

Scholar Academy

Board of Directors Meeting

Date: January 25, 2024

Time: 5:00PM

Anchor Location: 928 North 100 East, Tooele, UT 84074

This meeting of the board of directors will be held electronically. If you would like to attend the meeting, accommodations will be made for the public at the anchor location identified.

Online:

<https://uso2web.zoom.us/j/87312908824?pwd=OXNPczZoTy9jZzRPTnZ1NnF5VEpYdz09>

Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem-solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.

AGENDA

CALL TO ORDER

PUBLIC COMMENT (limited to three minutes each)

- Fee Schedule and Fee Waiver Policy

PRESENTATIONS

- Eide Bailey Audit Presentation

REPORTS

- Director's Report
- Budget Report
 - Bond Expenditures

CONSENT ITEMS

- October 26, 2023, Board Meeting and Closed Session Minutes

VOTING ITEMS AND DISCUSSION ITEMS

- 2024-25 School Year Calendar
- Scholar Remarketing Invoice
- LEA License
- Speech Contract
- Armitek Ballistic Film Quote
- ETS Security Cameras Quote
- Teton Science Trip Invoice
- PTIF Resolution
- Policies to Amend:
 - Purchasing and Disbursement Policy
- Policies to Rescind:
 - Reuse and Disposal of Textbooks Policy

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

CALENDARING

- Next Board Meeting March 28, 2024 @ 5:00PM

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.



2024-2025 Student Fee Schedule

The following student fees may be assessed to students of Scholar Academy as follows:

REQUIRED FEES (for all fully and partially enrolled students in grades 6-8)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
7th Grade	<ul style="list-style-type: none">Intro to CCA Fee \$25 - suppliesActivity Fee \$25 - dances, intramuralsSpanish Fee \$5 - cultural food, suppliesScience Fee \$10 - lab suppliesMath Fee \$5 - supplies	\$70
8th Grade	<ul style="list-style-type: none">Activity Fee \$25 - dances, intramuralsSpanish Fee \$5 - cultural food, suppliesScience Fee \$10 - lab suppliesMath Fee \$5 - supplies	\$45
FEES FOR OPTIONAL COURSES, PROGRAMS, AND ACTIVITIES (for participating students enrolled in grades 7-8)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Art Courses	<ul style="list-style-type: none">Art supplies	\$20/semester
Technology Elective Course	<ul style="list-style-type: none">Course supplies	\$10/semester
Teton Science Trip (grade 8 only)	<ul style="list-style-type: none">Teton Science Camp, transportation, activities	\$400 camp/transportation
Theatre	<ul style="list-style-type: none">Supplies for costumes and props	\$15/semester
FACS Exploration Class	<ul style="list-style-type: none">Course supplies	\$25/semester
FEES FOR OPTIONAL AFTER-SCHOOL CLUBS AND ACTIVITIES (for participating students in grades identified below)		
FEE DESCRIPTION	EXPENDITURES FUNDED (SPEND PLAN)	TOTAL FEE
After School Clubs (K-8)	<ul style="list-style-type: none">Supplies, stipend for instructors	0-\$30/term
Choir (grades 2-6)	<ul style="list-style-type: none">T-shirts	\$8
School Play (grades 1-8)	<ul style="list-style-type: none">Costumes, sets, props, royalties	\$30
Activities and Intramurals (grade 6)	<ul style="list-style-type: none">Supplies	\$25

PER STUDENT Grade 8 ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$663

This amount reflects the total student fees any student in grade 8 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grade 8 for the year, including the optional Teton Science Trip.

PER STUDENT Grade 7 ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$188

This amount reflects the total student fees any student in grades 7 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grade 7 for the year.

PER STUDENT Grade 6 ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$153

This amount reflects the total student fees any student in grades 6 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grade 6 for the year.

PER STUDENT (GRADES K-5) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$128

This amount reflects the total student fees any student in Kindergarten through grade 5 would be required to pay if the student participated in all after-school courses, programs, and activities provided, sponsored, or supported by the School for students in Kindergarten through grade 5 for the year.

Notice to Parents: Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials posted on the School's website (School Fees Notice(s), Fee Waiver Policy, Fee Waiver Applications, Fee Waiver Decision and Appeal Form, etc.). If you file a fee waiver request with the School and the request is denied, you may appeal the School's decision.

Scholar Academy

Policy: Fee Waiver Policy

Approved: January 17, 2019

Amended: March 25, 2021

Re-Approved: March 29, 2023

Amended: August 31, 2023

Purpose

Scholar Academy (the “School”) must abide by the Utah State Board of Education rules which direct the School’s Board of Trustees (the “Board”) to implement a policy regarding student fees. The purpose of this policy is to provide educational opportunities for all students. This allows the School to establish a reasonable system of fees, while prohibiting practices that would exclude those unable to pay from participation in School-sponsored activities.

Policy

Under the direction of the Board, the School’s Principal (the “Principal”) is authorized to administer this policy and is directed to do so fairly, objectively, and without delay, and in a manner that avoids stigma and unreasonable burdens on students or parents/guardians.

Definitions

“Co-curricular activity” means an activity, course, or program that:

- (a) is an extension of a curricular activity;
- (b) is included in an instructional plan and supervised or conducted by a teacher or educational professional;
- (c) is conducted outside of regular School hours;
- (d) is provided, sponsored, or supported by the School;
- (e) includes a required regular School day activity, course, or program.

“Curricular activity” means an activity, course, or program that is:

- (a) intended to deliver instruction;
- (b) provided, sponsored, or supported by the School; and
- (c) conducted only during School hours.

“Extracurricular activity”

- (a) means an activity, a course, or a program that is:
 - (i) not directly related to delivering instruction;

- (ii) not a curricular activity or co-curricular activity; and
- (iii) provided, sponsored, or supported by the School.

(b) does not include a noncurricular club as defined in Section 53G-7-701.

"Fee" means something of monetary value requested or required by the School as a condition to a student's participation in an activity, class, or program provided, sponsored, or supported by the School. This includes money or something of monetary value raised by a student or the student's family through fundraising.

"Instructional equipment"

- (a) means an activity-related, course-related, or program-related tool or instrument that:
 - (i) is required for a student to use as part of an activity, course, or program in a secondary school;
 - (ii) typically becomes the property of the student upon exiting the activity, course, or program, and
 - (iii) is subject to a fee waiver;
- (b) includes:
 - (i) shears or styling tools;
 - (ii) a band instrument;
 - (iii) a camera;
 - (iv) a stethoscope; or
 - (v) sports equipment, including a bat, mitt, or tennis racket.
- (c) does not include School equipment.

"Instructional supply" means a consumable or non-reusable supply that is necessary for a student to use as part of an activity, course, or program in a secondary school and includes:

- (a) prescriptive footwear;
- (b) brushes or other art supplies, including clay, paint, or art canvas;
- (c) wood for wood shop;
- (d) Legos for Lego robotics;
- (e) film; or
- (f) filament used for 3D printing.

"Maintenance of School equipment" means a cost, payment, or expenditure related to storing, repairing, or keeping School equipment in good working condition. It does not include the cost related to end-of-life replacement.

"Non-waivable charge" means a cost, payment, or expenditure that:

- (a) is a personal discretionary charge or purchase, including:

- (i) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
- (ii) a charge for college credit related to the successful completion of:
 - (A) a concurrent enrollment class; or
 - (B) an advanced placement examination; or
- (iii) except when requested or required by the School, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item;

(b) is subject to sales tax as described in Utah State Tax Commission Publication 35, Sales Tax Information for Public and Private Elementary and Secondary Schools; or

(c) by Utah Code, federal law, or State Board of Education rule is designated not to be a fee, including:

- (i) a school uniform as provided in Utah Code § 53G-7-801;
- (ii) a school lunch; or
- (iii) a charge for a replacement for damaged or lost School equipment or supplies.

"Provided, sponsored, or supported by the School"

(a) means an activity, class, program, fundraiser, club, camp, clinic, or other event that:

- (i) is authorized by the School; or
- (ii) satisfies at least one of the following conditions:
 - (A) the activity, class, program, fundraiser, club, camp, clinic, or other event is managed or supervised by the School, or a School employee in the employees School employment capacity;
 - (B) the activity, class, program, fundraiser, club, camp, clinic, or other event uses, more than inconsequentially, the School's facilities, equipment, or other School resources; or
 - (C) the activity, class, program, fundraising event, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the School's activity funds or minimum school program dollars.

(b) does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.

"Provision in lieu of fee waiver"

(a) means an alternative to fee payment or waiver of fee payment; and

(b) does not include a plan under which fees are paid in installments or under some other delayed payment arrangement.

SCHOLAR ACADEMY

ACHIEVING EXCELLENCE TOGETHER

"Requested or required by the School as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

- (a) fully participate in school or in a School activity, class, or program;
- (b) successfully complete a School class for the highest grade; or
- (c) avoid a direct or indirect limitation on full participation in a School activity, class, or program, including limitations created by:
 - (i) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - (ii) withholding or curtailing any privilege that is otherwise provided to any other student.

"School equipment" means a durable school-owned machine, equipment, or tool used by a student as part of an activity, course, or program in a secondary school and includes a saw or 3D printer. "School equipment" includes a saw or 3D printer.

"Something of monetary value"

- (a) means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services; and
- (b) includes:
 - (i) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;
 - (ii) payments made to a third party that provide a part of a School activity, class, or program;
 - (iii) classroom textbooks, supplies or materials;
 - (iv) charges or expenditures for school activity clothing; and
 - (v) a fine, except for a student fine specifically approved the School for:
 - (A) failing to return School property;
 - (B) losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior; or
 - (C) improper use of School property, including a parking violation.
- (c) does not include a payment or charge for damages, which may reasonably be attributed to normal wear and tear.

"Textbook"

- (a) means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material;
- (b) includes:
 - (i) a hardcopy book or printed pages of instructional material, including a consumable workbook;
 - (ii) computer hardware, software, or digital content; and

- (iii) the maintenance costs of School equipment.
- (c) does not include instructional equipment or instructional supplies.

“Waiver” means a full release from the requirement of payment of a fee and from any provision in lieu of fee payment.

General School Fees Provisions

The School may only collect a fee for an activity, class, or program provided, sponsored, or supported by the School consistent with School policies and state law.

Beginning with the 2021-2022 school year:

- (a) if the School imposes a fee, the fee shall be equal to or less than the expense incurred by the School in providing for a student the activity, course, or program for which the School imposes a fee; and
- (b) the School may not impose an additional fee or increase a fee to supplant or subsidize another fee.

Beginning with the 2022-23 school year, the School may not sell textbooks or otherwise charge a fee for textbooks or the maintenance costs of School equipment as provided in Section 53G-7-602, except for a textbook used for a concurrent enrollment or advanced placement course.

All fees are subject to the fee waiver requirements of this policy.

Fees for Classes & Activities During the Regular School Day

Fees for Students in Kindergarten through Sixth Grade

No fee may be charged in kindergarten through sixth grade for materials, textbooks, supplies (except as provided below), or for any class or regular school day activity, including assemblies and field trips.

Elementary students cannot be required to provide their own student supplies. However, the School or teacher may provide to a student's parent or a suggested list of student supplies for use during the regular school day so that a parent or guardian may furnish on a voluntary basis student supplies for student use. The list provided to a student's parent or guardian must include and be preceded by the following language:

SCHOLAR ACADEMY

ACHIEVING EXCELLENCE TOGETHER

"NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL."

