DRAFT

TIMBERLINE SPECIAL SERVICE DISTRICT
BOARD MEETING

December 22, 2023

Board Members:

Logan Jones
Christoph Gorder
Eric Ghanem
Stephen Meinhold
Stuart Stein

Location: Virtual via Zoom

The meeting was called to order at 6:30 p.m.

A summary of topics discussed is detailed below.

Logan Jones opened the public hearing. There were no comments. The public hearing was closed.

Logan reported that Jeff Burr had sent him an email asking for a better format of the budget. Mr. Jones had sent Mr. Burr the PDF that Christoph had sent with the same numbers in a cleaner format.

Discussion and Possible Consideration of Approval of 2024 Budget

a) Logan Jones was comfortable with the 2024 Budget as reviewed by the Board members and he was prepared to make a motion.
b) Eric Ghanem assumed everyone was aware that approximately $8,000 of the contingency fund was used to float expenses until mid-March.
c) Logan clarified that the Board had reviewed the proposed budget several times. They were trying to revise the process that was not done exactly right in the past.
d) The objective this evening was to recommend a 2024 Budget for approval that will be formally adopted on December 29th.

MOTION: Logan Jones moved to recommend the adoption of the 2024 Budget that was attached to the agenda. Christoph Gorder seconded the motion.

VOTE: The motion passed unanimously. All the Board members present voted in favor of the motion.

Work Session
Draft Letter to District regarding the 20204 Budget

a) Logan thanked Eric Ghanem for writing the letter to send to the neighborhood.
b) The Board can approve sending out the letter at the December 29th meeting.
c) Christoph thought the letter was good and clear and developed a good rationale for the Budget as prepared for 2024.
d) Eric asked if it was clear that the 25% increase was based on the 10%. He was told that it was very clear.
e) Logan will attach the letter for approval at the December 29th meeting.
f) Logan stated that he would be meeting with the County Attorney on January 5th.
g) Logan explained that in order to do the 25% increase, a certain process needs to be followed which includes noticing to the neighborhood. It is a 30-day process so invoices probably will not go out until February.
h) Christoph offered to attend. It will be a remote meeting at 1:00 p.m. on Friday, January 5th.
i) Christoph suggested taking time during that meeting to ask the County Attorney their questions regarding lot ownership and what the transfer would imply.
j) Logan agreed. They should put together an agenda and forward it to the County Attorney as soon as possible.
k) Eric asked if the Board is allowed to work together on certain items or if being together requires a public hearing.
l) Logan explained that only three members out of a Board of seven members can meet to work on things to prepare for the public meeting. Any more than three together at one time constitutes a quorum and requires a public meeting.
m) Logan will start an email chain and anyone who has questions, they would like added to the agenda for meeting with the County Attorney should submit them via email chain.
n) Stephen Meinhold recommended Google Docs as a better option.
o) Stuart Stein noted that the TSSD was low on funds. If something happens between now and statements going out in February, he wanted to know

the plan if they run out of funds.

p) Eric replied that they would not run out of funds because they had $39,000 in contingency savings.

Next Meeting – December 29, 2023

a) Logan stated that the agenda for the next meeting will include the Budget and the approval of the letter to send to the neighborhood.
The letter will be sent out as a courtesy via email, and it will also be posted down at the mailboxes with the budget.

The meeting adjourned at 6:45 p.m.