

Erda Planning Commission Minutes

12/12/2023 – 7:00 pm

Erda City Office-Fire Station

Call to Order 7:00PM

1. Roll Call

- a. Russ Brimley, Clyde Christensen, Mark Gull ,Diane Sagers, Jerry Hansen, Cory Warnick, Kathleen Mallis
- b. Jennifer Poole-City Recorder, Rachelle Custer-City Planner

2. Pledge and Prayer

- a. Clyde led the pledge of allegiance
- b. Russ led the prayer

3. Approve Minutes from 11-28-23

- a. Cory moved to approve the meeting minutes, Jerry seconded the motion
- b. Voting was unanimous to approve the meeting minutes from 11-28-23
- c. **Meeting minutes from 11-28-23 approved**

4. Public Comment (3 minute limit per comment)

- a. No Comment made

5. Administrative Items

- a. Set Meeting Dates, Times and place for 2024
 - a. Diane-Look over the days and let us know if you won't be here.
 - b. Cory-We can cancel the December 24th meeting, ALL Council agree
 - c. Mark- Let's move the end of Nov meeting back a week to the 19th so we have the 12th and 19th?
 - d. Diane-Let's leave it as it is then cancel the meeting if needed. ALL Council agree.
 - e. Diane motioned to accept the calendar as is except to remove Dec 24th, Cory seconded the motion
 - f. Voting was unanimous to approve the calendar with the changes mentioned.
 - g. **2024 Calendar Approved**
- b. Elect Chair and Vice Chair for 2024
 - a. Mark- I would prefer not to accept any additional responsibility at this time because of everything that is going on in my life.

- b. Kathleen- I have some surgeries coming up and know and I know I won't be here from time to time. I will participate as I can via zoom as needed.
- c. Russ- I think Diane is doing a good job.
- d. Mark-It's nice for everyone to have an opportunity
- e. Cory-I nominate Russ to be chair, Mark seconded the motion
- f. Diane-Vote is unanimous by written consent
- g. Cory moved that Mark is vice-chair, Jerry seconded the motion
- h. Diane-Vote is unanimous by written consent
- i. Diane starting in January Russ will be Chair, and Mark will be vice chair.
- j. Russ Brimley is 2024 Chair, and Mark Gull is 2024 Vice-Chair**

6. Comments from Commissioners

- a. Clyde-Thanks for putting up with me for several months, I look forward to continuing to work with the city. Nancy Martin has expressed interest in replacing me on the Planning Commission.

7. Adjournment

- a. Cory moved to adjourn the meeting, Clyde seconded the motion
- b. Voting was unanimous to adjourn the meeting
- c. Meeting adjourned**

Note: these minutes represent a summary of the meeting and are not intended to be verbatim.

Prepared by: Jennifer Poole, Erda City Recorder

PASSED AND APPROVED by the Planning Commission this 9th day of January, 2024.

ERDA



Russ Brimley, Planning Commission Chair

ATTEST:



Jennifer Poole, City Recorder