

Newton Town Council Meeting
December 7, 2023, 7:00 P.M.
Newton Town Hall, 51 South Center, Newton UT
Minutes

Agenda

1. Roll Call
2. Opening Ceremony – Mike Benson
3. Approval of November 2, 2023, Minutes
4. Green waste collection options and fees
5. Fee Schedule Update
 - a. garbage collection rates, resume fee, new container fee
 - b. green waste collection fee
6. Review Newton code, Title 4, Chapter 4 Garbage and Refuse
7. Proposed pickleball courts plan review
8. First quarter financial statement review
9. Report on Mayor/Council Member Assignments

1. Call to Order and Roll Call of Members present.

Members present: Mayor Mike Benson, Kent Fabricius, Brett Petersen and Jed Woodward. Karla Ferguson (Recorder) and Kathryn Rigby (Treasurer) Absent: Jake Christiansen

Others present: Steven Jenkins, Martin Empey, Sarah Rigby, Larry Brooks, Eric Dursteler and Kelli Myers

Electronic attendance by Zoom: None

2. Opening ceremony conducted by Mike Benson

3. The Newton Town Council meeting minutes for November 2, 2023, were approved.

4. Green waste collection options and fees – Mike Benson discussed options for green waste that have been discussed with Waste Management and the Cache Waste Consortium Mayors. The tonnage rate that has been discussed is \$275 to \$300. Cache County has discussed in these meetings that they might help with green waste fees. Options for green waste and negotiating fees are still ongoing with Waste Management. Logan City has not set the rate yet for green waste at the landfill. Mike Benson plans to collect more information to present at next month's meeting.

5. Fee Schedule Update, a. garbage collection rates, resume fee, new container fee b. green waste collection fee. Kelli Myers reviewed the garbage collection rates that have been set by Cache Waste Consortium and Waste Management. Additional fees have been added by Waste Management, including contamination and removal fees. Kelli discussed problems with missed collection. Mike Benson will schedule a training session with Waste Management regarding service and billing. Garbage collection rates were discussed. Logan City landfill rates will increase next year so rates will need to be increased again next year. Brett Petersen made a motion to accept the rates set by Cache Waste Consortium, effective December 7, 2023. Jed Woodward seconds the motion.

GARBAGE/RECYCLING/ 911 COMMUNICATION BILLING MONTHLY

Residential Single Family	1st Container	Add'l Container
Refuse, 96 gallon, weekly collection	\$15.99	\$8.25
Refuse, 64 gallon, weekly collection	\$15.00	\$8.25
Recyclables, 96 gallon, every other week collection	\$5.00	\$3.00

911 Cache County communication fee	\$3.00	
Residential Ancillary Services/Charges:		
Container Exchange -swap old container with new	\$45.00	
Container Delivery – new starts & add'l container	\$25.00	
Removal Charge	\$25.00	
Contamination Charge	\$5.00	
Overage Charge	\$5.00	
Resume Charge	\$25.00	
Container Replacement – if damage caused by customer	\$75.00	

All council members present approved of the motion.

6. Review Newton code, Title 4, Chapter 4 Garbage and Refuse

– Brett Petersen reviewed suggested edits to the old garbage code. Kent Fabricius discussed keeping sections and changing language to include Cache Waste Consortium instead of Cache County Service Area. Recommended changes were reviewed. Mike Benson will seek clarification on appeals to the Cache Waste Consortium. Brett Petersen plans to make the suggested changes and have a draft ready for review and posting two weeks prior to the January meeting.

7. Proposed pickleball courts plan review – Mike Benson reviewed that Newton has received a \$20,000 donation to go towards the construction of new pickleball courts. In addition to the donation Newton has been awarded a RAPZ grant for \$45,000. Eric Dursteler, town engineer, and the Town Council discussed the location will be where the old tennis court (installed about 1978) is currently located. Court dimensions, water lines, power lines and other court designs were discussed. It was determined to design the courts with two pickleball courts running North to South on the west side and a tennis court on the east side. Eric Dursteler will compile the information and get it out for bid in January.

8. First quarter financial statement review – Kathryn Rigby reviewed the first quarter 2023-24 fiscal year financial statements for Newton Town. Questions regarding any expenses were answered. The annual fraud risk assessment was reviewed and discussed. All members signed a disclosure statement for conflict-of-interest. It was discussed that Newton follows the state of Utah code for procurement. Annual statements that will be signed yearly by the Town Council will now include conflict of interest, ethical behavior statement along with open and public meeting training. The separation of duties was reviewed. Last year's fraud risk assessment was reviewed. The fraud risk assessment for 2023 was completed and signed by Mayor Mike Benson.

19. Report on Mayor/Council Member Assignments

- Mayor Benson – Animal Control/Administration/Nuisance/Parks
- Jake Christiansen – Library/Special Events/Youth Council
- Kent Fabricius – Buildings/Land Management
- Brett Petersen – Planning/Fire Dept./EMS
- Jed Woodward – Water/Streets

Mike Benson reported that he will schedule a dog rabies vaccination clinic for February. The RAPZ grant awarded \$45,000 for pickleball courts and \$15,000 for playground equipment was discussed. Kathryn Rigby will compile options for playground equipment to review at January's meeting. Kent Fabricius discussed that the outside restrooms have been winterized. Kent

reviewed that Alltech security cameras have been purchased and should be installed soon. Alltech have completed the initial evaluation for the installation. Brett Petersen discussed that the “Merry & Bright” committee would like a better solution for storing lights and decorations. Jed Woodward suggested storing lights and decorations in the town hall basement. Fundraising for specific items was discussed. Mike Benson suggested the town donate towards the live reindeer like last year’s donation. Mike Benson asked Eric Dursteler how close they are to having the water impact fee study completed. Eric reviewed the process and that Zion’s is doing their final review and might be able to hold a hearing in January. The CCCOG grant application for widening Center Street was discussed. Jed Woodward discussed the maximum amps have been reached for all the Christmas lights running to the Town Hall. If additional lights are added next year, Jed suggests looking at running power from the street light pole to the large pine tree. Jed reported that the Loosle-Buttars springs are currently running at 38 gpm. Jed thinks the flow is lower because of the time of year but he plans to inspect the springs and verify the flow rate. Jed reported that a circuit breaker was replaced at the water tank because it stopped working. Jed explained that they are looking at options to replace the entire control system at the tank because it is very old. Jed Woodward plans to do snowplowing this winter and is looking into having Cache County place salt on some blocks as needed.

The regular meeting adjourned.

Minutes prepared by: _____
Karla R. Ferguson, Newton Town Clerk

Approval Date