SUMMIT COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

January 8, 2024

Meeting Minutes

- Attendees
  - Malena Stevens – Summit County Council
  - Trish Cassell – SCAO Chief Prosecutor
  - Margaret Olson – Summit County Attorney
  - Frank Smith – Summit County Sheriff
  - Wendy Crossland – SCAO Victim Advocate Program Director
  - Aaron Newman – Summit County Health Department
  - Cliff Venable – Public Defender
  - Megan McKenna – Summit County Housing Advocate
  - Cristie Frey – Director of HMHI
  - David Hanna – AP&P
  - Lynda Viti
  - Kacey Bates
  - Stephen Hunter – Utah Association of Counties
  - Andi Faulkner – Utah Association of Counties

- Absent
  - Darwin Little – Captain, Park City Police
  - Judge Richard Mrazik
  - Tana Toly
  - Tyler Toly
  - Judge Shaunna Kerr
  - Britt Oliver

- Welcome
  - Malena welcomes the group and opens the meeting.

- Approval of Minutes for 11/06/23
  - Wendy motioned to approve, Frank seconded the motion. All are in favor.

- AI Generated Text on Zoom
    - Margaret provides a point of clarification to the council that AI generated text during a government body meeting is subject to GRAMA requests. Many programs like Zoom and Google Meet offer that service; Margaret is recommending that this council makes sure we don't have that service turned on

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for our meetings since our meetings are already made a public record through meeting minutes and posting on the Public Notice Website.

- Legislative Session Prep Update
  - Steve says that he's met twice now with Rep. Lisonbee, and she is taking her role as a leader in criminal justice matters very seriously this session. She's promised that any legislation involving criminal justice that she creates/supports will be offered up to UAC for reading and approval first. This is especially true for anything involving drug/recovery courts. Margaret confirms that she's also heard that Rep. Lisonbee isn't coming after drug courts. Drug Tour for Rep. Lisonbee, remind this group about wanting to do this thing in the March meeting
  - This year UAC intends to email each CJCC weekly with the updated bill tracker that the CCJJ puts out. There are also weekly UAC meetings on Thursdays that CJCC members can attend, and a podcast that they're hosting this year.
  - There was discussion regarding the merits of inviting Rep. Lisonbee to tour Summit County's drug court, and possibly touring other courts that are doing innovative and good work. Andi & Steve will look into setting this up sometime after the session is completed. They are also going to look into creating a breakout session for drug courts at some of UAC's upcoming conferences.
  - Andi will remind this council of the intent to invite Rep. Lisonbee to the Summit County drug court in the March meeting since that will be after the session is complete.
  - Malena, Margaret, Frank, and Aaron have agreed to monitor the session closely and report back to this council any important updates throughout the session.
  - Steve was asked if there's been any update on the money the state will allocate to the CJCCs, and he said no not yet, but that the legislative leaders he's talked to about it do support the idea of creating a pot of money for CJCCs to pull from each year. He says that it might be on the smaller side this year but that this will be the kind of thing that grows year after year.

- Bylaws
  - Andi will email samples of bylaws that other CJCCs have adopted throughout the state so that this council may review them to see if they are amenable to Summit County. Lynda will review the statute and see what is legally required concerning bylaws.

- Council Comments on Current Criminal Justice Issues
    - Margaret leads this agenda item with discussion about how to get started on tackling the stated goals in Summit County's Strategic Plan. She has spoken briefly with Cliff about re-engaging with the indigent defense commission as this

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is a very important goal for the county attorney's office this year. The county attorney's office and the sheriff's office intend to dial down their numbers this year as far as caseload goes, and so the matter of indigent defense is going to be very important. She'd like to see progress made within the first 6 months of the year and will be working closely with Summit County Council to get this work going.

- Wendy's update on increasing Spanish speaking services in the county: until more Spanish speaking employees can be hired in the various county departments, the best option right now is to use online functions for translation services when a bilingual employee isn't available. Whichever translation service the county decides to go with, and there are a lot of good ones out there, that service should be used throughout all of the departments and training should be extensive. The sheriff's department has an initiative running right now where they engage with the underserved community, which is primarily Spanish speaking, to educate and inform them of their rights & services offered. Frank and Kacey think they can dovetail training their department members in with this initiative, and they will also work on generating some 3x5 inch cards that have frequently asked questions etc on them.
- Malena will put on next month's agenda a section for deeper discussion on how to begin implementing the county's Strategic Plan goals.
- Megan's update on housing: last month the mayor of Park City held the Welcome Night celebration for the J1 seasonal workers and they had a large of county and city employees. One question that was brought up was the enforcement of occupancy limits for rentals. There was a group of workers that signed a rental agreement form for a place listed as fitting 6 people, but when they showed up to occupy the property it was clearly not going to fit 6 people. Megan has reached out to the fire department, the planning department, and the health department to see what sort of codes they have for occupancy limits. Trish says that as far as she knows there isn't an occupancy limit law for rentals. Franks says that if there's fraud involved then the sheriff's office can do some enforcement but that's the only code he's aware of. The council members asked Megan to keep them updated on this matter in next month's meeting.
- David updates the group on the matter of rental space for AP&P in Summit County. They have been renting office space from Park City PD, but they have decided not to renew that lease going forward, so as of June of this year AP&P will be homeless in Summit County. He's asking the group that if anyone has any knowledge of affordable rental space that they send it to him. The sheriff says that they don't have space in their offices to lease per se, but that on a temporary basis they could clear off a desk for AP&P. It was suggested that AP&P look into the feasibility of leasing space in the county court building; that's where they used to

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be based out of about 15 years ago so it might work as a solution again. This topic will be an agenda item on next month's meeting.

- Adjourn
  - Trish motioned to adjourn, Wendy seconded the motion. All are in favor.

Action Items: Andi will create minutes, update Public Notice website, and email bylaw samples

Next meeting will be February 5, 2024 at 9am in person and virtually.

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