

**UTAH STATE HISTORICAL RECORDS ADVISORY BOARD**  
**January 25, 2024**  
**3:20 PM – 4:00 PM**  
**Utah State Archives, 346 S Rio Grande Street, Salt Lake City**

**AGENDA**

**Conducting:**

**Jim Kichas, USHRAB Chair, Utah State Archives**

**Business Items:**

1. Approval of minutes from September 2023 meeting
2. Meeting management
3. Approval of any business items from the 2024 Winter Retreat
4. Approve Board assignments and subcommittees
5. Approve Strategic Plan

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Genesie Miller at [genesiemiller@utah.gov](mailto:genesiemiller@utah.gov) or 801-531-3845 at least three days before the meeting.

Pursuant to Utah Code 52-4-207 one or more members of the USHRAB may participate electronically or by telephone.