporation President Director Officer Local Manager

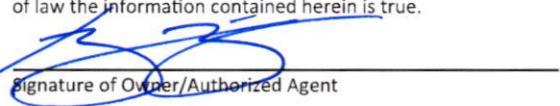
Home Address: 695 W 1700 S Logan UT 84321 Street (include unit #) / PO Box Address City, State, ZIP

This person can be contacted in the event of an after-hours police or fire emergency.

SECTION VI: Notification and Verification of Authority

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
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- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.


Signature of Owner/Authorized Agent

Ryland Zollinger
Printed Name

1-30-24
Date

SECTION VII: For administration use only

Classification: Conforming Non-Conforming Child Care Home Business Low Impact Medium Impact

Conditional Use: (If box is checked see conditions)

Agree Do not agree Signature: _____ Date: _____

Yes No City Council grants permission Signature: _____ Date: _____

FEES \$25.00 EXEMPT **PAYMENT TYPE** RECEIPT

SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: _____ Not applicable

F. State & federal regulatory agency licensing info: _____ Not applicable

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies? (Not referring to an EIN or entity number)
 Completely Partially Not at all I do not know — someone else did it

H. Previous Business Name: _____ Not applicable

I. Previous Business Location: _____ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)

Parent Entity

Parent Business Name: _____ same as "A. Business Name DBA"

State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Corporation (w/501 c3 letter)

Officers (1)

Officer Name: Lacee Jensen Contact Ph. 108-830-0941 Sole Prop./Partnership Owner Member Corporation
 Local Manager Manager Director
Home Address: 141 E Union PO Box 209 Millville Ut 84326 Local Manager Officer Local Manager
Street (include unit #) / PO Box Address City, State, ZIP

This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)

Officer Name: _____ Contact Ph. _____ Sole Prop./Partnership Owner Member Corporation
 Local Manager Manager Director
Home Address: _____ Street (include unit #) / PO Box Address City, State, ZIP Local Manager Officer Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

SECTION VI: Notification and Verification of Authority

- 1) Mandatory review process — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
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I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Lacee Jensen
Signature of Owner/Authorized Agent

Lacee Jensen
Printed Name

2/1/2024
Date

SECTION VII: For administration use only

Classification: Conforming Non-Conforming Child Care Home Business Low Impact Medium Impact

Conditional Use: (If box is checked see conditions)

Agree Do not agree Signature: _____ Date: _____

Yes No City Council grants permission Signature: _____ Date: _____

FEES \$25.00 EXEMPT

PAYMENT TYPE

RECEIPT

**MILLVILLE CITY
RESOLUTION 2024-3**

**RESOLUTION TO ESTABLISH THE BARE ACRES SUBDIVISION LOCATED
AT APPROXIMATELY 365 SOUTH 550 EAST**

WHEREAS, a request to subdivide parcel 03-037-0037 into three parcels has been received; and

WHEREAS, the Planning Commission reviewed the request on February 1, 2024 and recommended the City Council approve this subdivision; and

WHEREAS, the City Council discussed and reviewed the request at the City Council Meeting held on February 8, 2024;

THEREFORE, BE IT RESOLVED that the City Council hereby accepts the Bare Acres Subdivision of three lots as proposed in drawings and documents submitted. These documents have been found to be in compliance with applicable Millville City Ordinances.

Passed and approved by the Millville City Council this 8th day of February 2024.

SIGNED:

David Hair, Mayor

ATTEST:

Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Pamela June				
Ryan Zollinger				
Clay G. Wilker				
Daniel Grange				

DOMINION ENERGY
 Questar Gas Company, DBA Dominion Energy Utah, hereby approves this plat solely for the purpose of confirming that the plat contains public utility easements. Dominion Energy Utah may require additional easements in order to serve this development. This approval does not constitute abrogation or waiver of any other existing rights, obligations, or liabilities including prescriptive rights and other rights, obligations or liabilities provided by law or equity. This approval does not constitute acceptance, approval or acknowledgement of any terms contained in the plat, including those set forth in the owner's dedication or in the notes, and does not constitute a guarantee of particular terms or conditions of natural gas service. For further information please contact Dominion Energy Utah's right-of-way department at 800-366-8532

Approved by Dominion Energy, this _____ day of _____ A.D., 20____

By: _____ Title: _____

ROCKY MOUNTAIN POWER
 1. Pursuant to Utah Code Ann. § 54-3-27 this plat conveys to the owner(s) or operators of utility facilities a public utility easement along with the rights and duties described therein.

