

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:30 PM POLICY SESSION
June 27, 2023

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Chairman Karece Thompson

PRESENT: Director Nike Peterson, Director Tim Roper, Director Vern Phipps, Director Kent Bush, Director Mark Shepherd

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Summer Palmer, Assistant City Attorney Shawn Robinson, Finance Manager Rich Knapp, Accountant Lee Naylor, Community Services Director Eric Howes, Community Development Director Spencer Brimley, Police Chief Kelly Bennett, Public Works Director Adam Favero, City Recorder Nancy Dean, Deputy Recorder Chersty Titensor

VISITORS: Dakota Wurth, Ben Peterson

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE
FISCAL YEAR 2023 (FY23) BUDGET

Rich Knapp, Finance Manager, reviewed amendments to the FY23 budget. The developer incentives were higher than projected and were offset by the increment received from the County.

Chair Thompson opened for public comments at 7:58 p.m.

There were no public comments.

Director Shepherd moved to close the public hearing at 7:58 p.m., seconded by Director Peterson.

RESULT: Passed [5 TO 0]

YES: Director Peterson, Director Roper, Director Phipps, Director Bush, Director Shepherd

NO: None

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL
YEAR 2024 (FY24) BUDGET

Rich Knapp, Finance Manager, reviewed the final CDRA budget for fiscal year 2024. The budget included total revenues and transfers in the amount of \$3,132,165 and total expenditures and appropriations equal to \$2,497,733. He pointed out that he rolled the ATK incentive for FY23 into the FY24 budget because they didn't make it in time.

Chair Thompson opened for public comment at 7:57 p.m.

There were no public comments.

Director Peterson moved to close the public hearing at 7:57 p.m., seconded by Director Bush.

RESULT: Passed [5 TO 0]

YES: Director Peterson, Director Roper, Director Phipps, Director Bush, Director Shepherd

NO: None

APPROVAL OF RESOLUTION 2023R-02 ADOPTING THE FISCAL YEAR 2024 (FY24) BUDGET

Director Roper moved to approve Resolution 2023R-02 adopting the fiscal year 2024 (FY24) budget, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Bush.

RESULT: Passed [5 TO 0]

YES: Director Peterson, Director Roper, Director Phipps, Director Bush, Director Shepherd

NO: None

APPROVAL OF RESOLUTION 2023R-03 AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2023 (FY23) BUDGET

Director Shepherd moved to approve Resolution 2023R-03 authorizing an amendment to the fiscal year 2023 (FY23) budget, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Phipps.

RESULT: Passed [5 TO 0]

YES: Director Peterson, Director Roper, Director Phipps, Director Bush, Director Shepherd

NO: None

*****ADJOURN AS THE CDRA*****

Director Shepherd moved to adjourn at 8:00 p.m., seconded by Director Phipps.

RESULT: Passed [5 TO 0]

YES: Director Peterson, Director Roper, Director Phipps, Director Bush, Director Shepherd

NO: None

APPROVED AND ADOPTED
This 23rd day of January 2024

/s/ Karece Thompson, Chairman

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held 6/27/2023.

/s/ Nancy R. Dean, City Recorder