

WALLSBURG TOWN COUNCIL MEETING AGENDA

January 4, 2024 - 7 pm

MINUTES

1. Call to Order 7:01pm

- a. Pledge of Allegiance - Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Scott Larsen, Justin Carlile, Celeni Richins, Terri Eisel, Clint Allen, Alisha O’Driscoll, Troy Ostler, Dennis

Givens, Steve Jaques, Lil Thompson, Troy Thompson, Brett Baum, Aubri Buehler, Yvonne Thompson, Bob Piscitelli, Mary Piscitelli, Amanda Carlile, Zach Hicken, Sam Hicken, Erin Hicken, Kirra Carlile, Brenda Richins, Josh Richins.

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the January 4, 2024 Town Council Meeting
- b. Minutes of the November 2, 2023 Town Council Meeting
- c. Minutes of the December 5, 2023 FONSI Public Hearing
- d. Minutes of the December 5, 2023 Town Council Meeting

As noted, agenda and minutes stand approved

3. Approve Budget

- a. December Budget and check register

b. December Budget and check register questions: Streetlight power bill is high. Pelorus quarterly billing is on the register twice, verified that it is correct- half to water and half to general. Clint Allen suggested to Alisha O’Driscoll that the SCADA billing may be able to be paid yearly instead of monthly. Scott Larsen asked about a \$12000 check on the register and what it was for, Alisha O’Driscoll looked it up and it was the grant match for the Main Canyon Road Phase II project.

Motion: Scott Larsen moves to approve the December budget and check register

Second: Justin Carlile Vote: Unanimous

4. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly.

None heard

5. Agenda Items:

a. 2024 Meeting Schedule– Action Item

- i. Review and adopt 2024 Wallsburg Town meeting schedule.

Celeni Richins explained that she has had several questions asking why the meeting schedule was created/approved before the new Town Council members take office and clarified that this is the same meeting schedule as always, monthly meetings on the first Thursday and work meetings on the third Thursdays- with a few changes due to holidays, etc. Celeni Richins explained that the meeting schedule is always available on the Town website and on the Utah Public Notice website also.

Motion: Scott Larsen moves to approve the 2024 meeting schedule

Second: Clint Allen Vote: Unanimous

b. Park Trail Grant Project Update – Information and Discussion Only

- i. Discuss status of grant project for Wallsburg Town Park and Spring Creek trails.

Troy Ostler explained the application to put an asphalt trail at the Spring Creek park with concrete and benches, etc. Clarified some data entry errors on the application (address, etc). Discussed anticipated maintenance with tree growth, soil erosion, etc. Terri Eisel explained that the TAP funds from the county are available to help with maintenance funds down the road and Wallsburg Town will request funds from the TAP funds for the grant match for Spring Creek. Wallsburg Town applied for TAP funds as the grant match for the Park trail and received the full amount requested. Troy Ostler agreed, explained that they will adjust final details as needed once the application process has passed. Scott Larsen asked about blocking ATV’s from the trail, Troy Ostler said a serpentine gate will be installed. Justin Carlile asked if they are stuck on using asphalt, Troy Ostler and Terri Eisel explained no, there is money for contingencies to change details as needed. Terri Eisel added that the monument area will be cleaned up. Scott Larsen asked if that will be asphalted as well, Troy Ostler said not at this time, but there is money in contingencies that final details can be changed as needed/desired. The application process works on engineering and slopes and more the technical side of things. Terri Eisel explained the TAP funds further and that they are there for cities and towns to use, if Wallsburg Town doesn’t apply, the funds will go to other

cities and town. Funds will be allocated in February, project will bid in the spring and get to work this summer. Celeni Richins signed the application and Troy Ostler will submit.

c. Water System Improvement Project Update – Information and Discussion Only

i. Discuss status of Water System improvement project.

Clint Allen talked to sunrise engineering. Plans are submitted to the state for review, he will be in touch when he hears back. Working on easement agreements that will need to be taken care of in the future. FONSI was completed, project should go out to bid this month sometime. Celeni Richins asked if they need anything else from us, Clint Allen said not at this time- we'll know more as the state comes back with approval for the plans, some small changes may need to be made. Final plans will go out to bid and contractor should be awarded by spring. Celeni Richins asked if they are aware of council member changes. Clint Allen said yes, he will forward contact information and make sure connections are made there.

d. Fiber Internet Grant Project Update – Information and Discussion Only

i. Discuss status of grant project for Fiber Internet project.

Scott Larsen talked to the guy over fiber at UBB. It's a standard hurry up and wait process. They are working with the state to get the grant money for the fiber this spring with money being allocated in 2025. The current plan would be to take fiber to every address in the valley, which is commendable. They will hire a subcontractor for main lines and their own UBB techs to hook up house by house. Currently negotiating with school district for fiber from bottom of the valley to the water tank. School district will likely convey ownership to UBB, that will help. Currently they are leasing fiber lines from the bottom of the valley to Heber through century link which is very expensive. UDOT puts fiber down the major highways including provo canyon, UBB is working to share fiber from Wallsburg to Heber in exchange for fiber from Charleston to Midway- should make it cheaper. Scott Larsen told UBB that the water tank is moving, they will assess whether or not to move their fiber/antennas and equipment. Clint Allen agreed that they will probably want to do that. Clint Allen said that sunrise engineering has the locations and information that UBB will need in the project plans. Scott Larsen said the grant funds are \$3million available. UBB will have a 75% grant 25% match to pay.