2. Pursuant to Utah Code Ann. § 17-27a-603(4)(c)(ii) Rocky Mountain Power accepts delivery of the PUE as described in this plat and approves this plat solely for the purpose of confirming that the plat contains public utility easements and approximates the location of the Public Utility Easement, but does not warrant their precise location. Rocky Mountain Power may require other easements in order to serve this development. This approval does not affect any right the Rocky Mountain Power has Under:

- (1) A recorded Easement or Right-of-Way
- (2) The law applicable to prescriptive rights
- (3) Title 54, Chapter 8a, damage to underground utility facilities or
- (4) any other provision of the law.

Rocky Mountain Power

NOTES & RESTRICTIONS:

1- All public & municipal utility easements (P.U.E.) are 10.0 feet wide around the frontage of All Lots.

2- No Structures may be built within any public utility easement, except as approved by the City Engineer

3-All expenses involving the necessary improvements for sanitary sewer systems, gas service, electrical service, curbs and gutters, fire hydrants, pavement, sidewalks, street lighting and signing, and other improvements shall be financed by subdivider.

4-The Subdivision does contain identified wetlands, as shown herein, and does not contain flood plain, or other notable sensitive areas.

5-The subdivision's parcel number is 03-037-00037

6-Lot owner's will be required to connect to Public Sewer System when installed and operational by City. All costs associated with connection shall be the owner's expense.

7.Possible sewer main depths might be shallow whereas a lift station may be required to connect to the city main. All cost shall be the responsibility of the Lot owner at time of operational.

8.There are no slopes greater than 20% within the subdivision less small ditch embankments.

9.The setbacks for the building envelope will conform to Millville City current code at the time Building Permit is issued.

UTILITY COMPANY APPROVALS

The Utility Easements shown on this Plat are Approved:

CENTURY LINK COMM.

Century Link Rep. Date

COMCAST COMM.

Comcast Rep. Date

NARRATIVE

The purpose of this survey was to create a building lot as shown and described herein. The survey was ordered by Welshow Holdings, LLC. The control used to establish the property corners was record of survey 2023-0057. The survey is located in the Southwest Quarter of Section 23, Township 11 North, Range 1 East, Salt Lake Base & Meridian. The basis of bearing is the a line from the Southwest Corner of said Section 23 to the Northwest corner of said Section 23, which bears North 00°02'39" East, localized bearings and rotated 00°13'52" from the Utah Coordinate System 1983 North Zone.



CANAL COMPANY APPROVAL
 Accepted by the Garr Springs Water Company this _____ day of _____, 20____

BEAR RIVER HEALTH DEPARTMENT APPROVAL
 Bear River Health has reviewed this plat and has determined that septic permits can be applied for on the subdivided Parcels.

CERTIFICATE OF REVIEW
 Data on this plat reviewed this _____ day of _____, 20____, by the City Engineer of Millville, Utah

PLANNING AND ZONING APPROVAL
 This plat approved by the City of Millville Planning and Zoning Commission this _____ day of _____, 20____

CITY COUNCIL ACCEPTANCE AND APPROVAL
 Approved by the City Council of the City of Millville, Utah, this _____ day of _____, 20____

Attest:

CERTIFICATE OF DEDICATION
 Know all men by these presents that the undersigned, Nathan Cole Julian, being the registered agent, owner, proprietor, or parties of interest in the land shown in this plat, do hereby certify:

That the foregoing plat designated as Bare Acres Subdivision, is located in the Southwest Quarter of Section 23, Township 11 North, Range 1 East, Salt Lake Base and Meridian, Millville City, Cache County, Utah and is more particularly described as follows per Entry Number 1337661:

Commencing at the Aluminum Cap Monument found at the Southwest Corner of Section 23, Township 11 North, Range 1 East of the Salt Lake Base and Meridian, from which the Brass Cap Monument found at the Northwest Corner of said section bears North 0°02'39" East 5,340.07 feet and the Aluminum Cap Monument found at the South Quarter Corner of said section bears North 00°00'00" East 1005.56 feet; Thence North 90°00'00" East 506.46 feet to a JSH bar and cap set at the Northwest corner of the Millville City Park, Parcel 03-037-0031, at a point described of record as being located North 8.46 Chains (558.36 feet) and West 12.43 Chains (820.38 feet) of the Southeast Corner of the Northwest Quarter of the Southwest Quarter or the Center of the Southwest Quarter of said Section 23; Thence South 87°02'50" East 484.22 feet (South 86°39'53" East 487.61 feet by record) to a JSH bar and cap found at the Northeast Corner of the Millville City Park, Parcel 03-037-0031; Thence South 00°29'43" West 493.88 feet (South 495.26 feet by record) to a round leaning and replaced bolt and is the point of beginning; and RUNNING THENCE South 00°49'00" West 439.34 feet (South 439.67 feet by record) to fence corner; Thence North 76°43'00" East along fence and agreed upon property line 337.14 feet to fence; Thence North 10°38'12" West (North 88°14' East by record) to the West line of Parcel 03-037-0018; Thence Along said West line the following two (2) courses: 1) North 10°51'13" West 289.67 feet; (2) North 48°57'27" West 60.20 feet; Thence South 85°59'52" West (South 87°13'03" West by record) 89.06 feet to the Boundary of the Martin C Carlson, Parcel; Thence following said boundary the following Five courses: 1) Thence South 28°18'19" West (South 26°49'07" West by record) 87.44 feet; 2) Thence South 04°14'43" West (South 03°29'22" West by record) 41.08 feet; 3) Thence South 00°45'21" West (South by record) 17.00 feet; 4) Thence North 85°26'04" West (North 88°11'38" West by record) 328.78 feet; 5) Thence North 87°09'35" West 70.22 feet (North 89°22'35" West 70.47 feet by record) to the point of beginning. Containing 4.655 Acres, and three lots, and that this subdivision, as it is described and as it appears on this plat, is made with the free consent and in accordance with the desires of the undersigned owner(s) and proprietor(s), and that this is a correct plat of the area as it is divided into lots, blocks, streets and easements, and that the undersigned owner(s) of the land shown and described on this plat does (do) hereby dedicate to the City of Millville and its licensees for perpetual public use all streets, alleys, easements for the purposes designated and other lands within the boundary lines of the plat as indicated and not otherwise dedicated for public use.

Executed this _____ day of _____, 20____

Welshow Holdings, LLC

Nathan Cole Julian
(Manager)

TRUST ACKNOWLEDGMENT

State of _____
County of _____

On this _____ day of _____, 20____, Nathan Cole Julian, manager of Welshow Holdings, LLC, personally appeared before me, the undersigned Notary Public in and for said State and County, the signer of the attached Owners Dedication, whom duly acknowledged to me he signed it freely and voluntarily and for the purpose therein mentioned on behalf of said company.