The School may charge a fee to a student in grade six if all of the following are true:

- (a) the School has students in any of the grades seven through twelve;
- (b) the School follows a secondary model of delivering instruction to the School's grade six students; and
- (c) The School annually provides notice to parents that the School will collect fees from grade six students and that the fees are subject to waiver.

Fees for Students in Seventh through Ninth Grade

Fees may be charged in grades 7-9 in connection with an activity, class, or program provided, sponsored, or supported by the School that takes place during the regular school day if the fee is approved as provided in this policy and state law. All such fees are subject to waiver. In addition, if an established or approved class requires payment of fees or purchase of items (i.e., tickets to events, etc.) in order for students to fully participate and to have the opportunity to acquire all skills and knowledge required for full credit and highest grades, the fees or costs for the class are subject to waiver.

In project related courses, projects required for course completion will be included in the course fee.

Secondary students may be required to provide their own student supplies, subject to the fee waiver requirements of this policy.

Fees for Optional Projects

The School may require students at any grade level to provide materials or pay for an additional discretionary project if the student chooses a project in lieu of, or in addition to a required classroom project. A student may not be required to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course. The School will avoid allowing high cost additional projects, particularly when authorizing an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.

Fees for Activities Outside of the Regular School Day

Fees may be charged in all grades for any School-sponsored activity that does not take place during the regular school day if participation in the activity is voluntary and does

SCHOLAR ACADEMY

ACHIEVING EXCELLENCE TOGETHER

not affect the student's grade or ability to participate fully in any course taught during the regular school day. Fee waivers are available for such fees.

A fee related to a co-curricular or extracurricular activity may not exceed the maximum fee amounts for the co-curricular or extracurricular activity adopted by the Board, as provided below.

Activities that use the School facilities outside the regular school day but are not provided, sponsored, or supported by the School (i.e., programs sponsored by the parent organization and/or an outside organization) may charge for participation, and fee waivers are not available for these charges.

An activity, class, or program that is provided, sponsored, or supported by the School outside of the regular School day or School year calendar is subject to this policy and state law regardless of the time or season of the activity, class, or program.

Fee Schedule

The Board will approve a Fee Schedule at least once each year on or before April 1. The Fee Schedule will establish the maximum fee amount per student for each activity and the maximum total aggregate fee amount per student per school year. No fee may be charged or assessed in connection with an activity, class, or program provided, sponsored, or supported by the School, including for a curricular, co-curricular or extracurricular activity, unless the fee has been set and approved by the Board, is equal to or less than the established maximum fee amount for the activity, and is included in the approved Fee Schedule.

The School will encourage public participation in the development of the Fee Schedule and related policies.

Before approving the School's Fee Schedule, the School will provide an opportunity for the public to comment on the proposed Fee Schedule during a minimum of two public Board meetings. In addition to the standard notice of Board meetings under the Open and Public Meetings Act, the School will provide notice of these Board meetings using the same form of communication regularly used by the administration to communicate with parents.

After the Fee Schedule is adopted, the Board may amend the Fee Schedule using the same process.

Maximum Fee Amounts

In connection with establishing the Fee Schedule, the Board will establish a per student annual maximum fee amount that the School may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by the School for the year. This is a maximum total aggregate fee amount per student per School year.

The Board may establish a reasonable number of activities, courses, or programs that will be covered by the annual maximum fee amount.

The amount of revenue raised by a student through an individual fundraiser for an activity, as well as the total per student amount expected to be received through required group fundraising for an activity, will be included as part of the maximum fee amount per student for the activity and maximum total aggregate fee amount per student.

Notice to Parents

The Principal will annually provide written notice of the School's Fee Schedule and Fee Waiver Policy to the parent or guardian of each student in the School by ensuring that a written copy of the School's Fee Schedule and Fee Waiver Policy is included with all registration materials provided to potential or continuing students each year.

The School will also post the following on its website each school year:

- (a) The School's Fee Schedule, including maximum fee amounts, and Fee Waiver Policy;
- (b) The School's fee waiver application;
- (c) The School's fee waiver decision and appeals form; and
- (d) The School's fee notice(s) for families.

Donations

The School may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the School and receipt of the donation will not affect participation by an individual student.

A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.

The School may solicit and accept a donation or contribution in accordance with the School's policies, including the Donation and Fundraising Policy, but all such requests must clearly state that donations and contributions by a student or parent are voluntary.

If the School solicits donations, the School: (a) shall solicit and handle donations in accordance with policies and procedures established by the School; and (b) may not place any undue burden on a student or family in relation to a donation.

Fee Collection

The School may pursue reasonable methods for obtaining payment for fees and for charges assessed in connection with a student losing or willfully damaging school property.

The School may not exclude students from school, an activity, a class, or a program that is provided, sponsored, or supported by the School during the regular school day; refuse to issue a course grade; or withhold official student records, including written or electronic grade reports, class schedules, diplomas, or transcripts, as a result of unpaid fees.

The School may withhold the official student records of a student responsible for lost or damaged School property consistent with Utah Code § 53G-8-212 until the student or the student's parent has paid for the damages, but may not withhold a student's records required for student enrollment or placement in a subsequent school.

A reasonable charge may be imposed by the School to cover the cost of duplicating, mailing, or transmitting transcripts and other school records. No charge may be imposed for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which the student is enrolled or intends to enroll.

Consistent with Utah Code § 53G-6-604, the School will forward a certified copy of a transferring student's record to a new school within 30 days of the request, regardless of whether the student owes fees or fines to the School.

Students shall be given notice and an opportunity to pay fines prior to withholding issuance of official written grade reports, diplomas and transcripts. If the student and the student's parent or guardian are unable to pay for damages or if it is determined by the School in consultation with the student's parents that the student's interests would not be served if the parents were to pay for the damages, then the School may provide for a program of voluntary work for the student in lieu of the payment. A general breakage fee levied against all students in a class or school is not permitted.

Fee Refunds

Student fees are non-refundable.

Budgeting and Spending Revenue Collected Through Fees

The School will follow the general accounting standards described in Rule R277-113 for treatment of fee revenue.

Beginning with the 2020-2021 school year, the School will establish a spend plan for the revenue collected from each fee charged. The spend plan will (a) provide students, parents, and employees transparency by identifying a fee's funding uses; (b) identify the needs of the activity, course, or program for the fee being charged and include a list or description of the anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.

School Fee Collections & Accounting Procedures

It is the responsibility of the Principal to ensure that all student fees collected are in compliance with the Fee Schedule and applicable financial policies and procedures.

Fees must be received and deposited in a timely manner.

Money may only be collected by staff authorized by the Principal. Students may not collect fees.

Beginning in the 2020-21 school year, the School may not use revenue collected through fees to offset the cost of fee waivers by requiring students and families who do not qualify for fee waivers to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers. However, the School may notify students and families that the students and families may voluntarily pay an increased fee amount or provide a donation to cover the costs of other students and families.

Fee Waiver Provisions

To ensure that no student is denied the opportunity to participate in a class or activity that is provided, sponsored, or supported by the School because of an inability to pay a fee, the School provides fee waivers or other provisions in lieu of fee waivers. Fee waivers or other provisions in lieu of fee waivers will be available to any student whose parent cannot pay a fee.

All fees are subject to waiver.

Non-waivable charges are not subject to waiver.

Fee Waiver Administration

The Principal will administer this policy and will review and grant fee waiver requests. The process for obtaining waivers or pursuing alternatives will be administered in accordance with this policy, fairly, objectively, and without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.

The School will not treat a student receiving a fee waiver or provision in lieu of a fee waiver differently from other students. The process for obtaining waivers or pursuing alternatives will create no visible indicators that could lead to identification of fee waiver applicants.

The process for obtaining waivers or pursuing alternatives will comply with the privacy requirements of The Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (FERPA). The School may not identify a student on fee waiver to students, staff members, or other persons who do not need to know. As a general rule, teachers and coaches do not need to know which students receive fee waivers. Students may not assist in the fee waiver approval process.

Fee Waiver Eligibility

A student is eligible for a fee waiver if the School receives verification that:

- (a) In accordance with Utah Code § 53G-7-504(4), family income falls within levels established annually by the State Superintendent and published on the Utah State Board of Education website;
- (b) The student to whom the fee applies receives Supplemental Security Income (SSI). If a student receives SSI, the School may require a benefit verification letter from the Social Security Administration;
- (c) The family receives TANF or SNAP funding. If a student's family receives TANF or SNAP, the School may require the student's family to provide the School an electronic copy or screenshot of the student's family's eligibility determination or eligibility status covering the period for which the fee waiver is sought from the Utah Department of Workforce Services; or
- (d) The student is in foster care through the Division of Child and Family Services or is in state custody. If a student is in state custody or foster care, the School

may rely on the youth in care required intake form or school enrollment letter provided by a caseworker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department.

The School will not maintain copies of any documentation provided to verify eligibility for a fee waiver.

The School will not subject a family to unreasonable demands for re-qualification.

The School may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the foregoing provisions but who, because of extenuating circumstances, is not reasonably capable of paying the fee.

The School may charge a proportional share of a fee or a reduced fee if circumstances change for a student or family so that fee waiver eligibility no longer exists.

The School may retroactively waive fees if eligibility can be determined to exist before the date of the fee waiver application.

Fee Waiver Approval Process

The Principal will inform patrons of the process for obtaining waivers and will provide a copy of the standard fee waiver application on the School's website and in registration materials each year.

The Principal will review fee waiver applications within five (5) school days of receipt. If the School denies a request for a fee waiver, the School will provide the decision to deny a waiver in writing and will provide notice of the procedure for appeal in the form approved by the Utah State Board of Education.

Any requirement that a student pay a fee will be suspended during any period in which the student's eligibility for a waiver is being determined or during the time a denial of waiver is being appealed.

Each year the School will maintain documentation regarding the number of School students who were given fee waivers, the number of School students who worked in lieu of fee waivers, the number of School students who were denied fee waivers, the total dollar value of student fees waived by the School, and the total dollar amount of all fees charged to students at the School, as this information may be requested by the Utah State Board of Education as part of its monitoring of the School's school fees practices.

Appeal Process

Denial of eligibility for a waiver may be appealed in writing to the Principal within ten (10) school days of receiving notice of denial. The School shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the Principal to discuss the parent's concerns. If, after meeting with the Principal, the waiver is still denied, the parent may appeal, in writing, within ten (10) school days of receiving notice of denial to the Board.

In order to protect privacy and confidentiality, the School will not retain information or documentation provided to verify eligibility for fee waivers.

Alternatives to Fees and Fee Waivers

The School may allow a student to perform service or another approved task (as described in Utah Code § 53G-7-504(2)) in lieu of paying a fee or, in the case of an eligible student, in lieu receiving a fee waiver, but such alternatives may not be required. If the School allows an alternative to satisfy a fee requirement, the Principal will explore with the interested student and his or her parent/guardian the alternatives available for satisfying the fee requirement, and parents will be given the opportunity to review proposed alternatives to fees and fee waivers. However, if a student is eligible for a waiver, textbook fees must be waived, and no alternative in lieu of a fee waiver is permissible for such fees.

The School may allow a student to perform service in lieu of paying a fee or receiving a fee waiver if: (a) the School establishes a service policy or procedure that ensure that a service assignment is appropriate to the age, physical condition, and maturity of the student; (b) the School's service policy or procedure is consistent with state and federal laws, including Section 53G-7-504 regarding the waiver of fees and the federal Fair Labor Standards Act, 29 U.S.C. 201; (c) the service can be performed within a reasonable period of time; and (d) the service is at least equal to the minimum wage for each hour or service.

