

## MEETING MINUTES

## UTAH CLINICAL MENTAL HEALTH COUNSELOR LICENSING BOARD

SEPTEMBER 13, 2023

## HEBER M. WELLS BLDG

## **GOOGLE MEETS AND ROOM 474 - 9:00 AM**

**SALT LAKE CITY, UT 84114**

**CONVENED: 9:01 AM**

**AJOURNED: 12:08 PM**

## **BOARD MEMBERS PRESENT:**

Kenneth Roach  
Abigail Crouse  
Naomi Spencer  
Philip Brueck

**BOARD MEMBERS EXCUSED:**

Katherine Brown

## **DOPL STAFF PRESENT:**

Jana Johansen, Bureau Manager  
Jennifer Boshard, Board Secretary  
Jenny Johnson, Compliance Specialist

**GUESTS:**

Jim Macedone      Anna Lieber  
Jessica Black      Lanny Monson  
Scott Clark      Randy Hyde

## **ADMINISTRATIVE BUSINESS: (0:00:00)**

## REVIEW AND APPROVE JULY 12, 2023, MEETING MINUTES

Philip Brueck requested an amendment to his name, spelt with an E instead of an I, and a correction to the spelling of Mr. Hjorth's name. Mr. Brueck made the motion to approve the amended minutes. Ms. Crouse seconded the motion, board passed unanimously.

**APPOINTMENTS: (0:04:30)**

## COMPLIANCE REPORT - JENNY JOHNSON

Ms. Johnson reviewed her compliance report with the Board at the start of each probationer interview.

DWIGHT HURST - PROBATION REVIEW

Mr. Hurst attended the meeting virtually. Ms. Johnson provided the board with the probation report. Mr. Roach conducted the interview. Mr. Hurst answered questions from Mr. Roach regarding his probation.

Mr. Roach made the motion to find Mr. Hurst in compliance and to require attendance at the March 13, 2024, meeting for his next probation check in. Ms. Crouse accepted the motion. Mr. Brueck seconded the motion, board passed unanimously.

#### **JANAE PETERSON – PROBATION REVIEW**

Ms. Peterson attended the meeting virtually. Ms. Johnson provided the compliance report. Ms. Spencer conducted the interview. Ms. Peterson answered questions from Ms. Spencer regarding her probation.

Ms. Spencer made the motion to find Ms. Peterson in compliance and to require attendance at the March 13, 2024, for her next review. Mr. Roach seconded the motion, board passed unanimously.

#### **ALAN JACOB – INITIAL PROBATION REVIEW**

Mr. Jacob attended the meeting in person. Ms. Johnson provided the compliance report. Mr. Brueck conducted the interview. Mr. Jacob answered questions from Mr. Brueck regarding his initial probation. Mr. Hyde, Mr. Jacob's proposed supervisor, answered questions from the board regarding Mr. Jacob's initial probation.

Mr. Brueck made a motion to approve Mr. Hyde as Mr. Jacob's supervisor. Ms. Spencer seconded the motion, board passed unanimously. Mr. Brueck made the motion to accept the division's recommendation with the stipulation that the CE hours need to be personal vs. professional, and to report to the compliance specialist with the proposal of courses. Ms. Spencer seconded the motion, board passed unanimously. Mr. Brueck made the motion finding Mr. Jacob in compliance and to require attendance at the January 10, 2024, for the next meeting. Ms. Spencer seconded the motion, board passed unanimously.

#### **JULIE BERG – PROBATION REVIEW**

Ms. Berg attended the meeting virtually. Ms. Johnson provided the compliance report. Ms. Crouse conducted the interview. Ms. Berg answered question from Ms. Crouse regarding her probation.

Ms. Crouse made the motion to close the meeting in accordance with the Open and Public Meetings Act, 52-4-205(1)(a) to discuss the character, professional competence or physical or mental health of an individual. Ms. Spencer seconded the motion, board passed unanimously. The meeting was closed at 10:04 a.m. The meeting opened at 10:19 a.m.

