

**WEBER SCHOOL DISTRICT**  
**5320 Adams Avenue Parkway**  
**Ogden, UT**

**General Board Meeting**  
**January 3, 2024**

The Board of Education of Weber School District held a Board Meeting in the Board Room at 5320 Adams Avenue, Ogden, Utah. The meeting convened at 6:05 p.m.

The following Board Members and Superintendency were present:

Paul Widdison	Board President
Jon Ritchie	Board Vice President
Doug Hurst	Board Member
Bruce Jardine	Board Member
Jan Burrell	Board Member
Kelly Larson	Board Member
Gina Butters	Superintendent
Clyde Moore	Assistant Superintendent
Dave Hales	Assistant Superintendent
Robert Petersen	Business Administrator

Board Member Janis Christensen was excused.

Musical Performance: Weber High School Chamber Choir Performing *Over the Rainbow* – Directed by Leigh Marriott

1. Pledge of Allegiance: Bridger Maisey, Weber High School Student

Recognition: Jeffrey Moore, *December CTE Teacher of the Month* – Introduction by Dr. Rod Belnap

CTE Director Dr. Rod Belnap recognized Jeff Moore, Educators Rising teacher from Roy Jr. High School. He was recently recognized as *December CTE Teacher of the Month*. Rod compared Jeff to New Orleans Saints Football Player Taysom Hill as Weber School District's Swiss Army Knife. He is a great example because of all the things he does at Roy Jr. High. Peers commented working with him is a great experience and he is willing to share his talents, and mentors both teachers and students. He brings students into the Educators Rising class and inspires them to become teachers. Students commented he makes his own original assignments, gives a wide variety of options, is positive, makes good jokes, and interacts with us all. He loves what he does!

Jeff introduced his family in attendance.

2. Consent Calendar

- A. Minutes
- B. Warrant Register
- C. Budget Update
- D. New Hires
- E. Bid/Purchase Approvals
- F. Leave of Absence Request
- G. Approval of LEA License and Endorsement Lists January 2024
- H. Approval of Positive Behaviors Plans 2023-2024
- I. Approval of Open Enrollment Schools 2024-2025
- J. Approve the Repeal of Policies:
  - 2100 Support Services Goals and Objectives
  - 2110 Safety
  - 2134 Instruction Space Utilization
  - 3100 Fiscal Management Goals & Objectives
  - 3210 Financial Statement & Reports
  - 3230 School Activity Funds
  - 4110 Equal Education Opportunities
  - 4140 Entrance Age
  - 4180 Closed Campus Regulations
  - 4195 Emergency Medical Situations
  - 4420 Records Access Management
  - 4211 Class Change Fee
  - 4320 Homework
  - 4340 Married Student Policy
  - 4350 Distribution of Materials to Students
  - 4360 Student Gifts to Staff Members
  - 4372 Foreign Students on Educational Visas
  - 4580 Gifts to Schools
  - 6600 Naming of School Facilities

3. Recognitions

- A. Dr. Rod Belnap - *National ACTE Administrator of the Year*
- B. Transportation Office and Mechanics - *E+ Team Award*
- C. Jaclyn Wintle, Lomond View Elementary - *Volunteer Award*

4. Public Comment

5. Discussion/Action Items

- A. Approval of Inter-Local Agreement with West Haven City for the Use and Maintenance of the Gymnasium of Elementary School
- B. Approval of New Elementary Administrator
- C. Approval of Organizing Naming Committee for New Elementary in West Haven
- D. Approval of Recommendations for Mascot at Bates Elementary
- E. Approval of School Calendar 2024-2025 – 1<sup>st</sup> Reading

- F. Establish Board Meeting Dates for 2024 & January 2025.
- G. Approval of Revised Policy 4400 *Student Records* – 2<sup>nd</sup> Reading
- H. Approval of Revised Policy 4540 *Student Organizations* – 2<sup>nd</sup> Reading
- I. Approval of Revised Policy 5200 *Student Discipline (Including Safe School Policy)* – 2<sup>nd</sup> Reading
- J. Approval of Revised Policy 3250 *Donations, Gifts, and Naming of Schools/Facilities* – 1<sup>st</sup> Reading
- K. Approval of Revised Policy 4600 *Student Overnight Travel (Extended-Curricular Travel Activities)* – 1<sup>st</sup> Reading
- L. Approval of New Policy 8340 *Employee Social Media* – 1<sup>st</sup> Reading

**AGENDUM ITEM #2 – Consent Calendar**

. Minutes

That the minutes for the Special Study Session dated November 17, 2023, Study Session dated December 6, 2023 and General Board Meeting dated December 6, 2023 be approved.

B. Warrant Register

That check numbers 00026360 through 00026650; and 00559782 through 00560534 totaling \$11,991,022.92 dated December 17, 2023, be approved.

C. Budget Update

That the budget update dated December 17, 2023, be approved.

D. New Hires

That the list of personnel changes and additions dated December 1, 2023 through December 19, 2023, be approved.

E. Bid/Purchase Approvals

F. Leave of Absence Requests

There we no leave of absence requests.

