



## CITY COUNCIL MEETING

JANUARY 23, 2024, AT 6:00 PM

505 EAST 2600 N. | NORTH OGDEN, UT 84414

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### AGENDA

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#### **PUBLIC CAN ATTEND:**

In-person OR: Click the link to join the Webinar: <https://us02web.zoom.us/j/84825534968>

Webinar ID: 848 2553 4968

Telephone Dial: 1 346 248 7799 or 1 669 900 9128 or 1 253 215 8782

YouTube: <https://www.youtube.com/@northogdencity7620>

**Welcome:** Mayor Berube

**Invocation/Thought & Pledge of Allegiance:** Council Member Barker

#### **CONSENT AGENDA**

1. Call for Conflict of Interest Disclosure
2. Appointment of the North Ogden City Planning Commissioner  
Presenter: Mayor Neal Berube

#### **ACTIVE AGENDA**

3. Public Comments\*
4. Fiscal Year 2023 Audit Report  
Presenter: Financial Director Jami Jones
5. Discussion and/or action to consider Ordinance 2024-01 amending City Code Title 7-3-4 updating winter commercial parking restrictions  
Presenter: Community and Economic Development Director Scott Hess
6. Discussion and/or action to consider Legislative Amendment to amend accessory building standard Citywide  
Presenter: Community and Economic Development Director Scott Hess

***\*Please see notes regarding Public Comments rules and procedure***

The Council at its discretion may rearrange the order of any item(s) on the agenda. Final action may be taken on any item on the agenda. The Council reserves the right to enter into a closed meeting at any time in accordance with 52-4-204. In compliance with the Americans with Disabilities Act, those needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify the City Recorder at 801-782-7211 at least 48 hours prior to the meeting. In accordance with State Statute, City Ordinance, and Council Policy, one or more Council Members may be connected via speakerphone or may by a two-thirds vote to go into a closed meeting.

#### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the North Ogden City limits on this 18th day of January 2024 at North Ogden City Hall, on the City Hall Notice Board, on the Utah State Public Notice Website at <https://www.utah.gov/pmn/>, and at [www.northogdencity.com](http://www.northogdencity.com). The 2024 meeting schedule was also posted on December 13, 2023. Rian Santoro, City Recorder

7. Discussion and/or action to consider Legislative Amendment to amend private to public water culinary system connection standards  
Presenter: Community and Economic Development Director Scott Hess
8. Discussion and/or action to consider Resolution 01-2024 for updates on City Council Rules and Procedures  
Presenter: City Manager/Attorney Jon Call
9. Discussion and/or review of City Salary Policy  
Presenter: City Manager/Attorney Jon Call
10. Discussion and/or action on the Capital Project 2550 Pond Watershed Agreement  
Presenter: City Manager/Attorney Jon Call
11. Council Department Reports
  - a. Council Member Pulver - Public Works
  - b. Council Member Watson – Administration and Recreation
  - c. Mayor Berube – Finance
  - d. City Manager/Attorney Call – Capital Projects
12. Public Comments\*
13. Mayor/Council/Staff Comments
14. Adjournment

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#### **Public Comments/Questions**

- a. Time is made available for anyone in the audience to address the Council and/or Mayor concerning matters pertaining to City business.
- b. When a member of the audience addresses the Mayor and/or Council, he or she will come to the podium and state his or her name and city residing in.
- c. Citizens will be asked to limit their remarks/questions to five (5) minutes each.
- d. The Mayor shall have discretion as to who will respond to a comment/question.
- e. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks.
- f. Some comments/questions may have to wait for a response until the next regular Council Meeting.
- g. The Mayor will inform a citizen when he or she has used the allotted time.



**NORTH OGDEN CITY**

— SETTLED 1851 —

# Financial Statements

With Auditor's Report

June 30, 2023

**NORTH OGDEN CITY**

**BASIC FINANCIAL STATEMENTS**

**For The Year Ended June 30, 2023**

**Together with Independent Auditor's Report**

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# GILBERT & STEWART

CERTIFIED PUBLIC ACCOUNTANTS  
A PROFESSIONAL CORPORATION  
ESTABLISHED 1974

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## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and  
Members of City Council  
North Ogden, Utah

### Opinions

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of North Ogden City, Utah (the City), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2023 and the respective changes in financial position and cash flows, where applicable, , thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our objectives to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, and the required supplementary information regarding pensions, as noted in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements.

The budgetary comparison and combining statements, as listed as supplemental information in the table of contents is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, budgetary comparison is fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

***Gilbert & Stewart***

GILBERT & STEWART, CPA, PC

Provo, Utah

December 12, 2023

# NORTH OGDEN CITY MANAGEMENT'S DISCUSSION AND ANALYSIS For The Year Ended June 30, 2023

## MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion and analysis of North Ogden City's financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2023. This report is in conjunction with the City's financial statements.

The purpose of the City is to provide general services to its residents which includes general government, public safety, public health, highways and public improvements, and parks and recreation.

### Financial Highlights

- The assets and deferred outflows of the City exceeded its liabilities and deferred inflows as of the close of the most recent year. Of this amount, the unrestricted net position in the governmental funds and in the business-type funds may be used to meet the governments ongoing obligations to citizens and creditors.

|                                        |                |
|----------------------------------------|----------------|
| Total Assets and Deferred Outflows     | \$ 146,988,791 |
| Total Liabilities and Deferred Inflows | \$ 21,247,232  |
| Net Position                           | \$ 125,741,559 |

|                                                      |              |
|------------------------------------------------------|--------------|
| Governmental Activities - Unrestricted Net Position  | \$ 5,431,073 |
| Business-type Activities - Unrestricted Net Position | \$ 6,740,093 |

- The government's total net position changed as indicated below.

|                                           |               |
|-------------------------------------------|---------------|
| Increase (Decrease) in Total Net Position | \$ 11,482,388 |
|-------------------------------------------|---------------|

- At the close of the current year, the governmental funds reported ending fund balances as noted below. The Unassigned Fund Balance is available for spending at the city's discretion.

| Governmental Funds                     |                      | Percentage |
|----------------------------------------|----------------------|------------|
| Nonspendable                           | \$ 116,099           | 0.53%      |
| Restricted Fund Balance                | 12,067,799           | 54.81%     |
| Committed Fund Balance                 | 176,214              | 0.80%      |
| Assigned Fund Balance                  | 6,150,133            | 27.93%     |
| Unassigned Fund Balance                | 3,505,898            | 15.92%     |
| Total Governmental Funds, Fund Balance | <u>\$ 22,016,143</u> |            |

- At the end of the current year, unassigned fund balance for the General Fund was as follows:

|                                                   |              |
|---------------------------------------------------|--------------|
| General Fund Unassigned Fund Balance              | \$ 3,505,898 |
| (As a percent of total General Fund Expenditures) | 41.13%       |

- The City's total debt and lease liability changed as indicated below. The decrease was due to payments in the current year exceeding the amount of the new lease agreement entered into.

|                                                         |              |
|---------------------------------------------------------|--------------|
| Increase (Decrease) in total debt and lease liabilities | \$ (247,233) |
|---------------------------------------------------------|--------------|

**NORTH OGDEN CITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**  
**For The Year Ended June 30, 2023**

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private sector business.

The Statement of Net Position presents information on all of the City's assets, deferred outflows, liabilities, deferred inflows and net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of the City include general government, public safety, streets and road, parks and recreation, and economic development. In addition, the internal service funds are included in the governmental activities. The business-type activities of City are the water, sewer, storm water, and solid waste.

Refer to the table of contents for the location of the government-wide financial statements.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

**Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statement, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balance of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains four governmental funds: 1) General Fund, which is always a major fund; 2) RDA/CDA Special Revenue Fund ; 3) Aquatic Center Special Revenue Fund; 4) Capital Projects Fund.

**NORTH OGDEN CITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
For The Year Ended June 30, 2023**

The City adopts an annual appropriated budget for all its governmental funds. A budgetary comparison statement has been provided to demonstrate legal compliance with the adopted budget for the General Fund and major Special Revenue Funds.

Refer to the table of contents for the location of the basic governmental fund financial statements.

**Proprietary Funds**

The City maintains four proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses Enterprise funds to account for its 1) water operations; 2) sewer operations; 3) storm water operations and 4) the solid waste operations. In addition, the City reports the internal service motor pool funds as Proprietary Funds. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. All of these funds are considered major funds of the City.

Refer to the table of contents for the location of the basic proprietary fund financial statements.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes are part of the basic financial statements.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City.

**Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities at the close of the most recent fiscal year as indicated below.

|                                        |                |
|----------------------------------------|----------------|
| Total Assets and Deferred Outflows     | \$ 146,988,791 |
| Total Liabilities and Deferred Inflows | \$ 21,247,232  |
| Net Position                           | \$ 125,741,559 |

By far the largest portion of the City's net position reflects its investment in capital assets (e.g. land, buildings, machinery, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**NORTH OGDEN CITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**  
**For The Year Ended June 30, 2023**

**North Ogden City's Net Position**

|                                  | <b>Governmental Activities</b> |               | <b>Business-type Activities</b> |               | <b>Total</b>   |                |
|----------------------------------|--------------------------------|---------------|---------------------------------|---------------|----------------|----------------|
|                                  | 2023                           | 2022          | 2023                            | 2022          | 2023           | 2022           |
| Current and other assets         | \$ 28,537,075                  | \$ 30,208,054 | \$ 13,167,819                   | \$ 12,436,800 | \$ 41,704,894  | \$ 42,644,854  |
| Capital assets                   | 55,869,878                     | 46,705,812    | 48,159,963                      | 44,329,989    | 104,029,841    | 91,035,801     |
| Total assets                     | 84,406,953                     | 76,913,866    | 61,327,782                      | 56,766,789    | 145,734,735    | 133,680,655    |
| Deferred outflows of resources   | 1,065,761                      | 807,918       | 188,295                         | 126,414       | 1,254,056      | 934,332        |
| Long-term liabilities            | 10,084,513                     | 9,336,099     | 104,513                         | 40,980        | 10,189,026     | 9,377,079      |
| Other liabilities                | 3,937,969                      | 2,666,396     | 3,331,832                       | 1,848,178     | 7,269,801      | 4,514,574      |
| Total liabilities                | 14,022,482                     | 12,002,495    | 3,436,345                       | 1,889,158     | 17,458,827     | 13,891,653     |
| Deferred inflows of resources    | 2,674,805                      | 4,949,784     | 1,113,600                       | 1,514,379     | 3,788,405      | 6,464,163      |
| Net investment in capital assets | 51,276,555                     | 45,599,073    | 47,048,119                      | 43,188,334    | 98,324,674     | 88,787,407     |
| Restricted                       | 12,067,799                     | 14,378,276    | 3,177,920                       | 3,177,920     | 15,245,719     | 17,556,196     |
| Unrestricted                     | 5,431,073                      | 792,156       | 6,740,093                       | 7,123,412     | 12,171,166     | 7,915,568      |
| Total net position               | \$ 68,775,427                  | \$ 60,769,505 | \$ 56,966,132                   | \$ 53,489,666 | \$ 125,741,559 | \$ 114,259,171 |

**Governmental Activities**

Governmental activities changed the City's net position as noted below.

|                                                   |               |
|---------------------------------------------------|---------------|
| Prior year Governmental Activities Net Position   | \$ 60,769,505 |
| Current year Governmental Activities Net Position | \$ 68,775,427 |

Key elements of this change are as follows:

**North Ogden City's Changes in Net Position**

|                                    | <b>Governmental Activities</b> |               | <b>Business-type Activities</b> |              | <b>Total</b>  |               |
|------------------------------------|--------------------------------|---------------|---------------------------------|--------------|---------------|---------------|
|                                    | 2023                           | 2022          | 2023                            | 2022         | 2023          | 2022          |
| <b>Revenues:</b>                   |                                |               |                                 |              |               |               |
| <b>Program Revenues:</b>           |                                |               |                                 |              |               |               |
| Charges for services               | \$ 1,651,972                   | \$ 1,697,579  | \$ 7,570,473                    | \$ 7,254,619 | \$ 9,222,445  | \$ 8,952,198  |
| Operating grants and contributions | 1,215,881                      | 1,071,576     | -                               | -            | 1,215,881     | 1,071,576     |
| Capital grants and contributions   | 5,022,347                      | 3,009,687     | 3,089,602                       | 1,101,998    | 8,111,949     | 4,111,685     |
| <b>General Revenues:</b>           |                                |               |                                 |              |               |               |
| Property taxes                     | 3,647,395                      | 2,854,125     | -                               | -            | 3,647,395     | 2,854,125     |
| Sales taxes                        | 4,929,040                      | 4,687,489     | -                               | -            | 4,929,040     | 4,687,489     |
| Other taxes                        | 1,256,376                      | 1,125,785     | -                               | -            | 1,256,376     | 1,125,785     |
| Other                              | 1,391,035                      | 271,594       | 599,070                         | 77,816       | 1,990,105     | 349,410       |
| Total revenues                     | \$ 19,114,046                  | \$ 14,717,835 | \$ 11,259,145                   | \$ 8,434,433 | \$ 30,373,191 | \$ 23,152,268 |

**NORTH OGDEN CITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**  
**For The Year Ended June 30, 2023**

|                                                         | <b>Governmental Activities</b> |                      | <b>Business-type Activities</b> |                      | <b>Total</b>          |                       |
|---------------------------------------------------------|--------------------------------|----------------------|---------------------------------|----------------------|-----------------------|-----------------------|
|                                                         | 2023                           | 2022                 | 2023                            | 2022                 | 2023                  | 2022                  |
| <b>Expenses:</b>                                        |                                |                      |                                 |                      |                       |                       |
| General government                                      | \$ 1,384,485                   | \$ 1,451,124         | \$ -                            | \$ -                 | \$ 1,384,485          | \$ 1,451,124          |
| Public safety                                           | 4,709,368                      | 3,735,675            | -                               | -                    | 4,709,368             | 3,735,675             |
| Streets and roads                                       | 2,410,935                      | 1,795,855            | -                               | -                    | 2,410,935             | 1,795,855             |
| Parks and recreation                                    | 2,022,174                      | 1,998,594            | -                               | -                    | 2,022,174             | 1,998,594             |
| Economic development                                    | 383,319                        | 104,436              | -                               | -                    | 383,319               | 104,436               |
| Interest on long-term debt                              | 196,186                        | 117,164              | -                               | -                    | 196,186               | 117,164               |
| Water                                                   | -                              | -                    | 2,900,541                       | 2,513,284            | 2,900,541             | 2,513,284             |
| Sewer                                                   | -                              | -                    | 2,397,030                       | 2,129,133            | 2,397,030             | 2,129,133             |
| Storm water                                             | -                              | -                    | 1,076,913                       | 1,009,741            | 1,076,913             | 1,009,741             |
| Solid waste                                             | -                              | -                    | 1,409,852                       | 1,269,950            | 1,409,852             | 1,269,950             |
| Total expenses                                          | 11,106,467                     | 9,202,848            | 7,784,336                       | 6,922,108            | 18,890,803            | 16,124,956            |
| Increase (decrease) in net position<br>before transfers | 8,007,579                      | 5,514,987            | 3,474,809                       | 1,512,325            | 11,482,388            | 7,027,312             |
| Transfers                                               | (1,657)                        | -                    | 1,657                           | -                    | -                     | -                     |
| Increase (decrease) in net position                     | 8,005,922                      | 5,514,987            | 3,476,466                       | 1,512,325            | 11,482,388            | 7,027,312             |
| Net position - beginning                                | 60,769,505                     | 55,254,518           | 53,489,666                      | 51,977,341           | 114,259,171           | 107,231,859           |
| Net position - ending                                   | <u>\$ 68,775,427</u>           | <u>\$ 60,769,505</u> | <u>\$ 56,966,132</u>            | <u>\$ 53,489,666</u> | <u>\$ 125,741,559</u> | <u>\$ 114,259,171</u> |

For the most part, increases in expenses closely paralleled inflation and growth in the demand for services except for the expenses related to road improvements.

**Business-type Activities**

Business-type activities changed the City's net position as noted below.

|                                                    |               |
|----------------------------------------------------|---------------|
| Prior year Business-type Activities Net Position   | \$ 53,489,666 |
| Current year Business-type Activities Net Position | \$ 56,966,132 |

Key elements of the changes are shown above and on the previous page.

**Financial Analysis of the Government's Funds**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. Unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the year, the City's governmental funds reported the information at the top of the next page. Unassigned fund balance is available for spending at the City's discretion. The Restricted and Nonspendable Fund Balances are not available for new spending because they have already been restricted or spent as noted below. The Assigned Fund Balance have been assigned as noted below.

**NORTH OGDEN CITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**  
**For The Year Ended June 30, 2023**

|                                                        |                      |                |
|--------------------------------------------------------|----------------------|----------------|
| Governmental Funds, Fund Balances                      |                      | Percentage     |
| Nonspendable                                           | \$ 116,099           | 0.53%          |
| Restricted Fund Balance                                | 12,067,799           | 54.81%         |
| Committed Fund Balance                                 | 176,214              | 0.80%          |
| Assigned Fund Balance                                  | 6,150,133            | 27.93%         |
| Unassigned Fund Balance                                | 3,505,898            | 15.92%         |
| Total Governmental Funds, Fund Balance                 | <u>\$ 22,016,143</u> |                |
| <br>Prior years Total Governmental Funds, Fund Balance | <br>\$ 24,189,491    |                |
|                                                        |                      | Percent Change |
| Increase (Decrease) in Total Gov Funds, Fund Balance   | \$ (2,173,348)       | -8.98%         |
| <br>Nonspendable                                       |                      |                |
| Prepaid Expenses                                       | \$ 116,099           |                |
| Restricted Fund Balances                               |                      |                |
| Road improvements                                      | 3,033,944            |                |
| Unspent bond proceeds                                  | 4,739,258            |                |
| Impact fees                                            | 1,731,464            |                |
| Economic development                                   | 2,563,133            |                |
| Committed Fund Balances                                |                      |                |
| Aquatic Center                                         | 176,214              |                |
| Assigned Fund Balances                                 |                      |                |
| Capital projects/debt service                          | 6,150,133            |                |

The General Fund is the chief operating fund. At the end of the current year, Fund Balances are indicated below. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. The in-relation percentages below are the percentage of fund balance compared to the total of the General Fund expenditures.

|                                  |                     |        |
|----------------------------------|---------------------|--------|
| General Fund, Fund Balances      |                     |        |
| Nonspendable                     | \$ 116,099          | 1.36%  |
| Restricted Fund Balance          | 290,484             | 3.41%  |
| Unassigned Fund Balance          | 3,505,898           | 41.13% |
| Total General Fund, Fund Balance | <u>\$ 3,912,481</u> | 45.90% |

**Proprietary Funds**

Proprietary funds provide the same type of information found in the government-wide financial statements but in more detail.

Unrestricted net position of the proprietary funds at the end of the year was shown below. Other factors concerning the finances of these funds has already been addressed in the discussion of business-type activities.

|                                              |              |
|----------------------------------------------|--------------|
| Proprietary Funds, Unrestricted Net Position | \$ 6,894,383 |
|----------------------------------------------|--------------|

**NORTH OGDEN CITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)  
For The Year Ended June 30, 2023**

**General Fund Budgetary Highlights**

Differences between the original budget and the final amended budget related to expenditures are noted below:

|                                                                                                        |            |
|--------------------------------------------------------------------------------------------------------|------------|
| Increase in general government expenditures due to an increase in emergency management expenditures    | \$ 646,000 |
| Increase in public safety and highways and streets expenditures due to an increase for personnel costs | \$ 303,000 |

A comparison of final budgeted revenues and expenditures to the actual amounts received and spent is below:

|                         | <u>Final Budget</u> | <u>Actual</u>       | <u>Variance</u>     |
|-------------------------|---------------------|---------------------|---------------------|
| Total Revenues          | \$ 11,272,650       | \$ 11,195,707       | \$ (76,943)         |
| Total Expenditures      | <u>9,647,976</u>    | <u>8,523,106</u>    | <u>1,124,870</u>    |
| Net Increase (Decrease) | <u>\$ 1,624,674</u> | <u>\$ 2,672,601</u> | <u>\$ 1,047,927</u> |

**Capital Asset and Debt Administration**

**Capital Assets**

The City's investment in capital assets for its governmental activities as of June 30, 2023, is shown below. This investment in capital assets includes land, buildings, improvements other than buildings, equipment and infrastructure, which includes roads, highways and sidewalks. The total net increase in governmental activities' investment in capital assets for the current year is indicated below. Major capital assets events during the current year included the following:

- Completion of phase 1 of the 400/450 east road project
- Continuing construction of a new public safety building
- Contribution of assets (infrastructure) from completed developments

The City's investment in capital assets for its business-type activities as of June 30, 2023, is shown below. This investment includes water shares, buildings, and improvements other than buildings, such as water and sewer systems.

**NORTH OGDEN CITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)**  
**For The Year Ended June 30, 2023**

**North Ogden City's Capital Assets**  
**(net of depreciation)**

|                                                | <b>Governmental Activities</b> |                      | <b>Business-type Activities</b> |                      | <b>Total</b>          |                      |
|------------------------------------------------|--------------------------------|----------------------|---------------------------------|----------------------|-----------------------|----------------------|
|                                                | 2023                           | 2022                 | 2023                            | 2022                 | 2023                  | 2022                 |
| Capital assets not being depreciated           |                                |                      |                                 |                      |                       |                      |
| Land and water stock                           | \$ 11,469,787                  | \$ 6,205,763         | \$ 1,395,180                    | \$ 3,601,832         | \$ 12,864,967         | \$ 9,807,595         |
| Construction in progress                       | 7,420,973                      | 10,095,530           | 354,208                         | 241,008              | 7,775,181             | 10,336,538           |
| Capital assets being depreciated               |                                |                      |                                 |                      |                       |                      |
| Buildings                                      | 16,916,028                     | 16,916,028           | 418,425                         | 418,425              | 17,334,453            | 17,334,453           |
| Infrastructure                                 | 24,747,686                     | 17,394,575           | 66,849,461                      | 59,435,953           | 91,597,147            | 76,830,528           |
| Park improvements                              | 3,902,580                      | 3,781,384            | -                               | -                    | 3,902,580             | 3,781,384            |
| Machinery and equipment                        | 6,111,743                      | 6,064,790            | 5,344,152                       | 5,291,640            | 11,455,895            | 11,356,430           |
| Leased machinery and equipment                 | 358,898                        | 120,193              | -                               | -                    | 358,898               | -                    |
| Total                                          | 70,927,695                     | 60,578,263           | 74,361,426                      | 68,988,858           | 145,289,121           | 129,446,928          |
| Less accumulated depreciation and amortization | (15,057,817)                   | (13,872,451)         | (26,201,463)                    | (24,658,869)         | (41,259,280)          | (38,531,320)         |
| Total capital assets, net                      | <u>\$ 55,869,878</u>           | <u>\$ 46,705,812</u> | <u>\$ 48,159,963</u>            | <u>\$ 44,329,989</u> | <u>\$ 104,029,841</u> | <u>\$ 90,915,608</u> |

**Long-Term Debt**

At the end of the current year, the City had total long-term debt outstanding of as noted below.

|                       | <b>Governmental Activities</b> |                      | <b>Business-type Activities</b> |                   | <b>Total</b>         |                      |
|-----------------------|--------------------------------|----------------------|---------------------------------|-------------------|----------------------|----------------------|
|                       | 2023                           | 2022                 | 2023                            | 2022              | 2023                 | 2022                 |
| Revenue bonds         | \$ 9,084,000                   | \$ 9,500,000         | \$ -                            | \$ -              | \$ 9,084,000         | \$ 9,500,000         |
| Financed purchase     | -                              | 39,194               | -                               | -                 | -                    | 39,194               |
| Lease liability       | 293,281                        | 85,320               | -                               | -                 | 293,281              | 85,320               |
| Net pension liability | 1,047,459                      | -                    | 104,513                         | -                 | 1,151,972            | -                    |
| Compensated absences  | 439,665                        | 493,805              | 85,337                          | 102,451           | 525,002              | 596,256              |
| Total                 | <u>\$ 10,864,405</u>           | <u>\$ 10,118,319</u> | <u>\$ 189,850</u>               | <u>\$ 102,451</u> | <u>\$ 11,054,255</u> | <u>\$ 10,220,770</u> |

Additional information on the City's long-term debt can be found in the notes of the financial statements.

**Economic Factors**

The city continues to approach budgeting revenues and expenditures conservatively and considers regional and national economic forecasts as a component in the budgeting process, along with long-term capital plans. During fiscal year 2023, sales tax revenues remained steady at an increase of 5% over last year. Building permit revenue decreased by 24% compared to the previous year, and the city expects slow growth for fiscal year 2024. On August 9, 2022, the city held a truth-in-taxation hearing, and Council subsequently approved a property tax revenue increase of 24.5%. Other rates and fees remained constant for fiscal year 2023.

**Request for Information**

This financial report is designed to provide a general overview of City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the North Ogden City Finance Director, 505 East 2600 North, North Ogden Utah 84414.

