



Hurricane Valley Fire
Special Services District
 202 East State Street, Hurricane, Utah 84737
 (435) 635-9562



Hurricane Valley Fire SSD Board Meeting Agenda
Monday, December 4, 2023, at 6:00 p.m.
Fire Station #46, 56 N Coral Canyon Blvd, Hurricane, Utah

Board Members Present: Randy Aton of Springdale, Dan McGuire of Rockville, Richard Hirschi of La Verkin, Nanette Billings of Hurricane, Justin Sip of Toquerville, Paul Luwe of Virgin.

Board Members Absent: *Bill Hoster of Leeds.*

Staff: Joe Decker, Cari Bishop, Keen Ellsworth, Christopher Clifford, Shem Hammon, Tyler Ames, Kohl Furley, Ben Ruesch.

Audience: Todd and Diane Sands.

(The Audio recording for the meeting malfunctioned.)

- A. **Called to Order** – by *Board Vice Chairman Justin Sip* 6:00pm.
Invocation by Invitation – *Board Member Dan McGuire*
Pledge of Allegiance – *Board Member Paul Luwe*

- B. **Approval of Consent Agenda** (Items on the *consent* agenda may not require discussion. These items will be a single motion unless removed at the request of the Chairman or Board Members.
 1. *Declarations of conflict of interest pursuant to Utah Code 67-16.*
 2. *Agenda*
 3. *Approval of Minutes: November 2023*
 4. *Review Checks & Deposits from November 2023.*

Motion: **Board Member Nanette Billings** motions to accept the consent agenda items as stated in the agenda.

Second: **Board Member Randy Aton**

Vote:

<i>Board Member Justin Sip</i>	AYE
<i>Board Member Richard Hirschi</i>	AYE
<i>Board Member Nanette Billings</i>	AYE
<i>Board Member LaRene Cox</i>	AYE
<i>Board Chairman Bill Hoster</i>	ABSENT
<i>Board Member Paul Luwe</i>	AYE
<i>Board Member Dan McGuire</i>	AYE
<i>Board Member Randy Aton</i>	AYE



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C. *Citizen Comment & Request for Future Agenda Items:* All public comments need to be submitted in writing and emailed to info@hvfssd.org by noon on the day of the meeting. No action may be taken on a matter raised under this agenda item. This item is reserved for items not listed on this agenda. (Three minutes per person)

No comment.

D. *Business:*

1. *Public Hearing for the passage of the 2024 Final Operating Budget.*

Motion: *Board Member Dan McGuire* motions to open the public hearing.

Second: *Board Member LaRene Cox*

Vote:

<i>Board Member Justin Sip</i>	AYE
<i>Board Member Richard Hirschi</i>	AYE
<i>Board Member Nanette Billings</i>	AYE
<i>Board Member LaRene Cox</i>	AYE
<i>Board Chairman Bill Hoster</i>	ABSENT
<i>Board Member Paul Luwe</i>	AYE
<i>Board Member Dan McGuire</i>	AYE
<i>Board Member Randy Aton</i>	AYE

No one from the audience came up or commented, and there were no comments emailed to the district.

Motion: *Board Member Richard Hirschi* motioned to close the public hearing.

Second: *Board Member LaRene Cox*

Vote: **ALL AYE**

2. *Discussion and possible approval of Resolution 12-1-23 R "A resolution approving the 2024 Operating Budget."*

Chief Joe Decker states that the only thing that has changed is the vehicle maintenance line item, because of a capital expenditure that was buried in there that should have been in another GL he made a journal entry to move that money to its correct place.

Board member Nanette Billings asks a question on the budget line item for the revenue transports. She states she wants to make sure that we are carefully budgeting to be safe.

Chief Joe Decker states that we did change our fee schedule mid-year so we will see change with that.



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Board Member Justin Sip asks about the increase for COLA this year. COLA this year would be 5.9% this year just under 6%. Board member Justin Sip wants to move forward on this.

Motion: *Board Member LaRene Cox* motions to approve Resolution 12-1-23 R A resolution approving the 2024 Operating Budget.