Notary Public Signature

Commission Number - Expires

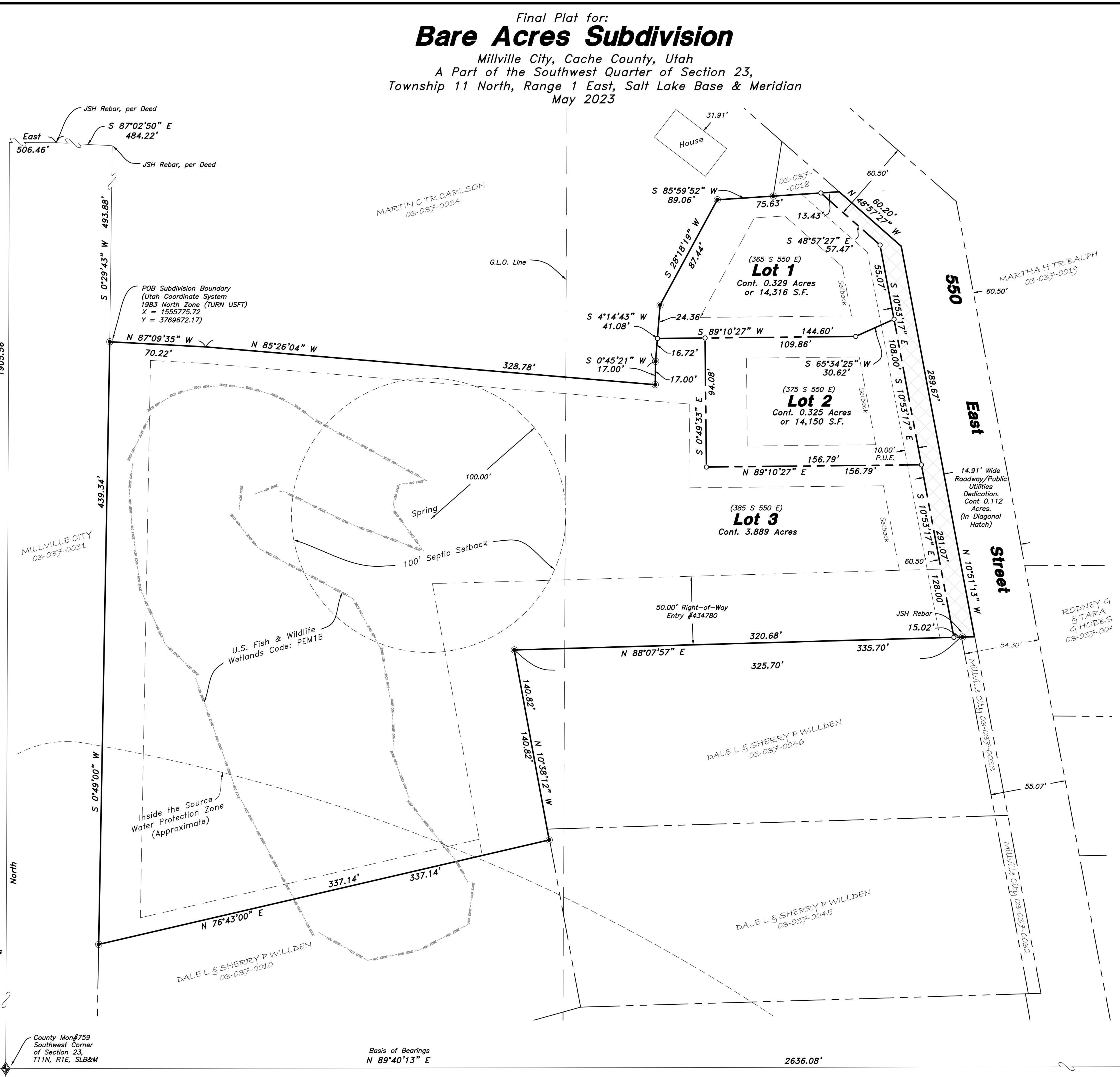
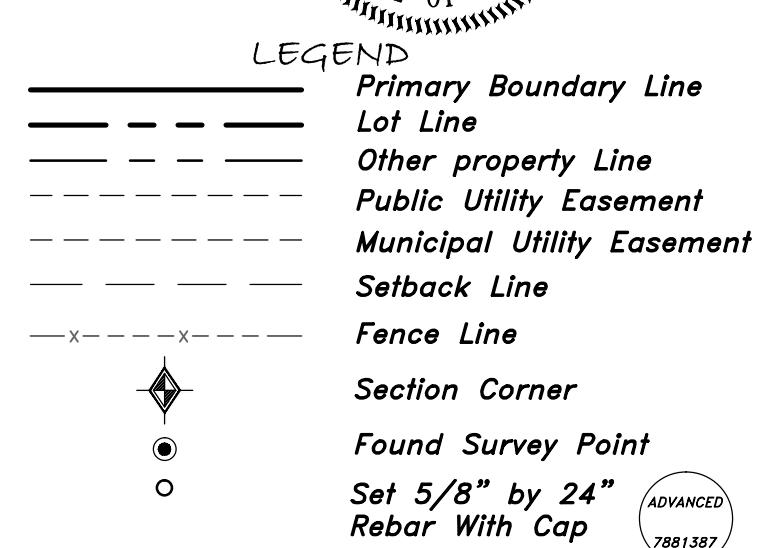
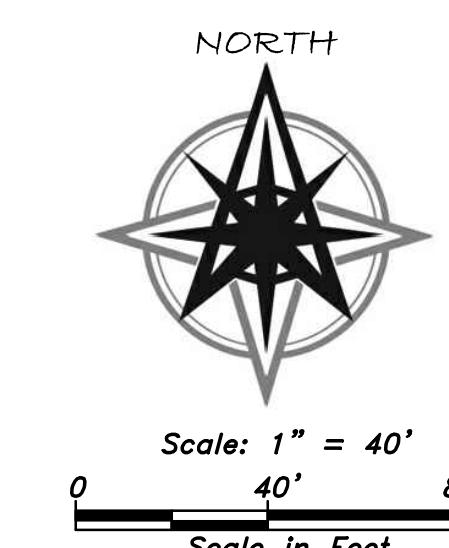
Notary Public Commissioned in Utah
(Print Name)

