Minutes
Board of Directors Meeting
Weber Human Services 3rd floor, Board of Directors Room
Commencing at 8:00 A.M. December 15, 2023.

The following members were present:	Staff in attendance:
Julie Southwick	Kevin Eastman
Clint Thurgood	Nobu Iizuka
Gage Froerer	Shelly Gwynn
Jim Harvey	Jed Burton
Robert Hunter	Jeremy Hirschi
	Michelle Jenson
	Kristen Mecham
	Matt Wilson (Legal)
EXCUSED:	EXCUSED:
Sharon Bolos	Dave Wilson (legal)
Matt Wilson (Morgan)	
	GUEST(S):

1. **Consent Calendar:**

   a) Welcome

   b) Request for approval of minutes for meeting held on November 17, 2023, at 8:00 a.m.

Motion by Jim Harvey, seconded by Julie Southwick to approve the November minutes as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	ATYE	Matt Wilson	EXCUSED
Sharon Bolos	EXCUSED		

c) Request for the approval of check register dated November 1, 2023, to November 30, 2023, including voided checks 0000132163 in the amount of $1,797,797.98.

Motion by Jim Harvey, seconded by Julie Southwick to approve the check register as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	EXCUSED
Sharon Bolos	EXCUSED		

d) Credit Card Purchases for October 2023.

Motion by Jim Harvey, seconded by Julie Southwick to approve the credit card purchases as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	EXCUSED
Sharon Bolos	EXCUSED		

e) Request to approve purchase orders:

1. PO#4804 for United Way of Northern Utah, for collaboration with Morgan County for addressing risk factor(s) of academic failure and work regarding bonding with community and schools, in the amount of $11,000.00.
2. PO#4806 for Ogden Eccles Conference Center, for Prevention Winter Summit Event on February 22nd and 23rd, in the amount of $24,971.90.
3. PO#4807 for Insight, for Epson Powerlite L570U-3LCD Projector – LAN, in the amount of $5,720.86.
4. PO#4808 for Converge One, for Extreme 7520-48Y Switch with front-back airflow, two Post Nebs Kit for SLC9150, Power Cord and 5-year Support, in the amount of $47,754.00.
5. PO#4809 for Abbey Carpet of Ogden, to install glue, emboss floor, patch in carpet to glass doors, ceramic/wood transition, remove glue and install rubber base, in the amount of $8,539.10.

Motion by Jim Harvey, seconded by Julie Southwick to approve the Purchase Orders as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	EXCUSED
Sharon Bolos	EXCUSED		

2. **Compliance Report:** Given by Michell Jenson

WHS is still in the process of passing our licensing. Each year we have to pass licensing and inspection for all of our various licenses, we have about 10 licenses through all of our programs. We are in the process of appealing two of the findings related to our MAT Clinic. We don't feel that the actual licensing regulation in one part is clinically appropriate and another piece we are appealing, their interpretation of the Licensing rules. For example, a piece says that someone who is in an out-patience program has to be seen weekly in individual therapy unless otherwise noted on a treatment plan. Most of our treatment plans are somewhat generic because things change week to week. There was one particular case that was looked at and out of a 4-month period she found 3 independent weeks that the client didn't have individual therapy. So, all the other weeks she had individual therapy, and she wrote us up with a finding for 3 weeks our of a 4-month period. And we feel that is not really a licensing place to be, so we are pushing back. There is no guarantee that it will change our findings and nothing bad will happen to us, but we feel obligation to push back, in regards as to how little they are being with these licensing rules. We are pushing back a little bit just to help the process and the system as whole. We do however have the fewest findings, compared to the other centers.

3. **Action Items**

a) Request to approve the FY2024 Board Meeting Schedule.

We need to adjust the November 15th board meeting to November 22, 2024. Due to the UAC conference that is held that same week.

Motion by Jim Harvey, seconded by Gage Froerer to approve the FY2024 Board Meeting Schedule with the change of November 15, 2024 date changed to November 22, 2024 as presented.

Clint Thurgood	AYE	Julie Southwick	AYE
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	EXCUSED
Sharon Bolos	EXCUSED		

4. **Executive Director's Report**

- Insurance Information – Jeremy Hirschi
  Currently Marsh is our Insurance Brokerage. Marsh covers our General Liability Insurance (Carrier: Negley and Associates and Mental Health Risk Retention Group-MJRRG & Scottsdale).
  Utah County Indemnity Pool (UCIP) is an Umbrella with Marsh, and they cover: Property Insurance, Auto Physical Damage, Auto Liability, Broker for Workers Compensation and Training. We are going to renew with March in January, but we want to transfer to Utah Local Governments Trust. They can offer us more in one Policy, for example: General

Liability Insurance, Professional & Directors Liability Insurance, Training & Loss Prevention Resources, Leadership Academy, Cyber Penetration Testing, MVR Checks, Online Learning Management System, Property Insurance, Auto Physical Damage, Auto Liability, Workers Compensation, Crime and Cyber Coverage, Voting Rights and Legal Hotline. WHS is wanting to let you know about this change and see if you have any concerns that you may have. We will get a second quote to see the different options and the price. Commissioner Froerer would like to see the numbers before WHS purchases a new Insurance Company. CFO Jeremy Hirschi will come back to the board and present his findings in May 2024 or June 2024. The board does not need to approve this change. They just need to be aware of it.

- Other Items – Executive Director
  1. Employee Appreciation Day- Movie: Director Kevin Eastman invited the Board Members to attend this event. The Event will take place on December 26th at 10:00am at Walker Cinemas in North Ogden.
  2. Senior Citizen Center- We are still waiting on this. The Current Mayor of Ogden suggests that we meet with all the staff that serve in each center and get their thoughts. Commissioner Harvey feels like WHS didn't give a ton of information at the Weber County Council of Government meeting. Commissioner Harvey is concerned that the smaller cities didn't say much. Director Kevin Eastman informed Commissioner Harvey that this will mainly affect the bigger cities. Commissioner Harvey would like to see more information before this change happens.
  3. Aging Remodel Update- No conclusion on the seismic study.

Motion by Gage Froerer, seconded by Julie Southwick to adjourn the meeting.

Robert A Hunter ______________________ 19 Jan 2024 ______________
Chair, Weber Human Services — Date

Shelly Guymon ______________________ 1-19-24 ______________
Attest — Date