City of Washington Terrace

Minutes of the Planning Commission Meeting held on
Thursday, December 28, 2023
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

PLANNING COMMISSION AND STAFF MEMBERS PRESENT
Chairman Steve Jacobson
Vice- Chair Dwight Henderson
Commissioner Dan Johnson
Commissioner Amy Morgan
Commissioner Matthew Roper
Commissioner Morgan Wilkins – excused
City Recorder Amy Rodriguez
General Planner Tyler Seaman

Others Present
None

1. **ROLL CALL** **6:00 p.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **RECURRING BUSINESS**
   - **4.1 MOTION: APPROVAL OF AGENDA**
     Motion by Commissioner Henderson
     Seconded by Commissioner Johnson
     to approve the agenda
     Approved unanimously (5-0)

   - **4.2 MOTION: APPROVAL OF MINUTES FOR JULY 27, 2023**
     Motion by Commissioner Morgan
     Seconded by Commissioner Roper
     to approve the minutes from July 27. 2023
     Approved unanimously (5-0)

5. **SPECIAL ORDER**
   - **5.1 PUBLIC HEARING: TO HEAR COMMENT IN SUPPORT AND OPPOSITION TO PROPOSED ORDINANCE AMENDING CHAPTER 13.10 OF THE WASHINGTON TERRACE MUNICIPAL CODE "WATER EFFICIENT LANDSCAPING"**

Seaman stated that the change is brought about so that we will be in compliance with state law so that we can participate in the "Flip the Strip program" through Weber Basin Water. The change states that any area less than 8 feet wide shall not be turf. Seaman stated that we participate in the promotion of more efficient landscaping. Seaman stated that it would not affect existing homes. He stated that it would affect new homes coming into the City. He stated that it would be reviewed during the planning phase of the home or subdivision. He stated that enforcement may be challenging.

Motion by Commissioner Johnson
Seconded by Commissioner Henderson
To open the Public Hearing
Approved unanimously (5-0)
Time: 6:08 p.m.

There were no citizen comments.

Motion by Commissioner Roper
Seconded by Commissioner Henderson
To closed the Public Hearing
Approved unanimously (5-0)
Time: 6:09 p.m.

6. NEW BUSINESS

6.1 MOTION: NOMINATION AND ELECTION OF PLANNING COMMISSION CHAIR AND VICE CHAIR

Motion by Commissioner Johnson
Seconded by Commissioner Morgan
To nominate and elect Commissioner Jacobson as Chair
Motion by Chairman Jacobson
Seconded by Commissioner Morgan
To nominate and elect Commissioner Henderson as Vice-Chair
Approved unanimously (5-0)

6.2 MOTION/ORDINANCE 24.01: RECOMMENDATION TO APPROVE ORDINANCE AMENDING CHAPTER 13.10. "WATER EFFICIENT LANDSCAPING " IN ACCORDANCE WITH STATE CODE

Motion by Commissioner Johnson
Seconded by Commissioner Roper
To recommend approval of Ordinance 24-01
Amending Chapter 13.10 " Water Efficient Landscaping"
Approved unanimously (5-0)

6.3 MOTION: APPROVAL OF THE 2024 ANNUAL MEETING SCHEDULE

Rodriguez stated that the meeting scheduled must be approved annually. The Planning Commission Meetings will be held on the last Thursday of each month. Chairman Jacobson noted several changes to the dates which were in error. The March meeting will be held March 28th, the May meeting will be held on May 30th, and the August meeting will be changed to August 29th. If there is an October meeting, the date may be changed to October 24th and will be noticed at that time.

Motion by Commissioner Member Roper
Seconded by Commissioner Member Henderson
To approve the 2024 Annual Meeting Schedule
With noted changes
Approved unanimously (5-0)

7. UPCOMING BUSINESS

Seaman stated that there will be several items on next month's agenda.

- Sale of the Adams Avenue Property and the Development Agreement.
- RV park at Ogden Regional Hospital for extended stay patients.
- New Ordinance for Sub Division Processing in compliance with state law. Seaman stated that the Planning Commission will be presented with a sub division and instead of the sub division being approved by Council, it will be approved by the Commission and staff will administratively process the subdivision.

Seaman stated that there is a new Code Enforcement Officer, Martin Nish, who is doing a really good job for the City.

Seaman stated that the hotel on 300 West has turned into a code enforcement issue.
Seaman stated that they have begun construction for the new Roosevelt School.
Seaman stated that the Golden West Credit Union Office building is completed and they will start on Building number two by 2025.

8. MOTION: ADJOURN THE MEETING

Motion by Commissioner Henderson
Seconded by Commissioner Johnson
To adjourn the meeting
Approved unanimously (5-0)
Time: 6:28 p.m.

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Date approved **City Recorder**