A student who performs service may not be treated differently than other students who pay a fee.

The service may not create an unreasonable burden for a student or parent and may not be of such a nature as to demean or stigmatize the student.

The School will transfer the student's service credit to another LEA upon request of the student.

The School may make an installment payment plan available for the payment of a fee. Such a payment plan may not be required in lieu of a fee waiver.

Annual Review, Approval, and Training

The Board will review and approve this policy annually.

The School will develop a plan for at least annual training of School employees on fee-related policies specific to each employee's job functions.



October 24, 2023

To the Board of Directors
Scholar Academy
928 N 100 E
Tooele, UT 84074

We have audited the financial statements of Scholar Academy as of and for the year ended June 30, 2023, and have issued our report thereon dated October 24, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and *Government Auditing Standards*

As communicated in our letter dated June 15, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Scholar Academy solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated October 24, 2023.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Scholar Academy is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. No such significant accounting estimates were identified.

Financial Statement Disclosures

There were no financial statement disclosures that we consider to be particularly sensitive or involve significant judgment.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected or corrected misstatements identified as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. We did not identify any circumstances that affect the form and content of the auditor's report.

Representations Requested from Management

We have requested certain written representations from management that are included in the management representation letter dated October 24, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with Scholar Academy, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Scholar Academy's auditors.

This report is intended solely for the information and use of the Board of Directors and management of Scholar Academy, and is not intended to be, and should not be, used by anyone other than these specified parties.



Ogden, Utah



Financial Statements

June 30, 2023

Scholar Academy

Independent Auditor's Report.....	1
Management's Discussion and Analysis	4
Financial Statements	
Statement of Net Position	9
Statement of Activities.....	10
Balance Sheet – Governmental Funds	11
Reconciliation for Governmental Funds Balance Sheet to the Statement of Net Position	12
Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Funds	13
Reconciliation of Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balance to the Statement of Activities	14
Notes to Financial Statements.....	15
Required Supplementary Information	
Schedule of Revenue, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund	27
Notes to Required Supplementary Information.....	28
Compliance Reports	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	30
Independent Auditor's Report on Compliance and Report on Internal Control over Compliance as Required by the <i>State Compliance Audit Guide</i>	32



CPAs & BUSINESS ADVISORS
Independent Auditor's Report

The Board of Directors
Scholar Academy
Tooele, Utah

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and the major fund of Scholar Academy (the School) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedule of revenue, expenditures, and changes in fund balance – budget and actual – general fund and notes to the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the

limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2023, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



Ogden, Utah
October 24, 2023

The discussion and analysis of the Scholar Academy's (the School) financial performance provides an overall review of financial activities for the fiscal year.

FINANCIAL HIGHLIGHTS

The School learned a lot during the COVID-19 pandemic, and if it became necessary to transition back to online learning, they would be ready and prepared to do so. Due to COVID-19 related funding and strong state funding, each student has a laptop and teachers have the technology, software, etc., to meet students learning needs in the classroom and/or online. The Board of Directors (the Board) and administration carefully budgeted for and managed the School's finances throughout the year. Enrollment remained strong at the School. The State of Utah continues to invest in education, increasing the Weighted Pupil Unit by 6% for fiscal year 2023. The School's board and administration worked together to ensure that remaining COVID-19 funds were used efficiently and effectively to help the School address learning gaps, retain staff, and manage and mitigate other effects related to the COVID-19 pandemic.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serve as an introduction to the School's basic financial statements. These financial statements include three primary components:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

The basic financial statements consist of two kinds of statements that present different views of the School's financial activities.

Government-Wide Financial Statements (GWFS)

The GWFS (i.e., Statement of Net Position and Statement of Activities) provides readers with a broad overview of the School's finances. The government-wide statements report information about the School as a whole using accounting methods similar to those used by private-sector companies.

The Statement of Net Position provides information on all of the assets and liabilities of the School, with the difference between the two providing the net position. Increases or decreases in the net position may indicate whether the financial position of the School is improving or deteriorating, respectively.

The Statement of Activities reflects changes in net position during the fiscal year. Changes in net position are reported using the accrual basis of accounting, similar to that used by private-sector companies. Accrual basis accounting takes into account all current year related revenue and expenditures, regardless of when cash is received or paid.

The GWFS presents an aggregate view of the School's finances and contains useful long-term information as well as information for the just-completed fiscal year.

To assess the overall financial condition of the School, additional non-financial factors, such as changes in the condition of school buildings and other facilities, should be considered.

In the GWFS, the School's activities are all classified as governmental activities. Governmental activities include all regular and special education, all educational support activities, administration, custodial, maintenance, transportation, and food services. Most of these activities are supported by the State of Utah Minimum School Program. The GWFS can be found on pages 9-10 of this report.

Fund Financial Statements

Funds are accounting devices the School uses to keep track of sources of funding and spending on particular programs and to demonstrate compliance with various regulatory requirements. Fund financial statements focus on individual parts of the School. Fund statements generally report operations in more detail than the government-wide statements. This statement focuses on its most significant or "major" funds and not on the School as a whole.

The School establishes other funds, as necessary, to control and manage money for particular purposes or to show that it is properly using certain revenue.

Governmental Funds

Governmental funds account for nearly the same functions as the governmental activities. However, unlike the GWFS, governmental funds focus on near-term inflows and outflows as well as the balances left at year-end that are available for funding future basic services.

It is useful to compare information found in the governmental funds with that of the governmental activities. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions.

The basic governmental funds financial statements can be found on pages 11-14 of this report.

Notes

The notes to the financial statements starting on page 15 provide further explanation of some of the information in the statements and provide additional disclosures so statement users have a complete picture of the School's financial activities and position.

Required supplementary information further explains and supports the financial statements by including a comparison of the School's budget data for the year.

Government-Wide Financial Analysis

Net position may serve as a useful indicator of an organization's financial position. The School continued to receive and utilize funds from federal and state sources to help mitigate the effects of the COVID-19 pandemic. These funds, in addition to a 6% increase in the Weighted Pupil Unit and sound fiscal management, had a significant, positive impact on the School's net position

	2023	2022
Assets		
Current and other assets	\$ 4,660,970	\$ 3,715,316
Capital assets	<u>9,881,021</u>	<u>10,003,688</u>
Total assets	<u><u>\$ 14,541,991</u></u>	<u><u>\$ 13,719,004</u></u>
Liabilities		
Current and other liabilities	\$ 511,765	\$ 365,041
Long-term liabilities	<u>10,634,166</u>	<u>10,920,153</u>
Total liabilities	<u><u>11,145,931</u></u>	<u><u>11,285,194</u></u>
Net Position		
Net investment in capital assets	(747,291)	(844,080)
Restricted	1,381,575	1,377,797
Unrestricted	<u>2,761,776</u>	<u>1,900,093</u>
Total net position	<u><u>\$ 3,396,060</u></u>	<u><u>\$ 2,433,810</u></u>

A portion of the School's net position is the investments in capital assets (i.e. building, land, furniture and equipment, computers, construction-in-progress and capital improvements) and the related debt used to acquire those assets still outstanding. These capital assets provide services to students; consequently, these assets are not available for future spending. The negative net investment in capital assets is due to cumulative depreciation of the respective capital assets exceeding the cumulative principal repayments on the related long-term debt. Restricted net position is restricted for debt service and program restrictions. The remaining portion of the School's net position is unrestricted.

Governmental Activities

Changes in Net Position – The table below shows the changes in net position for the fiscal years 2023 and 2022. The School relies on state and federal support for 96% of its governmental activities for the year ended June 30, 2023. The School had total revenue of \$6,732,680 and total expenses of \$5,770,430 during the year ended June 30, 2023. The School had an increase in net position of \$962,250 during the year ended June 30, 2023. The increase in net position was primarily due to the utilization of increased state related funding and a significant increase in the Weighted Pupil Unit. To a lesser extent, the net position was positively impacted by a significant increase in the PTIF interest rate.

Scholar Academy
 Management's Discussion and Analysis
 June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>Change</u>
Revenue			
Program revenue			
State and federal aid	\$ 6,491,403	\$ 6,213,015	\$ 278,388
Charges for services	98,921	4,067	94,854
Operating grants and contributions	2,408	2,522	(114)
Other local revenue	<u>139,948</u>	<u>50,085</u>	<u>89,863</u>
Total revenue	<u>6,732,680</u>	<u>6,269,689</u>	<u>462,991</u>
Expenses			
Instructional	3,273,034	3,180,777	92,257
Support services			
Students	220,404	158,787	61,617
Staff assistance	216,751	170,026	46,725
School administration	372,919	358,238	14,681
Central services	330,496	310,026	20,470
Operation and maintenance			
of facilities	504,118	456,448	47,670
Transportation	4,256	6,827	(2,571)
School food services	337,105	369,290	(32,185)
Interest and other costs	<u>511,347</u>	<u>526,124</u>	<u>(14,777)</u>
Total expenses	<u>5,770,430</u>	<u>5,536,543</u>	<u>233,887</u>
Change in Net Position	<u>\$ 962,250</u>	<u>\$ 733,146</u>	<u>\$ 229,104</u>

Governmental Funds

The focus of the School's governmental funds is to provide balances of spendable resources and to provide data on near-term inflows and outflows.

General Fund – The general fund is the general operating fund for the School. At the end of the current fiscal year, the general fund balance is \$4,247,122, which is an increase of \$792,886 from the prior year. There were several factors that played a role in the increase of the general fund balance.

- There was a robust increase in the Weighted Pupil Unit of 6%.
- Funding sources continued to be made available to help schools cope with the mental, emotional, and physical costs related to the COVID-19 pandemic.
- The Board and administration utilized a conservative budgeting approach and made sound and responsible fiscal decisions throughout the year.
- PTIF Interest income increased due to more favorable interest rates.

Expenditures for general School purposes totaled \$5,939,794, which is an increase of \$417,283 from the prior year.

General fund salaries totaled \$3,029,671, while the associated fringe benefits of retirement, social security, unemployment, workers compensation, health, dental, and vision added \$809,778 to arrive at 65% of the School's general fund expenditures.

Budgetary Highlights

The School adopts an original budget in June for the subsequent year.

Actual expenditures in the General Fund were \$251,206 less than the amended budget. The amended budget was prepared with a conservative approach. Additionally, there were some anticipated expenditures that were not made and others that were pushed to future years for logistical reasons.

Capital Assets

The School has invested \$11,223,436 in a wide range of capital assets, but primarily in land, building and furniture and equipment. The total accumulated depreciation on these assets amounts to \$1,342,415. There were capital asset additions of \$168,720 for fiscal year 2023.

Additional information regarding the School's capital assets can be found in Note 3 to the basic financial statements.

Long-Term Debt

Long-term debt consists of outstanding bonds, net of unamortized discount, with the finance authority totaling \$10,628,312, with rates ranging from 4.00% to 5.00%. The bonds mature in April 2048. The School also has a note payable with the Utah State Board of Education totaling \$5,854, bearing interest at 2.00%. The note matured in July 2023. The School is required to meet certain covenants including debt coverage and cash available as defined by their notes and bonds agreements. See Note 4 to the financial statements for more information about long-term debt.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the School at 928 North 100 East, Tooele, Utah 84074, or by phone at 435-566-6957.