## **BASIC FINANCIAL STATEMENTS**

**NORTH OGDEN CITY**  
**STATEMENT OF NET POSITION**  
**June 30, 2023**

|                                                        | Governmental<br>Activities  | Business-Type<br>Activities | Total                        |
|--------------------------------------------------------|-----------------------------|-----------------------------|------------------------------|
| <b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:</b>      |                             |                             |                              |
| Current assets:                                        |                             |                             |                              |
| Cash and cash equivalents                              | \$ 12,353,495               | \$ 8,746,409                | \$ 21,099,904                |
| Accounts receivable, net                               | 2,674,314                   | 677,977                     | 3,352,291                    |
| Intergovernmental receivables                          | 973,795                     | 51,904                      | 1,025,699                    |
| Inventory                                              | 42,282                      | 86,154                      | 128,436                      |
| Prepaid expenses                                       | 116,099                     | 7,813                       | 123,912                      |
| Total current assets                                   | <u>16,159,985</u>           | <u>9,570,257</u>            | <u>25,730,242</u>            |
| Non-current assets:                                    |                             |                             |                              |
| Restricted cash and cash equivalents                   | 11,720,838                  | 3,751,852                   | 15,472,690                   |
| Restricted receivables                                 | 501,962                     | -                           | 501,962                      |
| Internal Balances                                      | 154,290                     | (154,290)                   | -                            |
| Capital assets:                                        |                             |                             |                              |
| Not being depreciated                                  | 18,890,760                  | 1,749,388                   | 20,640,148                   |
| Net of accumulated depreciation and amortization       | <u>36,979,118</u>           | <u>46,410,575</u>           | <u>83,389,693</u>            |
| Total non-current assets                               | <u>68,246,968</u>           | <u>51,757,525</u>           | <u>120,004,493</u>           |
| Total assets                                           | <u>84,406,953</u>           | <u>61,327,782</u>           | <u>145,734,735</u>           |
| Deferred outflows of resources:                        |                             |                             |                              |
| Pensions                                               | <u>1,065,761</u>            | <u>188,295</u>              | <u>1,254,056</u>             |
| <b>Total assets and deferred outflows of resources</b> | <b><u>\$ 85,472,714</u></b> | <b><u>\$ 61,516,077</u></b> | <b><u>\$ 146,988,791</u></b> |

**NORTH OGDEN CITY**  
**STATEMENT OF NET POSITION (Continued)**  
**June 30, 2023**

|                                                                       | Governmental<br>Activities | Business-Type<br>Activities | Total                 |
|-----------------------------------------------------------------------|----------------------------|-----------------------------|-----------------------|
| <b>LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:</b>                 |                            |                             |                       |
| Current liabilities:                                                  |                            |                             |                       |
| Accounts payable                                                      | \$ 1,643,880               | \$ 755,846                  | \$ 2,399,726          |
| Accrued liabilities                                                   | 712,333                    | 90,863                      | 803,196               |
| Payable from restricted assets                                        | 5,276                      | 51,560                      | 56,836                |
| Accrued interest payable                                              | 33,540                     | -                           | 33,540                |
| Unearned revenue                                                      | 98,198                     | 2,340,896                   | 2,439,094             |
| Performance bonds and deposits                                        | 664,850                    | 7,330                       | 672,180               |
| Compensated absences, current portion                                 | 299,031                    | 85,337                      | 384,368               |
| Lease liability, current portion                                      | 76,861                     | -                           | 76,861                |
| Bonds payable, current portion                                        | 404,000                    | -                           | 404,000               |
| Total current liabilities                                             | 3,937,969                  | 3,331,832                   | 7,269,801             |
| Non-current liabilities:                                              |                            |                             |                       |
| Compensated absences, non-current portion                             | 140,634                    | -                           | 140,634               |
| Lease liability, non-current portion                                  | 216,420                    | -                           | 216,420               |
| Bonds payable, non-current portion                                    | 8,680,000                  | -                           | 8,680,000             |
| Net pension liability                                                 | 1,047,459                  | 104,513                     | 1,151,972             |
| Total non-current liabilities                                         | 10,084,513                 | 104,513                     | 10,189,026            |
| Total liabilities                                                     | 14,022,482                 | 3,436,345                   | 17,458,827            |
| Deferred inflows of resources:                                        |                            |                             |                       |
| Deferred property tax revenue                                         | 2,650,315                  | -                           | 2,650,315             |
| Pensions                                                              | 24,490                     | 1,756                       | 26,246                |
| System agreements                                                     | -                          | 1,111,844                   | 1,111,844             |
| Total deferred inflows of resources                                   | 2,674,805                  | 1,113,600                   | 3,788,405             |
| <b>NET POSITION:</b>                                                  |                            |                             |                       |
| Net investment in capital assets                                      | 51,276,555                 | 47,048,119                  | 98,324,674            |
| Restricted for:                                                       |                            |                             |                       |
| Road improvements                                                     | 3,033,944                  | 3,177,920                   | 6,211,864             |
| Unspent bond proceeds                                                 | 4,739,258                  | -                           | 4,739,258             |
| Impact fees                                                           | 1,731,464                  | -                           | 1,731,464             |
| Economic development                                                  | 2,563,133                  | -                           | 2,563,133             |
| Unrestricted                                                          | 5,431,073                  | 6,740,093                   | 12,171,166            |
| Total net position                                                    | 68,775,427                 | 56,966,132                  | 125,741,559           |
| Total Liabilities, deferred inflows of resources,<br>and net position | <u>\$ 85,472,714</u>       | <u>\$ 61,516,077</u>        | <u>\$ 146,988,791</u> |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended June 30, 2023**

|                                       | Program Revenues     |                     |                     |                     | Net (Expense) Revenue & Changes in Net Position |                      |                       |
|---------------------------------------|----------------------|---------------------|---------------------|---------------------|-------------------------------------------------|----------------------|-----------------------|
|                                       | Charges for          | Operating           | Capital Grants      |                     | Governmental                                    | Business-type        |                       |
| Expenses                              | Services             | Grants and          | and                 |                     | Activities                                      | Activities           | Total                 |
|                                       |                      | Contributions       | Contributions       |                     |                                                 |                      |                       |
| <b>FUNCTIONS/PROGRAMS:</b>            |                      |                     |                     |                     |                                                 |                      |                       |
| <b>Primary government:</b>            |                      |                     |                     |                     |                                                 |                      |                       |
| Governmental activities:              |                      |                     |                     |                     |                                                 |                      |                       |
| General government                    | \$ 1,384,485         | \$ 305,588          | \$ 14,062           | \$ -                | \$ (1,064,835)                                  | \$ -                 | \$ (1,064,835)        |
| Public safety                         | 4,709,368            | 502,264             | 125,170             | -                   | (4,081,934)                                     | -                    | (4,081,934)           |
| Streets and roads                     | 2,410,935            | 251,456             | 1,018,840           | 4,455,751           | 3,315,112                                       | -                    | 3,315,112             |
| Parks and recreation                  | 2,022,174            | 592,664             | 57,707              | 566,596             | (805,207)                                       | -                    | (805,207)             |
| Economic development                  | 383,319              | -                   | 102                 | -                   | (383,217)                                       | -                    | (383,217)             |
| Interest on long-term debt            | 196,186              | -                   | -                   | -                   | (196,186)                                       | -                    | (196,186)             |
| <b>Total governmental activities:</b> | <b>11,106,467</b>    | <b>1,651,972</b>    | <b>1,215,881</b>    | <b>5,022,347</b>    | <b>(3,216,267)</b>                              | <b>-</b>             | <b>(3,216,267)</b>    |
| Business-type activities:             |                      |                     |                     |                     |                                                 |                      |                       |
| Water                                 | 2,900,541            | 2,504,641           | -                   | 1,168,606           | -                                               | 772,706              | 772,706               |
| Sewer                                 | 2,397,030            | 2,584,438           | -                   | 888,768             | -                                               | 1,076,176            | 1,076,176             |
| Storm water                           | 1,076,913            | 1,104,571           | -                   | 1,032,228           | -                                               | 1,059,886            | 1,059,886             |
| Solid waste                           | 1,409,852            | 1,376,823           | -                   | -                   | -                                               | (33,029)             | (33,029)              |
| <b>Total business-type activities</b> | <b>7,784,336</b>     | <b>7,570,473</b>    | <b>-</b>            | <b>3,089,602</b>    | <b>-</b>                                        | <b>2,875,739</b>     | <b>2,875,739</b>      |
| <b>Total primary government</b>       | <b>\$ 18,890,803</b> | <b>\$ 9,222,445</b> | <b>\$ 1,215,881</b> | <b>\$ 8,111,949</b> | <b>(3,216,267)</b>                              | <b>2,875,739</b>     | <b>(340,528)</b>      |
| <b>General Revenues:</b>              |                      |                     |                     |                     |                                                 |                      |                       |
|                                       |                      |                     |                     |                     | 3,647,395                                       | -                    | 3,647,395             |
|                                       |                      |                     |                     |                     | 4,929,040                                       | -                    | 4,929,040             |
|                                       |                      |                     |                     |                     | 1,256,376                                       | -                    | 1,256,376             |
|                                       |                      |                     |                     |                     | 963,871                                         | 373,950              | 1,337,821             |
|                                       |                      |                     |                     |                     | 366,758                                         | 130,123              | 496,881               |
|                                       |                      |                     |                     |                     | 60,406                                          | 94,997               | 155,403               |
|                                       |                      |                     |                     |                     | (1,657)                                         | 1,657                | -                     |
|                                       |                      |                     |                     |                     |                                                 |                      |                       |
|                                       |                      |                     |                     |                     | 11,222,189                                      | 600,727              | 11,822,916            |
|                                       |                      |                     |                     |                     |                                                 |                      |                       |
|                                       |                      |                     |                     |                     | <b>8,005,922</b>                                | <b>3,476,466</b>     | <b>11,482,388</b>     |
|                                       |                      |                     |                     |                     |                                                 |                      |                       |
|                                       |                      |                     |                     |                     | 60,769,505                                      | 53,489,666           | 114,259,171           |
|                                       |                      |                     |                     |                     |                                                 |                      |                       |
|                                       |                      |                     |                     |                     | <b>\$ 68,775,427</b>                            | <b>\$ 56,966,132</b> | <b>\$ 125,741,559</b> |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2023**

|                                                                                    |                     | Special Revenue     |                   |                      |                           | Total                 |
|------------------------------------------------------------------------------------|---------------------|---------------------|-------------------|----------------------|---------------------------|-----------------------|
|                                                                                    | General Fund        | RDA/CDA<br>Funds    | Aquatic<br>Center | Debt Service<br>Fund | Capital<br>Projects Funds | Governmental<br>Funds |
| <b>ASSETS:</b>                                                                     |                     |                     |                   |                      |                           |                       |
| Cash and cash equivalents                                                          | \$ 3,699,991        | \$ -                | \$ 249,843        | \$ 1                 | \$ 7,877,197              | \$ 11,827,032         |
| Receivables:                                                                       |                     |                     |                   |                      |                           |                       |
| Property taxes                                                                     | 2,535,667           | -                   | -                 | -                    | -                         | 2,535,667             |
| Due from other governments                                                         | 973,795             | -                   | -                 | -                    | -                         | 973,795               |
| Other                                                                              | -                   | -                   | 61,690            | -                    | 29,890                    | 91,580                |
| Prepaid expenses                                                                   | 116,099             | -                   | -                 | -                    | -                         | 116,099               |
| Restricted assets:                                                                 |                     |                     |                   |                      |                           |                       |
| Restricted cash and cash equivalents                                               | 54,825              | 2,559,890           | -                 | -                    | 9,106,123                 | 11,720,838            |
| Restricted receivables                                                             | 240,273             | 153,496             | -                 | -                    | 108,193                   | 501,962               |
| <b>TOTAL ASSETS</b>                                                                | <b>\$ 7,620,650</b> | <b>\$ 2,713,386</b> | <b>\$ 311,533</b> | <b>\$ 1</b>          | <b>\$17,121,403</b>       | <b>\$27,766,973</b>   |
| <b>LIABILITIES:</b>                                                                |                     |                     |                   |                      |                           |                       |
| Accounts payable                                                                   | \$ 184,106          | \$ -                | \$ 58,172         | \$ -                 | \$ 1,391,090              | \$ 1,633,368          |
| Accrued liabilities                                                                | 319,986             | -                   | 39,161            | -                    | 339,676                   | 698,823               |
| Payable from restricted assets                                                     | 4,614               | 528                 | -                 | -                    | 134                       | 5,276                 |
| Customer and developer deposits                                                    | 647,003             | -                   | -                 | -                    | 17,847                    | 664,850               |
| Unearned revenue                                                                   | 51,870              | -                   | 37,986            | -                    | 8,342                     | 98,198                |
| <b>TOTAL LIABILITIES</b>                                                           | <b>1,207,579</b>    | <b>528</b>          | <b>135,319</b>    | <b>-</b>             | <b>1,757,089</b>          | <b>3,100,515</b>      |
| <b>DEFERRED INFLOWS OF RESOURCES:</b>                                              |                     |                     |                   |                      |                           |                       |
| Deferred property tax revenue                                                      | 2,500,590           | 149,725             | -                 | -                    | -                         | 2,650,315             |
| <b>FUND BALANCES:</b>                                                              |                     |                     |                   |                      |                           |                       |
| Nonspendable:                                                                      |                     |                     |                   |                      |                           |                       |
| Prepaid assets                                                                     | 116,099             | -                   | -                 | -                    | -                         | 116,099               |
| Restricted for:                                                                    |                     |                     |                   |                      |                           |                       |
| Road improvements                                                                  | 290,484             | -                   | -                 | -                    | 2,743,460                 | 3,033,944             |
| Unspent bond proceeds                                                              | -                   | -                   | -                 | -                    | 4,739,258                 | 4,739,258             |
| Impact fees                                                                        | -                   | -                   | -                 | -                    | 1,731,464                 | 1,731,464             |
| Economic development                                                               | -                   | 2,563,133           | -                 | -                    | -                         | 2,563,133             |
| Committed for:                                                                     |                     |                     |                   |                      |                           |                       |
| Aquatic center                                                                     | -                   | -                   | 176,214           | -                    | -                         | 176,214               |
| Assigned for:                                                                      |                     |                     |                   |                      |                           |                       |
| Capital projects/debt service                                                      | -                   | -                   | -                 | 1                    | 6,150,132                 | 6,150,133             |
| Unassigned                                                                         | 3,505,898           | -                   | -                 | -                    | -                         | 3,505,898             |
| <b>TOTAL FUND BALANCES</b>                                                         | <b>3,912,481</b>    | <b>2,563,133</b>    | <b>176,214</b>    | <b>1</b>             | <b>15,364,314</b>         | <b>22,016,143</b>     |
| <b>TOTAL LIABILITIES,<br/>DEFERRED INFLOWS OF<br/>RESOURCES, AND FUND BALANCES</b> | <b>\$ 7,620,650</b> | <b>\$ 2,713,386</b> | <b>\$ 311,533</b> | <b>\$ 1</b>          | <b>\$17,121,403</b>       | <b>\$27,766,973</b>   |

**NORTH OGDEN CITY**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**June 30, 2023**

**Total Fund Balance for Governmental Funds** **\$22,016,143**

Total net assets reported for governmental activities in the statement is different because:

Capital assets used in governmental funds are not financial resources and therefore are not reported in the funds:

|                                                |              |
|------------------------------------------------|--------------|
| Capital assets, at cost                        | 65,973,216   |
| Less accumulated depreciation and amortization | (12,268,917) |

|                                                                                                                                                |           |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Deferred outflows of resources - pensions, a consumption of net position that applies to future periods, is not shown in the funds statements. | 1,018,642 |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

|                                                                                                                                               |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Deferred inflows of resources - pensions, acquisition of net position that applies to future periods, is not reported in the fund statements. | (24,050) |
|-----------------------------------------------------------------------------------------------------------------------------------------------|----------|

Long-term liabilities, for funds other than enterprise funds, are recorded in the government-wide statements but not in the fund statements:

|                                                     |             |
|-----------------------------------------------------|-------------|
| Revenue bonds payable                               | (9,084,000) |
| Interest accrued but not yet paid on long-term debt | (33,540)    |
| Compensated absences                                | (426,162)   |
| Net pension liability                               | (1,021,306) |

Internal service funds are used by management to charge the cost of vehicle replacement to individual funds. The assets and liabilities of the internal service funds are included in the governmental activities of the statement of net position.

2,625,401

**Total Net Position of Governmental Activities** **\$68,775,427**

**NORTH OGDEN CITY**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2023**

|                                                                      |                     | Special Revenue     |                   |                      |                           | Total                 |
|----------------------------------------------------------------------|---------------------|---------------------|-------------------|----------------------|---------------------------|-----------------------|
|                                                                      | General Fund        | RDA/CDA<br>Funds    | Aquatic Center    | Debt Service<br>Fund | Capital<br>Projects Funds | Governmental<br>Funds |
| <b>REVENUES:</b>                                                     |                     |                     |                   |                      |                           |                       |
| Taxes                                                                | \$ 8,370,188        | \$ 139,457          | \$ -              | \$ -                 | \$ 394,683                | \$ 8,904,328          |
| Licenses and permits                                                 | 403,914             | -                   | -                 | -                    | -                         | 403,914               |
| Intergovernmental revenues                                           | 1,171,143           | 928,483             | -                 | -                    | 725,376                   | 2,825,002             |
| Charges for services                                                 | 387,830             | -                   | 490,685           | -                    | 168,215                   | 1,046,730             |
| Fines and forfeitures                                                | 195,908             | -                   | -                 | -                    | -                         | 195,908               |
| Other                                                                | 64,988              | -                   | 102               | -                    | -                         | 65,090                |
| Impact fees                                                          | -                   | -                   | -                 | -                    | 544,461                   | 544,461               |
| Interest                                                             | 536,191             | 72,380              | -                 | -                    | 343,461                   | 952,032               |
| Donations                                                            | 24,281              | -                   | -                 | -                    | -                         | 24,281                |
| Miscellaneous revenue                                                | 41,264              | -                   | 12,499            | -                    | 80                        | 53,843                |
| <b>Total revenues</b>                                                | <b>11,195,707</b>   | <b>1,140,320</b>    | <b>503,286</b>    | <b>-</b>             | <b>2,176,276</b>          | <b>15,015,589</b>     |
| <b>EXPENDITURES:</b>                                                 |                     |                     |                   |                      |                           |                       |
| Current:                                                             |                     |                     |                   |                      |                           |                       |
| General government                                                   | 1,369,696           | -                   | -                 | -                    | 10,026                    | 1,379,722             |
| Public safety                                                        | 4,875,437           | -                   | -                 | -                    | -                         | 4,875,437             |
| Streets and roads                                                    | 1,041,116           | -                   | -                 | -                    | 838,021                   | 1,879,137             |
| Parks and recreation                                                 | 1,236,857           | -                   | 588,115           | -                    | -                         | 1,824,972             |
| Economic development                                                 | -                   | 383,319             | -                 | -                    | -                         | 383,319               |
| Debt service:                                                        |                     |                     |                   |                      |                           |                       |
| Principal                                                            | -                   | -                   | -                 | 416,000              | -                         | 416,000               |
| Interest                                                             | -                   | -                   | -                 | 187,833              | -                         | 187,833               |
| Capital Outlay:                                                      |                     |                     |                   |                      |                           |                       |
| Public safety                                                        | -                   | -                   | -                 | -                    | 6,430,363                 | 6,430,363             |
| Streets and roads                                                    | -                   | -                   | -                 | -                    | 262,071                   | 262,071               |
| Parks and recreation                                                 | -                   | -                   | -                 | -                    | 188,378                   | 188,378               |
| <b>Total expenditures</b>                                            | <b>8,523,106</b>    | <b>383,319</b>      | <b>588,115</b>    | <b>603,833</b>       | <b>7,728,859</b>          | <b>17,827,232</b>     |
| <b>Excess (Deficiency) of Revenues Over<br/>(Under) Expenditures</b> | <b>2,672,601</b>    | <b>757,001</b>      | <b>(84,829)</b>   | <b>(603,833)</b>     | <b>(5,552,583)</b>        | <b>(2,811,643)</b>    |
| <b>Other Financing Sources and (Uses):</b>                           |                     |                     |                   |                      |                           |                       |
| Sale of general capital assets                                       | -                   | -                   | -                 | -                    | 638,295                   | 638,295               |
| Transfers in                                                         | 18,000              | -                   | 84,830            | 603,834              | 1,140,000                 | 1,846,664             |
| Transfers out                                                        | (1,743,834)         | (102,830)           | -                 | -                    | -                         | (1,846,664)           |
| <b>Total other financing sources and (uses)</b>                      | <b>(1,725,834)</b>  | <b>(102,830)</b>    | <b>84,830</b>     | <b>603,834</b>       | <b>1,778,295</b>          | <b>638,295</b>        |
| <b>Net Change in Fund Balances</b>                                   | <b>946,767</b>      | <b>654,171</b>      | <b>1</b>          | <b>1</b>             | <b>(3,774,288)</b>        | <b>(2,173,348)</b>    |
| Fund balance - beginning of year                                     | 2,965,714           | 1,908,962           | 176,213           | -                    | 19,138,602                | 24,189,491            |
| <b>Fund balance - end of year</b>                                    | <b>\$ 3,912,481</b> | <b>\$ 2,563,133</b> | <b>\$ 176,214</b> | <b>\$ 1</b>          | <b>\$15,364,314</b>       | <b>\$22,016,143</b>   |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**For the Year Ended June 30, 2023**

**Net Change in Fund Balances - Total Governmental Funds** **\$ (2,173,348)**

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets with a material cost are capitalized and the cost is allocated over their estimated useful and reported as depreciation expense.

|                           |             |
|---------------------------|-------------|
| Capital outlays purchased | 6,773,997   |
| Capital contributed       | 3,713,297   |
| Depreciation expense      | (1,037,143) |

|                                                                                                                                                           |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Governmental funds have proceeds from the sale of assets as revenue. However, the statement of activities reports the gain or loss on the sale of assets. | (423,520) |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

|                                                                                                                                                |         |
|------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| The Statement of Activities show pension benefits and pension expenses from the adoption of GASB 68 that are not shown in the fund statements. | 314,803 |
|------------------------------------------------------------------------------------------------------------------------------------------------|---------|

Payment of debt principal and accrued interest are expenditures in the governmental funds, but reduce the long-term liabilities in the statement of net position

|                                     |         |
|-------------------------------------|---------|
| Long-term debt principal repayments | 416,000 |
| Change in accrued interest          | (4,469) |

Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

|                                         |        |
|-----------------------------------------|--------|
| Change in compensated absence liability | 57,295 |
|-----------------------------------------|--------|

An internal service fund is used by management to charge the cost of fleet management to individual funds. The net expense of the internal service is reported within the governmental activities.

|                                 |         |
|---------------------------------|---------|
| Change in internal service fund | 369,010 |
|---------------------------------|---------|

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| <b>Change in Net Position of Governmental Activities</b> | <b>\$ 8,005,922</b> |
|----------------------------------------------------------|---------------------|

**NORTH OGDEN CITY**  
**STATEMENT OF NET POSITION – PROPRIETARY FUNDS**  
**June 30, 2023**

|                                                        | Business-type Activities - Enterprise Funds |                            |                            |                          | Total                      | Governmental               |
|--------------------------------------------------------|---------------------------------------------|----------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
|                                                        | Water Fund                                  | Sewer Fund                 | Storm Water Fund           | Solid Waste Fund         | Enterprise Funds           | Internal Service Funds     |
| <b>ASSETS:</b>                                         |                                             |                            |                            |                          |                            |                            |
| Current assets:                                        |                                             |                            |                            |                          |                            |                            |
| Cash and cash equivalents                              | \$ 5,237,196                                | \$ 1,433,516               | \$ 1,741,383               | \$ 334,314               | \$ 8,746,409               | \$ 526,463                 |
| Accounts receivable, net                               | 218,071                                     | 233,278                    | 98,577                     | 128,051                  | 677,977                    | 47,067                     |
| Grant receivables                                      | -                                           | -                          | 51,904                     | -                        | 51,904                     | -                          |
| Inventories                                            | 86,154                                      | -                          | -                          | -                        | 86,154                     | 42,282                     |
| Prepaid items                                          | 4,813                                       | -                          | 3,000                      | -                        | 7,813                      | -                          |
| Total current assets                                   | <u>5,546,234</u>                            | <u>1,666,794</u>           | <u>1,894,864</u>           | <u>462,365</u>           | <u>9,570,257</u>           | <u>615,812</u>             |
| Non-current assets:                                    |                                             |                            |                            |                          |                            |                            |
| Restricted cash and cash equivalents                   | 625,474                                     | 812,474                    | 2,313,904                  | -                        | 3,751,852                  | -                          |
| Capital assets:                                        |                                             |                            |                            |                          |                            |                            |
| Land, rights, and water stock                          | 142,025                                     | -                          | 212,183                    | -                        | 354,208                    | -                          |
| Construction in progress                               | 659,080                                     | -                          | 736,100                    | -                        | 1,395,180                  | -                          |
| Buildings and structures                               | 345,949                                     | -                          | -                          | 72,476                   | 418,425                    | 337,565                    |
| Systems                                                | 35,651,302                                  | 14,716,688                 | 16,481,471                 | -                        | 66,849,461                 | -                          |
| Vehicles and equipment                                 | 1,986,477                                   | 617,678                    | 1,550,988                  | 1,189,009                | 5,344,152                  | 4,258,016                  |
| Leased vehicles and equipment                          | -                                           | -                          | -                          | -                        | -                          | 358,898                    |
| Less accumulated depreciation and amortization         | <u>(14,495,220)</u>                         | <u>(4,668,462)</u>         | <u>(5,884,149)</u>         | <u>(1,153,632)</u>       | <u>(26,201,463)</u>        | <u>(2,788,901)</u>         |
| Total non-current assets                               | <u>24,915,087</u>                           | <u>11,478,378</u>          | <u>15,410,497</u>          | <u>107,853</u>           | <u>51,911,815</u>          | <u>2,165,578</u>           |
| <b>Total assets</b>                                    | <b><u>30,461,321</u></b>                    | <b><u>13,145,172</u></b>   | <b><u>17,305,361</u></b>   | <b><u>570,218</u></b>    | <b><u>61,482,072</u></b>   | <b><u>2,781,390</u></b>    |
| <b>DEFERRED OUTFLOWS OF RESOURCES:</b>                 |                                             |                            |                            |                          |                            |                            |
| Pensions                                               | 110,451                                     | 26,680                     | 42,247                     | 8,917                    | 188,295                    | 47,119                     |
| <b>Total assets and deferred outflows of resources</b> | <b><u>\$30,571,772</u></b>                  | <b><u>\$13,171,852</u></b> | <b><u>\$17,347,608</u></b> | <b><u>\$ 579,135</u></b> | <b><u>\$61,670,367</u></b> | <b><u>\$ 2,828,509</u></b> |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY**  
**STATEMENT OF NET POSITION – PROPRIETARY FUNDS (Continued)**  
**June 30, 2023**

|                                                                                                                                                              | Business-type Activities - Enterprise Funds |                     |                     |                   | Total                | Governmental           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------|---------------------|-------------------|----------------------|------------------------|
|                                                                                                                                                              | Water Fund                                  | Sewer Fund          | Storm Water Fund    | Solid Waste Fund  | Enterprise Funds     | Internal Service Funds |
| <b>LIABILITIES:</b>                                                                                                                                          |                                             |                     |                     |                   |                      |                        |
| Current liabilities:                                                                                                                                         |                                             |                     |                     |                   |                      |                        |
| Accounts payable                                                                                                                                             | \$ 631,259                                  | \$ 4,790            | \$ 7,169            | \$ 112,628        | \$ 755,846           | \$ 10,508              |
| Accrued liabilities                                                                                                                                          | 73,573                                      | 6,224               | 8,200               | 2,866             | 90,863               | 13,510                 |
| Payable from restricted assets                                                                                                                               | -                                           | 51,560              | -                   | -                 | 51,560               | -                      |
| Unearned revenue                                                                                                                                             | 2,340,896                                   | -                   | -                   | -                 | 2,340,896            | -                      |
| Customer security deposits                                                                                                                                   | 7,330                                       | -                   | -                   | -                 | 7,330                | -                      |
| Compensated absences, current portion                                                                                                                        | 32,490                                      | 23,931              | 18,730              | 10,186            | 85,337               | 13,503                 |
| Lease liability, current portion                                                                                                                             | -                                           | -                   | -                   | -                 | -                    | 76,861                 |
| Total current liabilities                                                                                                                                    | 3,085,548                                   | 86,505              | 34,099              | 125,680           | 3,331,832            | 114,382                |
| Non-current liabilities:                                                                                                                                     |                                             |                     |                     |                   |                      |                        |
| Lease liability, long-term                                                                                                                                   | -                                           | -                   | -                   | -                 | -                    | 216,420                |
| Net pension liability                                                                                                                                        | 61,306                                      | 14,809              | 23,449              | 4,949             | 104,513              | 26,153                 |
| Total non-current liabilities                                                                                                                                | 61,306                                      | 14,809              | 23,449              | 4,949             | 104,513              | 242,573                |
| <b>Total liabilities</b>                                                                                                                                     | <b>3,146,854</b>                            | <b>101,314</b>      | <b>57,548</b>       | <b>130,629</b>    | <b>3,436,345</b>     | <b>356,955</b>         |
| <b>DEFERRED INFLOWS OF RESOURCES:</b>                                                                                                                        |                                             |                     |                     |                   |                      |                        |
| Pensions                                                                                                                                                     | 1,030                                       | 249                 | 394                 | 83                | 1,756                | 440                    |
| System agreements                                                                                                                                            | 1,111,844                                   | -                   | -                   | -                 | 1,111,844            | -                      |
| <b>Total deferred inflows of resources</b>                                                                                                                   | <b>1,112,874</b>                            | <b>249</b>          | <b>394</b>          | <b>83</b>         | <b>1,113,600</b>     | <b>440</b>             |
| <b>NET POSITION:</b>                                                                                                                                         |                                             |                     |                     |                   |                      |                        |
| Net investment in capital assets                                                                                                                             | 23,177,769                                  | 10,665,904          | 13,096,593          | 107,853           | 47,048,119           | 1,949,158              |
| Restricted for:                                                                                                                                              |                                             |                     |                     |                   |                      |                        |
| Impact fees                                                                                                                                                  | 349,389                                     | 702,175             | 2,126,356           | -                 | 3,177,920            | -                      |
| Unrestricted                                                                                                                                                 | 2,784,886                                   | 1,702,210           | 2,066,717           | 340,570           | 6,894,383            | 521,956                |
| <b>Total net position</b>                                                                                                                                    | <b>26,312,044</b>                           | <b>13,070,289</b>   | <b>17,289,666</b>   | <b>448,423</b>    | <b>57,120,422</b>    | <b>2,471,114</b>       |
| <b>Total liabilities, deferred inflows of resources, and net position</b>                                                                                    | <b>\$30,571,772</b>                         | <b>\$13,171,852</b> | <b>\$17,347,608</b> | <b>\$ 579,135</b> |                      | <b>\$ 2,828,509</b>    |
| Adjustment to report the cumulative internal balance for the net effect of the activity between the internal service fund and the enterprise funds over time |                                             |                     |                     |                   | (154,290)            |                        |
| <b>Net Position of business-type activities</b>                                                                                                              |                                             |                     |                     |                   | <b>\$ 56,966,132</b> |                        |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES**  
**IN NET POSITION PROPRIETARY FUNDS**  
**For The Year Ended June 30, 2023**

