



Open Space Trust Fund Advisory Committee

Meeting Minutes

Thursday, January 18, 2024, 4:00 p.m.

How to Join:	Anchor Location:
Attend in-person or virtually, via Webex . This website has helpful tips on joining a Webex meeting: https://slco.webex.com/slco/j.php?MTID=mb448016150fea443508ecc07a2ce33f1 If you have any questions or need further assistance, please contact Jackie Standing at JMStanding@slco.org or 385-468-1800	Salt Lake County Parks and Recreation 2001 S. State Street S4-700 Salt Lake City, Utah 84190

This meeting will be conducted in-person and electronically via Webex Meetings. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at Utah.gov/pmn.

4:00 p.m. **MEETING CALLED TO ORDER**

Bennion Gardner called to order.

Roll Call

OPEN SPACE BOARD MEMBERS

Name	District	Attendance
Sarah Reale	1	
Bennion Gardner	2	x
<i>Vacant</i>	3	
<i>Vacant</i>	4	
Carrie Butler	5	
Benjamin Cook	6	
Kael Weston	At-Large	x
Deborah Gatrell	At-Large	x
Angela Gong	At-Large	x

SALT LAKE COUNTY REPRESENTATIVES

Name	Attendance
Walt Gilmore	x
Angelo Calacino	x
Danielle Calacino	x
Derrick Sorensen	x
Jackie Standing	x
David Johnson	x
Heidi Shegrud	x
Patrick Leary	x



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- 4:05 **PUBLIC COMMENTS** - Comments will be limited to two minutes per individual as defined by the Open Space Trust fund by laws. If an individual is unable to attend the meeting in-person or via Webex, they may email their comments to Jackie Standing at JMStanding@slco.org by 10:00 AM the day of the meeting to have those comments distributed to the board and read into the record at the appropriate time.
- No public comments.
- 4:08 **BUSINESS ITEM** – Approval of Draft Meeting Minutes from the last Open Space Trust Fund Advisory Committee meeting held on Thursday, October 19, 2023.
- Action Item:** Advisory Committee Vote Required - Minutes approval.
- Correct of Spelling Deborah Gatrell’s name.
- Kael Weston voted to approve with corrections; Deborah seconded the motion. The board approved unanimously.
- 4:10 **PUBLIC MEETINGS TRAINING** - David Johnson, District Attorney - yearly public meetings training – (letter from David on who attended his training, this letter is to be saved in Granicus)
- David Johnson -We are an advisory board. What we do matters. The Public meetings Act does apply to us. The board watched the Open Meeting Act video that David provided. David went over Open and Closed Meetings. Make your decisions here, have your deliberations here stay on topic. Don't take action on items that are not properly noticed. If there's any doubt, stick it on the agenda for the next meeting, or if we need to have an emergency meeting, we can talk about that process as well. The recordings, the minutes are the staff's responsibility.
- 4:15 **CONFLICT OF INTEREST DECLARATION FORMS** - [form](#)
- The Conflict-of-interest forms were made available to board members in person and electronically, fill out and return to Jackie Standing or email at jmstanding@slco.org.
- 4:18 **ROLE OF BOARD MEMBER** – Walt Gilmore
- Walt Gilmore went over the bylaws of the role of board member. He verified with



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David Johnson. Members are the eyes and ears, that's the role. No haggling but to encourage landowners to fill out the application. The link to the application is on the open space website. It's extensive. It's everything we need to evaluate a piece of property in a separate meeting.

*Example: If a member finds a piece of property. Send Derrick Sorensen the document in an email. Phone call is okay but follow up with an email. Invite the landowner out. Establish a good rapport. The board discussed what the proper procedure would be to notify the county when a piece of property is available.

Any real-estate transaction with the County we would use a 6-month thought process. It isn't a quick process and takes time to process.

Updates to the existing bylaws—David Johnson suggests an agenda item to fully discuss those edits that board members would like to edit.

4:28

REGIONAL TRAILS MASTER PLAN – Angelo Calacino - [RTMP](#)

The board voted to move the agenda item to next month due to lack of time.

4:55

LOOKING AHEAD: The next meeting is scheduled for February 15, 2024, and No March Meeting is scheduled at this time.

A discussion was had about bonds, purchasing, and developing land. The board also discussed cancelling meetings.

5:00

ADJOURN - Action Item: Advisory Committee Vote Required - adjourn approval.

Kael Weston motioned to adjourn; Deborah seconded the motion.