Second: *Board Member Paul Luwe*

Vote:

<i>Board Member Justin Sip</i>	AYE
<i>Board Member Richard Hirschi</i>	AYE
<i>Board Member Nanette Billings</i>	AYE
<i>Board Member LaRene Cox</i>	AYE
<i>Board Chairman Bill Hoster</i>	ABSENT
<i>Board Member Paul Luwe</i>	AYE
<i>Board Member Dan McGuire</i>	AYE
<i>Board Member Randy Aton</i>	AYE

3. Public Hearing for the Re-Opening of Operating Budget 2023 for adjusting Revenues and Expenditures and Re-Adoption of the Budget.

Motion: *Board Member Richard Hirschi* to open public hearing for the re-opening of Operating Budget 2023 for adjusting Revenues and Expenditures and Re-Adoption of the Budget.

Second: *Board Member Dan McGuire*

Vote: All AYE

No one from the audience came up or commented, and there were no comments emailed to the district.

Motion: *Board Member Nanette Billings* motions to close the public hearing

Second: *Board Member Randy Aton*

Vote: All AYE



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4. Discussion and Possible Approval of Resolution 12-2-23 R "A Resolution approving the adjusted Operating Budget for 2023."

Chief Joe Decker states that he had 4 adjustments to make and by law they need to be separated for the impact fee and the capitals and that was the refurbishment, that is all we did is separate those fees.

Motion: *Board Member Nannette Billings* to approve Resolution 12-2-23 R "A Resolution approving the adjusted Operating Budget for 2023".

Second: *Board Member Paul Luwe*

Vote:

Board Member Justin Sip	AYE
Board Member Richard Hirschi	AYE
Board Member Nanette Billings	AYE
Board Member LaRene Cox	AYE
Board Chairman Bill Hoster	ABSENT
Board Member Paul Luwe	AYE
Board Member Dan McGuire	AYE
Board Member Randy Aton	AYE

5. Discussion and Possible Approval of Policy for Email and Phone Monitoring.

Discussion on email and phone policy in the employee manual. Legal Counsel Ben Ruesch states that he looked at both policies that were presented and they can be integrated into the manual as one.

Motion: *Board Member Paul Luwe* motion to approve the document with the integration of email and phone monitoring policy into the employee manual by Chief Joe Decker and legal to be put in the manual by next meeting to review.

Second: *Board Member LaRene Cox*

Vote:

Board Member Justin Sip	AYE
Board Member Richard Hirschi	AYE
Board Member Nanette Billings	AYE
Board Member LaRene Cox	AYE
Board Chairman Bill Hoster	ABSENT
Board Member Paul Luwe	AYE
Board Member Dan McGuire	AYE
Board Member Randy Aton	AYE



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6. Discussion and Possible Approval of Resolution 12-3-23 R "Resolution Approving the Hurricane Valley Fire Employment Manual."

Moved into the discussion on this item.

Motion: *Board Member Richard Hirschi* to approve Resolution 12-3-23 R
"Resolution Approving the Hurricane Valley Fire Employment Manual.

Second: *Board Member Dan McGuire*

Vote:

Board Member Justin Sip	<i>AYE</i>
Board Member Richard Hirschi	<i>AYE</i>
Board Member Nanette Billings	<i>AYE</i>
Board Member LaRene Cox	<i>AYE</i>
Board Chairman Bill Hoster	<i>ABSENT</i>
Board Member Paul Luwe	<i>AYE</i>
Board Member Dan McGuire	<i>AYE</i>
Board Member Randy Aton	<i>AYE</i>

7. Discussion on the Continued Operations Plan.

Chief Joe Decker goes over the calls for the month of November. Discussion on the ED transport. Rotating the calls for the transport so that they are split up between stations. Looking at replacing a couple of ambulances. Board member Justin Sip states that he wants the residence to do a standby fee on bills from cities.

Closed Session the Board may vote to discuss certain matters in Closed Session pursuant to Utah Code Annotated 52-4-5.

No need to go into Closed Session.



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E. Adjourn:

Motion was not made but unanimously made by agreement from the entire board at 6:37pm.

Date approved:

Minutes taken by Cari Bishop

Justin Sip, Board Vice - Chairman

Attest:

Cari Bishop, District Clerk