Goshen Valley Local District

Regular Meeting of the Board of Trustees
16100 South 12800 West, Elberta, UT 84626
October 17, 2023, 3:30 p.m.

Board Members present:
Braden Sheppard – (Board Chair) Teams
Brandon Andersen (Board Member and Treasurer) – EVA Conference Room

Consultants and Staff:
Dave Sanderson – Financial Accountant – Teams
Angela Wood – District Clerk – FRI Conference Room
Tracy McDaniel – Deputy District Clerk – EVA Office (Teams)
Peter Gessel - Attorney

Public Attendance via Teams:
Melanie McVicker – Volunteer Consultant – Teams
Kent Jorgensen – Representative of Farmland Reserve, Inc. – FRI Conference Room
Cristy Buttars - Teams

Persons excused from attending:
Paul Munns (Board Member)

The Board Meeting of the Goshen Valley Local District (GVLD) was held via Microsoft Teams and in person at the Elberta Valley Ag and Farmland Reserve, Inc. offices.

The meeting was called to order at 3:31 p.m. with Mr. Sheppard conducting the meeting.

1. **Welcome and roll call (Agenda Item #1 – 0:00)**
   Mr. Sheppard welcomed all attendees.

2. **Statement of conflict of interest by Board (Agenda Item #2 – 1:28)**
   Mr. Sheppard asked for statements of conflict of interest.
   Mr. Andersen stated that he is the general manager at Elberta Valley Ag which is located within the District boundaries.
   Mr. Sheppard stated that he works for Farmland Reserve, Inc., which has interests within the district.

3. **Public comment (Agenda Item #3 – 1:55)**
   Mr. Sheppard asked for public comment. No public comment was received.

4. **Roll Call (2:17)**
   Ms. Wood requested a formal roll call for the record. See the list of attendees above.

5. **Consideration for approval of the September 19, 2023 Board Meeting Minutes (Agenda Item #4 – 3:25)**

Mr. Sheppard asked if Mr. Andersen had reviewed the minutes prior to this meeting. He confirmed that he had. Mr. Sheppard confirmed that he also had previously reviewed the minutes. Ms. McVicker called attention to a typo in paragraph 6a.

Mr. Andersen moved to accept the September 19, 2023 board meeting minutes with the edit as requested.
Mr. Sheppard seconded the motion.
A vote was called, and the motion passed unanimously in the affirmative.

6. **Board Financial Reports (Agenda Item #5 – 5:20)**
Mr. Sanderson stepped through the current District financial reports. Funds have been shifted between line items and will be discussed further in the review of the proposed amendment to the 2023 budget in the next topic for discussion.

7. **Review of proposed amendment to the 2023 budget and review of the Tentative 2024 Budget (Agenda Item #6 – 9:26)**
Mr. Sanderson presented the amendment to the 2023 budget. Ms. McVicker reported on the expected infrastructure expenses for the remainder of 2023 and into 2024.
Mr. Sanderson presented the tentative budget for 2024. Mr. Sheppard asked about the engineering fees expected for 2024. Ms. McVicker reported that the first order of business, once the service agreement with Bowen Collins is signed, is calculating the impact fee plan. She expects the cost for this service will be well below the budgeted amount but suggests leaving the budget as it is in case those funds are needed for other tasks.

8. **Public Hearing to include the following: (Agenda Item 7 – 17:25)**
    a. **Proposed amendment to the 2023 Budget**
    b. **Tentative 2024 Budget**
    c. **Public comment**

Mr. Sheppard opened the Public Hearing and asked for public comment on the proposed amendment to the 2023 Budget and the Tentative 2024 Budget. There were no public comments.

Mr. Sheppard closed the Public Hearing.

Mr. Sheppard asked Mr. Andersen if he had any further questions or comments on the budgets. Mr. Andersen responded that he did not. Mr. Sheppard said he did not have any additional questions or comments either.

9. **Board Action on the proposed 2023 budget amendment (Agenda Item #9 – 18:35)**

Mr. Andersen moved to accept the 2023 amended budget as presented.
Mr. Sheppard seconded the motion.
A vote was called, and the motion passed unanimously in the affirmative.

10. **Board Action on the 2024 Budget (Agenda Item #9 – 18:45)**

Mr. Andersen moved to accept the proposed 2024 budget as presented.
Mr. Sheppard seconded the motion.
A vote was called, and the motion passed unanimously in the affirmative.

11. **Consideration for approval of the proposed annual meeting schedule for 2024 (Agenda Item #10 – 19:10)**

Ms. Wood presented the proposed annual meeting schedule for 2024. She explained that the proposed meeting schedule changed from the last month of the quarter to the first month of the quarter with the meetings generally scheduled on the 2nd Thursday of the listed months at 1:00 p.m. Mr. Andersen requested a change to the proposed January meeting to the 3rd Thursday of January. Mr. Sheppard and Mr. Andersen agreed the remaining proposed dates are acceptable.

Mr. Sheppard moved to approve the proposed schedule with the change of the first meeting to January 18, 2024.
Mr. Andersen seconded the motion.
A vote was called, and the motion passed unanimously in the affirmative.

12. **Board vote on GVLD representative for Mt Nebo Water Agency (Agenda Item #11 – 22:35)**
Mr. Sheppard explained that Mr. Wes Quinton, in his role as the previous GVDL Board Chair, has served as the GVLD representative on the Mt. Nebo Water Agency Board. With his resignation, a new GVLD representative must be appointed.

Mr. Andersen moved to appoint Mr. Sheppard as the GVLD representative on the Mt Nebo Water Agency Board with Mr. Munns appointed as the alternate representative.
Mr. Sheppard seconded the motion.
A vote was called, and the motion passed unanimously in the affirmative.

Ms. Wood will prepare a notice letter to Mt. Nebo Water Agency informing them of a change in GVLD representation.

13. **Other Business (Agenda Item 12 – 24:50)**
    a. UASD Annual Convention. Ms. Wood discussed the upcoming UASD Convention where in-person Board Member training, Treasurer training, and GRAMA training are held. She informed the board and staff of the option to attend the convention in person as funds were included in the 2023 budget specifically for this convention. Alternatively, they could complete their annual training online as has been done previously. Mr. Sheppard stated he is unable to attend the in-person training. Mr. Andersen also stated he will not be able to attend in person. They both stated they will complete their annual training online. Ms. Wood discussed the available GRAMA training held during one day of the conference and suggested she and Ms. McDaniel attend this part of it. Ms. Wood will find the links to the online training and send them to the Board Members. Mr. Gessel suggested the Board attend all three days of a future convention if possible due to networking opportunities.

14. **Next Meeting (Agenda Item #13 – discussed in item 11 above)**
The next meeting will be held on **Thursday, January 18, 2024, at 1:00 p.m.**

Mr. Andersen moved to adjourn the meeting.
Mr. Sheppard seconded the motion.
Mr. Sheppard adjourned the meeting at 4:01 pm.

I, Angela Wood, District Clerk, certify that the above minutes are accurate and were approved in the Goshen Valley Local District Regular Meeting of the Board of Trustees held January 18, 2024.

Angela Wood

Angela Wood - District Clerk