

Early Childhood Advisory Council Agenda

October 26, 2023

1:00-4:00 pm

To participate virtually

Virtual Meeting Link: meet.google.com/xoz-tpnr-mkq

Join By Phone: (US) +1 402-724-0112 PIN: 653 977 229#

To participate in-person

Anchor Location: Multi Agency State Office Building (MASOB)

195 North 1950 West, Room 3042, Salt Lake City, Utah 84116

Chair and Chair Elect: Jennifer Mitchell, Jared Lisonbee

Attendees: Stephanie Anderson, Jared Lisonbee, Wendy Byron, Rebecca Banner, Nanette Barnes, Jeremias Solari, Chelsea Oakes, Michael King, Aimee Winder Newton, Alysse Loomis, Heather Thomas, Jennifer Mitchell, Kali Ottesen, Karen Borg, Laurie Baksh, Leah Colburn, Lisa Davenport, Madeline Giles, Michael King, Sheila Anderson, Stephen Matherly, Marion Eckersley, Clover Meaders, Carrie Martinez-Wolf, Colleen Hoover, Cristina Barrera, Hillary Christensen, Jona Nusink-Curry, KC Hutton, Lauren Neufeld, Noel Taxin, Samantha Ball, Stephanie Curiel, Mandi Mendenhall, Jennifer Floyd, Heather Bomsta, William Cosgrove, Bekah Saenz, Shelby Jimenez, Janell Cerva, Encarni Gallardo

Time*	Topic	Presenter	Notes
1:00	1. Welcome 2. Approve July 26, 2023 Meeting Minutes	Jared Lisonbee	Motion to approve July 26, 2023 meeting minutes with addition of attendees and correction of "meetings" to "voting" made by Rebecca Banner. Seconded by Chelsea Oakes. Approved by unanimous vote. Leah Colburn abstained.
1:10	3. PDG Updates a. ISP Care Coordination	Carrie Martinez	New care coordination service for children 0-8 through PDG grant. 7 local health departments and DHHS coordinating to provide coverage and outreach for the state. Fliers were shared for distribution.
1:20	4. Annual Utah Open and Public Meetings training	Clover Meaders	Utah Open and Public Meetings act compliance involves 3 parts: before, during and after the meeting. <ol style="list-style-type: none"> 1) Before: Post notice of the meeting and agenda at least 24 hours in advance on the Utah Public Meetings website. 2) During: The meeting must be recorded and minutes taken. Action (votes) may only be taken on items on the agenda. Participants may not have outside conversation about voting matters (chats or texts) that are not public during the meeting. A session may be closed with $\frac{2}{3}$ vote of the members, but the reason for the closed session must be on the agenda. If any vote is not unanimous, it must be taken by roll call.

			3) After: The recording and minutes must be posted on the Public Notice website following the meeting.
1:30	5. Announcement of new family engagement stakeholder: Stephanie Anderson of United Way of Central and Southern Utah	Jared Lisonbee	Stephanie Anderson has applied and been appointed by the Executive Committee as the new family engagement stakeholder. Her term will end 10/31/2026.
1:35	6. ECU Policy and Procedure handbook - recommendation and vote	Jennifer Floyd	Policy and Procedure handbook to replace bylaws since bylaws contained much duplication from rules and statute. Question regarding term of "volunteer" members. Appears that there was an accidental deletion of the 3 year term qualification in the submitted rules. This will be corrected. Motion to accept the Policy and Procedure hand book as written by Sheila Anderson. Seconded by Wendy Byron. Approved by unanimous vote. Laurie Baksh abstained.
1:45	7. PDG needs assessment and strategic plan	Dr. Ball	Presentation about needs assessment and strategic plan progress. Questions about what improvements could be made over 2020 strategic plan. Several comments were made that the previous plan was not used due to COVID pandemic. Stakeholder input: How will this plan be published and disseminated? Should have a plan. Ensure that agencies that serve adults should also receive this
2:10	a. This will be used to create a roadmap for ECU Advisory work for the next 5 years.	Dr. Heather Bomsta	
2:30	b. Which are the most important elements to highlight?		

2:45	<p>8. Ad Hoc Subcommittee proposal and vote</p> <p>9. Voting for chair-elect - Nominees for ECU Advisory chair-elect: Dr. William Cosgrove, Encarni Gallardo, Karen Borg</p> <p>10. Subcommittee updates</p> <ul style="list-style-type: none"> a. Early Care and Education <ul style="list-style-type: none"> i. Vote on Workforce Development Board ii. Vote on ECCE 	<p>Rebecca Banner</p> <p>Jared Lisonbee</p> <p>Heather Thomas</p>	<p>information so they can work toward the same goals. Need really good targets to focus on and measure for change. Identify potential partners with each strategy and roles for key providers to coordinate services. Identify expected outcomes and partners and their role for accountability.</p> <p>Proposal to form an Ad Hoc subcommittee to create a map of the current landscape and gaps in services for support of children with special health care needs and their families. Question on focus, since CSHCN exists. Includes needs other than health care, especially child care. Request to include Amy Nance from CSHCN. Motion to form the Ad Hoc subcommittee by Karen Borg. Seconded by Lisa Davenport. Approved by unanimous vote.</p> <p>Voting by poll in this virtual meeting allows roll call vote. Announcement will be made on Monday following the meeting once votes are verified. Encarni Gallardo received 14 votes, and was confirmed as chair-elect of the Advisory Council beginning January 1, 2024.</p> <p>Data shows that coaching makes a difference but current competencies are outdated, especially when compared with the certificate program. Motion to approve the Coaching Competencies</p>
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	Coaching Competencies Project Proposal		proposal by Aimee Winder Newton. Seconded by Nanette Barnes. Approved by unanimous vote. Workforce Development Board. Comments were received about collaborative efforts by Social and Emotional and Data and Research subcommittees to help with this work. Motion to approve the Workforce Development Board project by Sheila Anderson. Seconded by Stephen Matherly. Approved by unanimous vote.
	b. Data and Research	Jeremias Solari and Sheila Anderson	New chair-elect Valli Chidambaram, replacing Jeremias Solari January 1, 2024. Learning about subcommittee goals in order to assist with work. Plan to work with social and emotional subcommittee on survey, and Ad Hoc subcommittee on their data needs.
	c. Health and Access to Medical Homes	Jennifer Floyd for Eric Christensen	Working on expanding messaging of Stepping Up for Utah Babies to include prenatal and postpartum messaging.
	d. Parent Engagement	Chelsea Oakes	New chair-elect Carrie Martinez-Wolf, replacing Kali Ottesen January 1, 2024. Collecting information on existing parent boards and considering survey to determine how parents would like support in increasing advocacy and leadership.
	e. Social and Emotional	Michael King	Requested input on listening sessions for parents

			and providers experience with preschool suspensions and expulsions.
3:40	11. Public Comments & Information	Open	
3:45	12. Adjourn Next ECU Advisory Council Meeting: January 25, 2024 1-4 p.m. Request in-person attendance if possible.		Motion to adjourn by Karen Borg. Approved by unanimous vote.

**Times are approximate; meeting could conclude prior to 4:00 pm.*