

**MINUTES FROM THE CITY
PLANNING AND ZONING MEETING
OF THE CITY OF LEWISTON
December 6, 2023**

Lewiston Planning and Zoning Meeting held at the Lewiston Town Hall, 29 South Main, Lewiston, UT

Attendance: Chairman, Eric Nielsen, Vice Chairman and Planning and Zoning Administrator, Abel Herrera, Commissioners: Delon Mortimer, Councilman: John Morrison. Excused: Commissioners Wisner and Glover

Public Attendance: Troy Benson

1. CALL TO ORDER

Chairman Eric Nielsen called the meeting to order at 7:00 pm.

Pledge of Allegiance

2. PUBLIC COMMENT PERIOD

Chairman Nielsen opened the Public Comments portion of the meeting and invited anyone not on the agenda to come forward. There were no public comments.

3. APPROVAL OF THE PLANNING COMMISSION MEETING MINUTES:

Minutes, Commissioner Mortimer motions to approve the minutes from the November 1, 2023, Planning and Zoning Meeting. Second by Commissioner Herrera. All voted in favor 3/0.

4. BUSINESS – Action Items

Conditional Use Permit – Verizon / Troy Benson, TEAC EC, Inc

Troy summarized the project for Verizon to build a new cell tower on Lewiston City Property on 200 East next to the elementary school. The property is in the R-10 zone and requires a conditional use permit. Motioned to approve by Commissioner Herrera, seconded by Commissioner Nielsen. All voted in favor 3/0.

Conditional Use Permit – DLMAC LLC / Danny Macfarlane

Danny Macfarlane is requesting a conditional use permit to put storage units on property in the Lewiston Business Park. Danny is in the process of purchasing the property and wanted to make sure he had approval to be able to install the storage units. Commissioner Herrera makes a motion to approve the conditional use permit, seconded by Commissioner Mortimer. All voted in favor 3/0.

Building Permit (Addition) – Shelly Spackman, 223 N Main

P&Z Administrator Herrera wanted to bring this to the attention of the commission and explain the reason that he had denied the request for the addition of a pool house attached to a separate shop behind the main residence.

The design of the addition would make it a separate dwelling which is not allowed in the R1-10 zone. The commissioners agreed that the correct decision is to deny the building permit as drawn.

5. CITY BUSINESS

The commission discussed the schedule for the upcoming year and those present agreed that the 1st Wednesday of each month at 7:00 pm will work for P&Z Commission meetings. The commission discussed items that need to be a priority for the upcoming year which included the General Plan update, subdivision code update and Land Use code review. P&Z Administrator Herrera will look further into our options to complete these tasks.

6. ADJOURN

There being no further business to come before the Planning and Zoning Commission, Commissioner Herrera makes a motion to adjourn. Second by Commissioner Mortimer. All members present voted in favor 3/0. The meeting adjourned at 7:33 p.m.

Next meeting is scheduled for January 3, 2024

Lewiston City Planning & Zoning Administrator