Scholar Academy
Statement of Net Position
June 30, 2023

	Governmental Activities
Assets	
Cash and investments	\$ 3,495,675
Restricted cash and investments	1,005,959
State receivables	75,176
Federal receivables	82,260
Other receivables	1,900
Capital assets (not subject to depreciation)	1,400,280
Capital assets (net of accumulated depreciation)	<u>8,480,741</u>
 Total assets	 <u>14,541,991</u>
 Liabilities	
Accounts payable	137,748
Accrued liabilities	276,100
Accrued interest	97,917
Long-term liabilities	
Due within one year - note and bonds payable	220,854
Due in more than one year - note and bonds payable	<u>10,413,312</u>
 Total liabilities	 <u>11,145,931</u>
 Net Position	
Net investment in capital assets	(747,291)
Restricted for	
Special education	53,050
IDEA - B	3,400
Public education capital and technology	32,644
Food lunch program	286,522
Debt service	1,005,959
Unrestricted	<u>2,761,776</u>
 Total net position	 <u>\$ 3,396,060</u>

Scholar Academy
Statement of Activities
Year Ended June 30, 2023

Functions/Programs	Program Revenue			Net Revenue (Expense) and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions		
<i>Governmental activities</i>					
Instructional Support services					
Students	\$ 3,273,034	\$ -	\$ 3,663,420	\$ 390,386	
Staff assistance	220,404	-	-	(220,404)	
School administration	216,751	-	-	(216,751)	
Central services	372,919	-	-	(372,919)	
Operation and maintenance of facilities	330,496	-	-	(330,496)	
Transportation	504,118	-	-	(504,118)	
School food services	4,256	-	-	(4,256)	
Interest and other costs	337,105	98,921	-	(238,184)	
	511,347	-	-	(511,347)	
Total Governmental Activities	<u>\$ 5,770,430</u>	<u>\$ 98,921</u>	<u>\$ 3,663,420</u>	<u>(2,008,089)</u>	
General Revenue					
Grants and contributions not restricted to specific programs					
State aid				2,830,391	
Local revenue				37,983	
Interest earnings				101,077	
Miscellaneous				888	
				<u>2,970,339</u>	
Change in Net Position				962,250	
Net Position, Beginning of Year				<u>2,433,810</u>	
Net Position, End of Year				<u>\$ 3,396,060</u>	

Scholar Academy
Balance Sheet – Governmental Funds
June 30, 2023

	<u>General</u>
Assets	
Cash and investments	\$ 3,495,675
Restricted cash and investments	1,005,959
State receivables	75,176
Federal receivables	82,260
Other receivables	<u>1,900</u>
 Total assets	 <u>\$ 4,660,970</u>
 Liabilities and Fund Balance	
 Liabilities	
Accounts payable	\$ 137,748
Accrued liabilities	<u>276,100</u>
 Total liabilities	 <u>413,848</u>
 Fund Balance	
Restricted for	
Special education	53,050
IDEA - B	3,400
Public education capital and technology	32,644
Food lunch program	286,522
Debt service	1,005,959
Unassigned	<u>2,865,547</u>
 Total fund balance	 <u>4,247,122</u>
	 <u>\$ 4,660,970</u>

Scholar Academy

Reconciliation for Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2023

Total Fund Balance - Governmental Funds	\$ 4,247,122
---	--------------

The cost of capital assets (land, building, furniture and equipment, computers, construction-in-progress and capital improvements) purchased or constructed is reported as an expenditure in governmental funds. The statement of net position includes those capital assets among the assets of the School as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the statement of activities. Because depreciation expense does not affect financial resources, it is not reported in government funds.

Costs of capital assets	11,223,436
Depreciation expense to date	<u>(1,342,415)</u>
	9,881,021

Long-term liabilities applicable to governmental activities are not due and payable in the current period and therefore are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position. Balances at year end are:

Long-term liabilities	
Note and bonds payable	(10,634,166)
Accrued interest	<u>(97,917)</u>
	<u>(10,732,083)</u>
Net Position	<u>\$ 3,396,060</u>

Scholar Academy

Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Funds
Year Ended June 30, 2023

	General
Revenue	
State aid	\$ 6,042,019
Federal aid	449,384
Earnings on investments	101,077
School fees	26,304
School lunch sales	98,921
Other local sources	<u>14,975</u>
Total revenue	<u>6,732,680</u>
Expenditures	
Instructional	<u>3,273,034</u>
Support services	
Students	220,404
Staff assistance	216,751
School administration	372,919
Central services	330,496
Operation and maintenance of facilities	212,731
Transportation	<u>4,256</u>
Total support services	<u>1,357,557</u>
Non-instructional	
School food services program	337,105
Capital outlay	<u>168,720</u>
Total non-instructional	<u>505,825</u>
Debt service	
Principal	301,531
Interest and other costs	<u>501,847</u>
Total debt service	<u>803,378</u>
Total expenditures	<u>5,939,794</u>
Net Change in Fund Balance	792,886
Fund Balance, Beginning of Year	<u>3,454,236</u>
Fund Balance, End of Year	<u>\$ 4,247,122</u>

Scholar Academy

Reconciliation of Governmental Funds Statement of Revenue, Expenditures,

and Changes in Fund Balance to the Statement of Activities

Year Ended June 30, 2023

Total Net Change in Fund Balance - Governmental Funds \$ 792,886

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays during the fiscal year:

Capital outlay	168,720
Depreciation expense	<u>(291,387)</u>
	(122,667)

The governmental funds report repayment of long-term liability payments as expenditures and the effect of premiums/discounts when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. Interest is recognized as an expenditure in the governmental activities when it is due. In the statement of activities, interest expense is recognized as it accrues, regardless of when it is due. The net effect of these differences in the treatment of bonds and related items is as follows:

Repayment of note and bonds payable principal	301,531
Amortization of bond discount	(15,544)
Change in accrued interest	<u>6,044</u>
	<u>292,031</u>
Change in Net Position of Governmental Activities	\$ 962,250

Note 1 - Summary of Significant Accounting Policies

Scholar Academy (the School) was formed in 2012 and is a nonprofit institution which was organized under the nonprofit corporation laws of the State of Utah. The School was organized by a group of parents, teachers, and business professionals to provide an educational opportunity in Tooele, Utah that was not governed by the local school district. The School is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential. The School provides the following activities: education, encompassing instruction, student and staff support activities and facilities maintenance and operation. Supporting services include general and administrative services which are overall entity-related administrative costs.

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the School are described below.

Financial Reporting Entity

The School follows Governmental Accounting Standards Board (GASB) in determining the reporting entity and component units. The financial reporting entity consists solely of the primary government. Accordingly, the financial statements include all funds, and agencies of the primary government whose budgets are controlled or whose boards are appointed by the School's Board of Directors (the Board).

The accounts of the School are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The funds of the School are classified as governmental funds. The fund classifications and a description of each existing fund type follow:

Governmental Funds

Governmental funds are used to account for the School's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. The general fund is considered a major fund. Governmental funds include:

General fund – the primary operating fund of the School accounts for all financial resources, except those required to be accounted for in other funds.

Measurement Focus and Basis of Accounting

Government-Wide Financial Statements (GWFS)

The statement of net position and the statement of activities display information about the reporting government as a whole.

The statement of net position and the statement of activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenue, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenue, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 *Accounting and Financial Reporting for Nonexchange Transactions* in the GWFS.

Program Revenue

Program revenue included in the statement of activities derive directly from the program itself or from parties outside the School's citizenry, as a whole; program revenue reduces the cost of the function to be financed from the School's general revenue. Program revenue includes charges to students or applicants who purchase, use, or directly benefit from the goods or services provided by the given function.

Fund Financial Statements

Governmental Funds

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when susceptible to accrual, defined as measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers all revenue available if they are collected within 90 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt, which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. With this measurement focus, only current assets and current liabilities and deferred outflows and inflows of resources, as applicable, are generally included on the balance sheet. Operating statements of these funds present increases and decreases in fund balance.

The governmental funds use the following practices in recording revenue and expenditures:

Revenue

Entitlements and shared revenue (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and the susceptible to accrual criteria have been met.

Other receipts become measurable and available (collected within 90 days of year-end) when cash is received by the School and are recognized as revenue at that time. The School's period of availability is 90 days subsequent to year end.

Expenditures

Salaries are recorded as incurred. The School has employees who do not work year-round, but receive salary payments on a monthly basis; salaries earned, but unpaid, have been accrued as of June 30, 2023.

Restricted Cash and Investments

Cash and investments restricted for debt service is cash and investments set aside for bonds payable reserve requirements.

Investments

Investments are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

Receivables

All receivables are shown net of any allowance for uncollectible amounts. No allowances for uncollectible items have been recorded as of June 30, 2023.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

Capital Assets

Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their estimated acquisition value at the date of donation. Estimated useful lives are management's estimate of how long the asset is expected to meet service demands. The School's capitalization threshold is \$1,500. The cost of normal maintenance and repairs not adding to the value of the asset or materially extending asset lives are not capitalized.

Straight-line depreciation is used based on the following estimated useful lives:

Building	40 years
Furniture and equipment	7 years
Computers	5 years
Capital improvements	20 years

Long-Term Liabilities

For government-wide reporting, material premiums and discounts are deferred and amortized over the life of the debt using the straight-line method, which approximates the effective interest method. Debt is reported net of the applicable premium or discount. Issuance costs are expensed as incurred.

For fund financial reporting, premiums and discounts, as well as issuance costs are recognized in the period the debt is issued. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

Restricted Net Position

For the government-wide statement of net position, net position is reported as restricted when constraints placed on net position use is either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

It is the School's policy to consider restricted-net position to have been depleted before unrestricted-net position is applied.

Fund Balances of Fund Financial Statements

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the School is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent.

The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The School has historically shown prepaids as being nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the general obligations and are restricted through debt covenants.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action by the Board. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) that was employed when the funds were initially committed.

Assigned: This classification includes amounts that are constrained by the Board's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or by the Board delegating this responsibility to the Director or his designee through the budgetary process.

Unassigned: This classification includes the residual fund balance for the general fund and the amount established for minimum funding.

The School would typically use restricted fund balances first followed by committed resources and the assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

Grants and Other Intergovernmental Revenue

Federal and state reimbursement-type grants are recorded as intergovernmental revenue when the related expenditures/expenses are incurred and, in the governmental funds, when the revenue meets the availability criterion.

Note 2 - Cash and Investments

At June 30, 2023, the School's cash and investments consisted of the following:

Cash			
Insured		\$ 309,210	
Uninsured and not collateralized		<u>1,290,928</u>	
Total bank balance of deposits		<u>\$ 1,600,138</u>	
Investments	Rating	Fair Value	Investment Maturities
PTIF	Unrated	\$ 2,901,496	Less than 1 year
Total cash and investments		<u>\$ 4,501,634</u>	

The State of Utah Money Management Council has the responsibility to advise the State Treasurer about investment policies, promote measures and rules that will assist in strengthening the banking and credit structure of the state, and review the rules adopted under the authority of the State of Utah Money Management Act (the Act) that relate to the deposit and investment of public funds.

The School follows the requirements of the Act (Utah Code, Title 51, Chapter 7) in handling its depository and investment transactions. The Act requires the depositing of School funds in a qualified depository. The Act defines a qualified depository as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the State Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

The Act defines the types of securities authorized as appropriate investments for the School's funds and the conditions for making investment transactions. Investment transactions may be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities.