|                                                                                                                        | Business-type Activities - Enterprise Funds |                     |                     |                   | Total               | Governmental           |
|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------|---------------------|-------------------|---------------------|------------------------|
|                                                                                                                        | Water Fund                                  | Sewer Fund          | Storm Water Fund    | Solid Waste Fund  | Enterprise Funds    | Internal Service Funds |
| <b>Operating income:</b>                                                                                               |                                             |                     |                     |                   |                     |                        |
| Charges for services                                                                                                   | \$ 2,394,363                                | \$ 2,580,126        | \$ 1,094,037        | \$ 1,338,622      | \$ 7,407,148        | \$ 1,033,854           |
| Connection fees                                                                                                        | 52,278                                      | 4,312               | -                   | -                 | 56,590              | -                      |
| Special fees                                                                                                           | -                                           | -                   | -                   | 26,912            | 26,912              | -                      |
| Sale of materials and supplies                                                                                         | -                                           | -                   | -                   | -                 | -                   | 2,615                  |
| Miscellaneous                                                                                                          | 58,000                                      | -                   | 10,534              | 11,289            | 79,823              | 3,948                  |
| <b>Total operating income</b>                                                                                          | <b>2,504,641</b>                            | <b>2,584,438</b>    | <b>1,104,571</b>    | <b>1,376,823</b>  | <b>7,570,473</b>    | <b>1,040,417</b>       |
| <b>Operating expenses:</b>                                                                                             |                                             |                     |                     |                   |                     |                        |
| Salaries and benefits                                                                                                  | 641,609                                     | 192,927             | 249,845             | 50,081            | 1,134,462           | 291,174                |
| Sewer fees                                                                                                             | -                                           | 1,396,641           | -                   | -                 | 1,396,641           | -                      |
| Materials and Supplies                                                                                                 | 823,918                                     | 123,510             | 112,457             | 93,552            | 1,153,437           | 170,228                |
| Internal service lease                                                                                                 | 34,985                                      | 15,614              | 22,306              | 6,885             | 79,790              | -                      |
| Contract services                                                                                                      | 2,250                                       | 18,211              | 3,078               | 1,065,706         | 1,089,245           | -                      |
| Administrative service fees                                                                                            | 427,299                                     | 317,148             | 306,747             | 167,836           | 1,219,030           | -                      |
| Depreciation and amortization expense                                                                                  | 891,533                                     | 340,142             | 392,712             | 28,950            | 1,653,337           | 331,684                |
| <b>Total operating expenses</b>                                                                                        | <b>2,821,594</b>                            | <b>2,404,193</b>    | <b>1,087,145</b>    | <b>1,413,010</b>  | <b>7,725,942</b>    | <b>793,086</b>         |
| <b>Net operating income (loss)</b>                                                                                     | <b>(316,953)</b>                            | <b>180,245</b>      | <b>17,426</b>       | <b>(36,187)</b>   | <b>(155,469)</b>    | <b>247,331</b>         |
| <b>Non-operating income (expense):</b>                                                                                 |                                             |                     |                     |                   |                     |                        |
| Grant revenue                                                                                                          | 94,997                                      | -                   | -                   | -                 | 94,997              | -                      |
| Sale of fixed assets                                                                                                   | 58,792                                      | 15,572              | 36,472              | 19,287            | 130,123             | 151,983                |
| Interest income                                                                                                        | 173,689                                     | 74,529              | 117,570             | 8,162             | 373,950             | 11,840                 |
| Interest on long-term debt                                                                                             | -                                           | -                   | -                   | -                 | -                   | (3,884)                |
| Grant expense                                                                                                          | (94,997)                                    | -                   | -                   | -                 | (94,997)            | -                      |
| <b>Total non-operating income (expense)</b>                                                                            | <b>232,481</b>                              | <b>90,101</b>       | <b>154,042</b>      | <b>27,449</b>     | <b>504,073</b>      | <b>159,939</b>         |
| <b>Income (loss) before contributions and transfers:</b>                                                               | <b>(84,472)</b>                             | <b>270,346</b>      | <b>171,468</b>      | <b>(8,738)</b>    | <b>348,604</b>      | <b>407,270</b>         |
| Capital contributions                                                                                                  | 833,899                                     | 833,485             | 907,353             | -                 | 2,574,737           | -                      |
| Impact fees                                                                                                            | 334,707                                     | 55,283              | 124,875             | -                 | 514,865             | -                      |
| Transfers in                                                                                                           | 76,807                                      | 23,854              | -                   | -                 | 100,661             | -                      |
| Transfers out                                                                                                          | (46,065)                                    | (29,085)            | (23,854)            | -                 | (99,004)            | (1,657)                |
| <b>Change in net position</b>                                                                                          | <b>1,114,876</b>                            | <b>1,153,883</b>    | <b>1,179,842</b>    | <b>(8,738)</b>    | <b>3,439,863</b>    | <b>405,613</b>         |
| <b>Net position - beginning</b>                                                                                        | <b>25,197,168</b>                           | <b>11,916,406</b>   | <b>16,109,824</b>   | <b>457,161</b>    |                     | <b>2,065,501</b>       |
| <b>Net position - ending</b>                                                                                           | <b>\$26,312,044</b>                         | <b>\$13,070,289</b> | <b>\$17,289,666</b> | <b>\$ 448,423</b> |                     | <b>\$ 2,471,114</b>    |
| Adjustment for the net effect of the current year activity between the internal service funds and the enterprise funds |                                             |                     |                     |                   | 36,603              |                        |
| <b>Change in net position of business-type activities</b>                                                              |                                             |                     |                     |                   | <b>\$ 3,476,466</b> |                        |

The accompanying notes are an integral part of the financial statements.

**NORTH OGDEN CITY**  
**STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS**  
**For The Year Ended June 30, 2023**

|                                                                                                          | Business-type Activities - Enterprise Funds |                     |                     |                    | Total               | Governmental                      |
|----------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------|---------------------|--------------------|---------------------|-----------------------------------|
|                                                                                                          | Water Fund                                  | Sewer Fund          | Storm Water Fund    | Solid Waste Fund   | Enterprise Funds    | Activities Internal Service Funds |
| <b>Cash flows from operating activities:</b>                                                             |                                             |                     |                     |                    |                     |                                   |
| Cash received from customers - service                                                                   | \$ 2,506,964                                | \$ 2,571,620        | \$ 1,102,641        | \$ 1,362,395       | \$ 7,543,620        | \$ 6,563                          |
| Cash received from interfund services provided                                                           | -                                           | -                   | -                   | -                  | -                   | 1,033,287                         |
| Cash paid to suppliers                                                                                   | (713,317)                                   | (1,898,674)         | (432,897)           | (1,278,815)        | (4,323,703)         | (176,206)                         |
| Cash paid to employees                                                                                   | (663,784)                                   | (201,006)           | (257,509)           | (57,936)           | (1,180,235)         | (296,033)                         |
| Cash paid for interfund services                                                                         | (34,985)                                    | (15,614)            | (22,306)            | (6,885)            | (79,790)            | -                                 |
| <b>Net cash provided (used) in operating activities</b>                                                  | <b>1,094,878</b>                            | <b>456,326</b>      | <b>389,929</b>      | <b>18,759</b>      | <b>1,959,892</b>    | <b>567,611</b>                    |
| <b>Cash flows from capital and related financing activities:</b>                                         |                                             |                     |                     |                    |                     |                                   |
| Cash from impact fees                                                                                    | 334,707                                     | 55,283              | 124,875             | -                  | 514,865             | -                                 |
| Cash from sale of fixed assets                                                                           | 144,199                                     | 53,500              | 107,000             | 43,600             | 348,299             | 293,950                           |
| Cash from grants                                                                                         | 1,122,949                                   | -                   | -                   | -                  | 1,122,949           | -                                 |
| Cash payments for capital assets                                                                         | (2,298,762)                                 | (514,968)           | (311,363)           | -                  | (3,125,093)         | (420,540)                         |
| Cash payments for long-term debt principal                                                               | -                                           | -                   | -                   | -                  | -                   | (39,194)                          |
| Cash payments for long-term debt interest                                                                | -                                           | -                   | -                   | -                  | -                   | (4,893)                           |
| Cash payments for leases                                                                                 | -                                           | -                   | -                   | -                  | -                   | (30,744)                          |
| Cash payments on system reimbursements                                                                   | (29,811)                                    | -                   | -                   | -                  | (29,811)            | -                                 |
| <b>Cash flows provided (used) in capital and related financing activities</b>                            | <b>(726,718)</b>                            | <b>(406,185)</b>    | <b>(79,488)</b>     | <b>43,600</b>      | <b>(1,168,791)</b>  | <b>(201,421)</b>                  |
| <b>Cash flows from investing activities:</b>                                                             |                                             |                     |                     |                    |                     |                                   |
| Cash received from interest earned                                                                       | 173,689                                     | 74,529              | 117,570             | 8,162              | 373,950             | 11,840                            |
| <b>Net cash provided (used) in investing activities</b>                                                  | <b>173,689</b>                              | <b>74,529</b>       | <b>117,570</b>      | <b>8,162</b>       | <b>373,950</b>      | <b>11,840</b>                     |
| <b>Net increase (decrease) in cash</b>                                                                   | <b>541,849</b>                              | <b>124,670</b>      | <b>428,011</b>      | <b>70,521</b>      | <b>1,165,051</b>    | <b>378,030</b>                    |
| Cash balance, beginning                                                                                  | 5,320,821                                   | 2,121,320           | 3,627,276           | 263,793            | 11,333,210          | 148,433                           |
| <b>Cash balance, ending</b>                                                                              | <b>\$ 5,862,670</b>                         | <b>\$ 2,245,990</b> | <b>\$ 4,055,287</b> | <b>\$ 334,314</b>  | <b>\$12,498,261</b> | <b>\$ 526,463</b>                 |
| <b>Cash reported on the statement of net position:</b>                                                   |                                             |                     |                     |                    |                     |                                   |
| Cash and cash equivalents                                                                                | \$ 5,237,196                                | \$ 1,433,516        | \$ 1,741,383        | \$ 334,314         | \$ 8,746,409        | \$ 526,463                        |
| Non-current restricted cash                                                                              | 625,474                                     | 812,474             | 2,313,904           | -                  | 3,751,852           | -                                 |
| <b>Total cash and cash equivalents</b>                                                                   | <b>\$ 5,862,670</b>                         | <b>\$ 2,245,990</b> | <b>\$ 4,055,287</b> | <b>\$ 334,314</b>  | <b>\$12,498,261</b> | <b>\$ 526,463</b>                 |
| <b>Reconciliation of Operating Income to Net Cash Provided (Used) in Operating Activities:</b>           |                                             |                     |                     |                    |                     |                                   |
| <b>Net operating income (expense)</b>                                                                    | <b>\$ (316,953)</b>                         | <b>\$ 180,245</b>   | <b>\$ 17,426</b>    | <b>\$ (36,187)</b> | <b>\$ (155,469)</b> | <b>\$ 247,331</b>                 |
| Adjustments to reconcile operating income or (loss) to net cash provided (used) in operating activities: |                                             |                     |                     |                    |                     |                                   |
| Depreciation and amortization                                                                            | 891,533                                     | 340,142             | 392,712             | 28,950             | 1,653,337           | 331,684                           |
| Pension expense adjustment                                                                               | (33,724)                                    | (7,773)             | (12,365)            | (3,885)            | (57,747)            | (14,104)                          |
| Changes in assets and liabilities:                                                                       |                                             |                     |                     |                    |                     |                                   |
| (Increase) decrease in receivables- net                                                                  | 1,643                                       | (11,483)            | 5,677               | (17,086)           | (21,249)            | (567)                             |
| (Increase) decrease in inventory                                                                         | 225,434                                     | -                   | -                   | -                  | 225,434             | 2,665                             |
| (Increase) decrease in prepaid items                                                                     | (1,139)                                     | -                   | (3,000)             | -                  | (4,139)             | -                                 |
| Increase (decrease) in accounts payables                                                                 | 315,855                                     | (43,164)            | (7,615)             | 48,279             | 313,355             | (8,643)                           |
| Increase (decrease) in accrued liabilities                                                               | 29,088                                      | (1,335)             | (7,607)             | 2,658              | 22,804              | 6,089                             |
| Increase (decrease) in customer deposits                                                                 | 680                                         | -                   | -                   | -                  | 680                 | -                                 |
| Increase (decrease) in compensated absences                                                              | (17,539)                                    | (306)               | 4,701               | (3,970)            | (17,114)            | 3,156                             |
| <b>Net cash provided (used) in operating activities</b>                                                  | <b>\$ 1,094,878</b>                         | <b>\$ 456,326</b>   | <b>\$ 389,929</b>   | <b>\$ 18,759</b>   | <b>\$ 1,959,892</b> | <b>\$ 567,611</b>                 |
| <b>Noncash capital and related financing activities:</b>                                                 |                                             |                     |                     |                    |                     |                                   |
| Developer contributions                                                                                  | \$ 833,899                                  | \$ 833,485          | \$ 907,353          | \$ -               | \$ 2,574,737        | \$ -                              |
| Intangible asset additions from lease obligations                                                        | -                                           | -                   | -                   | -                  | -                   | 238,705                           |

The accompanying notes are an integral part of the financial statements.

# NORTH OGDEN CITY

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of North Ogden City (the City) is presented to assist in understanding the City's financial statements. The financial statements and notes are the representation of the City's management, which is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles, as applicable to governmental organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing accounting and financial reporting principles.

#### **A. Reporting entity**

North Ogden City was incorporated in 1934. The City (a municipal corporation) operates under a traditional council/mayor form of government and provides the following services as authorized by its charter: public safety, public utilities, highways and streets, sanitation, social services, culture-recreation, public improvements, planning and zoning, and general administrative services.

*North Ogden Redevelopment Agency* - The North Ogden Redevelopment Agency (RDA) is governed by the Mayor and City Council. Although it is legally separate from the City, the RDA is reported as if it were part of the primary government because its sole purpose is to redevelop areas within the City thereby generating additional property tax and sales tax. The RDA does not prepare separately issued financial statements. Financial information for the RDA may be obtained at the City Administrative Offices.

*North Ogden City Downtown Community Development Project Area*. The North Ogden city Redevelopment Agency Board of Directors has established the North Ogden City Downtown Project Area, also called the Community Development Area, or CDA. A plan for this area was approved. In order to promote economic development within the Project Area and to increase the property tax base within the Project Area through the development of commercial, retail, and residential spaces within the Project Area. The CDA does not prepare separately issues financial statements and is combined with the RDA in the statements of the City. Financial information for the CDA may be obtained at the City Administrative office.

#### **B. Government-wide and fund financial statements**

##### *Government-wide Financial Statements*

The government-wide financial statements, consisting of the statement of net position and the statement of activities report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The *statement of net position* reports the financial position of the governmental and business-type activities of the City and its discretely presented component units (if any) at year-end.

The *statement of activities* reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Indirect expenses are not allocated. All expenses are included in the applicable function. Program revenues include (1) charges to customers or applicants who purchase, use, or directly

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

benefit from goods, services, or privilege provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

*Fund Financial Statements*

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statement.

**C. Measurement focus, basis of accounting and financial statement presentation**

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP).

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting, generally including the reclassification of internal activity (between or within funds). However, internal eliminations do not include utility services provided to City departments or payments to the general fund by other funds for providing administrative and billing services for such funds. Reimbursements are reported as reductions to expenses. Proprietary and any fiduciary fund financial statements are also reported using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when the grantor eligibility requirements are met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, sales taxes, intergovernmental revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments, if any, receivable within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating income and expense reported in proprietary fund financial statements include those revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services, including administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Fund balance flow assumptions*

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**D. Fund types and major funds**

*Governmental funds*

**The City reports the following major governmental funds:**

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *special revenue funds* account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City has two Special Revenue Funds. The combined RDA/CDA fund is used to provide information on the operation of the Redevelopment Agency and Community Development Project Area. The Fund receives revenues from a tax increment for property in the areas covered. The Aquatic Center is also operated as a Special Revenue Fund to show activity of the Center. Revenue is received from pool admissions and rents. The Center also receives a transfer from the RDA/CDA as a subsidy to operations.

The *debt service fund* accounts for financial resources used for debt service on the City's revenue bonds.

The *capital projects funds* account for financial resources used for the acquisition or construction of the capital facilities of the City (other than those of the enterprise funds).

*Proprietary funds*

**The City reports the following major proprietary funds:**

*Enterprise funds* - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The City operates its water, sewer, storm drainage, and solid waste fund as enterprise funds. Each is considered a major proprietary fund.

*Internal service funds* - The internal service funds are used to provide financing of goods and services provided by one department or agency to other departments or agencies of the government, or other governments on a cost-reimbursements basis. The City maintained internal service funds for motor vehicle fleet operations. Internal service funds are reported as a single column on the enterprise fund statements and are combined with governmental activities on the government-wide statements.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**E. Assets, Deferred Outflow of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Fund Balance**

***Deposit and Investments***

Cash includes cash on hand, demand deposits with banks, and deposits in cash management pools that have the general characteristics of demand deposit accounts. City policy allows for the investment of funds in time certificates of deposit with federally insured depositories, investment in the Utah Public Treasurer's Investment Fund (the PTIF) and other investments allowed by the State of Utah's Money Management Act.

The Utah Public Treasurer's Investment Fund operates in accordance with State laws and regulations. The reported value of the Fund is amortized cost which is approximately equal to fair value.

***Cash and Cash Equivalents***

For purposes of the statement of cash flows, the City considers short-term, highly liquid investments with a maturity of three months or less from the purchase date to be cash equivalents.

***Receivables and Payables***

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "interactivity receivable or interactivity payable". Any residual balances outstanding between governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in hand financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available resources.

Accounts receivable for services related to government activities and trade accounts receivable for business-type activities are shown net of allowance for doubtful accounts. The allowance is calculated using a percentage of total accounts receivable in conjunction with an evaluation of items over 180 days.

Accounts receivable other than property taxes and intergovernmental receivables are from customers primarily for utility services. Property tax and intergovernmental receivables are considered collectible. Customer accounts are reported net of an allowance for uncollectible accounts. The allowance amount is estimated using accounts receivable past due more than 90 days.

Property taxes are assessed and collected for the City by Weber County and remitted to the City shortly after collection. Property taxes become a lien on January 1 and are levied on the first Monday in August. Taxes are due and payable on November 1 and are delinquent after November 30. All dates are in the year of levy.

***Restricted Assets***

Certain assets are classified as restricted because their use is restricted by law or regulations.

***Inventories and Prepaid items***

Inventories in governmental funds are not reported. These consist of immaterial amounts of expendable supplies for consumption. Such supplies are acquired as needed. Proprietary fund inventories consist of immaterial amounts of expendable supplies for consumption and so no inventory balance is reported.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Prepaid items record payments to vendors that benefit future reporting and are reported on the consumption basis. Both inventories and prepayments are similarly reported in government-wide and fund financial statements.

***Capital Assets***

Capital assets includes property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), and are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life more than two years. Such assets are recorded at historical cost or at estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. Infrastructure is depreciated.

The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend the assets' life is not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. Upon retirement or disposition of capital assets, the cost and related accumulated depreciation are removed from the respective accounts. Depreciation of capital assets is computed using the straight-line method over their estimated useful lives.

Property, plant, and equipment of the primary government, as well as the component units if any, is depreciated using the straight-line method over the following estimated useful lives:

|                                       |             |
|---------------------------------------|-------------|
| Buildings                             | 25-50 years |
| Water distribution system             | 50 years    |
| Sewer collection system               | 50 years    |
| Equipment and machinery               | 3-10 years  |
| Infrastructure and other improvements | 10-40 years |
| Wells and related structures          | 5-10 years  |
| Vehicles                              | 4-10 years  |

***Water Rights and Stock***

The City does not place a limitation on the life of the water rights, an intangible capital asset, and does not expect to cease utilizing the water rights in the foreseeable future. The water rights are recorded at historical cost and are considered to have an indefinite useful life.

***Long-term Obligations***

In the government-wide and proprietary fund financial statements, long-term debt and obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond discounts or premiums, and the difference between the reacquisition price and the net carrying value of refunded debt are deferred and amortized over the terms of the respective bonds. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs are reported as expenses.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Compensated absences***

It is the City's policy to allow employees to accumulate earned but unused vacation, compensatory time, and sick leave benefits. Compensated absences are reported in governmental funds only if an employee has resigned or retired and the accrued leave has not been paid out. The accumulated vacation and compensatory time that is not expected to be liquidated with expendable available financial resources are reported as liabilities in the government-wide statement of net position and as expenses in the government-wide statement of activities. Accumulated vacation and compensatory time of proprietary funds is recorded as an expense and a liability of those funds as the benefits accrue to the employees and are thus recorded in both the government-wide financial statements and the individual fund financial statements. Year-end liabilities for compensated absences are accrued at the employees' current hourly rate for the maximum possible separation benefit.

Sick leave amounts are charged to expenditures when incurred. Employees may accumulate sick leave to a total of nine hundred sixty hours. Regular employees accumulated sick leave benefits at the rate of twelve days per year. The City has implemented an unused sick leave incentive to increase productivity and encourage longevity within the City. The incentive allows for converting a portion of unused sick leave to either annual leave or cash. The incentive is elected annually in December and requires employees to meet strict criteria to be eligible. Employees who retire or separate under favorable conditions are paid a portion of unused sick leave based on years of service and accumulated sick leave hours.

***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Net Position/Fund Balance***

***Government-wide Financial Statements***

Equity is classified in the government-wide financial statements as net position and is displayed in three components:

**Net investment in capital assets** - Restricted capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

**Restricted net position** - Net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**Unrestricted net position** - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Fund Financial Statements*

In the fund financial statements governmental fund equity is classified as fund balance. Fund balance is further classified as Nonspendable, Restricted, Committed, Assigned or Unassigned:

**Nonspendable fund balance** - Amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Fund balance amounts related to inventories, prepaid expenditures, and endowments are classified as nonspendable.

**Restricted fund balance** - Net fund resources that are subject to external constraints that have been placed on the use of the resources either a) imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of the government or b) imposed by law through constitutional provisions or enabling legislation.

In specific, the following are restricted for the following purposes:

**Impact Fees:**

*Restricted for Transportation Impact Fees* - The City collects transportation impact fees, these fees are only expended on transportation expansion and improvements. Any unexpended funds that have been received at the end of the fiscal year are to be used for subsequent years.

*Restricted for Water Impact Fees*- The City collects water impact fees, these fees are to be expended only on the water system expansion and improvements. Any unexpended funds that have been received at the end of the fiscal year are to be used for the subsequent years.

*Restricted for Sewer Impact Fees*- The City collects sewer impact fees, these fees are to be expended only on the sewer expansion and improvements. Any unexpended funds that have been received at the end of the fiscal year are to be used for the subsequent years.

*Restricted for Storm Drain Impact Fees* - The City Council passed an ordinance providing for storm drain impact fees on all new construction. These fees collected are to be restricted for future storm drain expansion and improvements.

**Road Improvements:**

*Restricted for Utility Sales Tax* - The City receives additional sales tax which can only be expended on public transit and highway construction & maintenance. Any unexpended funds that have been received at the end of the fiscal year are restricted and are to be used for subsequent years.

*Restricted for Transportation Street Widening*-The City received grants to acquire property to be used for street widening along 400 and 450 East in the City. The City is renting property acquired for the project and the net rental income as well as original grants are restricted and will be used in subsequent years for these projects.

*Restricted for B&C Roads* - The City receives a grant from UDOT which can only be expended on public transit and highway construction & maintenance. Any unexpended funds that have been received at the end of the fiscal year are restricted and are to be used for subsequent years.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Committed fund balance** - Amounts that can only be used for specific purposes established by formal action of the City Council, which is the City's highest level of decision-making authority. Fund balance commitments can only be removed or changed by the same type of action (for example resolution) of the City Council. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

**Assigned fund balance** - Amounts that the City intends to be used for a specific purpose but are neither restricted nor committed. These are established by the City Council or management. This category includes the remaining positive fund balances for governmental funds other than the General Fund.

**Unassigned fund balance** - This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. However, in other governmental funds that may carry a negative fund balance at year-end, it may be necessary to report this as unassigned.

Proprietary fund equity is classified the same as in the government-wide statements.

***Deferred Outflows/Inflows of Resources***

In addition to assets, the statement of net position will sometimes include a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The city reports deferred outflows of resources related to pensions and impact fee payments.

In addition to liabilities, the statement of net position will sometimes include a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. Property taxes to be collected in November were unavailable in the current fiscal year. Accordingly, these property taxes are deferred and will be recognized as an inflow of resources in the period that the amounts become available. The city also reports deferred inflows of resources related to pensions as required by GASB 68. In addition, the City reports a deferred inflow of resources for two system reimbursement agreements for asset acquisition to be funded by future impact fees.

***Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and the accompanying notes. Actual results may differ from those estimates.

***Budgetary data***

Annual budgets are prepared by the Budget Officer and adopted by ordinance by total for each department, in accordance with State law, by the Mayor and City Council on or before June 22 for the following fiscal year beginning July 1. Estimated revenues and appropriations may be increased or decreased by resolution of the City Council at any time during the year. A public hearing must be held prior to any proposed increase in a fund's appropriations. Budgets include activities in the General Fund. The level of the City's budgetary control (the level at which the City's expenditures cannot legally exceed appropriations) is established at the department level. Each department head is responsible for operating within the budget for their department. All annual budgets lapse at fiscal year-end.

# NORTH OGDEN CITY

## NOTES TO FINANCIAL STATEMENTS (Continued)

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Utah State law prohibits the appropriation of unreserved General Fund balance to an amount less than 5% of the General Fund revenues. The 5% reserve that cannot be budgeted is used to provide working capital until tax revenue is received, to meet emergency expenditures, and to cover unanticipated deficits. Any unreserved General Fund balance greater than 35% of the current year's actual revenues must be appropriated within the following two years.

Once adopted, budget amendments which increase total expenditures must be approved by the City Council following a public hearing. With the consent of the City Manager, department heads may reallocate unexpended appropriated balances from one expenditure account to another within that department during the budget year. Budgets for the General Fund are prepared on the modified accrual basis of accounting. Encumbrances are not used.

### NOTE 2 – DEPOSITS AND INVESTMENTS

Cash and investments as of June 30, 2023, consist of the following:

|                            | <u>Carry Value</u>          |
|----------------------------|-----------------------------|
| Demand deposits - checking | \$ 756,513                  |
| Deposits - PTIF            | <u>35,816,081</u>           |
| <b>Total cash</b>          | <b><u>\$ 36,572,594</u></b> |

*As reported in the statement of net position:*

|                                                   |                             |
|---------------------------------------------------|-----------------------------|
| Cash and cash equivalents (current)               | \$ 21,099,904               |
| Restricted cash and cash equivalents (noncurrent) | <u>15,472,690</u>           |
| <b>Total cash and cash equivalents</b>            | <b><u>\$ 36,572,594</u></b> |

The Utah Money Management Act (UMMA) establishes specific requirements regarding deposits of public funds by public treasurers. UMMA requires that city funds be deposited with a qualified depository which includes any depository institution which has been certified by the Utah State Commissioner of Financial Institutions as having met the requirements specified in UMMA Section 51, Chapter 7. UMMA provides the formula for determining the amount of public funds which a qualified depository may hold in order to minimize risk of loss and also defines capital requirements which an Institution must maintain to be eligible to accept public funds. UMMA lists the criteria for investments and specifies the assets which are eligible to be invested in, and for some investments, the amount of time to maturity.