Ms. Crouse made a motion to accept prescriptions from multiple pharmacies for Ms. Berg. Mr. Brueck seconded the motion, board passed unanimously. Ms. Crouse made the motion to approve the evaluator Rebecca Parry and the evaluation. Ms. Spencer seconded the motion, board passed unanimously. Ms. Crouse made the motion to follow the evaluation recommendation amendment. Mr. Roach seconded the motion, board passed unanimously. Ms. Crouse made the motion to find Ms. Berg in compliance. Mr. Brueck seconded the motion, board passed unanimously.

#### **CHARLES ROBERTSON – EXPERIENCE REVIEW**

Mr. Robertson attended the meeting virtually. Mr. Brueck conducted the interview. Mr. Robertson answered questions from Mr. Brueck regarding his experience.

Mr. Brueck made the motion to extend Mr. Robertson's license until January 10, 2024. Mr. Roach seconded, board passed unanimously.

#### **PAUL CHAUS – EDUCATION REVIEW**

Mr. Chaus did not attend the meeting. Ms. Crouse discussed Mr. Chaus' education review with the board.

Ms. Crouse made the motion to accept Mr. Chaus' education. Ms. Spencer seconded the motion, board passed unanimously.

#### **WHITNEY MASCARENAS – EDUCATION REVIEW**

Ms. Mascarenas did not attend the meeting. Mr. Roach discussed Ms. Mascarenas education review with the board. Mr. Roach asked Ms. Johansen who provided supervision and evidence-based practice. Ms. Johansen is unaware and suggests sending a conditional denial letter.

Mr. Roach made the motion to send Ms. Mascarenas a conditional denial letter requesting additional education. Ms. Spencer seconded the motion, board passed unanimously.

#### **BREAK 10:52 AM - 11:20 AM**

#### **SILVIA MCNEW – EXTENSION REVIEW**

Ms. McNew attended the meeting virtually. Ms. Crouse conducted the interview. Ms. McNew answered questions from Ms. Crouse regarding her extension request.

Ms. Crouse made the motion to extend Ms. McNew's license until July 2024. Mr. Roach seconded the motion, board passed unanimously.

#### **JANELL JONES – EXTENSION REQUEST**

Ms. Jones attended the meeting in person. Mr. Roach conducted the interview. Ms. Jones answered questions from Mr. Roach regarding her extension request. Mr. Roach asked Ms. Johansen about test requirements.

Mr. Roach made the motion to extend Ms. Jones license until March 13, 2024. Ms. Spencer seconded the motion, board passed unanimously.

#### **ALAN SPENDLOVE – PROBATION REVIEW**

Mr. Spendlove attended the meeting virtually. Ms. Johnson provided the compliance report. Ms. Spencer conducted the interview. Mr. Spendlove answered questions from Ms. Spencer regarding his probation.

Ms. Spencer made the motion to move to quarterly supervision reports pending the October reports indicate compliance. Mr. Roach seconded the motion, board passed unanimously.

**DISSCUSSION & ACTION ITEMS: (0:12:55) & (0:47:38) (Audio 3 0:06:08)**

Ms. Crouse went over NBCC Annual Conference. The Board discussed exam requirements and board meetings.

Ms. Johansen went over SB16 Transgender Certification Information. Ms. Johansen reviewed the approved education organizations for SB16 with the board. Ms. Johansen also reviewed code 58-1-603 Hormonal transgender treatment on minors – Requirements.

Ms. Johansen asked about holding an additional meeting in November due to the Formal hearing. Ms. Crouse verified that no additional meeting is needed.

**NEXT SCHEDULED MEETING:**  
NOVEMBER 8, 2023 – FORMAL HEARING

Meeting Adjourned at 12:08 p.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

*Katherine Brown*

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01/22/2024

Date Approved

Chairperson, CMHC Licensing Board

*Jana Johansen 1/22/24*

Date Approved

Bureau Manager, Division of Occupational & Professional Licensing