Statutes authorize the School to invest in negotiable or nonnegotiable deposits of qualified depositories and permitted negotiable depositories; repurchase and reverse repurchase agreements; commercial paper that is classified as "first tier" by two nationally recognized statistical rating organizations; bankers' acceptances; obligations of the United States Treasury including bills, notes, and bonds; obligations, other than mortgage derivative products, issued by U.S. government sponsored enterprises (U.S. Agencies) such as the Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation (Freddie Mac), and Federal National Mortgage Association (Fannie Mae); bonds, notes, and other evidence of indebtedness of political subdivisions of the state; fixed rate corporate obligations and variable rate securities rated "A" or higher, or the equivalent of "A" or higher, by two nationally recognized statistical rating organizations; shares or certificates in a money market mutual fund as defined in the Act; and the Utah State Public Treasurers' Investment Fund.

The Utah State Treasurer's Office operates the Public Treasurers' Investment Fund (PTIF). The PTIF is available for investment of funds administered by any Utah public treasurer and is not registered with the SEC as an investment company. The PTIF is authorized and regulated by the Act (Utah Code, Title 51, Chapter 7). The Act established the Money Management Council which oversees the activities of the State Treasurer and the PTIF and details the types of authorized investments. Deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah, and participants share proportionally in any realized gains or losses on investments.

The PTIF operates and reports to participants on a fair value basis. The income, gains, and losses of the PTIF, net of administration fees, are allocated based upon the participant's average daily balance. The fair value of the PTIF investment pool is approximately equal to the value of the pool shares.

Fair Value of Investments

The School measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Quoted prices for identical investments in active markets;
- Level 2: Observable inputs other than quoted market prices; and
- Level 3: Unobservable inputs.

The investments consist only of PTIF funds which are classified as Level 2. The PTIF funds use the application of the June 30, 2023, fair value as calculated by the Utah State Treasurer to the School's average daily balance in the Fund. The School currently has no assets that qualify for Level 1 or 3 investments. The following table illustrates the investments by the appropriate levels for the School:

	Total	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
June 30, 2023				
PTIF	\$ 2,901,496	\$ -	\$ 2,901,496	\$ -

Custodial Credit Risk

For deposits and investments, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School will not be able to recover the value of its deposits, investments, or collateral securities that are in the possession of an outside party. The School's policy for managing custodial credit risk is to adhere to the Act. The Act requires all deposits of the School to be in a qualified depository, defined as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School's policy for reducing its exposure to credit risk is to comply with the Act, as previously discussed.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the School's investment in a single issuer. The School's policy for reducing this risk of loss is to comply with the Rules of the Money Management Council. Rule 17 of the Money Management Council limits investments in a single issuer of commercial paper and corporate obligations to 5-10% depending upon the total dollar amount held in the portfolio.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The School's policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with the Act. Section 51-7-11 of the Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. The Act further limits the remaining term to maturity on all investments in commercial paper, bankers' acceptances, fixed rate negotiable deposits, and fixed rate corporate obligations to 270 days - 15 months or less. The Act further limits the remaining term to maturity on all investments in obligations of the United States Treasury; obligations issued by U.S. government sponsored enterprises; and bonds, notes, and other evidence of indebtedness of political subdivisions of the state to five years. In addition, variable rate negotiable deposits and variable rate securities may not have a remaining term to final maturity exceeding three years.

Note 3 - Capital Assets

A summary of activity in the capital assets is as follows:

	<u>June 30, 2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2023</u>
Governmental activities				
Capital assets, not subject to depreciation				
Land	\$ 1,290,000	\$ -	\$ -	\$ 1,290,000
Construction-in-progress	- <hr/>	110,280 <hr/>	- <hr/>	110,280 <hr/>
Total capital assets, not subject to depreciation	1,290,000 <hr/>	110,280 <hr/>	- <hr/>	1,400,280 <hr/>
Capital assets being depreciated				
Building	9,410,000	-	-	9,410,000
Furniture and equipment	250,565	6,690	-	257,255
Computers	54,536	51,750	-	106,286
Capital improvements	49,615 <hr/>	- <hr/>	- <hr/>	49,615 <hr/>
Total capital assets being depreciated	9,764,716 <hr/>	58,440 <hr/>	- <hr/>	9,823,156 <hr/>
Less accumulated depreciation for				
Building	(907,999)	(241,281)	-	(1,149,280)
Furniture and equipment	(112,504)	(36,033)	-	(148,537)
Computers	(24,300)	(11,592)	-	(35,892)
Capital improvements	(6,222) <hr/>	(2,481) <hr/>	- <hr/>	(8,703) <hr/>
Total accumulated depreciation	(1,051,028) <hr/>	(291,387) <hr/>	- <hr/>	(1,342,415) <hr/>
Total capital assets, subject to depreciation	8,713,688 <hr/>	(232,947) <hr/>	- <hr/>	8,480,741 <hr/>
Total capital assets, net	\$10,003,688	\$ (122,667)	\$ -	\$ 9,881,021

Depreciation expense was charged to operation and maintenance of facilities function of the School.

Note 4 - Long-Term Liabilities

A summary of activity for the long-term liabilities is as follows:

	Balance at June 30, 2022	Additions	Retirements	Balance at June 30, 2023	Due Within One Year
Note payable	\$ 72,385	\$ -	\$ (66,531)	\$ 5,854	\$ 5,854
Bonds payable	11,085,000	-	(235,000)	10,850,000	215,000
Bond discount	<u>(237,232)</u>	<u>-</u>	<u>15,544</u>	<u>(221,688)</u>	<u>-</u>
	<u>\$ 10,920,153</u>	<u>\$ -</u>	<u>\$ (285,987)</u>	<u>\$ 10,634,166</u>	<u>\$ 220,854</u>

Long-term liabilities as of June 30, 2023, consist of the following:

Promissory note issued by the Utah State Board of Education and had an original issue amount of \$255,000. The note bears interest at 2.00%. The note requires monthly payments of principal and interest of \$5,614 through July 2023. The proceeds were used for general operations.

\$ 5,854

Series 2018 Revenue Bonds have rates between 4.00% - 5.00%, and were issued during fiscal year 2018 for \$11,920,000. Variable semi-annual payments of interest and annual principal payments are required through April 2048. The bonds were sold at a discount which is being amortized using the effective interest rate method over the life of the bonds. The proceeds were used to purchase a school building.

10,850,000

Total long-term debt outstanding

10,855,854

Bond discount, net

(221,688)

\$ 10,634,166

The annual requirements to pay principal and interest on the outstanding long-term liabilities is as follows:

Years Ending	Principal	Interest	Total
2024	\$ 220,854	\$ 489,853	\$ 710,707
2025	230,000	480,475	710,475
2026	240,000	470,125	710,125
2027	250,000	459,325	709,325
2028	260,000	448,075	708,075
2029-2033	1,520,000	2,047,520	3,567,520
2034-2038	1,970,000	1,663,200	3,633,200
2039-2043	2,635,000	1,163,475	3,798,475
2044-2048	3,530,000	495,000	4,025,000
Total	<u>\$ 10,855,854</u>	<u>\$ 7,717,048</u>	<u>\$ 18,572,902</u>

Note 5 - Concentrations

The School's principal source of support is state and federal-based support revenue. For the year ended June 30, 2023, these funding source accounted for approximately 96% of all revenue.

Note 6 - Benefit Plan

The School has a defined contribution retirement plan covering substantially all employees. The plan provides that employees who have attained the age of 21 can voluntarily contribute 100% of their compensation to the plan. Contributions are subject to certain Internal Revenue Code limitations. Employer contributions are discretionary and are determined and authorized by the Board each plan year. For the year ended June 30, 2023, the School matched \$58,792.



Required Supplementary Information

June 30, 2023

Scholar Academy

Scholar Academy
 Schedule of Revenue, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund
 Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
Revenue				
State aid	\$ 5,982,921	\$ 5,975,940	\$ 6,042,019	\$ 66,079
Federal aid	593,964	310,328	449,384	139,056
Earnings on investments	10,000	100,000	101,077	1,077
School fees	32,000	23,190	26,304	3,114
School lunch sales	77,000	83,000	98,921	15,921
Other local sources	6,500	19,866	14,975	(4,891)
Total revenue	6,702,385	6,512,324	6,732,680	220,356
Expenditures				
Instructional	3,472,349	3,516,416	3,273,034	243,382
Support services				
Students	210,343	237,925	220,404	17,521
Staff assistance	63,434	213,285	216,751	(3,466)
School administration	335,318	376,115	372,919	3,196
Central services	428,000	349,384	330,496	18,888
Operation and maintenance of facilities	182,568	165,747	212,731	(46,984)
Transportation	8,000	-	4,256	(4,256)
Facilities acquisition services	406,000	-	-	-
Total support services	1,633,663	1,342,456	1,357,557	(15,101)
Non instructional				
School food services program	421,563	361,283	337,105	24,178
Capital outlay	-	168,720	168,720	-
Total non instructional	421,563	530,003	505,825	24,178
Debt service				
Dues and Fees	-	125	-	125
Principal	290,000	302,000	301,531	469
Interest and other costs	525,000	500,000	501,847	(1,847)
Total debt service	815,000	802,125	803,378	(1,253)
Total expenditures	6,342,575	6,191,000	5,939,794	251,206
Net Change in Fund Balance	\$ 359,810	\$ 321,324	\$ 792,886	\$ 471,562

Note 1 - Basis of Budgeting

The School follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The School's Director is appointed as the budget officer. Before June 1 of each year, the budget officer shall prepare a tentative budget, with supporting documentation, to be submitted to the Board.
2. The tentative budget and supporting documents shall include the following items:
 - a. The revenue and expenditures of the preceding fiscal year,
 - b. The estimated revenue and expenditures of the current fiscal year,
 - c. A detailed estimate of the essential expenditures for all the purposes for the next succeeding fiscal year, and
 - d. The estimated financial condition of the School at the close of the fiscal year.
3. The tentative budget shall be filed with the School's Director for public inspection at least 15 days before the date of the tenant budget's proposed adoption by the Board.
4. Before June 30 of each year, the Board will adopt a budget for the next fiscal year.
5. By the sooner of July 15 or 30 days of adopting a budget, the Board will file a copy of the adopted budget with the state auditor and the State Board of Education.



Compliance Reports

June 30, 2023

Scholar Academy



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

The Board of Directors
Scholar Academy
Tooele, Utah

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Scholar Academy (the School), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and the related notes to the financial statements and have issued our report thereon dated October 24, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

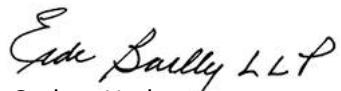
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Ogden, Utah

October 24, 2023



**Independent Auditor's Report on Compliance and Report on Internal Control over Compliance
as Required by the *State Compliance Audit Guide***

The Board of Directors
Scholar Academy
Tooele, Utah

Report on Compliance

We have audited Scholar Academy's (the School) compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the State Auditor, for the year ended June 30, 2023.

State compliance requirements were tested for the year ended June 30, 2023, in the following areas:

- Budgetary Compliance
- Fraud Risk Assessment
- Open and Public Meetings Act
- Internal Control Systems
- Public Education Programs

Opinion on Compliance

In our opinion, the School complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2023.

Basis for Opinion

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the *State Compliance Audit Guide* (Guide). Our responsibilities under those standards and the *State Compliance Audit Guide* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the state requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's government programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Guide will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about School's compliance with the requirements of the government program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Guide, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide* but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or to detect and correct noncompliance with a state compliance requirement on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a state compliance requirement will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.