UMMA enables the State Treasurer to operate the Public Treasurer's Investment Pool (PTIF). PTIF is managed by the Utah State Treasurer's investment staff and comes under the regulatory authority of the Utah Money Management Council. This council is comprised of a select group of financial professionals from units of local and state government and financial institutions doing business in the state. PTIF operations and portfolio composition is monitored at least semi-annually by the Utah Money Management Council. PTIF is unrated by any nationally recognized statistical rating organizations. Deposits in PTIF are not insured or otherwise guaranteed by the State of Utah. Participants share proportionally in any realized gains or losses on investments which are recorded on an amortized cost basis. The balance available for withdrawal is based on the accounting records maintained by PTIF. The fair value of the investment pool is approximately equal to the value of the pool shares.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 2 – DEPOSITS AND INVESTMENTS (Continued)**

**Deposit and Investment Risk**

The City maintains no investment policy containing any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk other than that imposed by UMMA. The City's compliance with the provisions of UMMA addresses each of these risks.

Deposits

*Custodial credit risk* - Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a formal deposit policy for custodial credit risk. As of June 30, 2023, \$2,039,401 of the City's bank balances of \$2,297,617 was uninsured and uncollateralized.

Investments

**Fair Value of Investments**

For the year ended June 30, 2023, the city had deposits (carrying value which is the amortized cost) of \$35,816,081 with the Utah Public Treasurer's Investment Fund, with the fair value of these investments being \$35,818,773, using a fair value factor of 1.00007516, which is provided by the Utah State Treasurer's office.

The City measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1 – Quoted prices for identical investments in active markets
- Level 2 – Observable inputs other than quoted market prices
- Level 3 – Unobservable inputs

At June 30, 2023, the City had the following recurring fair value measurements:

| Investments by fair value level         | Fair Value           | Level 1     | Level 2              | Level 3     |
|-----------------------------------------|----------------------|-------------|----------------------|-------------|
| Utah Public Treasurer's Investment Fund | \$ 35,818,773        | \$ -        | \$ 35,818,773        | \$ -        |
| Total investments                       | <u>\$ 35,818,773</u> | <u>\$ -</u> | <u>\$ 35,818,773</u> | <u>\$ -</u> |

**Interest rate risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. As of June 30, 2023, the City held the following investments by maturity:

| Investment Type                         | Fair Value           | Investment Maturities (in Years) |             | Weighted Avg<br>Maturity (days) |
|-----------------------------------------|----------------------|----------------------------------|-------------|---------------------------------|
|                                         |                      | Less Than 1                      | 1-5         |                                 |
| Utah Public Treasurer's Investment Fund | \$ 35,818,773        | \$ 35,818,773                    | \$ -        | 120.30                          |
| Total investments                       | <u>\$ 35,818,773</u> | <u>\$ 35,818,773</u>             | <u>\$ -</u> |                                 |

# NORTH OGDEN CITY

## NOTES TO FINANCIAL STATEMENTS (Continued)

### NOTE 2 – DEPOSITS AND INVESTMENTS (Continued)

#### Credit risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligations. At June 30, 2023, the City had the following investments by rating:

| Investments by fair value level         | Fair Value           | AAA         | AA          | A           | Unrated              |
|-----------------------------------------|----------------------|-------------|-------------|-------------|----------------------|
| Utah Public Treasurer's Investment Fund | \$ 35,818,773        | \$ -        | \$ -        | \$ -        | \$ 35,818,773        |
| Total investments                       | <u>\$ 35,818,773</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 35,818,773</u> |

#### Custodial risk

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The city manages this risk by investing in only those that short to medium length investments and highly rated.

#### Concentration of credit risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The City's policy for reducing this risk of loss is to comply with the Rules of the Money Management Council. Rule 17 of the Money Management Council limits investments in a single issuer of commercial paper and corporate obligations to 5-10% depending upon the total dollar amount held in the portfolio. At June 30, 2023, all of the City's investments were invested in the PTIF.

### NOTE 3 – ACCOUNTS RECEIVABLE

Receivables as of June 30, 2023 for the City's individual major funds and non-major funds in the aggregate, including the applicable allowances for uncollectable accounts, are as follows:

|                                 | Special Revenue     |                   |                   |                     | Enterprise        | Internal         |                     |
|---------------------------------|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|---------------------|
|                                 | General Fund        | RDA/CDA<br>Funds  | Aquatic<br>Center | Capital<br>Projects | Funds             | Service<br>Funds | Total               |
| Customers                       | \$ -                | \$ -              | \$ -              | \$ -                | \$ 701,377        | \$ -             | \$ 701,377          |
| Asset sale                      | -                   | -                 | -                 | -                   | -                 | 47,067           | 47,067              |
| Property taxes                  | 2,535,667           | 153,496           | -                 | -                   | -                 | -                | 2,689,163           |
| Due from other governments      | 1,214,068           | -                 | -                 | 108,193             | 51,904            | -                | 1,374,165           |
| Other receivables               | -                   | -                 | 61,690            | 29,890              | -                 | -                | 91,580              |
| <b>Total receivables, gross</b> | <b>3,749,735</b>    | <b>153,496</b>    | <b>61,690</b>     | <b>138,083</b>      | <b>753,281</b>    | <b>47,067</b>    | <b>4,903,352</b>    |
| Allowance for uncollectible     | -                   | -                 | -                 | -                   | 23,400            | -                | 23,400              |
| <b>Total receivables, net</b>   | <b>\$ 3,749,735</b> | <b>\$ 153,496</b> | <b>\$ 61,690</b>  | <b>\$ 138,083</b>   | <b>\$ 729,881</b> | <b>\$ 47,067</b> | <b>\$ 4,879,952</b> |

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the governmental activities was as follows:

| <b>Governmental activities</b>                         | Beginning<br>Balance | Additions            | Retirements           | Ending Balance       |
|--------------------------------------------------------|----------------------|----------------------|-----------------------|----------------------|
| Capital assets, not being depreciated:                 |                      |                      |                       |                      |
| Land                                                   | \$ 10,095,530        | \$ 1,797,777         | \$ (423,520)          | \$ 11,469,787        |
| Construction in progress                               | 6,205,763            | 6,652,801            | (5,437,591)           | 7,420,973            |
| <b>Total capital assets, not being depreciated</b>     | <b>16,301,293</b>    | <b>8,450,578</b>     | <b>(5,861,111)</b>    | <b>18,890,760</b>    |
| Capital assets, being depreciated:                     |                      |                      |                       |                      |
| Buildings                                              | 16,916,028           | -                    | -                     | 16,916,028           |
| Infrastructure                                         | 17,394,575           | 7,353,111            | -                     | 24,747,686           |
| Park improvements                                      | 3,781,384            | 121,196              | -                     | 3,902,580            |
| Machinery and equipment                                | 6,064,790            | 539,948              | (492,995)             | 6,111,743            |
| Leased machinery and equipment                         | 120,193              | 238,705              | -                     | 358,898              |
| <b>Total capital assets, being depreciated</b>         | <b>44,276,970</b>    | <b>8,252,960</b>     | <b>(492,995)</b>      | <b>52,036,935</b>    |
| Less accumulated depreciation and amortization for:    |                      |                      |                       |                      |
| Buildings                                              | 6,177,628            | 321,533              | -                     | 6,499,161            |
| Infrastructure                                         | 3,117,332            | 570,606              | -                     | 3,687,938            |
| Park improvements                                      | 1,206,140            | 101,338              | -                     | 1,307,478            |
| Machinery and equipment                                | 3,361,576            | 342,575              | (183,462)             | 3,520,689            |
| Leased machinery and equipment                         | 9,775                | 32,776               | -                     | 42,551               |
| <b>Total accumulated depreciation and amortization</b> | <b>13,872,451</b>    | <b>1,368,828</b>     | <b>(183,462)</b>      | <b>15,057,817</b>    |
| <b>Total capital assets being depreciated, net</b>     | <b>30,404,519</b>    | <b>6,884,132</b>     | <b>(309,533)</b>      | <b>36,979,118</b>    |
| <b>Governmental activities, capital assets, net</b>    | <b>\$ 46,705,812</b> | <b>\$ 15,334,710</b> | <b>\$ (6,170,644)</b> | <b>\$ 55,869,878</b> |

Capital assets in the statement of net position also include capital assets of the internal service funds of \$2,165,578 (net of accumulated depreciation).

The leased machinery and equipment amortization is presented as amortization expense on the Statement of Revenues, Expenses and Changes in Fund Net Position related to the City's intangible asset of leased vehicles and equipment, which is included in the above table. With the implementation of Governmental Accounting Standards Board Statement No. 87, *Leases*, a lease meeting the criteria of this Statement requires the lessee to recognize a lease liability and an intangible right to use asset.

Depreciation and amortization expense was charged to functions/programs of the primary government governmental activities was follows:

|                                 |                     |
|---------------------------------|---------------------|
| <b>Governmental activities:</b> |                     |
| General government              | \$ 106,259          |
| Public safety                   | 136,453             |
| Streets and roads               | 798,044             |
| Parks and recreation            | 328,072             |
| <b>Total</b>                    | <b>\$ 1,368,828</b> |

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 4 – CAPITAL ASSETS (Continued)**

Capital asset activity for the business-type activities was as follows:

| <b>Business-type activities</b>                      | Beginning<br>Balance | Additions          | Retirements           | Ending Balance       |
|------------------------------------------------------|----------------------|--------------------|-----------------------|----------------------|
| Capital assets, not being depreciated:               |                      |                    |                       |                      |
| Land, rights, and water stock                        | \$ 241,008           | \$ 113,200         | \$ -                  | \$ 354,208           |
| Construction in progress                             | 3,601,832            | 1,735,755          | (3,942,407)           | 1,395,180            |
| <b>Total capital assets, not being depreciated</b>   | <b>3,842,840</b>     | <b>1,848,955</b>   | <b>(3,942,407)</b>    | <b>1,749,388</b>     |
| Capital assets, being depreciated:                   |                      |                    |                       |                      |
| Buildings and structures                             | 418,425              | -                  | -                     | 418,425              |
| Systems                                              | 59,435,953           | 7,413,508          | -                     | 66,849,461           |
| Vehicles and equipment                               | 5,291,640            | 596,703            | (544,191)             | 5,344,152            |
| <b>Total capital assets, being depreciated</b>       | <b>65,146,018</b>    | <b>8,010,211</b>   | <b>(544,191)</b>      | <b>72,612,038</b>    |
| Less accumulated depreciation for:                   |                      |                    |                       |                      |
| Buildings and structures                             | 337,095              | 12,230             | -                     | 349,325              |
| Systems                                              | 21,214,295           | 1,335,994          | -                     | 22,550,289           |
| Vehicles and equipment                               | 3,107,479            | 305,113            | (110,743)             | 3,301,849            |
| <b>Total accumulated depreciation</b>                | <b>24,658,869</b>    | <b>1,653,337</b>   | <b>(110,743)</b>      | <b>26,201,463</b>    |
| <b>Total capital assets being depreciated, net</b>   | <b>40,487,149</b>    | <b>6,356,874</b>   | <b>(433,448)</b>      | <b>46,410,575</b>    |
| <b>Business-type activities, capital assets, net</b> | <b>\$ 44,329,989</b> | <b>\$8,205,829</b> | <b>\$ (4,375,855)</b> | <b>\$ 48,159,963</b> |

Depreciation expense was charged to functions/programs of the primary government business-type activities was follows:

|                                  |                    |
|----------------------------------|--------------------|
| <b>Business-type activities:</b> |                    |
| Water system                     | \$ 891,533         |
| Sewer system                     | 340,142            |
| Strom water system               | 392,712            |
| Solid waste                      | 28,950             |
| <b>Total</b>                     | <b>\$1,653,337</b> |

# NORTH OGDEN CITY

## NOTES TO FINANCIAL STATEMENTS (Continued)

### NOTE 4 – LONG-TERM DEBT

Long-term debt activity for the governmental activities was as follows:

| <b>Governmental activities:</b>                               | <b>Original<br/>Principal</b> | <b>% Rate</b> | <b>Beginning<br/>Balance</b> | <b>Additions</b>   | <b>Reductions</b>   | <b>Ending<br/>Balance</b> | <b>Due Within<br/>One Year</b> |
|---------------------------------------------------------------|-------------------------------|---------------|------------------------------|--------------------|---------------------|---------------------------|--------------------------------|
| <b>Revenue Bonds from Direct Placements:</b>                  |                               |               |                              |                    |                     |                           |                                |
| Sales Tax Revenue, Series 2021                                | \$ 6,750,000                  | 0.50 to 2.80  | \$ 6,750,000                 | \$ -               | \$ (299,000)        | \$ 6,451,000              | \$ 300,000                     |
| Sales Tax Revenue, Series 2022                                | 2,750,000                     | 2.30 to 4.65  | 2,750,000                    | -                  | (117,000)           | 2,633,000                 | 104,000                        |
| <b>Financed Purchases from Direct Borrowings:</b>             |                               |               |                              |                    |                     |                           |                                |
| Two snow plow trucks                                          | 228,575                       | 1.95          | 39,194                       | -                  | (39,194)            | -                         | -                              |
| <b>Other Long-term liabilities:</b>                           |                               |               |                              |                    |                     |                           |                                |
| Lease liability                                               |                               |               | 85,320                       | 238,705            | (30,744)            | 293,281                   | 76,861                         |
| Net pension liability                                         |                               |               | -                            | 1,047,459          | -                   | 1,047,459                 | -                              |
| Compensated absences                                          |                               |               | 493,805                      | 338,350            | (392,490)           | 439,665                   | 299,031                        |
| <b>Total governmental activity<br/>long-term liabilities</b>  |                               |               | <b>\$10,118,319</b>          | <b>\$1,624,514</b> | <b>\$ (878,428)</b> | <b>\$10,864,405</b>       | <b>\$ 779,892</b>              |
| <b>Business-type activities:</b>                              |                               |               |                              |                    |                     |                           |                                |
| <b>Other Long-term liabilities:</b>                           |                               |               |                              |                    |                     |                           |                                |
| Net pension liability                                         |                               |               | -                            | 104,513            | -                   | 104,513                   | -                              |
| Compensated absences                                          |                               |               | 102,451                      | 70,053             | (87,167)            | 85,337                    | 85,337                         |
| <b>Total business-type activity<br/>long-term liabilities</b> |                               |               | <b>\$ 102,451</b>            | <b>\$ 174,566</b>  | <b>\$ (87,167)</b>  | <b>\$ 189,850</b>         | <b>\$ 85,337</b>               |

#### Revenue Bonds from Direct Placements

*Sales Tax Revenue, Series 2021* – On December 15, 2021 the City issued \$6,750,000 in sales tax revenue bonds. The proceeds will be used to construct the City’s new public safety building. The bonds carry an interest rate of 0.50% to 2.80% and will mature in fiscal year 2042. The bonds are secured by sales tax revenues.

*Sales Tax Revenue, Series 2022* – On June 30, 2022 the City issued \$2,750,000 in sales tax revenue bonds. The proceeds will be used to construct the City’s new public safety building. The bonds carry an interest rate of 2.30% to 4.65% and will mature in fiscal year 2042. The bonds are secured by sales tax revenues.

The annual debt service requirements to maturity for these bonds as of June 30, 2023, are as follows:

| <b>Year</b>  | <b>Revenue Bonds from Direct Placements</b> |                    |                      |
|--------------|---------------------------------------------|--------------------|----------------------|
|              | <b>Principal</b>                            | <b>Interest</b>    | <b>Total</b>         |
| 2024         | \$ 404,000                                  | \$ 199,017         | \$ 603,017           |
| 2025         | 408,000                                     | 194,261            | 602,261              |
| 2026         | 414,000                                     | 188,938            | 602,938              |
| 2027         | 420,000                                     | 183,097            | 603,097              |
| 2028         | 426,000                                     | 176,724            | 602,724              |
| 2029-2033    | 2,248,000                                   | 767,717            | 3,015,717            |
| 2034-2038    | 2,501,000                                   | 512,993            | 3,013,993            |
| 2039-2042    | 2,263,000                                   | 148,889            | 2,411,889            |
| <b>Total</b> | <b>\$9,084,000</b>                          | <b>\$2,371,636</b> | <b>\$ 11,455,636</b> |

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 5 – LEASE OBLIGATIONS PAYABLE**

\$358,898 has been recorded as intangible right to use assets in the Internal Service Funds for equipment leased under agreements that met the criteria of lease under GASB Statement No. 87. These assets will be amortized over the lease terms of three to five years since they are shorter than the useful lives and the City is not taking ownership of the equipment. There are no residual value guarantees in the lease provisions. The leases will end in 2025 to 2030, with the final payments due in 2024 to 2029.

The city entered into one lease during the year ended June 30, 2023 for a snow plow and recorded an intangible right to use asset and lease liability for \$238,705.

A summary of the principal and interest amounts for the remaining leases is as follows:

| <u>Year</u>  | <u>Principal</u>  | <u>Interest</u>  | <u>Total</u>      |
|--------------|-------------------|------------------|-------------------|
| 2024         | \$ 76,861         | \$ 2,641         | \$ 79,502         |
| 2025         | 46,143            | 10,475           | 56,618            |
| 2026         | 48,377            | 8,241            | 56,618            |
| 2027         | 38,729            | 5,900            | 44,629            |
| 2028         | 40,603            | 4,026            | 44,629            |
| 2029         | 42,568            | 2,060            | 44,628            |
| <b>Total</b> | <b>\$ 293,281</b> | <b>\$ 33,343</b> | <b>\$ 326,624</b> |

**NOTE 6 – TRANSFERS AND INTERFUND PAYABLES/RECEIVABLES**

Transfers

The operating transfers among the funds were as follows:

|                                  | <u>Transfers In</u> | <u>Transfers Out</u> |
|----------------------------------|---------------------|----------------------|
| <i>Governmental activities:</i>  |                     |                      |
| General Fund                     | \$ 18,000           | \$ 1,743,834         |
| RDA/CDA                          | -                   | 102,830              |
| Aquatic Center                   | 84,830              | -                    |
| Capital Projects Fund            | 1,140,000           | -                    |
| Debt Service Fund                | 603,834             |                      |
| Internal Service Funds           | -                   | 1,657                |
| <i>Business-type activities:</i> |                     |                      |
| Water Fund                       | 76,807              | 46,065               |
| Sewer Fund                       | 23,854              | 29,085               |
| Storm Water Fund                 | -                   | 23,854               |
|                                  | <b>\$1,947,325</b>  | <b>\$1,947,325</b>   |

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 6 – TRANSFERS AND INTERFUND PAYABLES/RECEIVABLES (Continued)**

During the year ended June 30, 2023, the City made the following transfers:

- The General Fund transferred \$400,000 to the Capital Projects Fund to assist with future construction projects.
- The General Fund also transferred \$740,000 to the Capital Projects Fund to fund street projects.
- The General Fund transferred \$603,834 to the Debt Service Fund for debt service payments on the Series 2021 and Series 2022 Sales Tax Revenue Bonds.
- The RDA/CDA Fund transferred \$84,830 to the Aquatic Center for operations.
- The RDA/CDA Fund also transferred \$18,000 to the General Fund to replace the reduction in sales tax related to homeless shelters.
- The Sewer Fund and Internal Service Funds transferred vehicles to the Water Fund, which were subsequently traded in on new vehicles.
- The Water Fund transferred vehicles to the Internal Service Funds, which were subsequently traded in on new vehicles.
- The Storm Water Fund transferred a vehicle to the Sewer Fund, which was subsequently traded in on a new vehicle.

Interfund Receivables and Payables

Activity between funds that represents lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds.” All other outstanding balances between funds are also reported as “due to/from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmentwide financial statements as “internal balances.”

At June 30, 2023, there was an interfund receivable and payable of \$70,000 between the North Ogden CBD and the Downtown Community Development project areas.

**NOTE 7 – RISK MANAGEMENT**

North Ogden City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; error and omissions; and natural disaster for which the government carries commercial insurance. Deductibles on claims are paid for out of the department experiencing the damage or loss. Liabilities are reported when it is probable that a loss has occurred and the amount for the loss can be reasonably estimated.

Liabilities include an amount for claims that have been incurred but not reported (IBNRs). At June 30, 2023, there were no outstanding claims or judgements against the City. Settlements did not exceed insurance coverage for each of the past three years.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 8 – REDEVELOPMENT AGENCY AND COMMUNITY DEVELOPMENT AREA**

In accordance with Utah State Code, municipalities that have established Redevelopment Agencies and Community Developments entities are required to disclose certain revenues and expenditures associated with the various project areas. The revenues and expenditures associated with the projects are as follows:

|                                | North Ogden<br>CBD | Downtown<br>Community<br>Development |
|--------------------------------|--------------------|--------------------------------------|
| Revenues:                      |                    |                                      |
| Property tax - city portion    | \$ 103,807         | \$ 35,650                            |
| Tax increment - other entities | 747,959            | 180,524                              |
|                                | <u>\$ 851,766</u>  | <u>\$ 216,174</u>                    |
| Expenditures:                  |                    |                                      |
| Project expenditures           | \$ 383,319         | \$ -                                 |
| Transfer to General Fund       | 18,000             | -                                    |
| Transfer to Aquatic Center     | 84,830             | -                                    |
|                                | <u>\$ 486,149</u>  | <u>\$ -</u>                          |

**NOTE 9 – PENSION**

**General Information about the Pension Plan**

**Plan description:**

Eligible plan participants are provided with pensions through the Utah Retirement Systems. The Utah Retirement Systems are comprised of the following Pension Trust funds:

Public Employees Noncontributory Retirement System (Noncontributory System) is a multiple-employer, cost-sharing, public employee retirement system;

Public Safety Retirement System (Public Safety System) is a multiple-employer, cost-sharing, public employee retirement system;

Tier 2 Public Employees Contributory Retirement System (Tier 2 Public Employees System) is a multiple-employer, cost-sharing, public employee retirement system;

Tier 2 Public Safety and Firefighter Contributory Retirement System (Tier 2 Public Safety and Firefighters System) is a multiple-employer, cost-sharing, public employee retirement system;

The Tier 2 Public Employees System became effective July 1, 2011. All eligible employees beginning on or after July 1, 2011, who have no previous service credit with any of the Utah Retirement Systems, are members of the Tier 2 Retirement System.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

The Utah Retirement Systems (Systems) are established and governed by the respective sections of Title 49 of the Utah Code Annotated 1953, as amended. The Systems' defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in Title 49 provides for the administration of the Systems under the direction of the Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms.

URS issues a publicly available financial report that can be obtained by writing Utah Retirement Systems, 560 E. 200 S, Salt Lake City, Utah 84102 or visiting the website: [www.urs.org/general/publications](http://www.urs.org/general/publications).

**Benefits provided:**

URS provides retirement, disability, and death benefits. Retirement benefits are as follows:

| System                                               | Final<br>Average<br>Salary | Years of Service<br>Required and/or<br>Age Eligible for<br>Benefit                              | Benefit Percentage per<br>Year of Service                                   | COLA**                                          |
|------------------------------------------------------|----------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------|
| Noncontributory<br>System                            | Highest<br>3 Years         | 30 years any age<br>25 years any age*<br>20 years age 60*<br>10 years age 62*<br>4 years age 65 | 2.0% per year all years                                                     | Up to 4%                                        |
| Public Safety<br>System                              | Highest<br>3 Years         | 20 years any age<br>10 years, age 60<br>4 years age 65                                          | 2.5% per year up to 20<br>years; 2.0% per year over<br>20 years             | Up to 2.5% or 4<br>% depending upon<br>employer |
| Tier 2 Public<br>Employees<br>System                 | Highest<br>5 Years         | 35 years any age<br>20 years, age 60*<br>10 years age 62*<br>4 years age 65                     | 1.5% per year all years                                                     | Up to 2.5%                                      |
| Tier 2 Public<br>Safety and<br>Firefighter<br>System | Highest<br>5 Years         | 25 years, any age<br>20 years, age 60*<br>10 years age 62*<br>4 years age 65                    | 1.5% per year to June 30,<br>2020; 2.0% per year July 1,<br>2020 to present | Up to 2.5%                                      |

\* Actuarial reductions are applied.

\*\*All post-retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for Judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increase for the year, although unused CPI increases not met may be carried forward to subsequent years.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

**Contributions Rate Summary**

As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the URS Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability.

Contribution rates as of June 30, 2023, are as follows:

|                                             | Employee | Employer | Employer<br>401(k) |
|---------------------------------------------|----------|----------|--------------------|
| <b>Contributory System</b>                  |          |          |                    |
| 111 Local Government Div - Tier 1           | 6.00%    | 13.96%   | -                  |
| 111 Local Government Div - Tier 2           | -        | 16.01%   | 0.18%              |
| <b>Noncontributory System</b>               |          |          |                    |
| 15 Local Government Div - Tier 1            | -        | 17.97%   | -                  |
| <b>Public Safety System Contributory</b>    |          |          |                    |
| 122 Tier 2 DB Hybrid Public Safety          | 2.59%    | 26.99%   | -                  |
| <b>Public Safety System Noncontributory</b> |          |          |                    |
| 75 Other Div A with 4% COLA                 | -        | 35.71%   | -                  |
| <b>Tier 2 DC Only</b>                       |          |          |                    |
| 211 Local Government                        | -        | 6.19%    | 10.00%             |
| 222 Public Safety                           | -        | 12.99%   | 14.00%             |

Tier 2 rates include a statutory required contribution to finance the unfunded actuarial accrued liability of the Tier 1 plans.

For fiscal year ended June 30, 2023, the employer and employee contributions to the Systems were as follows:

| System                                  | Employer<br>Contributions | Employee<br>Contributions |
|-----------------------------------------|---------------------------|---------------------------|
| Noncontributory System                  | \$ 293,826                | -                         |
| Public Safety System                    | 236,018                   | -                         |
| Tier 2 Public Employees System          | 231,879                   | -                         |
| Tier 2 Public Safety and Firefighter    | 237,056                   | 22,584                    |
| Tier 2 DC Only System                   | 19,706                    | -                         |
| Tier 2 DC Public Safety and Firefighter | 8,060                     | -                         |
| Total Contributions                     | <u>\$ 1,026,545</u>       | <u>\$ 22,584</u>          |

Contributions reported are the URS Board approved required contributions by System. Contributions in the Tier 2 Systems are used to finance the unfunded liabilities in the Tier 1 Systems.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

***Combined Pension Assets, Liabilities, Expense, and Deferred Outflows and Inflows of Resources Relating to Pensions***

At June 30, 2023, we reported a net pension asset of \$0 and a net pension liability of \$1,151,972.

(Measurement Date): December 31, 2022

|                                      | Net Pension<br>Asset | Net Pension<br>Liability | Proportionate<br>Share | Proportionate Share<br>December 31, 2021 | Change<br>(Decrease) |
|--------------------------------------|----------------------|--------------------------|------------------------|------------------------------------------|----------------------|
| Noncontributory System               | \$ -                 | \$ 356,050               | 0.2078820%             | 0.2079960%                               | (0.0001140%)         |
| Public Safety System                 | -                    | 705,414                  | 0.5455320%             | 0.5230025%                               | 0.0225295%           |
| Tier 2 Public Employees System       | -                    | 67,788                   | 0.0622543%             | 0.0562857%                               | 0.0059686%           |
| Tier 2 Public Safety and Firefighter | -                    | 22,720                   | 0.2723437%             | 0.2623869%                               | 0.0099568%           |
| Total                                | <u>\$ -</u>          | <u>\$ 1,151,972</u>      |                        |                                          |                      |

The net pension asset and liability was measured as of December 31, 2022, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2022, and rolled-forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability is equal to the ratio of the employer's actual contributions to the Systems during the plan year over the total of all employer contributions to the System during the plan year.

