

Board Meeting Documents
January 23, 2024

Alpine School District Student Travel Requests January 23, 2024					
CLUSTER	SCHOOL	GROUP	DESTINATION	DATES	NOTES
CEDAR VALLEY	Cedar Valley High School	Flight Crew/Track	Philadelphia	April 23-28, 2024	Received prior to 90-day deadline
MOUNTAIN VIEW	Mountain View High School	Baseball	Philadelphia	April 23-28, 2024	90-day exception letter included
PLEASANT GROVE	Pleasant Grove High School	Boys Volleyball	Santa Barbara, CA	April 11-14, 2024	Received prior to 90-day deadline

Application For Student Travel : Entry # 337755**Submitter**

Sharon Mardesich

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

Is this application for In-State travel or Out-of-State travel?

Out-of-State Travel

School

721 - Cedar Valley High School

Group Requesting Trip

Flight Crew and Relay teams for Track

Name of School Administrator/Secretary over Student Travel

William Sivert

Destination

Penn Relays, Franklin Field Philadelphia

Objective of the Trip

To give real life experience for running a National High School Event. 2 Relay Teams will Participate in the relays

Departure Date

April 23, 2024

Return Date

April 28, 2024

Number of School Days to be Missed

3

Number of Students in Group

Female	Male	Total
8	3	11

Number of Adult Supervisors

Female	Male	Total
1	1	2

Application For Student Travel : Entry # 337755**Has this group been on a trip this school year?**

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$1,500.00

Less Amount Per Student

\$1,500.00

Estimated Maximum Cost Per Student

\$0.00

Proposed Itinerary

Date	Destination	Activities	Lodging
04/23/2024	Philidelphia	late Evening Flight	Philidelphia
04/24/2024	Penn Relays	Event Orientation and tour of Penn State	Philidelphia
04/25/2024	Penn Relays	Working Events And Afternoon seeing Historical sitesSite Seeing	Philidelphia
04/26/2024	Penn Relays	Working Events -Afternoon tour of Eagle Stadium	Philidelphia
04/27/2024	Penn Relays	Work Finals - All Day	Philidelphia
04/28/2024	Eagle Mountain Utah	Travel Home	Eagle Mountain

Mode of Transportation

Shuttle

State Risk-Approved Vendor

non applicaple

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans**Only ONE vote per student is allowed.**

Application For Student Travel : Entry # 337755

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Total Approving Parents

13

Total Opposing Parents

1

Total Students in Group

14

Approval %

92.9

Consent☒ I agree

*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



William Sivert

January 10, 2024 at 7:27 am

Travel Rep Approval: Approved.



Sharon Mardesich

January 10, 2024 at 7:23 am

Workflow Submitted

Application For Student Travel : Entry # 336614

Submitter

Beau Mccoy

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

Is this application for In-State travel or Out-of-State travel?

Out-of-State Travel

School

739 - Mountain View High School

Group Requesting Trip

MVHS Baseball

Name of School Administrator/Secretary over Student Travel

Jason Flinders

Destination

Mesquite, NV

Objective of the Trip

Varsity/JV HS Baseball spring tournament.

Departure Date

March 03, 2024

Return Date

March 06, 2024

Number of School Days to be Missed

3

Number of Students in Group

Female	Male	Total
0	28	28

Number of Adult Supervisors

Female	Male	Total
0	5	5

Application For Student Travel : Entry # 336614**Has this group been on a trip this school year?**

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$288.00

Less Amount Per Student

\$0.00

Estimated Maximum Cost Per Student

\$288.00

Proposed Itinerary

Date	Destination	Activities	Lodging
03/03/2024	Mesquite NV	Travel Day	Virgin River Hotel and Casino
03/04/2024	Mesquite NV	Game Day (Mesquite Area)	Virgin River Hotel and Casino
03/05/2024	Mesquite NV	Game Day (Mesquite Area)	Virgin River Hotel and Casino
03/06/2024	Mesquite NV/ Orem UT	Game Day (Mesquite Area) / Travel Home	Virgin River Hotel and Casino / Home

Mode of Transportation

Le Bus

State Risk-Approved Vendor

Yes

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Application For Student Travel : Entry # 336614**Total Approving Parents**

28

Total Opposing Parents

0

Total Students in Group

28

Approval %

100

Consent☒ I agree

*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



Jason Flinders

January 11, 2024 at 9:21 am

Travel Rep Approval: Approved.