Ogden, Utah
October 24, 2023

Scholar Academy
Statement of Activities
 Created on January 10, 2024
 For Prior Month
 Scholar Academy

	Annual	Year-to-Date	
	June 30, 2024	December 31, 2023	% of Budget
	Budget	Actual	
Net Income			
Income			
Revenue From Local Sources	228,650	144,692	63.3 %
Revenue From State Sources	6,520,813	3,288,941	50.4 %
Revenue From Federal Sources	551,900	152,452	27.6 %
Total Income	<u>7,301,363</u>	<u>3,586,085</u>	<u>49.1 %</u>
Expenses			
Instruction/Salaries	3,302,540	1,538,785	46.6 %
Employee Benefits	930,000	385,514	41.5 %
Purchased Prof & Tech Serv	520,500	276,332	53.1 %
Purchased Property Services	569,000	330,570	58.1 %
Other Purchased Services	74,700	59,027	79.0 %
Supplies & Materials	596,500	344,056	57.7 %
Property	85,000	18,740	22.0 %
Debt Services & Miscellaneous	825,800	265,900	32.2 %
Total Expenses	<u>6,904,040</u>	<u>3,218,924</u>	<u>46.6 %</u>
Total Net Income	<u>397,323</u>	<u>367,161</u>	<u>92.4 %</u>

Scholar Academy
Statement of Financial Position
Created on January 10, 2024
For Prior Month

	Period Ending 12/31/2023	Period Ending 12/31/2022
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash	3,560,234	3,198,123
Accounts Receivables	5,891	199,592
Total Current Assets	<u>3,566,125</u>	<u>3,397,715</u>
Restricted Cash	<u>1,061,760</u>	<u>1,057,406</u>
Net Assets		
Fixed Assets	11,223,435	11,054,716
Depreciation	(1,342,414)	(1,051,028)
Total Net Assets	<u>9,881,021</u>	<u>10,003,688</u>
Total Assets & Other Debits	<u>14,508,906</u>	<u>14,458,809</u>
Liabilities & Fund Equity		
Current Liabilities		
	111,521	110,156
Long-Term Liabilities	<u>10,634,166</u>	<u>10,920,153</u>
Fund Balance	<u>3,396,057</u>	<u>2,433,810</u>
Net Income	<u>367,162</u>	<u>994,690</u>
Total Liabilities & Fund Equity	<u>14,508,906</u>	<u>14,458,809</u>

Scholar Academy

Board of Directors Meeting

Date: October 26, 2023

Anchor Location: 928 North 100 East, Tooele, UT 84074

This meeting of the board of directors was held electronically.

In Attendance, Johanna Leonelli, Dusty Griffith, Jared Hamner, Cami Cazier,

Excused: Dustin Laughlin

Others In Attendance: Traelle Gailey, Krystal Taylor, Jon McQueary, Stacee Phillips,

Alicia Ady, Caitlin Shumway

MINUTES

CALL TO ORDER

Jared Hamner called the meeting to order at 5:11PM.

PUBLIC COMMENT

There was no public comment.

REPORTS

- Budget Report
 - Fixed Asset and Depreciation Schedule

Jon McQueary provided the budget report. He talked about the different income sources, and the percentages for expenses. He reported on the requested depreciation schedule and answered any questions that the board had. He reported that the audit is complete, and they should be able to have an auditor present the report in the January meeting.

At 5:25pm Dusty Griffith joined the meeting

- Director's Report

Traelle Gailey provided a report on what is going on at the school. She talked about upcoming events at both the elementary and junior high. She discussed the school's participation in the new sports program. She highlighted staff members that have helped to get this program going. They have had enough interest that they were able to form two teams, a JV and a varsity team. She discussed a fundraiser that was held to raise money for the liberty wall.

CONSENT ITEMS

- August 31, 2023, Board Meeting Minutes

Johanna Leonelli made a motion to approve the August 31, 2023, Board Meeting Minutes. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

VOTING ITEMS AND DISCUSSION ITEMS

- Snow Removal Bid

Traelle Gailey informed the board that the school would like to continue to use Chad's lawn care service for snow removal. The board received a copy of the bid in their documentation packet.

Cami Cazier made a motion to approve the Snow Removal Bid through Chad's Lawn Care. Johanna Leonelli seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

- Landscaping Bid

Traelle Gailey discussed the landscaping bid through the Chad's Lawn Care.

Cami Cazier made a motion to approve the Landscaping Bid through Chad's Lawn Care Service. Johanna Leonelli seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

- Policies to Amend:

- Attendance Policy

- Student Conduct and Discipline Policy

- Selection and Purchase of Instructional Materials Policy

Stacee Phillips discussed the above policies and the changes that were made. The board received a summary of the policy changes, and redlined versions of the policies in their packet.

Johanna Leonelli made a motion to approve all of the policies listed. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

- LEA Specific Licenses

Traelle Gailey discussed the need for LEA licenses for the following teachers: Sandra Arslanian, Hailey Brisk, Shelly Kern, Abraham Mendoza, Eric Selfridge, and Lanette Sharp.

Johanna Leonelli made a motion to approve the LEA Specific Licenses as presented. Dusty Griffith seconded. Motion passed unanimously. Votes were as follows: Jared Hamner, Aye; Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

At 5:34pm Jared Hamner left the meeting

- Board Member Terms & Elected Officers

The board reviewed the applicant they discussed in the previous meeting. Caitlin addressed the board and introduced herself.

Johanna Leonelli made a motion to approve a new term on the board of directors for Caitlin Shumway. Cami Cazier seconded. Motion passed unanimously. Votes were as follows: Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

CALENDARING

- Next Board Meeting January 25, 2023 @ 5:00PM

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 5:42 PM Dusty Griffith made a motion to move into closed session located via Zoom with an anchor location of 928 North 100 East, Tooele, UT. Johanna Leonelli seconded the motion. Votes were as follows: Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye. Motion passed unanimously.

At 5:49 PM Johanna Leonelli made a motion to move out of closed session. Dusty Griffith seconded. Motion passed unanimously. Votes were as follows: Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

ADJOURN

At 5:50 PM Dusty made a motion to adjourn. Johanna Leonelli seconded the motion. Votes were as follows: Dusty Griffith, Aye; Johanna Leonelli, Aye; Cami Cazier, Aye.

Scholar Academy Board of Directors Closed Session

Meeting Date: October 26, 2023

Location: 928 North 100 East, Tooele, UT 84074

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Scholar Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 26th day of October 2023, at 928 N 100 E Tooele, Utah.



Jared Hamner, Board Chair

School Year 2024-2025

School Year 2024-2025

WEBSITE

AUGUST 2024							SEPTEMBER 2024							OCTOBER 2024						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7	6	7	8	9	10	11	12
4	5	6	7	8	9	10	8	9	10	11	12	13	14	13	14	15	16	17	18	19
11	12	13	14	15	16	17	15	16	17	18	19	20	21	20	21	22	23	24	25	26
18	19	20	21	22	23	24	22	23	24	25	26	27	28	27	28	29	30	31		
25	26	27	28	29	30	31	29	30						27	28	29	30	31		
NOVEMBER 2024							DECEMBER 2024							JANUARY 2025						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2	1	2	3	4	5	6	7	5	6	7	8	9	10	11
3	4	5	6	7	8	9	8	9	10	11	12	13	14	12	13	14	15	16	17	18
10	11	12	13	14	15	16	15	16	17	18	19	20	21	19	20	21	22	23	24	25
17	18	19	20	21	22	23	22	23	24	25	26	27	28	26	27	28	29	30		
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	
FEBRUARY 2025							MARCH 2025							APRIL 2025						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1							1			1	2	3	4	5
2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
MAY 2025							JUNE 2025							JULY 2024						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7	6	7	8	9	10	11	12
4	5	6	7	8	9	10	8	9	10	11	12	13	14	15	13	14	15	16	17	18
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

DAILY SCHOOL SCHEDULE

AM Kindergarten: 8:20am - 1:00pm

Grades 1-9: 8:20am- 3:05pm

Early Release Days 8:20 - 1:30pm

YEAR AT A GLANCE

August 5	New Teachers	New Teachers Only
August 6	Opening Institute	All Teachers Return
August 6-12	Teacher Days	Teachers Work Days
August 12	No School	Back to School Night
August 13	School Starts	First Day of School Grades K-8
August 13-16	Kinder Testing	Kindergarten Assessments
September 2	No School	Labor Day
September 19-20	Early Out	Parent Teacher Conferences 2:30-7:00
October 16	Term End	End of First Term (46 days)
October 17-18	No School	Fall Break
October 21	No School	Teacher Work Day (Legislative Day)
October 22	Term Start	Start of Second Term
November 1	No School	Professional Development Day
November 21-22	Early Out	Parent Teacher Conferences 2:30-7:00
November 27-29	No School	Thanksgiving Recess
December 19	Early Out	Christmas Break
December 20	No School	End of second Term 42 days , Teacher Comp Day
December 23-January 3	No School	Winter Recess
January 6	No School	Teacher Work Day (Legislative Day)
January 20	No School	Martin Luther King Jr. Day
February 6-7	Early Out	Parent Teacher Conferences 2:30-7:00
February 17	No School	Teacher Work Day
February 19	No School	Presidents' Day
March 13	Term End	End of Third Term 47 days
March 14	No School	Teacher Work Day (Legislative Day)
March 17	Term Start	Start of Fourth Term
March 31-April 4	No School	Spring Break
April 18	No School	Easter Break
May 21	School Ends	Last Day of School/End of Term 4 (43 Days)
May 22	No School	Teacher Comp Day



INVOICE

**Utah Charter School Finance Authority
Charter School Revenue Bonds
(Scholar Academy Project)
Series 2018A maturing April 15, 2048**

Transaction Costs (as described below)

Amount of Bonds Tendered	\$4,075,000.00
Remarketing Fee	0.875%
Invoice Total	35,656.25
Balance Due	<u>35,656.25</u>

Please wire payment to:

First Security Bank/Searcy, AR
ABA 082901538
Acct # 0624608 Crews & Associates
Address: 521 President Clinton Ave., Suite 800, Little Rock, AR 72201
FFC: Scholar

SY23-24 LEA-Specific Requests		Effective 8/2021, the following are NOT allowed for LEA-S: Audiologist, Deaf Education, Preschool Special Ed, School Psychologist, School Social Worker, Special Ed (K-12), Speech Language Pathologist, Speech Language Therapist											
LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	(1, 2, 3)	Approved Years	Is this a RENEWAL Request from SY22-23?	Has LEA Specific Educator's Assignment in CACTUS?	Does Educator been completed?	Does Educator have a current background check?	Does Educator have a current ETHICS check?	License Area	
												1	Endorsement 2
Granite SD	1/5/21	999999	Example	Educator	3	N	Secondary	Math Level 3	Chemistry	Y	Y	Y	Y
Scholar Academy	1.25.2024	808557	Lomeli-Vega	Alessandra	3	N	Secondary	Science Integrated (Earth Science 2 & Science)	Alessandra is going to enrol in the Appel program with UPACS. She already has a bachelors from Weber State University with a Zoology Major.	Y	N	N	Y



Scholar Academy
Professional Service Bid
and Payment Agreement

March 18, 2023

For questions contact
marlies@connected2therapy.com
www.connected2therapy.com

Thank you for the opportunity to submit a bid to Scholar Academy. **Connected 2 Therapy (C2T)** offers school-based related services to students needing support to be successful in academic achievement, positive behaviors for learning, and daily school activities. School-based services can conveniently be provided onsite or online – whichever works best for your students. The related services we offer include occupational therapy, physical therapy, speech therapy, behavior therapy, school nursing, hearing screening, and counseling.

All related services are billed at an hourly rate for actual services provided. ***There is no ongoing contract and no hidden cost.***

This document includes the scope of work for available services and a bid showing the hourly rate for each service. **C2T** will send an electronic contract for signature if you'd like to partner with **C2T** and receive school-based or virtual therapy services.