SURVEYOR'S CERTIFICATE

I, do hereby certify that I am a registered land surveyor licensed under the laws of the State of Utah, that this plat is a true, correct, and complete plat of Bare Acres Subdivision as laid out, plotted, dedicated, and shown hereon, that said plat was made from an accurate survey of said property by me and under my supervision and correctly shows the location and dimensions of the lots, easements, and streets of said subdivision as the same are staked upon the ground in compliance with the City of Millville regulations governing the subdivision of land to an accuracy of _____ in ten thousand (10,000).

Date: 03/11/2023
Clinton G. Hansen

No. 7881387





AGENDA REPORT: SEWER RATE STRUCTURE

February 8, 2024

Background

The financing package for the sewer construction project includes a complex assortment of loans (45%) and grants (55%) from USDA and DEQ. As construction continues and we work through the construction loan money and close on that funding, the City is required to begin making monthly payments on the debt.

It is very common for a City installing a sewer system to begin charging monthly fees to cover the cost of that infrastructure before the construction has begun or during the construction process. Millville City did everything possible to keep the monthly sewer payments as low as possible (\$5 per month) during the design and early construction phases of this project.

In September 2023, after closing the first construction loan, the City Council increased the monthly sewer rate from \$5 to \$40 as was needed to cover the monthly debt payments. At that time, it was discussed – and outlined in the resolution – that when the time came to close the second construction loan, the monthly rate would need to increase to \$60 per month.

The time for closing the second construction loan has come. In February 2024, Millville City will have spent the remainder of that loan with the ongoing construction.

Instead of charging the full expected monthly sewer rate now, we would like to keep the charges as low as possible, but we need to at least cover the monthly debt payments.

This \$20 per month increase would be effective as of February 1st and will be assessed on the March bill received by Millville residents. As requested by the Millville City Council, a note has been added to the February utility bill and the February Newsletter to make Millville residents aware of the change.

Included Documents

- Resolution 2024-4 – Adjusting the City Sewer Rates

**MILLVILLE CITY
RESOLUTION 2024-4**

ADJUSTING THE MILLVILLE CITY SEWER RATE

WHEREAS, Millville City is in the process of constructing a City-wide wastewater collection system; and

WHEREAS, throughout the construction process, construction loans will be closed to reduce interest payments and as a result, debt payments will begin; and

WHEREAS, Millville City will need to bring in revenue to cover sewer infrastructure debt payments;

NOW THEREFORE, be it resolved that the Millville City Council sets the monthly sewer fees per Equivalent Residential Unit (ERU) at \$60 per month effective as of February 1, 2024.

Passed and approved by the Millville City Council this 8th day of February 2024.

SIGNED:

David Hair, Mayor

ATTEST:

Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				



AGENDA REPORT: RAPZ FUNDING

February 8, 2024

Background

In November 2002, Cache County voters approved a 1/10th of 1% sales tax, known as the RAPZ Tax. These funds can be used to support capital projects and operating expenses for publicly owned or operated recreation, parks, and zoos. They can also be used to fund operating expenses of private nonprofit cultural arts and botanical operations.

Since 1992, The Cache County Council has approved a 1% sales tax on prepared food items, known as the Restaurant Tax. These funds can be used for either capital projects or maintenance expenses by publicly owned or operated facilities for the purpose of tourism promotion, recreation, cultural arts, convention centers, and airports. Private nonprofit organizations are eligible to receive Restaurant Tax funds only for tourism promotion.

If Millville is interested in applying for RAPZ/Restaurant tax dollars, the application will have to be submitted by March 3rd. These funds have been very beneficial to Millville City in the past. Here is a history of the RAPZ funds received over the past eight years:

- 2023 – Received \$29,800; South Park Extension Phase 2
- 2023 – Received \$23,144; North Park Tennis Court Lights
- 2022 – Received \$60k; South Park Extension
- 2021 – Received \$111k; South Park Pickleball Courts Phase 2
- 2020 – Received \$50k; South Park Walkway
- 2019 – Received \$50k; South Park Pickleball Courts Phase 1
- 2018 – Received \$0; South Park Sprinkler System
- 2017 – Received \$20k; South Park Sprinkler System
- 2016 – Received \$20k; Splash Pad Restroom

There are certain types of projects that are more likely to get funded. It is helpful to look at the funding history to determine the types of projects that receive the funding.