e. End of Town Council Member Term Report, Clint Allen – Information and Discussion Only

i. End of Town Council term report for the Wallsburg Town Water System

Clint Allen gave all paperwork to Alisha O'Driscoll. Some water right paperwork needs to be transferred, ones that he was having issues with hopefully Troy Thompson can get worked out. Most of the water meters are repaired. Clint Allen will get with Troy Thompson for some training and teaching of some of the things that go on. It has been good to serve our community and thank you to everyone. The council members returned their thanks.

f. End of Town Council Member Term Report, Justin Carlile – Information and Discussion Only

i. End of Town Council term report for the Wallsburg Town Cemetery

Justin Carlile said that his computer, printer, receipt books, misc are all given to Alisha O'Driscoll. Sent final file with the new section to MAG yesterday, all updated on the website today. Will update mortuary contacts as they come, he will contact the most frequently used ones. One burial in progress, will talk with Mary Piscitelli. Thanked everyone for what they do. The council members returned their thanks.

g. Swearing In, Oaths of Office – Action Item

- i. Swearing in of newly elected Town Council members Troy Thompson and Mary Piscitelli. In accordance with Wallsburg Town, Wasatch County, Utah Municipal Election results certified and canvassed on December 5, 2023 and Utah State Code 10-3-828: Troy Thompson and Mary Piscitelli will each be administered their Oath of Office by the Wallsburg Town Clerk. Upon completion of the Oath of Office by each individual, Wallsburg Town officially certifies and swears in these elected officials as Wallsburg Town Council Members. The terms of office for each of the aforementioned elected officials will begin January 1, 2024 and end December 31, 2027. The Oaths of Office will be witnessed and notarized by the Wallsburg Town Clerk and recorded with Wasatch County Clerks office.**

Celeni Richins read the above description. Troy Thompson approached the stand and while raising his right hand was administered and signed his oath of office, followed by Mary Piscitelli who also approached the stand and while raising her right hand was administered and signed her oath of office. Each repeated after the Wallsburg Town Clerk, Alisha O'Driscoll, "I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity."

6. Department Reports

a. To discuss continued agenda items, assignments

i. Buildings (Scott Larsen) Ladies bathroom is repaired. That's all for the Town Hall.

ii. Roads (Scott Larsen) Saw a zero turn lawnmower for sale at a very discounted rate \$1000 off at bobcat dealer in Orem. Worth looking into. Terri Eisel commented that it needs to be thought about sooner than later. Rick Sabey took apart the old mower, It is a little different than standard, can get a replacement for \$2000. Will be good to repair that and have two. Terri Eisel commented that we won't get a new grasshopper mower for that price. Terri Eisel and Scott Larsen (and others) agreed that the old one should be repaired for cemetery use and a new bigger one should be purchased for the park. Bob Piscitelli (public) commented that Grasshopper is better quality than Bobcat. Terri Eisel will get pricing quotes and decision will be made soon to get prepared for spring. Nothing to report on roads.

iii. Cemetery (Mary Piscitelli) Just need to get with Justin Carlile and find out what's what.

iv. Park (Terri Eisel) Nothing to add beyond what Troy Ostler was here to explain.

v. Water (Clint Allen) Nothing to report, but has some questions on what he needs to do to get certified.

Alisha O'Driscoll gave him an information sheet prepared by Clint Allen and advised that Troy and Clint get together to work on that. Scott Larsen mentioned there is a training in St George next month that his son in law is going to. Clint Allen said that is a great option and lots of trainings available. Celeni Richins explained that there are many trainings for newly elected officials through Utah League of Cities and Towns. Terri Eisel mentioned OPMA and GRAMA trainings needing to be done. Celeni Richins explained that there are online courses or we can schedule a training through Gordon Law Group for a more thorough training. Alisha O'Driscoll will set that up with Gordon Law Group and coordinate with council member schedules.

vi. Mayor (Celeni Richins) Nothing other than OPMA training talked about above.

vii. Clerk (Alisha O'Driscoll) Has business license letters prepared to send to all Wallsburg Town residents for those that would like to get or renew their business licenses. Will aim to send them out next week.

b. Call for Agenda items for January Town Council Work Meeting (Expected January 18, 2024)

Celeni Richins explained that work meetings are on the third Thursdays of each month and are non voting meetings. Lawnmower discussion. Terri Eisel asked if the planning commission needs to come, Alisha O'Driscoll replied that they came to the last meeting and should be good to go. Possibly schedule meeting with Bishops for Tri Ward auction funds allocation. Alisha will look into that.

c. Call for Agenda items for February Town Council Meeting (Expected February 1, 2024)

Appointing sexton, lawnmower decision, closed session personnel maintenance worker. Water project update, broadband update.

Scott Larsen commented that he would like election results to be written out and added to the minutes of the December 5th meeting. Alisha O'Driscoll explained that was not necessary because they were provided on the agenda and public notice. Scott Larsen said he believes they should be written out. Alisha O'Driscoll will add the results to the minutes before posting.

7. Items Continued To Future Monthly Town Council Meetings

a.

b.

c.

d.

8. Adjourn

Motion: Troy Thompson moves to adjourn the meeting

Second: Mary Piscitelli Vote: Unanimous

Time: 7:59pm