Scope of Work for related services:

All **C2T** onsite and virtual therapists and assistants provide students individual school-based therapy according to the IEP. In addition, they may assist Scholar Academy by:

- Collecting data (evaluation) through test administration and evaluation of additional data of students who have or are suspected of having a disability
- Attending IEP meetings and developing IEP goals
- Documenting student progress
- Consulting with the teachers of students receiving services
- Consulting with school administrators
- Creating progress monitoring reports
- Completing service logs

Occupational Therapy: **C2T's** occupational therapists (OT) and certified occupational therapy assistants (COTA) support a student's ability to benefit from this service and participate in the general curriculum. OTs evaluate and provide services to students who have or are suspected of having a disability as defined under IDEA or Section 504. Services may be direct or consultative depending on the educational needs of the student and as required in the IEP or 504 Plan. The related service provider also provides support to school staff in developing appropriate educational programs for students with disabilities as required. COTAs implement intervention and therapy regarding students' fine and gross motor skills and functional abilities under the direction of the OT.

Physical Therapy: **C2T's** physical therapists (PT) and physical therapy assistants (PTA) provide support for students who have a disability that interferes with their educational performance and ability to benefit from their education program, including participation in everyday routines and activities. Using their unique expertise in movement and function, PTs and PTAs prepare students for further education, employment, and independent living. PTs and PTAs design and perform therapeutic

interventions, including compensation, remediation and prevention strategies and adaptations, focusing on functional mobility and safe, efficient access and participation in educational activities and routines in natural learning environments. In addition, they play a critical role in educating parents, educators, administrators, and other staff members.

Speech Therapy **C2T's** speech-language pathologists (SLP) assess, qualify, and work with students who have a language, social communication, and/or cognitive communication issues that affect the access to their grade level education. The SLP also supervises assigned Speech-Language Technicians (SLT). The SLP provides services to students, assists with language and hearing screenings, completes necessary paperwork regarding IEP goals, services logs and other clerical needs.

Behavior Therapy: **C2T's** board certified behavior analysts (BCBA) and registered behavior technicians (RBT) and therapists provide direct service to students. Therapists and technicians work under the direct supervision of a BCBA and receive (at minimum) monthly onsite supervision and training. Direct services may consist of implementing a variety of positive behavioral, social, communicative, and academic interventions and supports to students so as to create positive behavioral change.

School Nurse: **C2T's** licensed Registered Nurses (RN) can develop healthcare plans; consultant with other school professionals (e.g., food service, PE, coaches, and counselors); provide health-related education to students and staff in both individual and group settings; manage communicable diseases and assess the school environment as to prevent injury and ensure safety; participate in school safety planning; oversee medication administration; make decisions related to the delegation of healthcare tasks; and provide health advice to the Individualized Educational Plan (IEP) team.

Hearing Screening: **C2T** can provide schools assistance with hearing screening. *Full-service* includes trained personnel coming on site to administer a quick hearing screening test to your identified grades. Alternately, schools can transport and lease audiometers and have their own trained personnel administer the screening.

Counseling: **C2T's** licensed clinical social workers (LCSW) are mental health professionals who provide services related to a child's social, emotional and life adjustment to school and society. LCSWs are the link between the home, school, and community in providing direct as well as indirect services to students, to promote and support students' academic and social success.

Costs for related services

C2T's licensed therapists use professional judgment, evaluation data, and expected outcomes to select a particular frame of reference that guides each student's individual intervention plan. We assign the best individual to provide necessary services. Services are paid at an hourly rate with no charge for travel (mileage or time) unless Scholar Academy is over 100 miles one way from the therapist's office.

Scholar Academy Bid*

C2T will provide Scholar Academy school-based, onsite and virtual related services during the 2023-2024 school year based on school request and therapist availability. Scholar Academy can request to access services described in this document at the rates specified in the table below.

SLT services	\$ 45 per hour	SLP services	\$ 90 per hour
RBT services	\$ 45 per hour	BCBA services	\$145 per hour
COTA services	\$ 80 per hour	OT services	\$ 90 per hour
PTA services	\$ 45 per hour	PT services	\$ 95 per hour
LCSW services	\$ 90 per hour	RN services	\$ 90 per hour
Full-service hearing screening			\$600 per day
Lease audiometer (use your own SLP)			\$100 per day
Mileage reimbursement rate set by IRS			\$ 0.655 per mile in 2023

* Scholar Academy will be billed monthly for the actual number of hours worked by each therapist plus actual mileage at the Federal Rate if over 100 miles one way.



CONNECTED 2 THERAPY PAYMENT AGREEMENT

1. This Agreement does not represent an ongoing guarantee of work.
2. C2T will perform work as outlined in the Scope of Work during school year 2023-2024. By signing this Agreement, LEA acknowledges receipt of the Scope of Work.
3. C2T will provide related services according to the IEPs written by LEA Special Education program, 504 Plans written by LEA, and requests of LEA for students that do not have an IEP or 504 Plan. Therapy is provided both on campus and virtually and non-therapy services, such as reports and assessment analysis, are completed off campus.
4. LEA grants C2T access to LEA property, equipment, and materials in performing the duties associated with C2T's job, including a private space for providing assessments or therapy services to students as needed. If an appropriate space is not provided, C2T will not provide services to students but will bill for time and travel.
5. LEA will inform C2T therapist directly of any students not in attendance at school or not planning to attend the therapy session each day prior to the start of services. If C2T therapist waits for a student that is absent and was not informed the student was absent or not attending a session, then LEA will be billed for the entire session.
6. For the services outlined in the Scope of Work, C2T will be compensated for related services per hour, mileage at the rate set by the IRS if applicable, to be billed monthly based on the number of hours used, miles driven by the provider, and total amount reimbursed to LEA. The rates in this document pertain to school year 2023-2024.
7. Services will be billed monthly, as applicable:
 - a. Occupational Therapist \$ 90 per hour
 - b. COTA \$ 80 per hour
 - c. Speech Language Pathologist \$ 90 per hour
 - d. Speech Language Therapist \$ 45 per hour
 - e. Physical Therapist \$ 95 per hour
 - f. LCSW \$ 90 per hour
 - g. BCBA \$145 per hour
 - h. Registered Behavior Tech. \$ 45 per hour
 - i. Registered Nurse \$ 90 per hour
 - j. Hearing screening \$600 per day
 - k. Lease audiometer \$100 per day
 - l. Fees and expenses \$150 per hour
 - m. Mileage \$0.655 per mile through December 31, 2023

8. Payment is due within 30 days of invoice. Accounts not paid within terms are subject to a 2% monthly finance charge.
9. To perform the services necessary under this Agreement, C2T Therapists will require access to student information, including information protected by State and Federal law. C2T agrees to maintain confidentiality of this student information.
10. C2T agrees to provide the following evidence of eligibility to LEA:
 - a. Documentary evidence of identity and eligibility for employment in the U.S.A.
 - b. Evidence of a current license necessary to provide related service.
 - c. Completion of a criminal background check. (A current educator license or DOPL will fulfill this requirement.)
 - d. Evidence of Worker's Compensation insurance.
11. Pursuant to 34 CFR 80.36(i)(10), C2T agrees to provide access to a grantee of federal funds, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any C2T books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. C2T agrees to retain all required records for three years after final payment and all other pending matters are closed. C2T agrees to provide information as requested subject to fees and expenses.
12. Neither party to this Agreement will indemnify the other against any claims by third parties arising from conduct of Related Services under this Agreement.
13. This Agreement represents an acknowledgement of both parties and is the entire agreement between the parties with regard to payment. This Agreement supersedes any other agreement regarding related services and payment, either written or verbal.
14. If any portion of this Agreement is deemed by a court of competent jurisdiction to be nonbinding, it shall not affect any other portion of said Agreement.
15. This Agreement will be governed by and interpreted in accordance with the laws of the State of Utah.

If you are interested in receiving these services as described in the Scope of Work, Costs, and Agreement, please complete the required information and return.


Traelle Gailey (Jun 2, 2023 08:39 MDT)

LEA Representative


Marlies Burns (Jun 2, 2023 10:39 EDT)

C2T Representative

Scholar Academy Bid 2023-2024

Final Audit Report

2023-06-02

Created:	2023-03-18
By:	Marlies Burns (marlies@connected2therapy.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsMpCWFFZwflhvDIErVI2YxBY03XzON1B

"Scholar Academy Bid 2023-2024" History

-  Document created by Marlies Burns (marlies@connected2therapy.com)
2023-03-18 - 2:29:16 PM GMT - IP address: 172.58.222.198
-  Document emailed to Traelle Gailey (tgailey@scholarcharter.org) for signature
2023-03-18 - 2:29:34 PM GMT
-  Email viewed by Traelle Gailey (tgailey@scholarcharter.org)
2023-06-02 - 2:38:30 PM GMT - IP address: 205.124.248.46
-  Document e-signed by Traelle Gailey (tgailey@scholarcharter.org)
Signature Date: 2023-06-02 - 2:39:00 PM GMT - Time Source: server- IP address: 205.124.248.46
-  Document emailed to Marlies Burns (marlies@connected2therapy.com) for signature
2023-06-02 - 2:39:01 PM GMT
-  Email viewed by Marlies Burns (marlies@connected2therapy.com)
2023-06-02 - 2:39:22 PM GMT - IP address: 172.58.243.27
-  Document e-signed by Marlies Burns (marlies@connected2therapy.com)
Signature Date: 2023-06-02 - 2:39:47 PM GMT - Time Source: server- IP address: 172.58.243.27
-  Agreement completed.
2023-06-02 - 2:39:47 PM GMT



Adobe Acrobat Sign

Armitek LLC

488 W 2000 S Bldg 7
 Orem, UT 84058 US
 +1 8016917100
 dustin@armitek.com

**Estimate**

ADDRESS	SHIP TO	ESTIMATE	1540
Traelle Gailey	Traelle Gailey	DATE	09/11/2023
Scholar Academy	Scholar Academy	EXPIRATION	10/31/2023
928 N. 100 E.	928 N. 100 E.	DATE	
Tooele, Utah 84074 USA	Tooele, Utah 84074 USA		

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	08 Mil Clear Security Film - Installation and Anchoring	1	34,750.00	34,750.00
<hr/>				
Tooele, Utah Project with 08 Mil Security Film for Scholar Academy.	SUBTOTAL			34,750.00
State Contract # MA3191	DISCOUNT 10%			-3,475.00
60% Due when order is placed 40% Due on day project is completed	TAX			0.00
<hr/>				
Prices subject to change after field measurements and any changes made by customer	TOTAL			\$31,275.00

Estimate includes Materials, Labor, and Travel.

Accepted By

Accepted Date

ISSUED TO	DATE	PROJECT DESCRIPTION	
Scholar Academy 928 North 100 East Tooele UT 84074	12/27/2023	Camera Adds	
EXPIRATION DATE	PROJECT MANAGER		
1/26/2024	Shrock, Steven M steven.shrock@etscorp.com		
DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
*** Scope of Work ***			
<ul style="list-style-type: none"> - Run 4 cables for cameras - Terminate cables at the rack and location side - Install 2 Dual-head cameras and aim - Install 2 Multi-head cameras and aim - Move camera into the cafeteria - Verify views - Add cameras to the camera NVR 			
Camera Adds	1	6,205.00	6,205.00
<ul style="list-style-type: none"> - (Qty. 4) Cat 6 Cable - (Qty. 8) Cat 6 Jack - (Qty. 2) Dahua Dual-head Camera - (Qty. 2) Dahua Multi-head Camera - Labor 			

Camera Adds

1

6,205.00

6,205.00

TERMS AND CONDITIONS

For equipment purchases, payment is due prior to work being completed. Project invoices will be Due Upon Receipt. Invoices not paid within terms will be subject to an interest charge of 18% per annum. If collection is required, the undersigned agrees to pay collection costs and reasonable attorney fees. Standard manufacturer's warranty applies to equipment unless otherwise stated. Sign and date below to accept this quote.