Beau Mccoy

January 8, 2024 at 11:28 am

Workflow Submitted

MOUNTAIN VIEW HIGH SCHOOL

665 West Center
Orem UT 84057
Telephone: 801-610-8160
Fax: 801-227-8764



Kevin Henshaw, Principal
Ingrid Andromidas, Assistant Principal
Jason Flinders, Assistant Principal
David Ludwig, Assistant Principal
Kori Thomas Assistant Principal

Engage

Contribute

Achieve

Dear Alpine School District Board of Education,

I am writing this letter in support of Coach Beau McCoy and our baseball team. We are asking for an exception to the travel policy that asks for travel to be submitted, for review, 90 days prior to the date of travel.

We feel that this is a great opportunity for our baseball team to compete against some great teams in Mesquite Nevada. Our team has been playing in a tournament held at Hurricane high School in southern Utah. We found out that they have filled the tournament with other teams and we are not able to continue to attend their tournament. Once we were made aware of this, our coach was able to get accepted to this tournament in Mesquite. We quickly filled out the travel form, but since we found out at such a late date about our situation, we are beyond the 90 days. We are hoping that you will allow our team to travel to Mesquite and give us an exception to the 90 day travel policy,

Thanks,

Kevin Henshaw

Application For Student Travel : Entry # 337060**Submitter**

David Neeley

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

Is this application for In-State travel or Out-of-State travel?

Out-of-State Travel

School

779 - Pleasant Grove High School

Group Requesting Trip

Boys Volleyball

Name of School Administrator/Secretary over Student Travel

Stephen Palfreyman

Destination

Santa Barbara, CA

Objective of the Trip

Boys High School Volleyball Tournament

Departure Date

April 11, 2024

Return Date

April 14, 2024

Number of School Days to be Missed

2

Number of Students in Group

Female	Male	Total
0	15	15

Number of Adult Supervisors

Female	Male	Total
0	4	4

Application For Student Travel : Entry # 337060**Has this group been on a trip this school year?**

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$900.00

Less Amount Per Student

\$900.00

Estimated Maximum Cost Per Student

\$0.00

Proposed Itinerary

Date	Destination	Activities	Lodging
04/11/2024	Santa Barbara, CA	Travel from Utah to California	Hotel
04/12/2024	Santa Barbara, CA	High School Volleyball Tournament	Hotel
04/13/2024	Santa Barbara, CA	High School Volleyball Tournament	Hotel
04/14/2024	Pleasant Grove, UT	Travel from California to Utah	N/A

Mode of Transportation

Airplane, Rental Vehicles

State Risk-Approved Vendor

My Infinity Tour

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Application For Student Travel : Entry # 337060**Total Approving Parents**

15

Total Opposing Parents

0

Total Students in Group

15

Approval %

100

Consent☒ I agree

*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

**Stephen Palfreyman**

January 12, 2024 at 11:52 am

Travel Rep Approval: Approved.

**David Neeley**

January 8, 2024 at 9:03 pm

Workflow Submitted

BOARD RESOLUTION

**A RESOLUTION APPROVING AN
AGREEMENT BETWEEN SARATOGA HEIGHTS 1, LLC
AND ALPINE SCHOOL DISTRICT
TO CONSTRUCT ROADWAY**


WHEREAS, it is deemed desirable and in the best interests of the Alpine School District that the following action be taken by the ASD Board of Education, pursuant to this Resolution,

NOW THEREFORE BE IT RESOLVED that, pursuant to applicable law, the Board of Education of the Alpine School District, hereby consent to approve and adopt the following:

**A RESOLUTION APPROVING SARATOGA HEIGHTS 1, LLC TO CONSTRUCT A
ROADWAY ON ALPINE SCHOOL DISTRICT PROPERTY LOCATED
AT PARCEL #58:023:0274 IN SARATOGA SPRINGS (WALKER PROPERTY) WITH A
SHARED ACCESS EASEMENT AGREEMENT. IT WILL ALLOW ALPINE TO HAVE
PUBLIC ACCESS FOR FUTURE DEVELOPMENT.
TERMS OF THE AGREEMENT ARE ATTACHED.**

Board President

Date

Drafted: 1.18.24
Business Services Admin. 
For Board Meeting: January 23, 2024

Intra District Reassignments of Principals

1. INTRA-DISTRICT REASSIGNMENT OF PRINCIPALS, CERTIFICATED MANAGEMENT PERSONNEL

- 1.1. It is the belief of the Board of Education that periodic, intra-district reassignment of principals and assistant principals strengthens the District. It broadens administrators' perspectives and provides an opportunity to better utilize the strengths and abilities of individual administrators, as well as meet the needs and requirements of specific assignments.
- 1.2. The Board further believes the responsibility of the principal, assistant principal, and other certificated management personnel encompasses more than the needs of a specific school or department. A management employee's professional vision should include a District-wide perspective and loyalty to the District as a whole. Administrative service in different assignments helps to provide this perspective.
- 1.3. The Superintendent, considering the best interests of Alpine School District, shall review administrators' assignments yearly and make appropriate recommendations to the Board of Education. Before a transfer decision is finalized, it shall be discussed with the administrator involved. The direct supervisor of the administrator shall also be consulted.

Board Approvals

- Board Approved: August 12, 1986: Reviewed 2011

Procedures

1. SECRETARIAL TRANSFER

- 1.1. In the event a principal is transferred from one school to another, the principal shall have the right to move his/her secretary to the new assignment provided:
 - 1.1.1. the secretary is qualified for the new position.
 - 1.1.2. the secretary presently assigned to the new location can be relocated to a position of equivalent salary.
- 1.2. The secretary may elect not to transfer with the principal only if the incoming principal does not desire to bring his secretary to the new assignment.

Approvals

- Board Reviewed: 2011

Rules & Regulations

No rules & regulations have been established at this time.

Lateral Transfer of Administrators

1. LATERAL TRANSFER OF ADMINISTRATORS

- 1.1. The transfer of administrative staff, with Board approval, shall be under the direction of the Superintendent or designee. Before a transfer decision is finalized, it shall be discussed with the administrator involved. The direct supervisor of the administrator should also be consulted.

Board Approvals

- Board Approved: May 15, 1984; Reviewed 2011

Procedures

No procedures have been established at this time.

Rules & Regulations

No rules & regulations have been established at this time.

Filing of Transcript and Certificates

1. FILING OF TRANSCRIPT AND CERTIFICATES

- 1.1. Procedures and regulations governing administrator filing of transcript and certificates shall be the same as for other certificated employees.

Board Approvals

- Board Approved: May 15, 1984: Reviewed 2011

Procedures

No procedures have been established at this time.

Rules & Regulations

No rules & regulations have been established at this time.

District Calendar

Statement of Policy

The Board of Education delegates to the superintendent the responsibility for the preparation and distribution of the district calendar. The coordination of activities, including calendaring, is an administrative function.

1. DISTRICT CALENDAR

- 1.1. ~~Because the coordination of activities, including calendaring, is an administrative function, the Board of Education delegates to the superintendent the responsibility for the preparation and distribution of the district calendar.~~ The superintendent shall appoint a committee consisting of ~~lay and professional~~ certified, support and administrative professionals, parent(s), students, and a representative board member to develop the calendar and make recommendations to the Board of Education. In developing the calendar, the committee shall use the guidelines established by the Utah State Board of Education and the Alpine School District Board of Education, including national holidays. The calendar recommendations of the committee are for an individual school year ~~three~~ and are approved two years in advance. The Alpine School District Board of Education reserves final authority for approval of the calendar. (277-419-4)

Board Approvals

- Board Approved: September 12, 1989: Board Reviewed: January 27, 2003, March 2022

Procedures

No procedures or rules & regulations have been established at this time.