For the year ended June 30, 2023, we recognized pension expense of \$639,566.

At June 30, 2023, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

|                                                                                                           | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|
| Difference between expected and actual experience                                                         | \$ 157,746                           | \$ 10,224                           |
| Changes in assumptions                                                                                    | 113,648                              | 3,870                               |
| Net difference between projected and actual earnings<br>on pension plan investments                       | 449,261                              | -                                   |
| Changes in proportion and differences between contri-<br>butions and proportionate share of contributions | 45,187                               | 12,152                              |
| Contributions subsequent to the measurement date                                                          | 488,214                              | -                                   |
|                                                                                                           | <u>\$ 1,254,056</u>                  | <u>\$ 26,246</u>                    |

\$488,214 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| <u>Year ended December 31,</u> | <u>Net Deferred<br/>Outflows<br/>(Inflows) of<br/>Resources</u> |
|--------------------------------|-----------------------------------------------------------------|
| 2023                           | \$ (147,658)                                                    |
| 2024                           | (3,770)                                                         |
| 2025                           | 182,950                                                         |
| 2026                           | 667,174                                                         |
| 2027                           | 7,338                                                           |
| Thereafter                     | 33,562                                                          |

**Noncontributory System Pension Expense, and Deferred Outflows and Inflows of Resources**

For the year ended June 30, 2023, we recognized pension expense of \$191,719.

At June 30, 2023, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

|                                                                                                           | <u>Deferred<br/>Outflows of<br/>Resources</u> | <u>Deferred<br/>Inflows of<br/>Resources</u> |
|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------|
| Difference between expected and actual experience                                                         | \$ 120,767                                    | \$ -                                         |
| Changes in assumptions                                                                                    | 58,352                                        | 1,422                                        |
| Net difference between projected and actual earnings<br>on pension plan investments                       | 234,854                                       | -                                            |
| Changes in proportion and differences between contri-<br>butions and proportionate share of contributions | 12,524                                        | -                                            |
| Contributions subsequent to the measurement date                                                          | 137,997                                       | -                                            |
|                                                                                                           | <u>\$ 564,494</u>                             | <u>\$ 1,422</u>                              |

\$137,997 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year ended December 31, | Net Deferred<br>Outflows<br>(Inflows) of<br>Resources |
|-------------------------|-------------------------------------------------------|
| 2023                    | \$ (41,659)                                           |
| 2024                    | 11,737                                                |
| 2025                    | 94,332                                                |
| 2026                    | 360,665                                               |
| 2027                    | -                                                     |
| Thereafter              | -                                                     |

**Public Safety System Pension Expense, and Deferred Outflows and Inflows of Resources**

For the year ended June 30, 2023, we recognize pension expense of \$219,206.

At June 30, 2023, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

|                                                                                                           | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|
| Difference between expected and actual experience                                                         | \$ 3,123                             | \$ -                                |
| Changes in assumptions                                                                                    | 18,920                               | -                                   |
| Net difference between projected and actual earnings<br>on pension plan investments                       | 163,504                              | -                                   |
| Changes in proportion and differences between contri-<br>butions and proportionate share of contributions | 15,201                               | 6,381                               |
| Contributions subsequent to the measurement date                                                          | 111,897                              | -                                   |
|                                                                                                           | <u>\$ 312,645</u>                    | <u>\$ 6,381</u>                     |

\$111,897 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year ended December 31, | Net Deferred<br>Outflows<br>(Inflows) of<br>Resources |
|-------------------------|-------------------------------------------------------|
| 2023                    | \$ (112,101)                                          |
| 2024                    | (28,394)                                              |
| 2025                    | 68,159                                                |
| 2026                    | 266,703                                               |
| 2027                    | -                                                     |
| Thereafter              | -                                                     |

**Tier 2 Public Employees System Pension Expense, and Deferred Outflows and Inflows of Resources**

For the year ended June 30, 2023, we recognize pension expense of \$129,874.

At June 30, 2023, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

|                                                                                                           | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|
| Difference between expected and actual experience                                                         | \$ 22,896                            | \$ 2,690                            |
| Changes in assumptions                                                                                    | 22,007                               | 172                                 |
| Net difference between projected and actual earnings<br>on pension plan investments                       | 27,330                               | -                                   |
| Changes in proportion and differences between contri-<br>butions and proportionate share of contributions | 10,424                               | 2,840                               |
| Contributions subsequent to the measurement date                                                          | 116,456                              | -                                   |
|                                                                                                           | <u>\$ 199,113</u>                    | <u>\$ 5,702</u>                     |

\$116,456 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year ended December 31, | Net Deferred<br>Outflows<br>(Inflows) of<br>Resources |
|-------------------------|-------------------------------------------------------|
| 2023                    | \$ 3,807                                              |
| 2024                    | 8,113                                                 |
| 2025                    | 12,939                                                |
| 2026                    | 24,594                                                |
| 2027                    | 5,782                                                 |
| Thereafter              | 21,720                                                |

**Tier 2 Public Safety and Firefighter System Pension Expense, and Deferred Outflows and Inflows of Resources**

For the year ended June 30, 2023, we recognize pension expense of \$98,767.

At June 30, 2023, we reported deferred outflows of resources and deferred inflows of resources relating to pensions from the following sources:

|                                                                                                           | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------|
| Difference between expected and actual experience                                                         | \$ 10,960                            | \$ 7,534                            |
| Changes in assumptions                                                                                    | 14,369                               | 2,276                               |
| Net difference between projected and actual earnings<br>on pension plan investments                       | 23,573                               | -                                   |
| Changes in proportion and differences between contri-<br>butions and proportionate share of contributions | 7,038                                | 2,931                               |
| Contributions subsequent to the measurement date                                                          | 121,865                              | -                                   |
|                                                                                                           | <u>\$ 177,805</u>                    | <u>\$ 12,741</u>                    |

\$121,865 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2022.

These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Year ended December 31, | Net Deferred<br>Outflows<br>(Inflows) of<br>Resources |
|-------------------------|-------------------------------------------------------|
| 2023                    | \$ 2,295                                              |
| 2024                    | 4,775                                                 |
| 2025                    | 7,520                                                 |
| 2026                    | 15,212                                                |
| 2027                    | 1,557                                                 |
| Thereafter              | 11,840                                                |

**Actuarial assumptions:**

The total pension liability in the December 31, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

|                           |                                                                              |
|---------------------------|------------------------------------------------------------------------------|
| Inflation                 | 2.50 Percent                                                                 |
| Salary increases          | 3.25 – 9.25 percent, average, including inflation                            |
| Investment rate of return | 6.85 percent, net of pension plan investment expense,<br>including inflation |

Mortality rates were adopted from an actuarial experience study dated January 1, 2020. The retired mortality tables are developed using URS retiree experience and are based on gender, occupation and age, as appropriate, with projected improvements using 80% of the ultimate rates from the MP-2019 improvement assumption using a base year of 2020. The mortality assumption for active members is the PUB-2010 Employees Mortality Table for public employees, teachers, and public safety members, respectively.

The actuarial assumptions used in the January 1, 2022, valuation were based on an experience study of the demographic assumptions as of January 1, 2020, and a review of economic assumptions as of January 1, 2021.

The long-term expected rate of return on pension plan investments was determined using a building-block method, in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class and is applied consistently to each defined benefit pension plan. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**NORTH OGDEN CITY**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**NOTE 9 – PENSION (Continued)**

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

| Asset Class                        | Target Asset Allocation | Expected Return Arithmetic Basis |                                                  |
|------------------------------------|-------------------------|----------------------------------|--------------------------------------------------|
|                                    |                         | Real Return Arithmetic Basis     | Long Term Expected Portfolio Real Rate of Return |
| Equity securities                  | 35.00%                  | 6.58%                            | 2.30%                                            |
| Debt securities                    | 20.00%                  | 1.08%                            | 0.22%                                            |
| Real assets                        | 18.00%                  | 5.72%                            | 1.03%                                            |
| Private equity                     | 12.00%                  | 9.80%                            | 1.18%                                            |
| Absolute return                    | 15.00%                  | 2.91%                            | 0.44%                                            |
| Cash and cash equivalents          | 0.00%                   | -0.11%                           | 0.00%                                            |
| Totals                             | 100.00%                 |                                  | 5.17%                                            |
| Inflation                          |                         |                                  | 2.50%                                            |
| Expected arithmetic nominal return |                         |                                  | 7.67%                                            |

The 6.85% assumed investment rate of return is comprised of an inflation rate of 2.50%, a real return of 4.35% that is net of investment expense.

**Discount rate:**

The discount rate used to measure the total pension liability was 6.85 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from all participating employers will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate does not use the Municipal Bond Index Rate.

**Sensitivity of the proportionate share of the net pension asset and liability to changes in the discount rate:**

The following presents the proportionate share of the net pension liability calculated using the discount rate of 6.85 percent, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.85 percent) or 1-percentage-point higher (7.85 percent) than the current rate:

| System                               | 1% Decrease<br>(5.85%) | Discount<br>Rate (6.85%) | 1% Increase<br>(7.85%) |
|--------------------------------------|------------------------|--------------------------|------------------------|
| Noncontributory System               | \$ 2,243,944           | \$ 356,050               | \$ (1,221,386)         |
| Public Safety System                 | 2,271,789              | 705,414                  | (568,418)              |
| Tier 2 Public Employees System       | 296,198                | 67,788                   | (108,172)              |
| Tier 2 Public Safety and Firefighter | 181,868                | 22,720                   | (103,765)              |
| Total                                | \$ 4,993,799           | \$ 1,151,972             | \$ (2,001,741)         |

# NORTH OGDEN CITY

## NOTES TO FINANCIAL STATEMENTS (Continued)

### NOTE 9 – PENSION (Continued)

#### **Pension plan fiduciary net position:**

Detailed information about the pension plan's fiduciary net position is available in the separately issued URS financial report.

#### **Defined Contribution Savings Plan:**

The Defined Contribution Savings Plans are administered by the Utah Retirement Systems Board and are generally supplemental plans to the basic retirement benefits of the Retirement Systems, but may also be used as a primary retirement plan. These plans are voluntary tax-advantaged retirement savings programs authorized under sections 401(k), 457(b) and 408 of the Internal Revenue code. Detailed information regarding plan provisions is available in the separately issued URS financial report.

North Ogden City participates in the following Defined Contribution Savings Plans with the Utah Retirement Systems:

- 401(k) Plan

Employee and employer contributions to the Utah Retirement Contribution Savings Plans for fiscal year ended June 30, were as follows:

|                        | 2023      | 2022      | 2021      |
|------------------------|-----------|-----------|-----------|
| 401(k) Plan            |           |           |           |
| Employer Contributions | \$ 43,342 | \$ 45,003 | \$ 41,736 |
| Employee Contributions | 14,780    | 9,931     | 6,160     |

### NOTE 10 – COMMITMENTS

At June 30, 2023, the city had two commitments with external parties to complete infrastructure projects in the capital projects fund. The city estimates the remaining commitments related to these projects was approximately \$1,300,000.

### NOTE 11 – SUBSEQUENT EVENTS

In preparing these financial statements, the City has evaluated events and transactions for potential recognition or disclosure through December 12, 2023, the date the financial statements were available to be used.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**NORTH OGDEN CITY**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**Budgetary Comparison Schedules**

The Budgetary Comparison Schedules presented in this section of the report are for General Fund, the RDA/CDA Special Revenue Fund, and the Aquatic Center Special Revenue Fund. The basis of budgeting is the same as GAAP.

**Budgeting and Budgetary Control**

Original budgets represent the revenue estimates and spending authority authorized by the City Council prior to the beginning of the year. Final budgets represent the original budget amounts plus any amendments made to the budget during the year by the Council through formal resolution. Final budgets do not include unexpended balances from the prior year because such balances automatically lapse to unreserved fund balance at the end of each year.

**Changes in Assumptions Related to Pensions**

No changes were made in actuarial assumptions from the prior year's valuation.

**NORTH OGDEN CITY**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND**  
**BALANCES – BUDGET AND ACTUAL – GENERAL FUND**  
**For the Year Ended June 30, 2023**

|                                                                      | Budgeted<br>Original | Budgeted<br>Final  | Actual              | Variance with<br>Final Budget |
|----------------------------------------------------------------------|----------------------|--------------------|---------------------|-------------------------------|
| <b>REVENUES:</b>                                                     |                      |                    |                     |                               |
| Taxes                                                                | \$ 7,861,314         | \$ 8,011,314       | \$ 8,370,188        | \$ (358,874)                  |
| Licenses and permits                                                 | 542,200              | 382,200            | 403,914             | (21,714)                      |
| Intergovernmental revenues                                           | 1,090,291            | 1,785,708          | 1,171,143           | 614,565                       |
| Charges for services                                                 | 489,600              | 348,503            | 387,830             | (39,327)                      |
| Fines and forfeitures                                                | 183,600              | 183,600            | 195,908             | (12,308)                      |
| Other                                                                | 12,000               | 12,000             | 64,988              | (52,988)                      |
| Interest                                                             | 20,000               | 502,575            | 536,191             | (33,616)                      |
| Donations                                                            | 110,000              | 36,750             | 24,281              | 12,469                        |
| Miscellaneous revenue                                                | 10,000               | 10,000             | 41,264              | (31,264)                      |
| <b>Total revenues</b>                                                | <b>10,319,005</b>    | <b>11,272,650</b>  | <b>11,195,707</b>   | <b>76,943</b>                 |
| <b>EXPENDITURES:</b>                                                 |                      |                    |                     |                               |
| General government:                                                  |                      |                    |                     |                               |
| Legislative                                                          | 57,468               | 65,595             | 52,907              | 12,688                        |
| Judicial                                                             | 221,031              | 223,506            | 195,683             | 27,823                        |
| Recorder                                                             | 114,936              | 118,711            | 109,329             | 9,382                         |
| Finance                                                              | 179,325              | 179,325            | 143,077             | 36,248                        |
| Administration                                                       | 267,193              | 282,639            | 274,834             | 7,805                         |
| Human resources                                                      | 111,576              | 112,951            | 105,504             | 7,447                         |
| Non-departmental                                                     | 435,531              | 1,014,504          | 372,212             | 642,292                       |
| General government buildings                                         | 130,687              | 155,521            | 116,150             | 39,371                        |
| Public Safety:                                                       |                      |                    |                     |                               |
| Police department                                                    | 3,949,639            | 4,085,341          | 4,025,074           | 60,267                        |
| Planning                                                             | 321,349              | 263,828            | 258,775             | 5,053                         |
| Inspection                                                           | 488,885              | 438,140            | 429,397             | 8,743                         |
| Animal control                                                       | 206,843              | 206,843            | 162,191             | 44,652                        |
| Streets and Roads:                                                   |                      |                    |                     |                               |
| Streets and roads                                                    | 919,810              | 1,096,566          | 1,041,116           | 55,450                        |
| Parks and recreation:                                                |                      |                    |                     |                               |
| Administration                                                       | 331,852              | 297,196            | 257,997             | 39,199                        |
| Parks                                                                | 912,217              | 923,816            | 792,605             | 131,211                       |
| Recreation                                                           | 201,843              | 183,494            | 186,255             | (2,761)                       |
| Debt service:                                                        |                      |                    |                     |                               |
| Principal                                                            | 416,000              | -                  | -                   | -                             |
| Interest                                                             | 187,834              | -                  | -                   | -                             |
| <b>Total expenditures</b>                                            | <b>9,454,019</b>     | <b>9,647,976</b>   | <b>8,523,106</b>    | <b>1,124,870</b>              |
| <b>Excess (Deficiency) of Revenues Over<br/>(Under) Expenditures</b> | <b>864,986</b>       | <b>1,624,674</b>   | <b>2,672,601</b>    | <b>(1,047,927)</b>            |
| <b>Other financing sources and (uses):</b>                           |                      |                    |                     |                               |
| Transfers in                                                         | 26,000               | 26,000             | 18,000              | 8,000                         |
| Transfers out                                                        | (890,986)            | (1,843,834)        | (1,743,834)         | 100,000                       |
| <b>Total other financing sources and (uses)</b>                      | <b>(864,986)</b>     | <b>(1,817,834)</b> | <b>(1,725,834)</b>  | <b>(92,000)</b>               |
| <b>Net change in fund balances</b>                                   | <b>-</b>             | <b>(193,160)</b>   | <b>946,767</b>      | <b>(1,139,927)</b>            |
| Fund balances - beginning of year                                    |                      |                    | 2,965,714           |                               |
| <b>Fund balances - end of year</b>                                   |                      |                    | <b>\$ 3,912,481</b> |                               |

**NORTH OGDEN CITY**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND**  
**BALANCES – BUDGET AND ACTUAL**  
**RDA/CDA SPECIAL REVENUE FUND**  
**For the Year Ended June 30, 2023**

|                                                                      | Budgeted<br>Original | Budgeted<br>Final | Actual              | Variance with<br>Final Budget |
|----------------------------------------------------------------------|----------------------|-------------------|---------------------|-------------------------------|
| <b>REVENUES:</b>                                                     |                      |                   |                     |                               |
| Property tax                                                         | \$ 1,025,000         | \$ 1,025,000      | \$ 139,457          | \$ 885,543                    |
| Property tax increment                                               | -                    | -                 | 928,483             | (928,483)                     |
| Interest income                                                      | 5,000                | 5,000             | 72,380              | (67,380)                      |
| <b>Total revenues</b>                                                | <b>1,030,000</b>     | <b>1,030,000</b>  | <b>1,140,320</b>    | <b>(110,320)</b>              |
| <b>EXPENDITURES:</b>                                                 |                      |                   |                     |                               |
| Economic development                                                 | 918,000              | 933,824           | 383,319             | 550,505                       |
| <b>Total expenditures</b>                                            | <b>918,000</b>       | <b>933,824</b>    | <b>383,319</b>      | <b>550,505</b>                |
| <b>Excess (Deficiency) of Revenues Over<br/>(Under) Expenditures</b> | <b>112,000</b>       | <b>96,176</b>     | <b>757,001</b>      | <b>(660,825)</b>              |
| <b>Other financing sources and (uses):</b>                           |                      |                   |                     |                               |
| Transfers in                                                         | 100,000              | 100,000           | -                   | 100,000                       |
| Transfers out                                                        | (206,000)            | (190,176)         | (102,830)           | 87,346                        |
| <b>Total other financing sources and (uses)</b>                      | <b>(106,000)</b>     | <b>(90,176)</b>   | <b>(102,830)</b>    | <b>12,654</b>                 |
| <b>Net change in fund balances</b>                                   | <b>6,000</b>         | <b>6,000</b>      | <b>654,171</b>      | <b>(648,171)</b>              |
| Fund balances - beginning of year                                    |                      |                   | 1,908,962           |                               |
| <b>Fund balances - end of year</b>                                   |                      |                   | <b>\$ 2,563,133</b> |                               |

**NORTH OGDEN CITY**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND**  
**BALANCES – BUDGET AND ACTUAL**  
**AQUATIC CENTER SPECIAL REVENUE FUND**  
**For the Year Ended June 30, 2023**

|                                                                      | Budgeted<br>Original | Budgeted<br>Final | Actual            | Variance with<br>Final Budget |
|----------------------------------------------------------------------|----------------------|-------------------|-------------------|-------------------------------|
| <b>REVENUES:</b>                                                     |                      |                   |                   |                               |
| Admissions                                                           | \$ 405,000           | \$ 405,000        | \$ 467,098        | \$ (62,098)                   |
| Concessions                                                          | 15,000               | 15,000            | 15,377            | (377)                         |
| Rentals                                                              | 6,000                | 6,000             | 8,210             | (2,210)                       |
| Miscellaneous                                                        | 4,000                | 4,000             | 12,601            | (8,601)                       |
| <b>Total revenues</b>                                                | <b>430,000</b>       | <b>430,000</b>    | <b>503,286</b>    | <b>(73,286)</b>               |
| <b>EXPENDITURES:</b>                                                 |                      |                   |                   |                               |
| Salaries and benefits                                                | 366,847              | 351,023           | 384,934           | (33,911)                      |
| Materials, supplies and services                                     | 102,153              | 102,153           | 42,993            | 59,160                        |
| Maintenance and repairs                                              | 37,000               | 37,000            | 31,488            | 5,512                         |
| Utilities                                                            | 64,000               | 64,000            | 76,362            | (12,362)                      |
| Chemicals                                                            | 40,000               | 40,000            | 52,338            | (12,338)                      |
| <b>Total expenditures</b>                                            | <b>610,000</b>       | <b>594,176</b>    | <b>588,115</b>    | <b>6,061</b>                  |
| <b>Excess (Deficiency) of Revenues Over<br/>(Under) Expenditures</b> | <b>(180,000)</b>     | <b>(164,176)</b>  | <b>(84,829)</b>   | <b>(79,347)</b>               |
| <b>Other financing sources and (uses):</b>                           |                      |                   |                   |                               |
| Transfers in                                                         | 180,000              | 164,176           | 84,830            | 79,346                        |
| <b>Total other financing sources and (uses)</b>                      | <b>180,000</b>       | <b>164,176</b>    | <b>84,830</b>     | <b>79,346</b>                 |
| <b>Net change in fund balances</b>                                   | <b>-</b>             | <b>-</b>          | <b>1</b>          | <b>(1)</b>                    |
| Fund balances - beginning of year                                    |                      |                   | 176,213           |                               |
| <b>Fund balances - end of year</b>                                   |                      |                   | <b>\$ 176,214</b> |                               |

**NORTH OGDEN CITY**  
**SCHEDULE OF THE PROPORTIONATE SHARE OF**  
**THE NET PENSION LIABILITY**  
**Utah Retirement Systems**  
**June 30, 2023 – Last 10 Measurement Dates\***

| Measurement Date<br>December 31, | Proportion of<br>the net<br>pension<br>liability<br>(asset) | Proportionate<br>share of the<br>net pension<br>liability<br>(asset) | Covered<br>payroll | Proportionate<br>share of the<br>net pension<br>liability<br>(asset) as a<br>percentage of<br>its covered-<br>employee<br>payroll | Plan fiduciary<br>net position as<br>a percentage<br>of the total<br>pension<br>liability<br>(asset) |
|----------------------------------|-------------------------------------------------------------|----------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Noncontributory System</b>    |                                                             |                                                                      |                    |                                                                                                                                   |                                                                                                      |
| 2022                             | 0.2078820%                                                  | \$ 356,050                                                           | \$ 1,650,818       | 21.57%                                                                                                                            | 97.5%                                                                                                |
| 2021                             | 0.2079960%                                                  | (1,191,215)                                                          | 1,665,786          | (71.51%)                                                                                                                          | 108.7%                                                                                               |
| 2020                             | 0.1994393%                                                  | 102,301                                                              | 1,594,522          | 6.42%                                                                                                                             | 99.2%                                                                                                |
| 2019                             | 0.1982006%                                                  | 746,992                                                              | 1,579,410          | 47.30%                                                                                                                            | 93.7%                                                                                                |
| 2018                             | 0.1781850%                                                  | 1,312,105                                                            | 1,412,103          | 92.92%                                                                                                                            | 87.0%                                                                                                |
| 2017                             | 0.1664153%                                                  | 729,115                                                              | 1,323,128          | 55.11%                                                                                                                            | 91.9%                                                                                                |
| 2016                             | 0.1602462%                                                  | 1,028,977                                                            | 1,315,547          | 78.22%                                                                                                                            | 87.3%                                                                                                |
| 2015                             | 0.1631476%                                                  | 923,168                                                              | 1,367,806          | 67.49%                                                                                                                            | 87.8%                                                                                                |
| 2014                             | 0.1663092%                                                  | 722,154                                                              | 1,419,455          | 50.88%                                                                                                                            | 90.2%                                                                                                |
| <b>Public Safety System</b>      |                                                             |                                                                      |                    |                                                                                                                                   |                                                                                                      |
| 2022                             | 0.5455320%                                                  | \$ 705,414                                                           | \$ 622,492         | 113.32%                                                                                                                           | 93.6%                                                                                                |
| 2021                             | 0.5300250%                                                  | (424,753)                                                            | 606,318            | (70.05%)                                                                                                                          | 104.2%                                                                                               |
| 2020                             | 0.5489677%                                                  | 455,776                                                              | 699,986            | 65.11%                                                                                                                            | 95.5%                                                                                                |
| 2019                             | 0.5146921%                                                  | 826,399                                                              | 636,232            | 129.89%                                                                                                                           | 90.9%                                                                                                |
| 2018                             | 0.5020646%                                                  | 1,291,604                                                            | 686,924            | 188.03%                                                                                                                           | 84.7%                                                                                                |
| 2017                             | 0.4979801%                                                  | 781,161                                                              | 731,633            | 106.77%                                                                                                                           | 90.2%                                                                                                |
| 2016                             | 0.4669401%                                                  | 947,550                                                              | 688,814            | 137.56%                                                                                                                           | 86.5%                                                                                                |
| 2015                             | 0.4473629%                                                  | 801,339                                                              | 656,851            | 122.00%                                                                                                                           | 87.1%                                                                                                |
| 2014                             | 0.4268607%                                                  | 536,813                                                              | 622,523            | 86.23%                                                                                                                            | 90.5%                                                                                                |

**NORTH OGDEN CITY**  
**SCHEDULE OF THE PROPORTIONATE SHARE OF**  
**THE NET PENSION LIABILITY (Continued)**  
**Utah Retirement Systems**  
**June 30, 2023 – Last 10 Measurement Dates\***

| Measurement Date<br>December 31,                              | Proportion of<br>the net<br>pension<br>liability<br>(asset) | Proportionate<br>share of the<br>net pension<br>liability<br>(asset) | Covered<br>payroll | Proportionate<br>share of the<br>net pension<br>liability<br>(asset) as a<br>percentage of<br>its covered-<br>employee<br>payroll | Plan fiduciary<br>net position as<br>a percentage<br>of the total<br>pension<br>liability<br>(asset) |
|---------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Tier 2 Public Employees Retirement Systems</b>             |                                                             |                                                                      |                    |                                                                                                                                   |                                                                                                      |
| 2022                                                          | 0.0622543%                                                  | \$ 67,788                                                            | \$ 1,355,353       | 5.00%                                                                                                                             | 92.3%                                                                                                |
| 2021                                                          | 0.0562857%                                                  | (23,822)                                                             | 1,044,777          | (2.28%)                                                                                                                           | 103.8%                                                                                               |
| 2020                                                          | 0.0649270%                                                  | 9,338                                                                | 1,038,164          | 0.90%                                                                                                                             | 98.3%                                                                                                |
| 2019                                                          | 0.0704546%                                                  | 15,846                                                               | 978,829            | 1.62%                                                                                                                             | 96.5%                                                                                                |
| 2018                                                          | 0.0686548%                                                  | 29,403                                                               | 800,443            | 3.67%                                                                                                                             | 90.8%                                                                                                |
| 2017                                                          | 0.0656528%                                                  | 5,788                                                                | 642,222            | 0.90%                                                                                                                             | 97.4%                                                                                                |
| 2016                                                          | 0.0632419%                                                  | 7,055                                                                | 518,631            | 1.36%                                                                                                                             | 95.1%                                                                                                |
| 2015                                                          | 0.0485772%                                                  | (106)                                                                | 313,867            | (0.03%)                                                                                                                           | 100.2%                                                                                               |
| 2014                                                          | 0.0380994%                                                  | (1,155)                                                              | 186,997            | (0.62%)                                                                                                                           | 103.5%                                                                                               |
| <b>Tier 2 Public Safety and Firefighter Retirement System</b> |                                                             |                                                                      |                    |                                                                                                                                   |                                                                                                      |
| 2022                                                          | 0.2723437%                                                  | \$ 22,720                                                            | \$ 837,942         | 2.71%                                                                                                                             | 96.4%                                                                                                |
| 2021                                                          | 0.2623869%                                                  | (13,262)                                                             | 627,466            | (2.11%)                                                                                                                           | 102.8%                                                                                               |
| 2020                                                          | 0.2317115%                                                  | 20,783                                                               | 461,529            | 4.50%                                                                                                                             | 93.1%                                                                                                |
| 2019                                                          | 0.2578145%                                                  | 24,251                                                               | 424,943            | 5.71%                                                                                                                             | 89.6%                                                                                                |
| 2018                                                          | 0.2118440%                                                  | 5,308                                                                | 283,520            | 1.87%                                                                                                                             | 95.6%                                                                                                |
| 2017                                                          | 0.2211418%                                                  | (2,559)                                                              | 233,449            | (1.10%)                                                                                                                           | 103.0%                                                                                               |
| 2016                                                          | 0.2481679%                                                  | (2,154)                                                              | 205,040            | (1.05%)                                                                                                                           | 103.6%                                                                                               |
| 2015                                                          | 0.3053124%                                                  | (4,461)                                                              | 181,652            | (2.46%)                                                                                                                           | 110.7%                                                                                               |
| 2014                                                          | 0.3480897%                                                  | (5,149)                                                              | 143,783            | (3.58%)                                                                                                                           | 120.5%                                                                                               |

\* GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the City will present information for those years for which information is available.