Signature:

SUBTOTAL	6,205.00
SALES TAX	0.00
QUOTE TOTAL	6,205.00

Date:

Thank you for considering ETS for your project. We are pleased to present you with a project quote for the services we will provide. The quote presented in this document includes a description of the services we will provide and the total project cost. We strive to take all factors into consideration to provide a fair and accurate quote for your project. If the project requires a change in materials or scope of work, ETS will produce a change order for your approval.

The following process will be followed by client or ETS if a change to this quote is required:

- A request to change or add to any part of the project must be made in writing and will be considered a 'Change Order' to the original project.
- If the Change Order will require a difference in the original project cost, an estimated amount will be provided to the Client for review and approval.
- The Client will confirm the Change Order via email response or signature on change order quote, and in doing so, it is agreed that the Client will pay any difference in cost illustrated in the change order once the project is completed and invoiced. If the Change Order requires some payment upfront, this will be noted.

If you have any questions or concerns about the project quote, please do not hesitate to contact us. We appreciate the opportunity to work with you and look forward to the possibility of partnering on this project.



teton science schools
EDUCATING FOR A VIBRANT WORLD

INVOICE

TAX ID: 83-0219163

Invoice Date: October 6, 2023

Due Date: July 14, 2023

Scholar Academy
Attn: Traelle Gailey
928 N 100 E
Tooele, UT 84074

Group Name: Scholar Academy

Program Dates: March 18 - March 22, 2024

Item Description	Item Detail	Rate	QTY	Deposit %	TOTAL PRICE
Linens	Per Student	\$30.00	36	50%	\$ 540.00
Lodging	Per Student	\$151.20	36	50%	\$2,721.60
Meals	Per Student	\$182.90	36	50%	\$3,292.20
Program Fee	Per Student	\$274.04	36	50%	\$4,932.72
TOTAL					\$11,486.52
					Deposit Due \$11,486.52

Please Remit To:

Teton Science Schools
Accounts Receivable
700 Coyote Canyon Road



Office of the
State Treasurer

Public Entity Resolution

1. Certification of Authorized Individuals

I, _____ (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of _____ (Name of Legal Entity). Please list at least two individuals.

Name	Title	Email	Signature(s)

The authority of the named individuals to act on behalf of _____ (Name of Legal Entity) shall remain in full force and effect until written revocation from _____ (Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, _____ (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the _____ day of _____, 20____, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature	Date	Printed Name	Title

STATE OF UTAH)
)
COUNTY OF _____)
)
 §

Subscribed and sworn to me on this _____ day of _____, 20____, by
_____ (Name), as _____ (Title) of
_____ (Name of Entity), proved to me on the basis of
satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature _____

SCHOLAR ACADEMY

ACHIEVING EXCELLENCE TOGETHER

Scholar Academy

Policy: Purchasing and Disbursement Policy

Approval Date: March 26, 2019

Amended:

Purpose:

The purpose of this policy is to provide Scholar Academy's administration and Board of Directors (the "Board") with a uniform and systematic method of purchasing goods and services required by the School, to define responsibilities and authority of the School Principal, and to advise of the purchasing requirements and limitations imposed by state law. In addition to this policy, Scholar Academy (the "School") has approved a Procurement Policy to ensure compliance with the provisions contained in the State of Utah Purchasing Policies and Procedures.

Purchasing

The responsibility for approving purchases is delegated to the Principal of the School by the Board as set forth below.

- All purchases up to \$7,500 must be approved by the Principal;
- All purchases between \$7,500 and \$15,000 must be approved by either the Board President or Board Financial Coordinator;
- All purchases between \$15,000 and \$20,000 must be approved by the Board President and the Board Financial Coordinator; and
- All purchases above \$20,000 must be approved by a majority vote of the Board.

All expenditures made using checks, credit cards, or any other form of payment shall be recorded in the School's accounting records.

Employee purchases that require reimbursement are discouraged.

Credit Card Purchases

Purchases that require the use of a credit card should follow the process established by this policy and utilize a purchase order when feasible.

1. The total credit limit for each credit card issued to a School employee will be up to \$5,000. However, in the event a purchase needs to be made that would exceed this credit limit amount, the credit limit may be temporarily increased with the approval of the Board President and Board Financial Coordinator in order to make the purchase and then decreased back to the normal limit as soon as practicable.
2. The Principal will be issued a credit card and may authorize additional School employees to receive credit cards as set forth below. The Principal will ensure that all employees to whom cards are issued are aware of and receive appropriate training regarding the policies and procedures applicable to their use of the card.
3. All credit cards shall be kept secured by the administration or front office.
4. Card users shall follow LEA and state purchasing policies and comply with the Utah State Tax Commission rules.

Board Approved:

5. Purchases using credit cards are subject to the standard approval process except as set forth herein.
6. The Principal will have oversight over the additional card users.
 - a. Additional cards will be issued to School employees at the discretion of the School Principal with notification being given to the Board Finance Committee before such issuance occurs.
 - b. These users may make purchases of less than \$200 without prior approval. All other card purchases by these employees must be approved through the standard process.
 - c. All users deemed “additional card users” shall adhere to the security provisions outlined in this policy, and shall not maintain possession of a card outside of School operating hours unless approved by the School Principal.
7. Those employees using a credit card shall retain and submit all receipts for purchases to the office manager within five days of purchase. The office manager will record purchases and reconcile the bill to that record. The employee using the card will sign a statement of reconciliation. The office manager will forward those receipts and records to the School’s Management Company. The Management Company will reconcile all card purchases and make the card payment.
8. If a card is lost or stolen, the card holder should immediately contact the Principal and the Principal shall immediately notify the Management Company to have the card cancelled.
9. Credit cards issued to School employees may only be used for legitimate business purposes. Cards may not be used for cash advances or ATM transactions for any reason. Any transactions for personal use are strictly prohibited.
10. An employee to whom a credit card is issued and whose name is on the card (the card holder) is solely responsible for all purchases on the card and for ensuring that the credit card number is not used by unauthorized personnel. As such, the card holder shall not share their card number with anyone. In addition, the credit card should not be stored in an online account that anyone other than the card holder has access to.
11. If an employee misuses the card, the employee should contact the Principal immediately.
12. If a user is deemed to have made personal use purchases, the School reserves the right to recover funds for those purchases through any legal means available to do so.
13. An employee’s violation of policies and procedures regarding use of a School credit card, including but not limited to not retaining documentation of purchases or making personal purchases, may result in card cancellation, disciplinary action, or criminal prosecution.
14. Upon the termination of a card holder’s employment for any reason, the employee’s credit card must be cancelled immediately and returned to the Principal.

Disbursements

The responsibility for disbursement is delegated to the School’s Management Company and Principal as set forth below.

Disbursements will be charged to one of two School accounts: (i) the General Operating Account; or (ii) the Petty Cash Account. The School’s Management Company is responsible for disbursements charged to the General Operating Account, and the School’s Principal is responsible for disbursements charged to the Petty Cash Account.

Disbursements are handled in such a manner as to ensure that the proper funds and accounts charged; that the disbursement is used only for authorized purposes; and that laws, rules and regulations governing the disbursements and handling of public funds are followed.

General Operating Account

Board Approved:

The following controls are established to ensure that all payments charged to the General Operating Account are made on a timely basis and in accordance with all purchase orders and contracts:

- A purchase order shall be completed prior to disbursing funds for a purchase unless the disbursement is made in accordance with the terms of an ongoing contract that has been previously approved by the Board.
- A purchase order shall be authorized by the individual(s) listed above based on the purchase amount. Following proper authorization, purchase orders are reviewed by the School's Management Company.
- The School's Management Company must be given a valid invoice and properly completed purchase order prior to making payment.
- Disbursements are to be made primarily by check with counter signatures to provide additional control.

Petty Cash Account

In addition to the General Operating Account, the Board may approve a Petty Cash Account with corresponding checks and a debit card to be utilized at the discretion of the Principal. The purpose of the Petty Cash Account is to provide a convenient way to pay for small expenses while minimizing exposure of School funds to the risk of misuse or theft. Blank warrants/checks and/or a debit card for the Petty Cash Account may be kept in a locked storage under the control of the Principal or their designated alternate. Disbursements charged to the Petty Cash Account shall be made in accordance with the following provisions to ensure payments are properly authorized and recorded;

- In general, the Petty Cash Account should maintain a balance between \$500 and \$5,000.
- Access to the Petty Cash debit card is limited to the School's Principal or a designated alternate.
- Access to blank checks is limited to the School's Principal or their designated alternate. When blank checks are received, the date, quantity, and inclusive serial numbers are recorded and added to the total balance on hand. When a blank check is used, the stub along with a copy of the receipt is to be signed by the Principal and forwarded to the Management Company. The use of these blank checks should be kept to an absolute minimum. Checks shall be made to specific payees and never to "cash" or "Bearer".
- The School's Principal or their designated alternate is responsible for: (i) maintaining records and receipts for each transaction charged to this account; and (ii) entering the information into the School's account software on a regular basis. Information should be uploaded in a timely manner to allow the School's Management Company adequate time to provide accurate monthly financial reports to the Board.
- The School's Principal or their designated alternate is responsible for replenishment of the account when petty cash is low. To replenish petty cash, the Director must request the School's Management Company to transfer funds.

Recording Transactions

Purchase orders and requisition requests must identify the fund, function, location, program, and object or revenue code to which the purchase is to be booked. Accounting staff will periodically review this information to ensure that expenditures are booked accurately.

Board Approved:

Rescinding Reuse and Disposal of Textbooks Policy

HB 494 from the past legislative session repealed the law (Utah Code § 53G-7-606) that required LEAs to notify all other LEAs before disposing of undamaged textbooks. In light of HB 494, the USBE also recently repealed its rule (R277-433) that required LEAs to follow Utah Code § 53G-7-606 and to have a policy addressing the reuse and disposal of textbooks. As a result, the school no longer needs to follow those requirements and doesn't need to have a policy. So, the recommendation is for the school to rescind its Reuse and Disposal of Textbooks Policy.

Scholar Academy
Policy: Reuse and Disposal of Textbooks Policy
Adopted: January 26, 2023

Purpose

The purpose of this policy is to help ensure Scholar Academy (the “School”) disposes of its textbooks properly and in accordance with Utah Code § 53G-7-606 and Utah Administrative Code Rule R277-433.

Definitions

For purposes of this policy, “textbook” has the same meaning as described in Utah Code § 53G-7-601 and R277-433.

Policy

The School shall select and purchase textbooks in accordance with School policy and applicable law. The Principal or his/her designee is responsible for determining how long the School will use or reuse its textbooks and when and how the School will dispose of its textbooks.

The School shall not dispose of textbooks without first notifying all other LEAs in the state of the School’s intent to dispose of the textbooks. However, this requirement does not apply to textbooks that have been damaged, mutilated, or worn out.

The Principal shall establish administrative procedures regarding the various ways in which the School may dispose of textbooks and how the School may provide the required notification to all other LEAs in the state before disposing of textbooks.