G. Approval of LEA License and Endorsement Lists January 2024

Board President, Paul Widdison, called for a motion to approve the Consent Calendar.

Motion: Doug Hurst

Seconded: Bruce Jardine

That the above Consent Calendar be approved. Voting was unanimous in support of the motion.

### **AGENDUM ITEM #3 – Recognitions**

#### *A. Dr. Rod Belnap – National ACTE Administrator of the Year*

Assistant Superintendent Clyde Moore recognized CTE Director Dr. Rod Belnap, recently awarded the *ACTE Administrator of the Year*. In February 2023, he was selected as the *Utah ACTE Administrator of the Year*. At region he was selected as the Region 5 Director and in December was selected as the *National ACTE Administrator of the Year*. His vision and drive are to make CTE in Weber School District the best in Utah and the nation. For example, because of Rod, we offer a bike repair course class; the only district in the state other than Grand County School District in Moab. This is just one example of the many opportunities available in our CTE program. CTE 30 days of service was discussed and how students were asked to do service projects. CTE Counselor Day was another example of his “out of the box thinking”. District counselors participated in a tour of businesses in Ogden to help highlight and promote student opportunities in our career pathways program. Comments from CTE Coordinators Chad Marriott and Trevor Ward noted Rod is amazing at filling gaps with kids. The connection Dr. Belnap has with counselors, how to get kids connected and making sure hopefulness is available for all kids across the district. Trevor shared how he brings a lot to CTE and mentioned the many courses available in CTE. Rod wanted to improve equipment, so he reached out to Traeger as an example, and next thing you know they donated smokers and other equipment. Rod also encourages teachers to reach out to industries. Asking what can we do to make classes awesome is what he does! Clyde concluded this is a well-deserved recognition and we have the best!

Dr. Belnap thanked the Board, CTE Coordinators and introduced his family in attendance.

#### *B. Transportation Office and Mechanics – E+ Team Award*

Larry Hadley recognized the transportation department office and mechanics with a presentation, “By the Numbers”, It’s 238,900 miles from the earth to the moon, WSD Transportation drives every year to the moon and back over six times, 153 routes each day which include, 32 special education routes. There are 153 drivers and 16 sub drivers. Supervisor Kristen Kearl, her team and mechanics have filled in since the beginning of this school year, while others in the office and shop have filled in covering multiple tasks. We are updating our fleet and new camera systems on all special education busses. A new recruiting program began, PD days centered on safety, and setting up routes for the new cones. This great team consists of: Kristen Kearl, Tami Thompson, Ferron Lister, Bruce Jackson, Paul Worthen, Sidney Mortensen, Nate Beck, Katy Christensen, Robert Hales, Jeffrey McEntire, Garth Fowers, Jacob Sanders, Camie Clontz, Mindy Lambert, Trent Bills, Shane Keyes, Brad Eggleston, Flint Sullivan and Emily Paradis. They are the unsung heroes!

#### *C. Jaclyn Wintle, Lomond View Elementary – Volunteer Award*

Principal Justin Skeen introduced Jaclyn Wintle and noted she is a leader in the community and in multiple capacities in schools. She is a reading volunteer at Lomond View Elementary, and serves on PTA and community councils at various schools and also council

level. She volunteers four days a week, is service oriented, cares about kids and is a continuous supporter of kids. She works with students that love to read and excel at reading. Students commented she is kind and encourages me to read bigger books. She inspires my reading and helps me learn new words, helps us set up summer reading books, and helped me pick good genres.

#### **AGENDUM ITEM #4 – Public Comment**

- Mary Lee Taylor – Husband is a former educator and both have been substituting in the district for 15 years. Concerned about student dress in the schools and dress codes.
- Alan Rawlins - Teacher at Weber High School representing semester teachers. Concerned about first reading of school calendar and the 80 days for second semester.

#### **AGENDUM ITEM #5 – Discussion/Action Item**

A. Approval of Inter-Local Agreement with West Haven City for the Use and Maintenance of the Gymnasium of New Elementary School

Business Administrator Dr. Robert Petersen noted we will need to table this for next Board meeting.

It is recommended the Board table the Interlocal Agreement with Weber Haven City until next Board meeting.

Motion: Jan Burrell

Seconded: Bruce Jardine

That the approval of Inter-Local Agreement with West Haven City for the Use and Maintenance of the Gymnasium of new Elementary School be tabled for next Board meeting. Voting was unanimous in favor of the motion.

B. Approval of New Elementary Administrator

Superintendent Butters noted we have already appointed administrators for the new high school and junior high school and tonight will appoint the new elementary administrator. It is recommended Justin Skeen be appointed as the principal of the new elementary in West Haven.

Motion: Jon Ritchie

Seconded: Doug Hurst

That the Approval of New Elementary Administrator be approved. Voting was unanimous in favor of the motion.

Superintendent Butters provided a synopsis of the educational background and work experience for Justin and he was given opportunity to address the Board and introduce family in the audience.

C. Approval of Organizing Naming Committee for New Elementary in West Haven

Elementary Education Director Mary Jo Williams noted now we have an administrator appointed for the new elementary in West Haven, we need approval to organize a naming committee. It was also recommended Board Member Jan Burrell serve on the committee.