Included Documents

- 2023 Cache County RAPZ/Restaurant Tax Funded Projects



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
1	Amalga Township	Recreation Upgrades	12,000	12,000
2	American Festival Chorus and Orchestra	American Festival Chorus & Orchestra 2023-24 Season	40,000	40,000
3	American West Heritage Center	2023 Operational Support	105,000	105,000
4	American West Heritage Center	2023 Programming Capital/Maintenance Request	45,000	45,000
5	Bear River Community Services Foundation	BRHA Digital Tourism Initiative for Cache County	15,000	0
6	Cache Children's Choir	Cache Children's Choir 2023-2024 Season Support	16,000	10,000
7	Cache Valley Civic Ballet	CVCB: Performance and Education Enhancement	33,000	10,000
8	Cache Valley Civic Ballet	CVCB: Floor Replacement	14,400	12,500
9	Cache Community Connections	Logan Tabernacle Concert and Lecture Series	5,850	5,850
10	Cache County Building & Grounds	Cache County Admin Complex Power Improvement	9,500	9,500
11	Cache County Fairgrounds/Event Center	Fair and Rodeo Enhancement 2023	85,600	85,600
12	Cache County Fairgrounds/Event Center	Cache Valley Cheese and Dairy Festival	25,400	25,400
13	Cache County Fairgrounds/Event Center	Replace portable bleachers	16,430	16,430
14	Cache County Fairgrounds/Event Center	Rodeo arena lighting upgrade	151,900	151,900
15	Cache County Fairgrounds/Event Center	Concrete floors in livestock barns	99,514	99,514



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
16	Cache County Fairgrounds/Event Center	East parking area lighting	54,333	54,333
17	Cache County Fairgrounds/Event Center	Roping arena light upgrade	103,095	103,095
18	Cache County - Development Services	Cache County's Trail & Active Transportation Program Funding	145,000	145,000
19	Cache County - Development Services	Blacksmith Fork Corridor Connectivity Study	20,000	20,000
20	Cache County - Development Services	Deep Canyon Trailhead Traffic Impact Study	14,500	14,500
21	Cache County - Development Services	Smithfield Bonneville Shoreline Trail Feasibility Study	20,000	20,000
22	Cache Daughters of Utah Pioneers	Museum Operating Expenses, Daughters of Utah Pioneers (DUP)	8,000	8,000
23	Cache Trails Alliance	Right Hand Fork Connector Trail - Phase 1	21,000	12,000
24	Cache Valley Center for the Arts	Logan City owned cultural arts facilities	120,000	120,000
25	Cache Valley Center for the Arts	Arts Education and Outreach	50,000	50,000
26	Cache Valley Center for the Arts	Out-of-area marketing CacheARTS Presents FY 22-23	20,000	10,000
27	Cache Valley Cowboy Rendezvous, Inc.	Cache Valley Cowboy Rendezvous	14,000	14,000
28	Cache Valley Cruising Association	Cache Valley Cruise-In 2023	42,000	35,000
29	Cache Valley Gardeners' Market	Promoting agricultural and food based tourism in Cache County	12,020	4,000
30	Cache Valley Men's Chorus (Formerly Imperial Glee Club)	Elevation of Cache Valley Citizens and Singers	4,885	1,000



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
31	Cache Youth Orchestras (CYO)	Cache Youth Orchestra 2023-24 Season	2,500	1,000
32	Chamber Music Society of Logan	Enhancing Chamber Music in Cache Valley	6,000	3,000
33	Cornish Town	Cornish Park parking enhancement - Phase 1	80,000	65,000
34	Four Seasons Theatre Company	Four Season Theatre Company 2023 Season	47,000	25,000
35	Grey Beards Giving	Flores Family Community Garden Pavilion		
36	Helicon West	Helicon West		
37	Cache Gran Fondo Cycling Event (Hspin Events LLC)	12th Annual Cache Gran Fondo Cycling race and recreational ride	7,500	7,500
38	Cache Gran Fondo Cycling Event (Hspin Events LLC)	Tourism promotion of the Cache Century Bicycle Ride	4,000	3,500
39	Hyrum City	West Park	250,000	200,000
40	Jump the Moon Foundation	Develop Jump the Moon as a cultural arts destination	24,600	18,000
41	Logan-Cache Airport	Fuel Tank Storage Restoration	500,000	0
42	Logan City - Parks and Recreation	Logan Outdoor Recreation Complex	475,000	475,000
43	Logan Community Foundation dba Cache	Cache Theatre Company 2023-2024 Season at the Lionheart Hall	49,000	30,000
44	Logan Community Foundation dba Cache	The Pan Academy 23-24	25,000	5,000
45	Logan Downtown Alliance	Top of Utah Marathon	15,000	15,000