**NORTH OGDEN CITY**  
**SCHEDULE OF CONTRIBUTIONS\***  
**Utah Retirement Systems**  
**June 30, 2023 – Last 10 Fiscal Years**

| As of fiscal year ended<br>June 30,    | Actuarial<br>Determined<br>Contributions | Contributions<br>in relation to<br>the<br>contractually<br>required<br>contribution | Contribution<br>deficiency<br>(excess) | Covered<br>payroll | Contributions<br>as a<br>percentage of<br>covered<br>payroll |
|----------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------|--------------------|--------------------------------------------------------------|
| <b>Noncontributory System</b>          |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                   | \$ 293,826                               | \$ 293,826                                                                          | \$ -                                   | \$ 1,635,880       | 17.96%                                                       |
| 2022                                   | 295,061                                  | 295,061                                                                             | -                                      | 1,610,986          | 18.32%                                                       |
| 2021                                   | 287,534                                  | 287,534                                                                             | -                                      | 1,630,543          | 17.63%                                                       |
| 2020                                   | 281,493                                  | 281,493                                                                             | -                                      | 1,618,935          | 17.39%                                                       |
| 2019                                   | 262,866                                  | 262,866                                                                             | -                                      | 1,511,185          | 17.39%                                                       |
| 2018                                   | 230,882                                  | 230,882                                                                             | -                                      | 1,333,107          | 17.32%                                                       |
| 2017                                   | 235,424                                  | 235,424                                                                             | -                                      | 1,330,504          | 17.69%                                                       |
| 2016                                   | 233,522                                  | 233,522                                                                             | -                                      | 1,330,911          | 17.55%                                                       |
| 2015                                   | 245,610                                  | 245,610                                                                             | -                                      | 1,391,385          | 17.65%                                                       |
| 2014                                   | 235,539                                  | 235,539                                                                             | -                                      | 1,414,290          | 16.65%                                                       |
| <b>Public Safety System</b>            |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                   | \$ 236,018                               | \$ 236,018                                                                          | \$ -                                   | \$ 660,929         | 35.71%                                                       |
| 2022                                   | 206,376                                  | 206,376                                                                             | -                                      | 577,923            | 35.71%                                                       |
| 2021                                   | 236,539                                  | 236,539                                                                             | -                                      | 662,389            | 35.71%                                                       |
| 2020                                   | 238,038                                  | 238,038                                                                             | -                                      | 666,586            | 35.71%                                                       |
| 2019                                   | 225,924                                  | 225,924                                                                             | -                                      | 641,979            | 35.19%                                                       |
| 2018                                   | 237,534                                  | 237,534                                                                             | -                                      | 728,521            | 32.60%                                                       |
| 2017                                   | 226,756                                  | 226,756                                                                             | -                                      | 715,974            | 31.67%                                                       |
| 2016                                   | 206,900                                  | 206,900                                                                             | -                                      | 655,343            | 31.57%                                                       |
| 2015                                   | 204,537                                  | 204,537                                                                             | -                                      | 644,757            | 31.72%                                                       |
| 2014                                   | 184,402                                  | 184,402                                                                             | -                                      | 603,659            | 30.55%                                                       |
| <b>Tier 2 Public Employees System*</b> |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                   | \$ 231,879                               | \$ 231,879                                                                          | \$ -                                   | \$ 1,450,672       | 15.98%                                                       |
| 2022                                   | 182,987                                  | 182,987                                                                             | -                                      | 1,140,309          | 16.05%                                                       |
| 2021                                   | 162,726                                  | 162,726                                                                             | -                                      | 1,032,006          | 15.77%                                                       |
| 2020                                   | 164,079                                  | 164,079                                                                             | -                                      | 1,047,757          | 15.66%                                                       |
| 2019                                   | 137,724                                  | 137,724                                                                             | -                                      | 887,129            | 15.52%                                                       |
| 2018                                   | 107,562                                  | 107,562                                                                             | -                                      | 711,861            | 15.11%                                                       |
| 2017                                   | 88,842                                   | 88,842                                                                              | -                                      | 596,662            | 14.89%                                                       |
| 2016                                   | 57,781                                   | 57,781                                                                              | -                                      | 388,167            | 14.89%                                                       |
| 2015                                   | 36,188                                   | 36,188                                                                              | -                                      | 242,222            | 14.94%                                                       |
| 2014                                   | 27,326                                   | 27,326                                                                              | -                                      | 195,322            | 13.99%                                                       |

**NORTH OGDEN CITY**  
**SCHEDULE OF CONTRIBUTIONS\* (Continued)**  
**Utah Retirement Systems**  
**June 30, 2023 – Last 10 Fiscal Years**

| As of fiscal year ended<br>June 30,                         | Actuarial<br>Determined<br>Contributions | Contributions<br>in relation to<br>the<br>contractually<br>required<br>contribution | Contribution<br>deficiency<br>(excess) | Covered<br>payroll | Contributions<br>as a<br>percentage of<br>covered<br>payroll |
|-------------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------|--------------------|--------------------------------------------------------------|
| <b>Tier 2 Public Safety and Firefighter System</b>          |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                                        | \$ 237,056                               | \$ 237,056                                                                          | \$ -                                   | \$ 878,311         | 26.99%                                                       |
| 2022                                                        | 204,296                                  | 204,296                                                                             | -                                      | 756,930            | 26.99%                                                       |
| 2021                                                        | 136,022                                  | 136,022                                                                             | -                                      | 504,307            | 26.97%                                                       |
| 2020                                                        | 108,792                                  | 108,792                                                                             | -                                      | 448,915            | 24.23%                                                       |
| 2019                                                        | 84,912                                   | 84,912                                                                              | -                                      | 350,390            | 24.23%                                                       |
| 2018                                                        | 60,905                                   | 60,905                                                                              | -                                      | 256,659            | 23.73%                                                       |
| 2017                                                        | 54,393                                   | 54,393                                                                              | -                                      | 229,895            | 23.66%                                                       |
| 2016                                                        | 42,978                                   | 42,978                                                                              | -                                      | 181,644            | 23.66%                                                       |
| 2015                                                        | 38,270                                   | 38,270                                                                              | -                                      | 161,406            | 23.71%                                                       |
| 2014                                                        | 33,152                                   | 33,152                                                                              | -                                      | 148,198            | 22.37%                                                       |
| <b>Tier 2 Public Employees DC Only system*</b>              |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                                        | \$ 19,706                                | \$ 19,706                                                                           | \$ -                                   | \$ 320,008         | 6.16%                                                        |
| 2022                                                        | 24,997                                   | 24,997                                                                              | -                                      | 373,656            | 6.69%                                                        |
| 2021                                                        | 21,709                                   | 21,709                                                                              | -                                      | 324,496            | 6.69%                                                        |
| 2020                                                        | 18,656                                   | 18,656                                                                              | -                                      | 278,860            | 6.69%                                                        |
| 2019                                                        | 16,429                                   | 16,429                                                                              | -                                      | 245,574            | 6.69%                                                        |
| 2018                                                        | 10,480                                   | 10,480                                                                              | -                                      | 156,650            | 6.69%                                                        |
| 2017                                                        | 8,482                                    | 8,482                                                                               | -                                      | 126,787            | 6.69%                                                        |
| 2016                                                        | 8,242                                    | 8,242                                                                               | -                                      | 123,199            | 6.69%                                                        |
| 2015                                                        | 6,563                                    | 6,563                                                                               | -                                      | 97,671             | 6.72%                                                        |
| 2014                                                        | 2,942                                    | 2,942                                                                               | -                                      | 52,727             | 5.58%                                                        |
| <b>Tier 2 Public Safety and Firefighter DC Only System*</b> |                                          |                                                                                     |                                        |                    |                                                              |
| 2023                                                        | \$ 8,060                                 | \$ 8,060                                                                            | \$ -                                   | \$ 62,047          | 12.99%                                                       |
| 2022                                                        | 1,087                                    | 1,087                                                                               | -                                      | 8,364              | 13.00%                                                       |
| 2021                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2020                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2019                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2018                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2017                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2016                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2015                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |
| 2014                                                        | -                                        | -                                                                                   | -                                      | -                  | -                                                            |

\* Contributions in Tier 2 include an amortization rate to help fund the unfunded liabilities in the Tier 1 systems. Tier 2 systems were created July 1, 2011.

## **SUPPLEMENTARY INFORMATION**

**NORTH OGDEN CITY  
COMBINING BALANCE SHEET  
CAPITAL PROJECTS FUNDS  
June 30, 2023**

|                                            | Capital<br>Projects Fund | Transportation<br>Utility<br>Fund | Transportation<br>Impact Fee<br>Fund | Transportation<br>Sales Tax<br>Fund | 400/450<br>Improvement<br>Fund | Total Capital<br>Project Funds |
|--------------------------------------------|--------------------------|-----------------------------------|--------------------------------------|-------------------------------------|--------------------------------|--------------------------------|
| <b>ASSETS:</b>                             |                          |                                   |                                      |                                     |                                |                                |
| Cash and cash equivalents                  | \$ 7,851,008             | \$ -                              | \$ -                                 | \$ -                                | \$ 26,189                      | \$ 7,877,197                   |
| Receivables:                               |                          |                                   |                                      |                                     |                                |                                |
| Accounts                                   | -                        | -                                 | -                                    | -                                   | 10,245                         | 10,245                         |
| Other receivables                          | 19,645                   | -                                 | -                                    | -                                   | -                              | 19,645                         |
| Restricted assets:                         |                          |                                   |                                      |                                     |                                |                                |
| Restricted cash and cash equivalents       | 4,739,258                | 809,224                           | 1,731,464                            | 1,272,664                           | 553,513                        | 9,106,123                      |
| Restricted receivables                     | -                        | -                                 | -                                    | 71,652                              | 36,541                         | 108,193                        |
| <b>TOTAL ASSETS</b>                        | <b>\$12,609,911</b>      | <b>\$ 809,224</b>                 | <b>\$ 1,731,464</b>                  | <b>\$ 1,344,316</b>                 | <b>\$ 626,488</b>              | <b>\$17,121,403</b>            |
| <b>LIABILITIES:</b>                        |                          |                                   |                                      |                                     |                                |                                |
| Accounts payable                           | \$ 1,391,090             | \$ -                              | \$ -                                 | \$ -                                | \$ -                           | \$ 1,391,090                   |
| Accrued liabilities                        | 339,676                  | -                                 | -                                    | -                                   | -                              | 339,676                        |
| Payable from restricted assets             | -                        | -                                 | -                                    | -                                   | 134                            | 134                            |
| Customer/Developer deposits                | -                        | -                                 | -                                    | -                                   | 17,847                         | 17,847                         |
| Unearned revenue                           | -                        | -                                 | -                                    | -                                   | 8,342                          | 8,342                          |
| <b>TOTAL LIABILITIES</b>                   | <b>1,730,766</b>         | <b>-</b>                          | <b>-</b>                             | <b>-</b>                            | <b>26,323</b>                  | <b>1,757,089</b>               |
| <b>FUND BALANCES:</b>                      |                          |                                   |                                      |                                     |                                |                                |
| Restricted:                                |                          |                                   |                                      |                                     |                                |                                |
| Road improvements                          | -                        | 809,224                           | -                                    | 1,344,316                           | 589,920                        | 2,743,460                      |
| Unspent bond proceeds                      | 4,739,258                | -                                 | -                                    | -                                   | -                              | 4,739,258                      |
| Impact fees                                | -                        | -                                 | 1,731,464                            | -                                   | -                              | 1,731,464                      |
| Assigned for:                              |                          |                                   |                                      |                                     |                                |                                |
| Capital projects                           | 6,139,887                | -                                 | -                                    | -                                   | 10,245                         | 6,150,132                      |
| <b>TOTAL FUND BALANCES</b>                 | <b>10,879,145</b>        | <b>809,224</b>                    | <b>1,731,464</b>                     | <b>1,344,316</b>                    | <b>600,165</b>                 | <b>15,364,314</b>              |
| <b>TOTAL LIABILITIES AND FUND BALANCES</b> | <b>\$12,609,911</b>      | <b>\$ 809,224</b>                 | <b>\$ 1,731,464</b>                  | <b>\$ 1,344,316</b>                 | <b>\$ 626,488</b>              | <b>\$17,121,403</b>            |

**NORTH OGDEN CITY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES – CAPITAL PROJECTS FUNDS**  
**For the Year Ended June 30, 2023**

|                                                                      | Capital<br>Projects Fund | Transportation<br>Utility<br>Fund | Transportation<br>Impact Fee<br>Fund | Transportation<br>Sales Tax<br>Fund | 400/450<br>Improvement<br>Fund | Total Capital<br>Project Funds |
|----------------------------------------------------------------------|--------------------------|-----------------------------------|--------------------------------------|-------------------------------------|--------------------------------|--------------------------------|
| <b>REVENUES:</b>                                                     |                          |                                   |                                      |                                     |                                |                                |
| Taxes                                                                | \$ -                     | \$ -                              | \$ -                                 | \$ 394,683                          | \$ -                           | \$ 394,683                     |
| Intergovernmental revenues                                           | 725,376                  | -                                 | -                                    | -                                   | -                              | 725,376                        |
| Charges for services                                                 | -                        | 1                                 | -                                    | -                                   | 168,214                        | 168,215                        |
| Impact fees                                                          | 166,598                  | -                                 | 377,863                              | -                                   | -                              | 544,461                        |
| Interest                                                             | 225,157                  | 23,491                            | 43,759                               | 35,640                              | 15,414                         | 343,461                        |
| Miscellaneous revenue                                                | 80                       | -                                 | -                                    | -                                   | -                              | 80                             |
| <b>Total revenues</b>                                                | <b>1,117,211</b>         | <b>23,492</b>                     | <b>421,622</b>                       | <b>430,323</b>                      | <b>183,628</b>                 | <b>2,176,276</b>               |
| <b>EXPENDITURES:</b>                                                 |                          |                                   |                                      |                                     |                                |                                |
| Current:                                                             |                          |                                   |                                      |                                     |                                |                                |
| General government                                                   | 11,603                   | (1,577)                           | -                                    | -                                   | -                              | 10,026                         |
| Streets and roads                                                    | 799,646                  | -                                 | -                                    | -                                   | 38,375                         | 838,021                        |
| Capital Outlay                                                       |                          |                                   |                                      |                                     |                                |                                |
| Public safety                                                        | 6,430,363                | -                                 | -                                    | -                                   | -                              | 6,430,363                      |
| Streets and roads                                                    | 262,071                  | -                                 | -                                    | -                                   | -                              | 262,071                        |
| Parks and recreation                                                 | 188,378                  | -                                 | -                                    | -                                   | -                              | 188,378                        |
| <b>Total expenditures</b>                                            | <b>7,692,061</b>         | <b>(1,577)</b>                    | <b>-</b>                             | <b>-</b>                            | <b>38,375</b>                  | <b>7,728,859</b>               |
| <b>Excess (Deficiency) of Revenues Over<br/>(Under) Expenditures</b> | <b>(6,574,850)</b>       | <b>25,069</b>                     | <b>421,622</b>                       | <b>430,323</b>                      | <b>145,253</b>                 | <b>(5,552,583)</b>             |
| <b>Other Financing Sources and (Uses):</b>                           |                          |                                   |                                      |                                     |                                |                                |
| Sale of general capital assets                                       | 638,295                  | -                                 | -                                    | -                                   | -                              | 638,295                        |
| Transfers in                                                         | 1,140,000                | -                                 | -                                    | -                                   | -                              | 1,140,000                      |
| <b>Total other financing sources and (uses)</b>                      | <b>1,778,295</b>         | <b>-</b>                          | <b>-</b>                             | <b>-</b>                            | <b>-</b>                       | <b>1,778,295</b>               |
| <b>Net Change in Fund Balances</b>                                   | <b>(4,796,555)</b>       | <b>25,069</b>                     | <b>421,622</b>                       | <b>430,323</b>                      | <b>145,253</b>                 | <b>(3,774,288)</b>             |
| Fund balances - beginning of year                                    | 15,675,700               | 784,155                           | 1,309,842                            | 913,993                             | 454,912                        | 19,138,602                     |
| <b>Fund balances - end of year</b>                                   | <b>\$10,879,145</b>      | <b>\$ 809,224</b>                 | <b>\$ 1,731,464</b>                  | <b>\$ 1,344,316</b>                 | <b>\$ 600,165</b>              | <b>\$15,364,314</b>            |

**NORTH OGDEN CITY**  
**COMBINING STATEMENT OF NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**June 30, 2023**

|                                                                               | Motor Pool<br>Fund  | Police Motor<br>Pool<br>Fund | Total<br>Internal Service<br>Funds |
|-------------------------------------------------------------------------------|---------------------|------------------------------|------------------------------------|
| <b>ASSETS:</b>                                                                |                     |                              |                                    |
| Current assets:                                                               |                     |                              |                                    |
| Cash and cash equivalents                                                     | \$ 177,441          | \$ 349,022                   | \$ 526,463                         |
| Accounts receivable                                                           | 47,067              | -                            | 47,067                             |
| Inventories                                                                   | 42,282              | -                            | 42,282                             |
| Total current assets                                                          | 266,790             | 349,022                      | 615,812                            |
| Non-current assets:                                                           |                     |                              |                                    |
| Capital assets:                                                               |                     |                              |                                    |
| Buildings and structures                                                      | 337,565             | -                            | 337,565                            |
| Vehicles and equipment                                                        | 3,115,273           | 1,142,743                    | 4,258,016                          |
| Leased vehicles and equipment                                                 | 358,898             | -                            | 358,898                            |
| Less accumulated depreciation                                                 | (2,007,698)         | (781,203)                    | (2,788,901)                        |
| Total non-current assets                                                      | 1,804,038           | 361,540                      | 2,165,578                          |
| <b>Total assets</b>                                                           | <b>2,070,828</b>    | <b>710,562</b>               | <b>2,781,390</b>                   |
| <b>DEFERRED OUTFLOWS OF RESOURCES:</b>                                        |                     |                              |                                    |
| Pensions                                                                      | 47,119              | -                            | 47,119                             |
| <b>Total assets and deferred outflows of resources</b>                        | <b>\$ 2,117,947</b> | <b>\$ 710,562</b>            | <b>\$ 2,828,509</b>                |
| <b>LIABILITIES:</b>                                                           |                     |                              |                                    |
| Current liabilities:                                                          |                     |                              |                                    |
| Accounts payable                                                              | \$ 2,883            | \$ 7,625                     | \$ 10,508                          |
| Accrued liabilities                                                           | 13,510              | -                            | 13,510                             |
| Compensated absences                                                          | 13,503              | -                            | 13,503                             |
| Lease liability, current portion                                              | 76,861              | -                            | 76,861                             |
| Total current liabilities                                                     | 106,757             | 7,625                        | 114,382                            |
| Non-current liabilities:                                                      |                     |                              |                                    |
| Lease liability, long-term                                                    | 216,420             | -                            | 216,420                            |
| Net pension liability                                                         | 26,153              | -                            | 26,153                             |
| Total non-current liabilities                                                 | 242,573             | -                            | 242,573                            |
| <b>Total liabilities</b>                                                      | <b>349,330</b>      | <b>7,625</b>                 | <b>356,955</b>                     |
| <b>DEFERRED INFLOWS OF RESOURCES:</b>                                         |                     |                              |                                    |
| Pensions                                                                      | 440                 | -                            | 440                                |
| <b>Total liabilities and deferred inflows of resources</b>                    | <b>349,770</b>      | <b>7,625</b>                 | <b>357,395</b>                     |
| <b>NET POSITION:</b>                                                          |                     |                              |                                    |
| Net investment in capital assets                                              | 1,587,618           | 361,540                      | 1,949,158                          |
| Unrestricted                                                                  | 180,559             | 341,397                      | 521,956                            |
| <b>Total net position</b>                                                     | <b>1,768,177</b>    | <b>702,937</b>               | <b>2,471,114</b>                   |
| <b>Total liabilities, deferred inflows of resources,<br/>and net position</b> | <b>\$ 2,117,947</b> | <b>\$ 710,562</b>            | <b>\$ 2,828,509</b>                |

**NORTH OGDEN CITY**  
**COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES**  
**IN NET POSITION**  
**INTERNAL SERVICE FUNDS**  
**For the Year Ended June 30, 2023**

|                                             | Motor Pool<br>Fund  | Police Motor<br>Pool<br>Fund | Total<br>Internal<br>Service Funds |
|---------------------------------------------|---------------------|------------------------------|------------------------------------|
| <b>Operating income:</b>                    |                     |                              |                                    |
| Charges for services                        | \$ 473,854          | \$ 560,000                   | \$ 1,033,854                       |
| Sale of materials and supplies              | 2,615               | -                            | 2,615                              |
| Miscellaneous                               | 3,948               | -                            | 3,948                              |
| <b>Total operating income</b>               | <b>480,417</b>      | <b>560,000</b>               | <b>1,040,417</b>                   |
| <b>Operating expenses:</b>                  |                     |                              |                                    |
| Salaries and benefits                       | 291,174             | -                            | 291,174                            |
| Materials and Supplies                      | 63,012              | 107,216                      | 170,228                            |
| Depreciation expense                        | 205,413             | 126,271                      | 331,684                            |
| <b>Total operating expenses</b>             | <b>559,599</b>      | <b>233,487</b>               | <b>793,086</b>                     |
| <b>Net operating income (loss)</b>          | <b>(79,182)</b>     | <b>326,513</b>               | <b>247,331</b>                     |
| <b>Non-operating income (expense):</b>      |                     |                              |                                    |
| Sale of fixed assets                        | 126,533             | 25,450                       | 151,983                            |
| Interest income                             | 4,640               | 7,200                        | 11,840                             |
| Interest on long-term debt                  | (3,884)             | -                            | (3,884)                            |
| <b>Total non-operating income (expense)</b> | <b>127,289</b>      | <b>32,650</b>                | <b>159,939</b>                     |
| <b>Income (loss) before transfers:</b>      | <b>48,107</b>       | <b>359,163</b>               | <b>407,270</b>                     |
| Transfers in                                | 160,219             | -                            | 160,219                            |
| Transfers out                               | (47,722)            | (114,154)                    | (161,876)                          |
| <b>Change in net position</b>               | <b>160,604</b>      | <b>245,009</b>               | <b>405,613</b>                     |
| <b>Net position - beginning</b>             | <b>1,607,573</b>    | <b>457,928</b>               | <b>2,065,501</b>                   |
| <b>Net position - ending</b>                | <b>\$ 1,768,177</b> | <b>\$ 702,937</b>            | <b>\$ 2,471,114</b>                |

**NORTH OGDEN CITY**  
**COMBINING STATEMENT OF CASH FLOWS**  
**INTERNAL SERVICE FUNDS**  
**For the Year Ended June 30, 2023**

|                                                                               | Motor Pool        | Police Motor<br>Pool | Total<br>Internal<br>Service Funds |
|-------------------------------------------------------------------------------|-------------------|----------------------|------------------------------------|
| <b>Cash flows from operating activities:</b>                                  |                   |                      |                                    |
| Cash received from customers - service                                        | \$ 6,563          | \$ -                 | \$ 6,563                           |
| Cash received from interfund services provided                                | 473,287           | 560,000              | 1,033,287                          |
| Cash paid to suppliers                                                        | (66,855)          | (109,351)            | (176,206)                          |
| Cash paid to employees                                                        | (296,033)         | -                    | (296,033)                          |
| <b>Net cash provided (used) in operating activities</b>                       | <b>116,962</b>    | <b>450,649</b>       | <b>567,611</b>                     |
| <b>Cash flows from noncapital financing activities:</b>                       |                   |                      |                                    |
| Interfund balances - transfer in/(out)                                        | 114,154           | (114,154)            | -                                  |
| <b>Net cash provided (used) in noncapital financing activities</b>            | <b>114,154</b>    | <b>(114,154)</b>     | <b>-</b>                           |
| <b>Cash flows from capital and related financing activities:</b>              |                   |                      |                                    |
| Cash from sale of fixed assets                                                | 262,450           | 31,500               | 293,950                            |
| Cash payments for capital assets                                              | (332,702)         | (87,838)             | (420,540)                          |
| Cash payments for long-term debt principal                                    | (39,194)          | -                    | (39,194)                           |
| Cash payments for long-term debt interest                                     | (4,893)           | -                    | (4,893)                            |
| Cash payments for leases                                                      | (30,744)          | -                    | (30,744)                           |
| <b>Cash flows provided (used) in capital and related financing activities</b> | <b>(145,083)</b>  | <b>(56,338)</b>      | <b>(201,421)</b>                   |
| <b>Cash flows from investing activities:</b>                                  |                   |                      |                                    |
| Cash received from interest earned                                            | 4,640             | 7,200                | 11,840                             |
| <b>Net cash provided (used) in investing activities</b>                       | <b>4,640</b>      | <b>7,200</b>         | <b>11,840</b>                      |
| <b>Net increase (decrease) in cash</b>                                        | <b>90,673</b>     | <b>287,357</b>       | <b>378,030</b>                     |
| Cash balance, beginning                                                       | 86,768            | 61,665               | 148,433                            |
| <b>Cash balance, ending</b>                                                   | <b>\$ 177,441</b> | <b>\$ 349,022</b>    | <b>\$ 526,463</b>                  |
| <b>Cash reported on the statement of net position:</b>                        |                   |                      |                                    |
| Cash and cash equivalents                                                     | \$ 177,441        | \$ 349,022           | \$ 526,463                         |
| <b>Total cash and cash equivalents</b>                                        | <b>\$ 177,441</b> | <b>\$ 349,022</b>    | <b>\$ 526,463</b>                  |

**NORTH OGDEN CITY**  
**COMBINING STATEMENT OF CASH FLOWS (Continued)**  
**INTERNAL SERVICE FUNDS**  
**For the Year Ended June 30, 2023**

|                                                                                                             | <u>Motor Pool</u>        | <u>Police Motor<br/>Pool</u> | <u>Total<br/>Internal<br/>Service Funds</u> |
|-------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------|---------------------------------------------|
| <b>Reconciliation of Operating Income to Net Cash<br/>Provided (Used) in Operating Activities:</b>          |                          |                              |                                             |
| <b>Net operating income (expense)</b>                                                                       | <b>\$ (79,182)</b>       | <b>\$ 326,513</b>            | <b>\$ 247,331</b>                           |
| Adjustments to reconcile operating income or (loss)<br>to net cash provided (used) in operating activities: |                          |                              |                                             |
| Depreciation and amortization                                                                               | 205,413                  | 126,271                      | 331,684                                     |
| Pension expense adjustment                                                                                  | (14,104)                 | -                            | (14,104)                                    |
| Changes in assets and liabilities:                                                                          |                          |                              |                                             |
| (Increase) decrease in inventory                                                                            | 2,665                    | -                            | 2,665                                       |
| (Increase) decrease in receivables                                                                          | (567)                    | -                            | (567)                                       |
| Increase (decrease) in accounts payables                                                                    | (6,508)                  | (2,135)                      | (8,643)                                     |
| Increase (decrease) in accrued liabilities                                                                  | 6,089                    | -                            | 6,089                                       |
| Increase (decrease) in compensated absences                                                                 | 3,156                    | -                            | 3,156                                       |
| <b>Net cash provided (used) in operating activities</b>                                                     | <b><u>\$ 116,962</u></b> | <b><u>\$ 450,649</u></b>     | <b><u>\$ 567,611</u></b>                    |
| <b>Noncash capital and related financing activities:</b>                                                    |                          |                              |                                             |
| Intangible asset additions from lease obligations                                                           | \$ 238,705               | \$ -                         | \$ 238,705                                  |

**NORTH OGDEN CITY  
SUPPLEMENTARY REPORTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

**NORTH OGDEN CITY  
SUPPLEMENTARY REPORTS  
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# GILBERT & STEWART

CERTIFIED PUBLIC ACCOUNTANTS  
A PROFESSIONAL CORPORATION  
ESTABLISHED 1974

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LYNN A. GILBERT, CPA  
JAMES A. GILBERT, CPA  
BEN H. PROBST, CPA  
RONALD J. STEWART, CPA

SIDNEY S. GILBERT, CPA  
JAMES E. STEWART, CPA

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members of the City Council  
North Ogden City  
North Ogden, Utah

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the North Ogden City (the City), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 12, 2023.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the North Ogden City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control which might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

## **Gilbert & Stewart**

GILBERT & STEWART, CPA PC  
Provo, Utah  
December 12, 2023



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JAMES E. STEWART, CPA

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY THE STATE COMPLIANCE AUDIT GUIDE

Honorable Mayor and Members of the City Council  
North Ogden City  
South Jordan, Utah

### Report On Compliance

We have audited the North Ogden City's ("the City") compliance with the applicable state compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the State Auditor, that could have a direct and material effect on the City for the year ended June 30, 2023.