Motion: Bruce Jardine

Seconded: Kelly Larson

That the Approval of Organizing Naming Committee for the New Elementary in West Haven be approved. Voting was unanimous in favor of the motion.

D. Approval of Recommendations for Mascot at Bates Elementary

Principal Brent Hogan explained to the Board a Google form was sent out to the community for input, then narrowed down to the top ten. Teachers took the top ten and then students voted. 630 students voted narrowing it down to three: Badgers, Blue Jays and Bisons with the final recommendation of Bisons. Principal Hogan shared an article about how a Bison faces the storm and heads for the light! It is recommended the Board approve the Bison as the new mascot for Bates Elementary.

Motion: Jan Burrell

Seconded: Kelly Larson

That the Approval of Recommendation of Bison for the Mascot at Bates Elementary be approved. Voting was unanimous in favor of the motion.

E. Approval of School Calendar 2024-2025 – 1<sup>st</sup> Reading

Secondary Education Assistant Director Matt Williams noted the calendar committee has met several times to consider possibilities for the 2024-2025 school year. Two final calendar choices were also sent out to employee groups. The committee would like to recommend to the Board the attached calendar for consideration on a first reading.

Motion: Kelly Larson

Seconded: Jan Burrell

That the Approval of School Calendar 2024-2025 be approved on a first reading. Voting was unanimous in favor of the motion.

F. Establish Board Meeting Dates for 2024 & January 2025

Business Administrator Dr. Robert Petersen noted we need to establish dates and present the first Wednesday of every month with the exception of April for Spring Break and June for Budget Hearing with no meeting in July. If there are any changes, it will be advertised in the Standard Examiner and on the Public Notice Website.

Motion: Bruce Jardine

Seconded: Jan Burrell

That the Established Board Meeting Dates for 2024 & January 2025 be approved. Voting was unanimous in favor of the motion.

G. Approval of Revised Policy 4400 *Student Records* -2<sup>nd</sup> Reading

Legal Counsel Heidi Alder noted there was one change to this revision that if a parent or student requests records, by Federal law, we have 45 days to comply.

Motion: Jon Ritchie

Seconded: Jan Burrell

That the Approval of Revised Policy 4400 *Student Records* be approved on a second reading. Voting was unanimous in favor of the motion.

H. Approval of Revised Policy 4540 *Student Organizations* – 2<sup>nd</sup> Reading

Legal Counsel Heidi Alder noted this was brought to the Board two months ago and addresses curricular and non-curricular clubs and provides detail on procedures for applications.

Motion: Doug Hurst

Seconded: Kelly Larson

That the Approval of Revised Policy 4540 *Student Organizations* be approved on a second reading. Voting was unanimous in favor of the motion.

I. Approval of Revised Policy 5200 *Student Discipline (Including Safe School Policy)* – 2<sup>nd</sup> Reading

Legal Counsel Heidi Alder noted there were no changes since last month, but will have some updates coming in the next few months.

Motion: Bruce Jardine

Seconded: Jan Burrell

That the Approval of Revised Policy 5200 *Student Discipline (Including Safe School Policy)* be approved on a second reading. Voting was unanimous in favor of the motion.

J. Approval of Revised Policy 3250 *Donations, Gifts, and Naming of Schools/Facilities* – 1<sup>st</sup> Reading

Legal Counsel Heidi Alder noted this is a combination of a couple policies and in conjunction with our foundation, provide parameters on donations in a capital nature.

Motion: Jon Ritchie

Seconded: Bruce Jardine

That the Approval of Revised Policy 3250 *Donations, Gifts, and Naming of Schools/Facilities* be approved on a first reading. Voting was unanimous in favor of the motion.

K. Approval of Revised Policy 4600 *Student Overnight Travel (Extended – Curricular Travel Activities)* – 1<sup>st</sup> Reading

Legal Counsel Heidi Alder noted this was revised with input from several stakeholders. It was determined to define an educational purpose. Second, elementary travel for students is limited because it would require parental supervision. The policy spells out ground transportation, parameters and procedures.

Motion: Kelly Larson

Seconded: Jan Burrell

That the Approval of Revised Policy 4600 *Student Overnight Travel (Extended – Curricular Travel Activities)* be approved on a first reading. Voting was unanimous in favor of the motion.

L. Approval of New Policy 8340 *Employee Social Media* – 1<sup>st</sup> Reading

Legal Counsel Heidi Alder noted this is a new policy requested by teachers asking for guidance on social media usage. How they can use personal social media, create a district site or page and what procedures are required.

Motion: Kelly Larson

Seconded: Bruce Jardine

That the Approval of New Policy 8340 *Employee Social Media* be approved on a first reading. Voting was unanimous in favor of the motion.

After determining no further business need be conducted, President Widdison called for a motion to adjourn the General Session of Board Meeting.

Motion: Jon Ritchie

Seconded: Doug Hurst

That the General Session of Board Meeting be adjourned. Voting was unanimous in favor of the motion.

General Board Meeting adjourned at 7:44 p.m.