

# Wasatch Peak Academy

## Board of Directors Meeting



**Date:** January 24, 2024

**Time:** 8:15AM

**Location:** 414 N Cutler Drive, North Salt Lake, UT 84054

**In Attendance:** Wendy Tibbitts, Jennifer Royall, Brad Wyatt, Emily Willey, Marlowe Wolferstan, Paul Franzen (via zoom)

**Excused:** Megan Triplett

**Others In Attendance:** Amy Pilkington, Alicia Ady, Kyle Rasmussen, Chantel Wixon, Landon Farnsworth

### MINUTES

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#### CALL TO ORDER

At 8:19 am Marlowe Wolferstan called the meeting to order.

#### PUBLIC COMMENT

- 2024-2025 Fee Schedule and Fee Waiver Policy
  - New Literacy Curriculum: Wonders, CLKA, Wit and Wisdom
- There was no public comment.

Wendy Tibbitts joined the meeting at 8:28am

#### PRESENTATIONS

- Eide Bailey Audit Presentation and Training  
Kyle Rasmussen provided the audit report and training. The audit has a clean audit opinion from Eide Bailey. He covered the three reports that Eide Bailey provides from the audit. This included Assets, Liabilities, Deferred outflows, and the school's net position. He discussed how revenues have increased and the expenses increased as well but not as much as the revenue. The school has earned some good interest on some of the investments they have set aside. The reports show comparatively where the school is compared to previous school years. He answered the questions the board had about the audit reports. He discussed the controls that were used in the audit. The school was tested on Budgetary Compliance, Fraud Risk Assessment, Internal Control Systems, and Public Education Programs. The school had no adjustments, no findings and are in good standing. There were no difficulties in performing the audit.

Kyle Rasmussen and Landon Farnsworth left the meeting at 8:39am

#### REPORTS

- Director's Report  
Amy Pilkington provided the director's report. Amy provided a building construction update. All of the design plans have been finished and approved. She discussed that there is currently an RFP out for a construction company for the project. She reported that Rocky Mountain Power had to approve the electrical switch and they were able to go with a less expensive quicker option than they initially thought. The building committee will meet and then report their recommendation to the board when they are ready to

award the RFP. Amy also reported that they are finishing up their middle of the year Acadience testing this week. She reported that the scores this year are looking better compared to last year's middle of the year testing. Amy discussed the trends of scores rising with specific groups of kids. They will start the winter interim in early February. She showed math data for the last 3 years. There was a huge jump in 2<sup>nd</sup> grade math scores. 1<sup>st</sup> grade is the grade that they need to target for math. She discussed how full day kindergarten will help 1<sup>st</sup> grade scores next year. They are excited to have the building addition done so they can offer full day kindergarten. Amy discussed trends she looks for in the data so that targeted services can be offered when needed. The school really thrived in their growth scores. She discussed a few ways that teachers run interventions with students that need a little extra help. The school is also writing an informal "gifted" IEP for students that are well above where they need to be so that they can continue to challenge these students as well. She discussed professional learning the teachers and staff are participating in. This includes coaching and gifted and talented trainings.

- Budget Report

Chantel Wixon provided the budget report. She discussed that local revenue is up, as is the state revenue. State revenue is up because enrollment is up. The federal revenue is behind because of the timing of grants. It reported that it will eventually catch up to where it needs to be. She discussed the expenses that are slightly higher than expected in the initial budget. Most of these expenses are high because they are one-time purchases that will not occur again during this school year. She discussed the balance sheet. Their investments are up 250% from last year. All the other categories are similar to what they were last school year. They transferred money into the PTIF to draw higher interest. This will continue to grow over the next couple of months. Brad Wyatt reported that they would like to authorize the use of a sweep account. He explained how a sweep account functions and how it would be beneficial to the school. He also discussed the option of a positive pay option.

## CONSENT ITEMS

- December 18, 2023, Board Meeting Minutes

*Wendy Tibbitts made a motion to approve the December 18, 2023, Board Meeting Minutes. Jennifer Royall seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*

## VOTING AND DISCUSSION ITEMS

- PTIF Resolution

Chantel Wixon discussed the need to approve a new PTIF resolution.

*Brady Wyatt made a motion to approve the PTIF Resolution. Emily Willey seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*

- Construction Update

Amy Pilkington provided an update on the school construction project in her director's report. There was no action needed at this time.

- 2024-2025 School Year Calendar

Amy Pilkington discussed the proposed 2024-2025 School Year Calendar. She discussed how it closely aligns with Davis School District. It also closely follows the 2023-2024 School

Year Calendar. She discussed the reasoning behind starting before Davis School District. *Emily Willey made a motion to approve the 2024-2025 School Year Calendar. Brad Wyatt seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*

- School LAND Trust Plan

Amy Pilkington presented the School LAND Trust Plan to the Board. She discussed the goals associated with the plan. She discussed how the funding will be divided and the rationale behind each of the different expense areas. Amy discussed how the school LAND Trust plan could potentially change in the future. She also discussed where any unspent funds will be allocated. Amy discussed how they different areas will be tracked, and ways to measure the goals set.

*Marlowe Wolferstan made a motion to approve the School LAND Trust Plan as presented. Jennifer Royall seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*

- Policies to Rescind

- Reuse and Disposal of Textbooks Policy

- Policies to Amend

- Selection and Purchase of Instructional Materials policy

The board discussed the need to rescind the Reuse and Disposal of Textbooks Policy due to a change in law. They also discussed amending the Selection and Purchase of Instructional Materials Policy. They were provided a summary of the changes and received a redline version in their online documentation packet.

*Wendy Tibbitts made a motion to Rescind the Reuse and Disposal of Textbooks Policy, and to Amend the Selection and Purchase of Instructional Materials Policy as discussed. Jennifer Royall seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*

## CALENDARING

- Next Board Meeting March 20, 2024

- Meetings for Construction RFP

The board discussed having a set time every other week that might work for a meeting so that the construction process won't be held up waiting on the board for approval.

- Annual Board Meeting June – Reschedule

The board discussed possible dates to reschedule their annual board meeting. The current date conflicts with the UAPCS Conference.

## ADJOURN

*At 9:49am Jennifer Royall made a motion to Adjourn. Brad Wyatt seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye.*