State compliance requirements were tested for the year ended June 30, 2023 in the following areas:

Budgetary Compliance  
Fund Balance  
Fraud Risk Assessment  
Justice Court  
Restricted Taxes and Related Revenues  
Government Fees  
Open and Public Meetings Act

### Management's Responsibility

Management is responsible for compliance with the state requirements referred to above.

### Auditor's Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit of the state compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the state compliance requirements referred to above that could have a direct and material effect on a state compliance requirement occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each state compliance requirement referred to above. However, our audit does not provide a legal determination of the City's compliance with those requirements.

### ***Opinion on Compliance***

In our opinion, the North Ogden City, complied, in all material respects, with the state compliance requirements referred to above for the year ended June 30, 2023.

### ***Report on Internal Control over Financial Reporting***

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the compliance requirements that could have a direct and material effect on the City to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with state compliance requirements and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a state compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a general state compliance requirement will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a state compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.

**Gilbert & Stewart**  
GILBERT & STEWART, CPA PC  
Provo, Utah  
December 12, 2023



## GILBERT & STEWART

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SIDNEY S. GILBERT, CPA  
JAMES E. STEWART, CPA

Honorable Mayor and City Council  
And those charged with Governance of the City  
North Ogden City  
North Ogden, UT

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of North Ogden City for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 22, 2023. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by North Ogden City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting North Ogden City's financial statements was:

Management's estimate of the useful lives of depreciable assets, and the applicable depreciation amounts are based on estimated usefulness of the assets in question and the related wear and tear of those assets. We evaluated the key factors and assumptions used to develop these amounts in determining that they were reasonable in relation to the financial statements taken as a whole.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

AMERICAN FORK OFFICE  
85 NORTH CENTER STREET  
AMERICAN FORK, UT 84003  
(801) 756-9666  
FAX (801) 756-9667

PROVO OFFICE  
190 WEST 800 NORTH #100  
PROVO, UT 84601  
(801) 377-5300  
FAX (801) 373-5622

HEBER OFFICE  
45 SOUTH MAIN ST  
HEBER, UT 84032  
(435) 654-6477  
FAX (801) 373-5622

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 12, 2023.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### *Utah State Legal Compliance Findings – Current Year*

- No Findings

#### *Utah State Legal Compliance Findings – Prior Year*

##### 22-1 Budgetary Compliance

**Finding:** State law requires the City's total expenditure by fund or department do not exceed the amounts appropriated in the final adopt budget. We noted that the debt service department in the general fund exceeded the budgeted amount by \$44,579.

**Current Status:** In compliance.

This information is intended solely for the use of the City Council and management of North Ogden City and is not intended to be and should not be used by anyone other than these specified parties.

## **Gilbert & Stewart**

GILBERT & STEWART  
*Certified Public Accountants*  
Provo, Utah  
December 12, 2023

## ORDINANCE 2024 - 01

### AN ORDINANCE ADOPTING TITLE 7: MOTOR VEHICLES AND TRAFFIC, SECTION 3: STOPPING, STANDING AND PARKING, SUBSECTION 4: WINTER PARKING REGULATIONS, ADDRESSING COMMERCIAL PARKING DURING SNOWSTORMS IN NORTH OGDEN CITY.

**WHEREAS;** North Ogden City adopts and updates its Traffic Code, including a Winter Parking Regulations Ordinance adopted by Ordinance 2010-11 on October 12, 2010; and

**WHEREAS;** North Ogden City maintains the streets and public ways in a safe manner during snowstorms; and

**WHEREAS;** North Ogden City businesses are asking for flexibility of on-street parking during snowstorms; and

**WHEREAS;** The City Council periodically adopts new standards for the City to consider use and enjoyment of property.

**NOW THEREFORE, BE IT ORDAINED** by the North Ogden City Council that the North Ogden City adopts amendments to Title 7-3-4: Winter Parking Regulations.

**SECTION 1:** The text below is hereby amended and adopted for North Ogden City within "7-3-4: Winter Parking Regulations".

#### **7-3-4: WINTER PARKING REGULATIONS**

1. Definitions: As used in this section, the following terms shall have the following meanings:

**PARK, PARKED AND PARKING:** The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

**SNOWSTORM:** An event of snowfall which is anticipated to result in accumulations of snow sufficient to necessitate the removal of snow from the public streets and roadways.

**VEHICLE:** Any device, means or mechanism in or on which persons, goods or other items of personal property may be carried from one place to another. "Vehicle" includes, but is not limited to, automobiles, trucks, trailers of all kinds, motorcycles, off highway vehicles, motor homes, recreational vehicles, and tractors.

2. Prohibited Parking:

1. It is unlawful for the owner of any vehicle to park his or her vehicle, or allow his or her vehicle to be parked, on any public street or roadway in the city between the hours of twelve o'clock (12:00) midnight and six o'clock (6:00) A.M. from November 15 through March 15 of each year, except for physicians or emergency vehicles in emergency situations.

2. It is unlawful for the owner of any vehicle to park his or her vehicle, or allow his or her vehicle to be parked, on any public street or roadway in the city during any snowstorm or within twenty four (24) hours following the cessation of snow after any snowstorm.
3. During business hours, employees may park in legal parking areas on a public street within 200 feet of the location of a commercially zoned business, including during a snowstorm, and within twenty-four (24) hours following the cessation of snow after a snowstorm.
  1. All vehicles which are parked on the roadway during a snowstorm are responsible for any damage sustained to the vehicle by snow plows whether directly or indirectly damaged by the plow or discharge of snow.
3. Penalty: A violation of this section may be charged as a civil violation.
4. Removal: Any vehicle found parked in violation of this section shall be deemed a public nuisance and may be removed or towed away by or under the direction of the police department or the department of public works.

**SECTION 2:** This ordinance shall take immediate effect, and shall apply to any property which has not submitted a complete application as of the date of this ordinance, or allowed any approvals to lapse after the adoption of this ordinance.

**PASSED and ADOPTED this      <sup>th</sup> day of January 2024.**

**North Ogden City:**

---

**S. Neal Berube**  
North Ogden City Mayor

**CITY COUNCIL VOTE AS RECORDED:**

|                                                 | <b>Aye</b> | <b>Nay</b> |
|-------------------------------------------------|------------|------------|
| <b>Council Member Barker:</b>                   | _____      | _____      |
| <b>Council Member Cevering:</b>                 | _____      | _____      |
| <b>Council Member Dalpias:</b>                  | _____      | _____      |
| <b>Council Member Pulver:</b>                   | _____      | _____      |
| <b>Council Member Watson:</b>                   | _____      | _____      |
| <b>(In event of a tie vote of the Council):</b> |            |            |
| <b>Mayor Berube</b>                             | _____      | _____      |

**ATTEST:**

---

**Rian Santoro**  
**City Recorder**

## Staff Report to the North Ogden City Council

### SYNOPSIS / APPLICATION INFORMATION

Application Request: Public meeting, consideration and recommendation on a legislative amendment to amend accessory building standards city-wide.

Agenda Date: January 23, 2024 City Council  
November 15, 2023 Planning Commission

Applicant: North Ogden Resident  
Bob Wallace  
1115 E. 1675 N.

File Number: ZTA 2023-08

### PUBLIC NOTICE:

Mailed Notice: N/A

City Website: November 3, 2023 (Planning Commission Public Hearing)

### STAFF INFORMATION

Scott Hess  
[shess@nogden.org](mailto:shess@nogden.org)  
801-737-9841

### APPLICABLE ORDINANCES

North Ogden Zoning Ordinance 11-9 Residential and Civic Zones, and 11-12 Hillside Protection Zones (all residential zoning districts)

### LEGISLATIVE DECISION

When the City is considering a legislative matter, the Planning Commission acts as a recommending body to the City Council. The City has wide discretion in taking legislative action. Examples of legislative actions are general plan, zoning map, and land use text amendments. Legislative actions require that the Planning Commission give a recommendation to the City Council. Typically, the criteria for making a decision, related to a legislative matter, require compatibility with the general plan and existing codes.

### BACKGROUND

The applicant applied for a building permit on December 23, 2022. That Building Permit was denied on January 20, 2023 due to not meeting the requirements of North Ogden City Codes (see Attachment B). It was later discovered by the City that the applicant had begun construction of the structure and was issued a “Red-Tag Notice” from the Building Department

on May 16, 2023 (see Attachment C) instructing the applicant to cease work immediately. The applicant and the City discussed options for how to move forward, and the applicant applied for a Variance to the setback and roof pitch determinations made by the City. The variance application was denied with a Notice of Decision dated October 4, 2023 (see Attachment D). Considering the denial, the applicant has submitted an application for a Rezoning Text Amendment to amend the accessory building standards City-wide.

## **ANALYSIS**

The North Ogden City Code related to accessory building design standards and materials was amended in April of 2020. Ordinance 2020-07 adjusted the overall size and location for accessory buildings in all residential zones. At that time, Staff reviewed surrounding City ordinances and attempted to strike a balance between individual property rights and impacts to neighbors from large accessory buildings.

The current size and location standards for accessory buildings is as follows:

“Buildings that meet the design standards requirements in 11-9M-8: a building up to 10’ tall may be 3’ from the property line. Beginning at 5’ from the property line, an increase in building height beyond 10’ is permitted up to a maximum building height of 25’ (at the tallest point of the roof of the building), with an increase, at a 1:1 ratio, in the required setback distance of the building walls from the property line.”

The question for the Planning Commission is whether or not the current ordinance meets the needs of the City and its residents. In the applicant’s case, they are unable to meet the height and setback requirements for their constructed building, and they would like to figure out a solution that works in their case and potential similar cases in the future.

## **DRAFT CODE LANGUAGE**

Draft Code Language below was submitted by the Applicant:

*“If a property is adjacent to a property that is commercial or can never be residential, allow the height of an outbuilding to be 25 feet high if the outbuilding is at least 10 feet from the property line adjacent to the commercial non residential property.”*

The applicant’s stated desire is to find a way to isolate this case in the Code, as opposed to amend the entire City Code Citywide. Staff is uncertain how to do that exactly, and would like to use the time with the Planning Commission to workshop potential ideas or solutions, and provide guidance back to Staff to craft an ordinance for the City Council’s consideration.

## **CONFORMANCE WITH THE GENERAL PLAN**

The Vision for North Ogden in the General Plan reads: “North Ogden will continue to be a

community of beautiful homes and friendly people that capitalizes on the impressive setting beneath the slopes of Ben Lomond peak. North Ogden will strive to:

- Assure that North Ogden remains a beautiful place to live, work, and recreate;
- Preserve the essential characteristics of a family friendly community that assures an enduring legacy, small town feel, and high quality of life in North Ogden.

Staff believes that the Planning Commission can find the proposed Code language amendments to be in conformance with the General Plan, but also that the existing ordinance meets the intent of the General Plan. The Planning Commission should determine if amending the accessory building height and location standards is in the City's best interest.

### **SUMMARY OF LAND USE AUTHORITY CONSIDERATIONS**

There are some guiding principles that should be considered before there is a change in code standards.

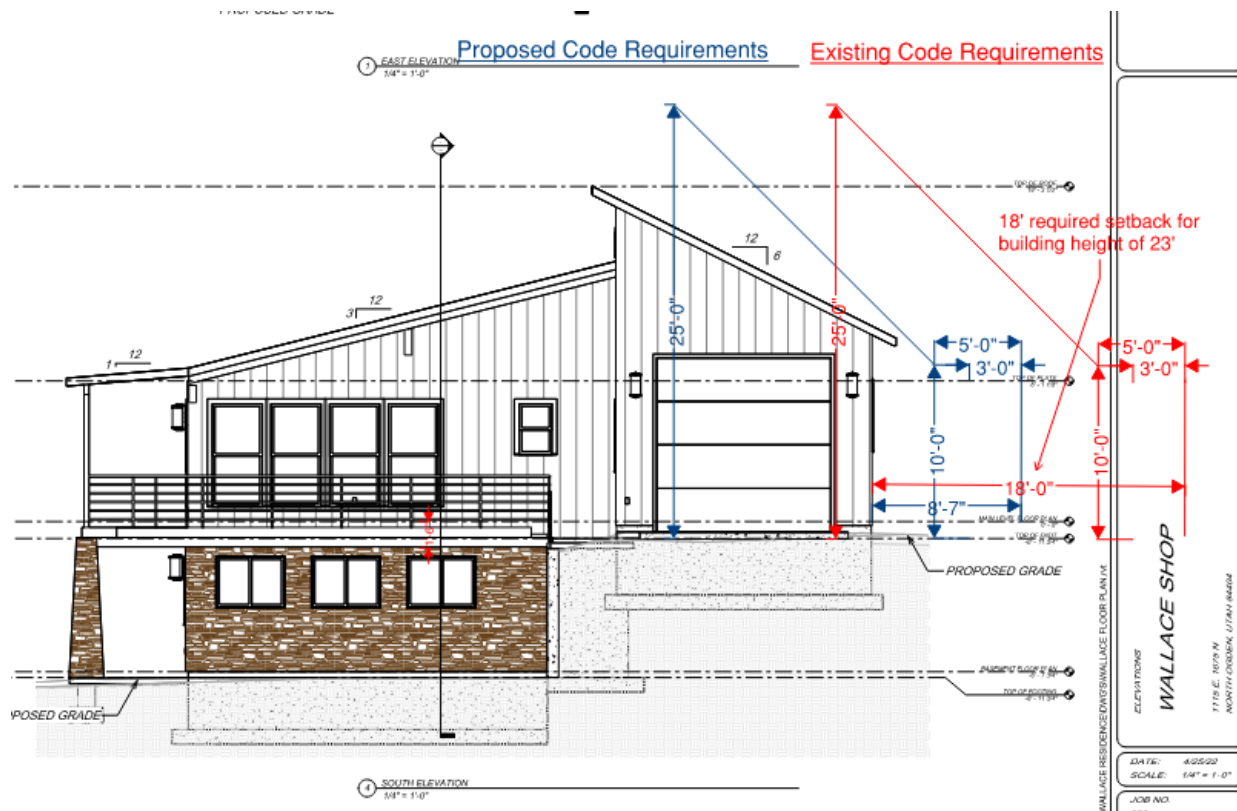
- Is the request a positive change for not only a specific property but does it make sense for the entire city?
- Is there additional language that is appropriate for this ordinance?
- Is the proposal consistent with the General Plan?

### **PLANNING COMMISSION ANALYSIS AND RECOMMENDATION – NOVEMBER 15, 2023**

The Planning Commission discussed several options and ideas with staff and the applicant. The PC minutes from November 15, 2023 (see Attachment E) summarize the conversation briefly, but do not go into the full detail that was considered at the meeting. It may be helpful for the City Council to listen to the recording of the meeting at the link below, the item begins at the 7 minute mark: [https://www.northogdencity.com/sites/default/files/audio/231115\\_0111.MP3](https://www.northogdencity.com/sites/default/files/audio/231115_0111.MP3).

After considering rezoning adjacent property, solutions to isolate this individual case, and looking at various interpretations of the current Accessory Building setback language, it was recommended by the Planning Commission to retain the current language about heights of buildings as they step back from property lines, but to amend the text to indicate that the wall height be used as the measurement, and not the overall height of the building. The change allows rooflines to nest into the existing height limitations as shown below. This change allows buildings with different architectural styles to be closer to property lines depending on the roof line, roof pitch, and overall wall height. The Planning Commission believes that while buildings will be closer to property lines overall, that the effective visual impact will be similar because the roof line will extend away from the setback line.

To visualize this change, the drawing below shows the overall building setback differences between the current code language using overall building height (in red), and the revised text using wall height (in blue). The



The Site Design Standards current code language states:

“Buildings that meet the design standards requirements in 11-9M-8: a building up to 10’ tall may be 3’ from the property line. Beginning at 5’ from the property line, an increase in building height beyond 10’ is permitted up to a maximum building height of 25’ (at the tallest point of the roof of the building), with an increase, at a 1:1 ratio, in the required setback distance of the building walls from the property line”

The revised language is drafted to state:

“Buildings that meet the design standards requirements in 11-9M-8: a building up to 10’ tall may be 3’ from the property line. Beginning at 5’ from the property line, an increase in building height beyond 10’ is permitted at a 1:1 ratio up to a maximum building height of 25’. Rooflines may exist within the vertical envelope created by the 1:1 ratio of building height and setback”

Staff has developed a draft ordinance for the City Council’s consideration that meets the Planning Commission recommendation (see Attachment F). Staff’s recommendation is to consider the information from the applicant, recommendation from Planning Commission, and take action on the draft ordinance.

## EXHIBITS

- A. Application
- B. Building Permit
- C. Red Tag Notice
- D. Variance Notice of Decision
- E. Planning Commission Minutes, November 15, 2023
- F. Draft Ordinance Amendment



# Land Use Development Application

Date: 11/03/2023

## Applicant / Owner

Applicant Name: Robert Wallace  
 Company:  
 Address: 1115 E 1675 N  
 City, State, Zip: 1115 E 1675 N  
 Phone: 801-719-4092  
 Email: bob.wallace314@gmail.com

Same as Applicant: ☒  
 Owner Name: Robert Wallace  
 Address: 1115 E 1675 N  
 City, State, Zip: North Ogden, Utah, 84404  
 Phone: 801-719-4092  
 Email: bob.wallace314@gmail.com

## Contractor Information

Contractor:  
 Address:  
 City, State, Zip:

Phone:  
 Email:

## Project

Project Name: Out building  
 Address: 1115 E 1675 N  
 City, State, Zip: North Ogden, Utah, 84404  
 Parcel:  
 Subdivision: Carriage Hills  
 Lot #:

Acreage: .80  
 Current Zoning:  
 Proposed Zoning: N/A  
 # of lots:  
 Existing Sq.Ft.:  
 Proposed Sq.Ft.:  
 Land Serial #:

Project Description: [Description]

## Application Type

**Subdivision:** ☐  
 Preliminary Approval: ☐  
 Final Approval: ☐  
 Special Exception: ☐  
**Minor Subdivision:** ☐  
 Subdivision without Review: ☐  
 Amendment or Vacation: ☐  
**Boundary Line Adjustment:** ☐  
**Site Plan Review:** ☐  
 With Technical Review: ☐  
 No Technical Review: ☐  
**Zoning Amendment:** ☐  
 Text: ☒  
 Map: ☐  
 Annexation City: ☐  
**Hearing Officer:** ☐

Variance: ☐  
**Conditional Use Permit:** ☐  
 City Fee (With Review): ☐  
 City Fee (No Review): ☐  
**Planned Residential Unit:** ☐  
**Subdivision Extension:** ☐  
 Fence: ☐  
 Fence Interior Lot: ☐  
 Fence Corner Lot: ☐  
 Patio: ☐  
 RV PADS/Expand Driveway: ☐  
 New Structure: ☐  
 Shed: ☐  
 Other Structure under 200 sq. ft.: ☐  
 Deck: ☐  
 Other: ☐

## Vacation Request

Easement: ☐  
 Road: ☐

Subdivision: ☐  
 Subdivision Lot: ☐

### Conditional Use Permit

Please explain the measures that will take place so that heavy traffic generated by the proposed use will not adversely affect the general traffic patterns of the area.

What measures are going to take place to assure that the building location will not create a pedestrian traffic hazard by causing approaches to sidewalks?

Please explain how the building design is compatible with, or complimentary to, already established adjacent structures.

If the development is adjacent to a residential zone or use, please explain how the building location, lighting, parking, or traffic circulation will not adversely affect the adjacent residential uses.

Please explain how the signage will be complementary to the development and overall aesthetic nature of the immediate area.

Please explain which proposed toxic materials and pollutants would be used in the proposed use and how such materials and pollutants will be handled, stored, and disposed of.

Please explain what measures will take place to avoid adverse effects on the adjacent residential, commercial, and manufacturing uses.

---

### Residential Conditional Use Permit

What traffic will be generated by this proposed use?

Please explain how the proposed development / use will not overload the carrying capacity for which local streets were designed.

What measures are you taking to assure that the internal traffic circulation will not adversely affect the adjacent residential property?

How is the proposed structure and parking facilities complimentary to the aesthetics of the general area?

Please explain how the proposed sign(s) will not adversely affect the development itself or the overall aesthetics of the immediate area?

Please explain how the proposed landscaping will be sufficient to enhance the aesthetics of the development and area.

---

### Special Exception

Explain how literal enforcement of the Zoning Ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the City Ordinance. (The hardship cannot be self-imposed or an economic hardship.)

Explain what is unique to, or the special circumstances attached to the property that does not generally apply to other properties in the city.

Explain how the granting of the special exception is essential to the enjoyment of a substantial property right possessed by other property in the same district.

Explain how the special exception will not substantially affect the general plan and will not be contrary to the public interest.

Explain how the spirit of the Zoning Ordinance is observed and substantial justice is done.

---

### Zoning Ordinance Amendment

STATE THE PHYSICAL DESCRIPTION OF THE AREA PROPOSED TO BE REZONED: East property line of subject lot which shares a property line with Bona Vista Water.

STATE THE LEGAL DESCRIPTION OF AREA PROPOSED TO BE REZONED:

PROPOSED TEXT (attach additional sheets, if needed): If a property is adjacent to a property that commercial or can never be residential, allow the height of an outbuilding to be 25 feet high if the outbuilding is at least 10 feet from the property line adjacent to the commercial non residential property..

**Variance**

Explain how literal enforcement of the Zoning Ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the Zoning Ordinance. (The hardship cannot be self-imposed or an economic hardship.)

Explain what is peculiar to, or the special circumstances attached to the property that does not generally apply to other properties in the same district.

Explain how the granting of the variance is essential to the enjoyment of a substantial property right possessed by other property in the same district.

Explain how the variance will not substantially affect the general plan and will not be contrary to the public interest.

Explain how the spirit of the Zoning Ordinance is observed and substantial justice is done. Height of the outbuilding does not affect any residential view and owners of the commercial property (Bona Vista Water) have no problem with the height of the outbuilding

---

I do hereby certify that the information contained herein is true and correct.

Robert N Wallace

Name

11/03/2023

Date

## Scott Hess

---

**From:** Kai Johnsen  
**Sent:** Friday, January 20, 2023 8:40 AM  
**To:** bob.wallace314@gmail.com  
**Cc:** Colleen Phillips; Nathan Davis  
**Subject:** Building Permit Application

Hello Robert,

The Planning Department has received and reviewed your Building Permit Application for the construction of a detached garage at 1115 E 1675 N. The plans included with the application demonstrated that one or more standards in North Ogden City Code would not be met if the building were constructed as shown. Because of this the application is denied at this time. The specific requirements are detailed below with revisions that are needed to the plans to receive Planning Department approval of this project.

The proposed structure as drawn shows a height of more than 20 feet. A 20-foot-tall structure is permissible if the setback from the property lines is adequate. The structure as drawn would need a setback of 16 feet from the property lines. A building height of 15 feet is permitted with the current 10-foot setback. Please adjust the height of the building or increase the setback distance and provide updated plans.

City Code requires that the roof pitch be a minimum of 4/12. Please adjust the roof design to meet this standard.

All accessory buildings larger than two hundred (200) square feet must be integrated into the design of the residential building with similar residential exterior wall color. Roofing materials including metal roofs shall have a similar color as the main building. To determine if this standard will be met, please provide color photos of the existing home.

A maximum of 25% of the rear yard is permitted to be used for an accessory building. Because this lot is less than an acre in size the minimum rear yard area calculation is based upon the minimum lot width times the rear yard setback and not the actual rear yard dimensions. 25% of the rear yard setback times the minimum lot width is 1,250. The footprint of the proposed structure is 1,397. Please reduce the footprint of the building to meet this requirement.

If there are any retaining walls associated with this project, please identify the location, height, and material of the wall on the site plan.

Below are the links to the City Code for your convenience.

<https://northogden.municipalcodeonline.com/book?type=plan#name=11-9A-3: SITE DEVELOPMENT STANDARDS>

<https://northogden.municipalcodeonline.com/book?type=plan#name=11-9M-8: ACCESSORY BUILDINGS>

If you have any questions, please let me know.

Best regards,



**Kai Johnsen | Planning Technician**

NORTH OGDEN CITY  
505 E. 2600 N. | North Ogden, Utah, 84414  
Office: 801-737-2202  
[kjohnsen@nogden.org](mailto:kjohnsen@nogden.org)





SETTLED 1851

Mayor  
Council

S. Neal Berube  
Ryan M. Barker  
Blake D. Cevering  
Jay D Dalpiaz  
Phillip D. Swanson  
Charlotte Ekstrom

May 16, 2023

Robert Wallace  
1115 E 1675 N  
North Ogden, UT 84414

Re: Accessory Dwelling With no Building Permit

Dear Mr. Wallace:

It has come to the city's attention that you are constructing an accessory building on your property. A building permit application was started on December 23, 2022. The building and planning departments are required to do a review of your application and the planning department found several things that were not in compliance with the city's building code. An email was sent to you on January 20, 2023, with no response. A copy of this email is enclosed with this letter.

This letter is to inform you that you must cease work immediately as the city has **"RED TAGGED"** this project until you can submit the required documentation for a complete application review prior to issuing a building permit.

Failure to provide the city with the necessary documentation to complete the original permit application will result in fines issued by our Code Enforcement Officer. It is illegal to build any structure without a building permit in North Ogden City.

Please contact us by May 25, 2023, with revised plans that meet the planning department requirements.

Sincerely,

Nathan Davis  
Building Official  
North Ogden City

# **Appeal Authority Final Record of Decision 9/4/2023**

## **North Ogden City**

### **Wallace Variance Request**

#### **APPLICATION INFORMATION**

Application Request: Consideration and action on a quasi-judicial application regarding a variance request to reduce the setback of an accessory structure at 1115 E. 1675 N. North Ogden.