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
46	Lyric Repertory Company	Lyric Rep 2023-24 season	24,999	15,000
47	Mendon City	Softball Diamond / Filter Station	56,466	40,000
48	Mendon City	Legacy Park	315,484	0
49	Millville City	Millville South Park Extension	29,800	29,800
50	Millville City	Millville North Park Tennis Court Lighting	23,144	23,144
51	Mountain West String Academy	MWSA 2023-24 Season Support	2,500	2,500
52	Music Theatre West	Music Theatre West Operation and Programming Season	38,000	35,000
53	Newton Town	Pickleball Courts (2)	48,706	45,000
54	Newton Town	Playground Equipment	17,260	15,000
55	Nibley Children's Theatre	The Misfit Pirate	1,250	1,250
56	Nora Eccles Harrison Museum of Art	Community Outreach and Programming for NEHMA Exhibition	11,200	5,000
57	Nordic United	Promotion of Cache Country Outdoor Winter Recreation	8,500	5,000
58	Paradise Town	Paradise Parks and Equestrian Park	59,000	59,000
59	Providence City	Providence City Skatepark	300,000	250,000
60	Recovery Café	Recovery Café Birthday Bash		



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
61	Richmond City	City Park - North Expansion Phase 2	59,000	59,000
62	Ride Utah! - USU Extension	Cache County - Ride Utah!		
63	River Heights City	River Heights Park Northeast Phase 2	150,000	150,000
64	Smithfield City Parks and Recreation Department	Central Park Pavilion and Shade Structures	264,697	200,000
65	Smithfield City Children's Theatre	Health Days Youth Theatre Play	3,750	3,750
66	Smithfield City	Smithfield History Museum Phase II - Interior Work	103,000	50,000
67	Stokes Nature Center	Growing SNC's Fee and Low Cost Nature Education Programs for a Growing Community	30,000	30,000
68	Summerfest Arts Faire	Summerfest Arts Faire 2023	20,000	20,000
69	Trenton Town	New roof for Trenton Park Pavilion	9,110	9,110
70	Unicorn Theatre	Unicorn Theatre	15,000	10,000
71	United Way of Cache Valley	Cache Suicide Prevention Coalition - Suicide Free Awareness Concert and Event	25,000	25,000
72	Utah Festival Opera & Musical Theatre	Operation, Production & Support	550,600	450,000
73	Utah Festival Opera & Musical Theatre	Out-of-State Marketing and Development	175,000	70,000
74	Utah Festival Opera & Musical Theatre	Utah Theatre Marketing	1,500	0
75	Utah Festival Opera & Musical Theatre	Utah Theatre Operation, Production and Support	8,000	0



RAPZ AND RESTAURANT PROGRAM

2023 AWARDED FUNDING

No.	Entity	Title	Request	Award
76	Utah State University	Summer Citizens Program 2023	30,000	15,000
77	Valley Dance Ensemble	Valley Dance Ensemble Spring 2024 Concerts	2,500	2,500
78	Wellsville Foundation , Inc.	Exterior Maintenance Project fo rthe Wellsville Community Center for Arts, Education, and	5,800	5,800
79	Zootah at Willow Park (formerly Willow Park Zoo)	Zootah Operating Funds	480,000	268,707
GRAND TOTALS			\$5,678,293	\$3,982,183

Councilmember Assignments 2024

Councilmember Daniel Grange

- Car Show for City Celebration
- Parks

Councilmember Ryan Zollinger

- Sewer
- School District

Councilmember Clay Wilker

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

Councilmember Pamela June

- P&Z
- Youth Council
- Wildfire

Councilmember Jeremy Ward

- City Celebration/Parade
- Trails