



Regular City Council Meeting

Minutes

Tuesday, December 12, 2023 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams, Bryce Hamilton, Danny Peatross and Jason Baker and Cody Ivie. Council Member Hamilton offered the prayer.

Public Attendees: Chuck Richins, Amy Crockett, Susan Hamilton and Deb Herron

2. Minutes

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Baker to approve the minutes from November 28, 2023.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye
- Council Member Ivie – Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Baker, seconded by Council Member Adams to pay the bills.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye
- Council Member Ivie – Aye

Motion carried by unanimous vote.

4. Charges and Credits Report

Minutes:

The Council reviewed the Charges & Credits Report.

5. Business License

Minutes:

Ayleen Pedregon joined the meeting via Zoom. She would like a business license for Solsius LLC. They install solar panels.

MOTION by Council Member Hamilton, seconded by Council Member Peatross to approve a business license for Solcius LLC.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

Amy Crockett would like a business license. She will be doing massages at Nourish.

MOTION by Council Member Adams, seconded by Council Member Hamilton to approve a business license for Amy Crockett Massage Therapist.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Peatross - Aye
- Council Member Ivie - Aye

Motion carried by unanimous vote.

6. Public Hearing on Water Revenue Bonds, Series 2024 in the maximum amount of \$317,000.**Minutes:**

Mayor Rowley opened the Public Hearing for Resolution 23-4 for the Water Revenue Bond Series 2024 at 6:06 pm There was no public comment so Mayor Rowley closed the public hearing at 6:06 pm.

7. RESOLUTION 23-4: A RESOLUTION AUTHORIZING WATER REVENUE BONDS, SERIES 2024, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$317,000 (THE “SERIES 2024 BONDS”); TO FINANCE WATER SYSTEM IMPROVEMENTS, AND RELATED IMPROVEMENTS, AND RELATED MATTERS.**Minutes:**

Mayor Rowley read the title of Resolution 23-4 aloud. There was some discussion about the numbers in the document.

MOTION by Council Member Ivie, seconded by Council Member Adams to adopt Resolution 23-4.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye
- Council Member Ivie – Aye

Motion carried by unanimous vote.

8. Public Hearing on Sewer Revenue Bonds, Series 2024 in the maximum amount of \$588,000.**Minutes:**

Mayor Rowley opened the Public Hearing for Resolution 23-5 for the Sewer Revenue bond Series

2024 at 6:10 pm. There was no public comment so Mayor Rowley closed the public hearing at 6:10 pm.

9. RESOLUTION 23-5: A RESOLUTION AUTHORIZING SEWER REVENUE BONDS, SERIES 2024, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$588,000 (THE “SERIES 2024 BONDS”); TO FINANCE SEWER SYSTEM IMPROVEMENTS, AND RELATED IMPROVEMENTS, AND RELATED MATTERS.

Minutes:

Mayor Rowley read the title of Resolution 23-5 aloud.

MOTION by Council Member Ivie, seconded by Council Member Baker to adopt Resolution 23-5.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye
- Council Member Ivie – Aye

Motion carried by unanimous vote.

10. RFQ Award

Minutes:

Mayor Rowley explained the scoring system for the 3 bidders, Horrocks, CIVCO Engineering, and Sunrise Engineers. Horrocks had the highest score of 81, followed by CIVCO Engineers at 65, and Sunrise Engineers at 60.

MOTION by Council Member Baker, seconded by Council Member Adams to accept Horrocks as our Engineer of Record.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Abstained
- Council Member Ivie – Aye

Motion carried by unanimous vote.

11. Canvassing Of The 2023 Duchesne City Municipal Election

Minutes:

City Recorder, Kim Hanson presented the canvassing results from the recount of the 2023 municipal election for the 3 city council positions. The results are as follows:

802 Registered voters in Duchesne City 284 ballots were returned Vote Count:

- Danita O Hinton.....145
- Bryce Hamilton.....146
- Cody Ivie.....225
- Jason Baker.....190

MOTION by Council Member Adams, seconded by Council Member Hamilton to accept the results of the recount canvassing for the 2023 Duchesne City Municipal Election.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye

- Council Member Ivie – Aye
- Motion carried by unanimous vote.

12. Planning And Zoning

Minutes:

Nothing to report.

13. 15-Minute Open Session

Minutes:

No one came forward.

14. Book Of Complaints, Concerns And Comments

Minutes:

Nothing new was written in the book.

15. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley and Council Member Ivie met with the County Commissioner about the Mickelson Building. The County will be putting in new bathrooms that include showers. They will be using the building 10-15 days a year. They will lease the building to Duchesne City for 300 days a year. The Chamber Of Commerce currently leases the Welcome Center from Duchesne City. They will not be renewing the lease in order for the City to house the Pope House artifacts.
- Council Member Adams asked Deb if she had an update on the fees for Instant Payments. Deb said she has not had a chance to look into that, but she will.
- Council Member Ivie asked about the status of Debbie Fabrizio. Kim Hanson said she was released to come back to work with restrictions on December 1st, but she will not be back until the week of December 18th because she has plans until then. She will only be able to lift 20 lbs until she is released to 100 percent.
- Council Member Adams asked about Kim Hanson's property. Chuck Richins has come up with two options, they need to be looked at and discussed before moving forward.
- Council Member Adams asked about the trees at the Strawberry Cemetery. They can be removed. A decision needs to be made as to when. Kim Hanson spoke to Shelly Brennan at the County and was told a burial deed is strictly a right to burial, not an ownership.
- Mayor Rowley reported that Kim Silvester and Neal Frazer from JUB will be here tomorrow to sign papers for the FAA.

16. Work Session

Minutes:

There was no work session

17. Executive Session

Minutes:

There was no executive session

18. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Peatross to adjourn the regular City Council meeting at 6:28 pm.

- Council Member Adams – Aye
- Council Member Baker – Aye
- Council Member Hamilton – Aye
- Council Member Peatross – Aye
- Council Member Ivie – Aye

Motion carried by unanimous vote.

Attest:

Kim Hanson, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 01/11/2024, adopted on 01/09/2024