

MINUTES
Olympia Public Infrastructure Districts No. 1
Special Meeting

HELD ON DECEMBER 19, 2023, AT THE OFFICE OF SNOW JENSEN & REECE, P.C., 912 W.
1600 S., SUITE B-200, ST. GEORGE, UTAH 84770
AT 10:00 A.M.

MEMBERS PRESENT: Ryan Button, District Chair (zoom); Kirk Young, District Clerk (zoom)
ALSO PRESENT: Victoria Carlton, District general counsel, SJR; Shelby Clymer, District accountant, CLA (zoom); Michael Jensen (zoom), Snow Jensen & Reece; and Jennifer Gowans, Snow Jensen & Reece

A. Call to Order

The meeting convened at 10:08 am.

B. Preliminary Action Items

1. Approve the minutes of the Board meeting held on November 30, 2023.

Ryan Button moves to approve the November 30, 2023, meeting minutes.

Kirk Young seconds the motion.

Kirk Young: Aye

Ryan Button: Aye

C. Public Hearing

1. Take public comment on the tentative operating and capital budget adopted on November 30, 2023, which is proposed to be adopted as the Final Budget for calendar year 2024.

Kirk Young moves to open the meeting to the public for comment on the tentative operating and capital budget as the Final Budget for the calendar year 2024.

Ryan Button seconds the motion.

Kirk Young: Aye

Ryan Button: Aye

No members of the public were present on Zoom or in person.

Shelby Clymer from CLA presents the final budget for 2024 as unchanged from the November 30, 2023, meeting.

Ryan Button motions to close the public meeting.

Kirk Young seconds the motion.

Kirk Young: Aye

Ryan Button: Aye

D. Action Items

1. **Consider adoption of Resolution 2023-06, adopting a Final Budget for calendar year 2024.**

Ryan Button moves to approve and adopt Resolution 2023-06 the final budget for calendar year 2024.

Kirk Young seconds the motion.

Kirk Young: Aye

Ryan Button: Aye

2. **Consider approval of CLA engagement agreement and authorize the Chair to sign.**

Shelby Clymer briefly outlines the documents to be emailed and presented to the board for approval from CLA. The Master Service Agreement (MSA) as well as the Statement of Work (SOW).

Ryan Button motions to approve CLA engagement agreement and authorize the Chair to sign subject to the Chair's final review and approval.

Kirk Young seconds the motion.

Kirk Young: Aye

Ryan Button: Aye

E. Administrative Non-Action Items

1. Reminder: Board Trainings and Other Documents Required for the State Auditor (Oaths of Office, conflict disclosures, and ethics pledge).

- a. Training required by state auditor for New Board Members:
<https://training.auditor.utah.gov>

2. Open and Public Meeting Training for Board members.

Michael Jensen takes the board members through the required training. The training for 2024 is complete.

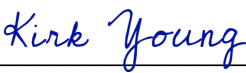
E. Adjourn

Kirk Young moves to adjourn.

Ryan Button seconds the motion.

Kirk Young: Aye

Ryan Button: Aye



Kirk Young, District Clerk

Approval Date: 01/24/2024