Hearing Date: October 3, 2023

Applicant: Robert Wallace

File Number: HOV 2023-01

Appeal Authority: Megan Ryan

#### **PROPERTY INFORMATION**

Address: 1115 E. 1675 N.

Project Area: 0.79 acres

Zoning: Rural Residential RE-20

Existing Land Use: Residential

Proposed Land Use: Residential

Parcel ID: 11-157-0007

#### **ADJACENT LAND USE**

North: Residential South: Residential

East: Civic (Bona Vista Water Improvement District) West: Residential

#### **APPLICABLE ORDINANCES**

North Ogden Zoning Ordinance 11-9 Article A (RE-20 Rural Residential)

North Ogden Zoning Ordinance 11-6-7 (Variances)

Utah State Code 10-9a-702

#### **Case Facts:**

1. The applicant built an accessory structure on the property without obtaining a building permit for the structure that houses a workshop and a garage.
2. The applicant applied for a building permit on December 23, 2022, after construction had begun.
3. That Building Permit was denied on January 20, 2023, due to not meeting the requirements of North Ogden City Codes, Title 11-9a and the Building Code.

4. Specifically in Title 11-9a the applicant did not meet the required setback on the eastern side of the property by 4'3.5" to meet the required Setback of 14'3.5" due to the height that the garage portion was constructed at.
5. The applicant had begun construction of the structure despite the denial and was issued a "Red-Tag Notice" from the Building Department on May 16, 2023 instructing the applicant to cease work immediately.
6. The applicant applied for a Variance to the setback determinations made by the City.
7. The roof pitch provision of the application was tabled as City staff agreed to a visual inspection on site to determine structural load compliance and potential alternatives.

**Findings:**

1. A hearing was held on this application on October 3, 2023, at 1 pm via Zoom with an anchor location at the North Ogden City Hall. The recording is on file with the City of North Ogden Community Development Department.
2. The applicant created a self-imposed hardship by constructing an accessory building without a building permit.
3. There are no physical constraints on the property that would have prohibited the applicant from construction in compliance with North Ogden City Codes.
4. Subject to the Utah State Land Use, Development and Management Act, 10-9a-702 and the North Ogden City Ordinance 11-6-7 all of these criteria must be met by the Applicant:
  - a) Literal enforcement of this title would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purposes of this title; and  
In determining whether or not enforcement of the land use ordinance would cause unreasonable hardship the appeal authority may not find an unreasonable hardship if the hardship is self-imposed or economic.
  - b) There are special circumstances attached to the property that do not generally apply to other properties in the same district; and
  - c) Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same district; and
  - d) The variance will not substantially affect the general plan and will not be contrary to the public interest; and
  - e) The spirit of this title is observed, and substantial justice is done.
5. All five of the criteria outlined above in 4. (a-e) have not been met by the applicant.

**Conclusions of Law:**

In compliance with the Utah State Land Use, Development and Management Act, 10-9a-702, and the North Ogden City Code, Title 11-4(B) the variance request to reduce the 4'3.5" setback on the eastern property line for an illegally constructed accessory structure at 1115 E. 1675 N. in North Ogden City is denied.

EXHIBIT: North Ogden City Staff Report transmitted September 27, 2023, to the applicant and appeal authority.

**NORTH OGDEN PLANNING COMMISSION  
MEETING MINUTES  
November 15, 2023**

The North Ogden Planning Commission convened in a regular meeting on November 15, 2023, at 7:00 p.m. Meeting time was moved to 7:00 p.m. to accommodate the South Town Center Open House. The meeting was also held on Zoom. Notice of time, place and agenda of the meeting was furnished to each member of the Planning Commission, posted on the bulletin board at the municipal office and posted to the Utah State Website on November 14, 2023. Notice of the annual meeting schedule was published in the Standard-Examiner on December 16, 2022.

**COMMISSIONERS:**

|                  |               |                      |
|------------------|---------------|----------------------|
| Eric Thomas      | Chairman      | Arrived at 7:07 p.m. |
| Brandon Mason    | Vice-Chairman | Excused              |
| Scott Barker     | Commissioner  |                      |
| Nicole Nancarrow | Commissioner  | Excused              |
| Johnson Webb     | Commissioner  |                      |
| Cody Watson      | Commissioner  |                      |
| Nissa Green      | Commissioner  |                      |

**STAFF:**

|            |                                             |
|------------|---------------------------------------------|
| Scott Hess | Community and Economic Development Director |
| Ryan Nunn  | Planner                                     |
| Jon Call   | City Manager/Attorney                       |

**VISITORS:**

Chris Pulver  
Bob Wallace  
Merrill Sunderland

Commissioner Webb called the meeting to order at 7:00 p.m. Commissioner Green offered the thought and Commissioner Barker led the Pledge of Allegiance.

1. **ROLL CALL**

Commissioner Webb conducted roll call; he indicated Chair Thomas, Vice Chair Mason, and Commissioner Nancarrow were excused from the meeting, but all other Commissioners were present.

2. **EX PARTE COMMUNICATIONS OR CONFLICTS OF INTEREST TO DISCLOSE**

Commissioner Webb asked if any Commissioners had ex parte communications or conflicts of interest to disclose. No disclosures were made.

3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no public comments.

**LEGISLATIVE ITEMS**

4. **ANX 2023-03 CONSIDERATION AND ACTION ON A LEGISLATIVE APPLICATION TO ANNEX PROPERTY AT APPROXIMATELY 730 EAST 1750 NORTH AND ZONE THE PROPERTY R-1-8 (AG)**

Planner Nunn explained the applicant has applied to annex 0.123 acres of property at approximately 730 E 1750 N. The property currently has no buildings constructed in the unincorporated County. The applicant originally requested the Rural Residential RE-20 zone for this annexation, but after a discussion with the applicant, they have agreed to conform with the surrounding area zoning designation of Single-family residential R-1-8(AG). The adjacent properties are zoned R-1-8(AG) to the west, north, east, and south. Staff recommends that the Planning Commission recommend approval to the City Council for annexation of this property and apply the Single-family residential R-1-8(AG) zone. The proposed zoning is consistent with the General Plan and will meet a top priority by annexing one of the island properties located within North Ogden City boundary.

Chairman Thomas joined the meeting.

Commissioner Webb invited public input. There were no persons appearing to be heard.

**Commissioner Green made a motion to forward a positive recommendation to the City Council for the annexation of property at approximately 730 East 1750 North and zone the property R-1-8 (AG) as presented. Commissioner Barker seconded the motion.**

**Voting on the motion:**

|                               |               |
|-------------------------------|---------------|
| <b>Chairman Thomas</b>        | <b>aye</b>    |
| <b>Vice Chairman Mason</b>    | <b>absent</b> |
| <b>Commissioner Barker</b>    | <b>aye</b>    |
| <b>Commissioner Nancarrow</b> | <b>absent</b> |
| <b>Commissioner Webb</b>      | <b>aye</b>    |
| <b>Commissioner Watson</b>    | <b>aye</b>    |
| <b>Commissioner Green</b>     | <b>aye</b>    |

**The motion carried.**

**5. ZTA 2023-08 PUBLIC HEARING, CONSIDERATION, AND RECOMMENDATION ON A LEGISLATIVE AMENDMENT TO AMEND ACCESSORY BUILDING STANDARDS CITYWIDE**

Community and Economic Development (CED) Director Hess explained the applicant applied for a building permit on December 23, 2022. That Building Permit was denied on January 20, 2023 due to not meeting the requirements of North Ogden City Codes. It was later discovered by the City that the applicant had begun construction of the structure and was issued a “Red-Tag Notice” from the Building Department on May 16, 2023 instructing the applicant to cease work immediately. The applicant and the City discussed options for how to move forward, and the applicant applied for a Variance to the setback and roof pitch determinations made by the City. The variance application was denied with a Notice of Decision dated October 4, 2023. In light of the denial, the applicant has submitted an application for a Rezoning Text Amendment to amend the accessory building standards. Mr. Hess noted the North Ogden City Code related to accessory building design standards and materials was amended in April of 2020. Ordinance 2020-07 adjusted the overall size and location of accessory buildings. At that time, Staff reviewed surrounding City ordinances and attempted to strike a balance between individual property rights and impacts to neighbors from large accessory buildings. The current size and location standards for accessory buildings is as follows: “Buildings that meet the design standards requirements in 11-9M-8: a building up to 10’ tall may be 3’ from the property line. Beginning at 5’ from the property line, an increase in building height beyond 10’ is permitted up to a maximum building height of 25’ (at the tallest point of the roof of the building), with an increase, at a 1:1 ratio, in the required setback distance of the building walls from the property line.”

The applicant’s stated desire is to find a way to isolate this case in the Code, as opposed to amending the entire City Code Citywide. Staff is uncertain how to do that exactly, and would like to use the time with the Planning Commission to workshop potential ideas or solutions, and provide guidance back to Staff to craft an ordinance for the City Council’s consideration. Mr. Hess then discussed conformance with the General Plan; the vision for North Ogden in the General Plan reads: “North Ogden will continue to be a community of beautiful homes and friendly people that capitalizes on the impressive setting beneath the slopes of Ben Lomond peak. North Ogden will strive to:

- Assure that North Ogden remains a beautiful place to live, work, and recreate;
- Preserve the essential characteristics of a family friendly community that assures an enduring legacy, small town feel, and high quality of life in North Ogden.

Staff believes that the Planning Commission can find the proposed Code language amendments to be in conformance with the General Plan, but also that the existing ordinance meets the intent of the General Plan. The Planning Commission should determine if amending the accessory building height and location standards is in the City's best interest. Staff recommends that the Planning Commission conduct the public hearing, consider the proposed ordinance amendment language, and make a recommendation to the City Council.

Mr. Hess facilitated discussion among the Council regarding appropriate accessory building standards for North Ogden City; the intent of the current ordinance is to increase setbacks for taller accessory buildings in order to preserve sight lines, but there is nothing in the ordinance that prohibits someone from planting a row of pine trees on their property line, which would eventually obstruct sight lines.

**a. Commissioner Webb opened the Public Hearing at 7:18 p.m.**

Merrill Sunderland, North Ogden resident, stated that he is fairly certain this is the first time this issue has come before the City Council. He asked if this is a request from one individual who is seeking to expand or change policies for all accessory buildings in the City.

Mr. Hess stated that zoning text amendments come in many forms; sometimes the City Council will direct staff to consider a text amendment, but all land use applications must come before the Planning Commission for consideration and a recommendation. In this particular case, an applicant has paid the fee for a zoning text amendment based on his experience with an accessory structure on his property that is taller than allowed based upon the setbacks for the zoning of his property. His request is to amend the zoning text to permit buildings of a certain height to ensure it is conforming. Mr. Sunderland asked if the change would apply to all accessory buildings throughout the City. Mr. Hess answered yes. Mr. Sunderland stated it is important to have as serious a discussion as possible to consider all of the implications of this change.

Chris Pulver, North Ogden resident, noted he would be supportive of an ordinance that would provide an exception to the setbacks or height restrictions in the event that the building will not block someone's sight line.

**Chairman Thomas made a motion to close the Public Hearing. Commissioner Barker seconded the motion.**

**Voting on the motion:**

|                               |               |
|-------------------------------|---------------|
| <b>Chairman Thomas</b>        | <b>aye</b>    |
| <b>Vice Chairman Mason</b>    | <b>absent</b> |
| <b>Commissioner Barker</b>    | <b>aye</b>    |
| <b>Commissioner Nancarrow</b> | <b>absent</b> |
| <b>Commissioner Webb</b>      | <b>aye</b>    |
| <b>Commissioner Watson</b>    | <b>aye</b>    |
| <b>Commissioner Green</b>     | <b>aye</b>    |

**The motion carried.**

**The Public Hearing was closed at 7:22 p.m.**

**b. Consideration and recommendation**

Commissioner Webb invited input from the applicant.

Bob Wallace stated he appreciates the Commission taking the time to listen to his case. He noted that looking back on the situation, if he had approached the matter correctly initially, he would have placed the building in the appropriate area of his lot to comply with setback requirements and this would not be an issue. He has approached Bona Vista Water, which is the neighboring property owner in his rear yard, about buying some of their land in order to increase his property size and increase his setback. They said they would be happy to provide the City with a letter stating they have no problems with the height of his accessory building and that they have no plans whatsoever to sell their property to anyone else that could build a home on the land. He stated that means that his accessory building will not have any kind of impact on that property, and he is not blocking anyone's view. Even if he were able to secure some of the Bona Vista property, that would not change anything but a line on a map. He has spent a lot of money to this point and to change the structure would be very costly; he believes the structure is aesthetically pleasing and actually enhances the neighborhood. It will actually block the view of the nearby water tank for some property owners, which is a benefit. He wished there were a mechanism for pursuing a text amendment that would not change the ordinance for everyone in the City; he wished that his property could be considered on its own.

Mr. Hess stated that it is his opinion that it is bad form to write ordinances that have a 'who came first' provision; meaning ordinances often change in a way that creates legal non-conforming uses.

Chairman Thomas wondered if the Bona Vista property could be rezoned to a civic use, which would address the setback issue for Mr. Wallace's accessory building. City Manager/Attorney Call answered yes, that would be permissible. Chairman Thomas added another option would be to adjust the roofline to conform with the building height restriction, rather than increase the setback. This led to discussion about the manner in which building heights are measured, especially in areas with a fairly steep grade or step up in elevation; Chairman Thomas indicated he feels building heights and setbacks should reflect the intent of each zone, especially on the hillside areas of the community. Commissioner Watson stated his focus is on how an ordinance amendment will impact property owners who have already built an accessory structure in compliance with the existing ordinance; he prefers the option of changing the zoning of the Bona Vista property to Civic because that will offend less people. Additionally, he wondered if those living next to a civic use will have greater latitude in developing their property. Commissioner Green stated she is concerned about the City being reactionary to an individual property owner's desires rather than considering ordinances that will benefit the entire community. The Commission agreed and continued discussion of the appropriate recommendations to make, if any, regarding changes to the accessory building standards, with broad support for an ordinance amendment that would adjust the slope/pitch of the roof rather than setbacks or wall heights

responsive to Mr. Wallace's request for a text amendment. Mr. Hess stated staff will draft language responsive to that support.

**Chairman Thomas made a motion to forward a recommendation to the City Council to consider a text amendment to amend accessory building standards by adjusting the regulations regarding roof slope/pitch. Commissioner Barker seconded the motion.**

**Voting on the motion:**

|                               |               |
|-------------------------------|---------------|
| <b>Chairman Thomas</b>        | <b>aye</b>    |
| <b>Vice Chairman Mason</b>    | <b>absent</b> |
| <b>Commissioner Barker</b>    | <b>aye</b>    |
| <b>Commissioner Nancarrow</b> | <b>absent</b> |
| <b>Commissioner Webb</b>      | <b>aye</b>    |
| <b>Commissioner Watson</b>    | <b>aye</b>    |
| <b>Commissioner Green</b>     | <b>aye</b>    |

**The motion carried.**

Mr. Hess explained to Mr. Wallace that the City Council is the legislative body of the City and will have the final decision-making authority regarding his application; they could follow the recommendation of the City Council, or adjust it as they see fit. Bob Wallace asked if an adjustment to the zoning of the Bona Vista Water property, to change it to civic, would have any impact on their use of the property. Mr. Hess answered no.

**6. PUBLIC COMMENTS**

There were no public comments.

**7. REMARKS - PLANNING COMMISSIONERS:**

Commissioner Webb thanked staff for their thoughtful consideration of the application regarding accessory buildings.

**8. REPORT – COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR**

Mr. Hess reviewed the Commission's meeting calendar for the remainder of the year.

**9. REMARKS – CITY MANAGER/ATTORNEY**

City Manager/Attorney Call noted all Commissioners have been invited to the City's Christmas party and he encouraged them to RSVP. He also discussed the calendar of special events for the City for the month of December.

**10. ADJOURNMENT**

**Commissioner Watson made a motion to adjourn the meeting. Commissioner Green seconded the motion.**

**Voting on the motion:**

|                               |               |
|-------------------------------|---------------|
| <b>Chairman Thomas</b>        | <b>aye</b>    |
| <b>Vice Chairman Mason</b>    | <b>absent</b> |
| <b>Commissioner Barker</b>    | <b>aye</b>    |
| <b>Commissioner Nancarrow</b> | <b>absent</b> |
| <b>Commissioner Webb</b>      | <b>aye</b>    |
| <b>Commissioner Watson</b>    | <b>aye</b>    |
| <b>Commissioner Green</b>     | <b>aye</b>    |

**The motion carried.**

**The meeting adjourned at 8:04 p.m.**

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Eric Thomas  
Planning Commission Chair

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Joyce Pierson  
Deputy City Recorder

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Date Approved

## ORDINANCE 2024-\_\_

### AN ORDINANCE OF NORTH OGDEN CITY AMENDING THE ZONING ORDINANCE OF NORTH OGDEN CITY TITLE 11, CHAPTER 9, ARTICLES A,B,C,D,E,F,J AND TITLE 11, CHAPTER 12, SECTION 6, TO REFINE SETBACK STANDARDS FOR ACCESSORY BUILDINGS AND RELATED ACCESSORY BUILDING STANDARDS

**WHEREAS;** The current City ordinance relating to accessory buildings has been requested to be refined by a resident; and

**WHEREAS;** This amendment amends in a reasonable manner the standards relating to the requirements for accessory buildings relating to permitted setbacks; and

**WHEREAS;** This amendment seeks to define height and required setback standards for accessory buildings, in relation to the property line of the property the accessory building is proposed to be built upon; and

**WHEREAS;** Updating these standards seeks to maintain the rights and the reasonable interests of both those who propose to build accessory buildings on their property, and those of neighbors on adjacent properties who may be impacted by such accessory buildings;

**NOW THEREFORE, BE IT ORDAINED** by the North Ogden City Council that the North Ogden City Codes 11-9 Residential and Civic Zones (Articles A,B,C,D,E,F, and J) and 11-12 Hillside Protection Zones (Section 6) the paragraph specifically related to Site Development Standards for Accessory Building Setbacks be amended as follows:

Buildings that meet the design standards requirements in 11-9M-8: a building up to 10' tall may be 3' from the property line. Beginning at 5' from the property line, an increase in building height beyond 10' is permitted **at a 1:1 ratio** up to a maximum building height of 25'. **Rooflines may exist within the vertical envelope created by the 1:1 ration of building height and setback.** ~~(at the tallest point of the roof of the building), with an increase, at a 1:1 ratio, in the required setback distance of the building walls from the property line~~

**PASSED and ADOPTED** this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2024.

**North Ogden City:**

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**S. Neal Berube**  
**North Ogden City Mayor**

**CITY COUNCIL VOTE AS RECORDED:**

|                                                 | <b>Aye</b> | <b>Nay</b> |
|-------------------------------------------------|------------|------------|
| <b>Council Member Barker:</b>                   | _____      | _____      |
| <b>Council Member Cevering:</b>                 | _____      | _____      |
| <b>Council Member Dalpias:</b>                  | _____      | _____      |
| <b>Council Member Pulver:</b>                   | _____      | _____      |
| <b>Council Member Watson:</b>                   | _____      | _____      |
| <b>(In event of a tie vote of the Council):</b> |            |            |
| <b>Mayor Berube</b>                             | _____      | _____      |

**ATTEST:**

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**Rian Santoro**  
**City Recorder**

## Staff Report to the North Ogden Planning Commission

### SYNOPSIS / APPLICATION INFORMATION

Application Request: Public hearing, consideration, and recommendation on a legislative amendment to amend private to public culinary water system connection standards

Agenda Date: January 23, 2024, City Council  
January 17, 2024, Planning Commission

Applicant: North Ogden City Staff

File Number: ZTA 2024-01

### PUBLIC NOTICE:

Mailed Notice: N/A

City Website: January 4, 2024

### STAFF INFORMATION

Ryan Nunn  
[rnunn@nogden.org](mailto:rnunn@nogden.org)  
(801) 737-2202

### APPLICABLE ORDINANCES

North Ogden City Ordinance 10-6: Public Works Standards

North Ogden Zoning Ordinance 11-26-2: General Improvements

### LEGISLATIVE DECISION

When the City is considering a legislative matter, the Planning Commission acts as a recommending body to the City Council. The City has wide discretion in taking legislative action. Examples of legislative actions are the general plan, zoning map, and land use text amendments. Legislative actions require that the Planning Commission give a recommendation to the City Council. Typically, the criteria for making a decision, related to a legislative matter, require compatibility with the general plan and existing codes.

### BACKGROUND

Eric Casperson, North Ogden City Engineer, approached the Planning Department to amend the North Ogden City Code text to provide new Public Works Standards for private to public culinary water system connections. The need for the amendment has resulted from previous developments where conflicts between installed non-standard culinary water infrastructure and the standard city culinary water infrastructure have not been resolved. This new standard will provide additional protection to the city's culinary water infrastructure. The question has been asked why the city cares since the improvements will be maintained by a private entity and not by North Ogden City.

### ANALYSIS

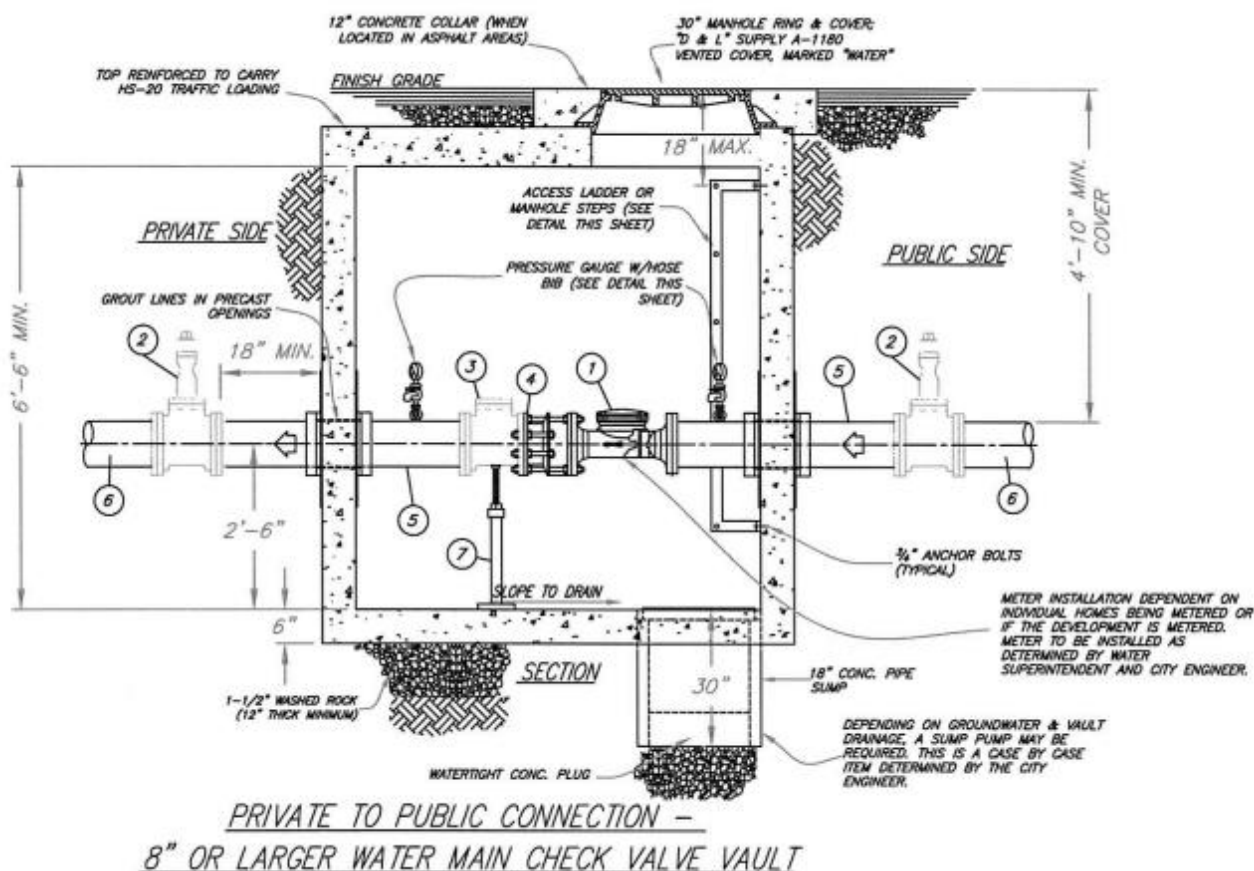
North Ogden City Public Works Standards have approved materials and standards for water main connections. The new engineered drawings for Private to Public Connections will accommodate projects

and developments where private water systems are constructed using material that does not conform to the North Ogden City Public Works Standards, as well as isolate private water systems from public water systems. Isolation of private water systems protects North Ogden City's public water system from cross-connection at the connection of a private water system.

### DRAFT CODE LANGUAGE

A Draft Public Works Standards Drawing, sheet CW-07 has been provided for the review and approval of the Planning Commission (see Exhibit A).

*Example of Exhibit A below for reference:*



### CONFORMANCE WITH THE GENERAL PLAN

North Ogden City's General Plan has a top priority to provide Public Facilities and Services. The new private to public connections to the Public Works Standards will meet the first of those goals which is to anticipate and build necessary culinary water, sewer, and stormwater infrastructure, as well as assess the need for additional public facilities and services.

Staff believes that the Planning Commission can find the proposed Code language amendments to be in conformance with the General Plan, but also that the existing ordinance meets the intent of the General Plan. The Planning Commission should determine if amending the Public Works Standards is in the City's best interest.

### **SUMMARY OF LAND USE AUTHORITY CONSIDERATIONS**

These guiding principles should be considered before there is a change in code standards.

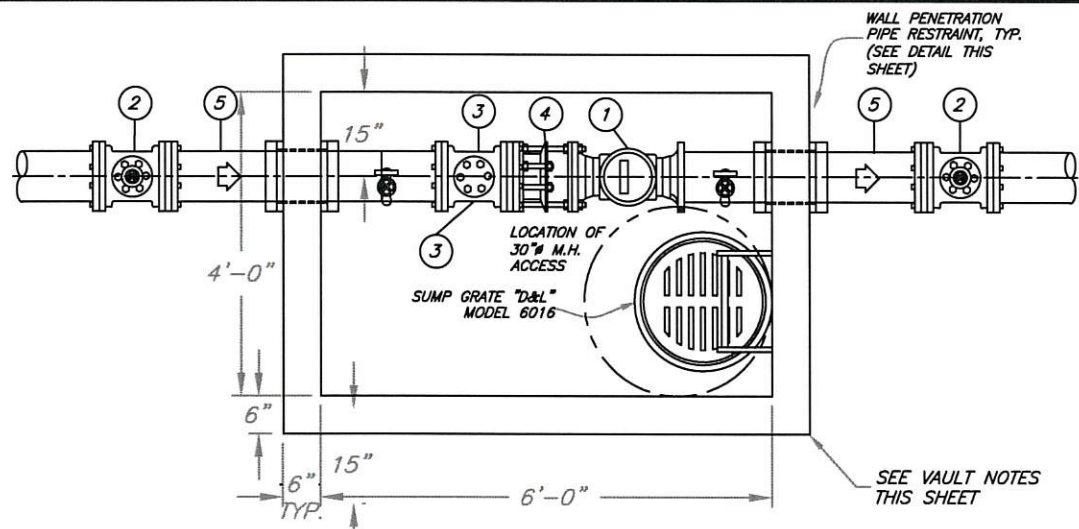
- Is the request a positive change for a specific property or does it make sense for the entire city?
- Is there additional language that is appropriate for this ordinance?
- Is the proposal consistent with the General Plan?

### **PLANNING COMMISSION RECOMMENDATION**

The Planning Commission recommended unanimously that the ordinance be approved. Staff recommends that the City Council conduct a review of and discussion regarding the proposed ordinance amendment and consider whether they believe the ordinance amendment should be adopted.

### **EXHIBITS**

- A. Public Works Standards – Sheet CW-07 Culinary Water – Private to Public Connection

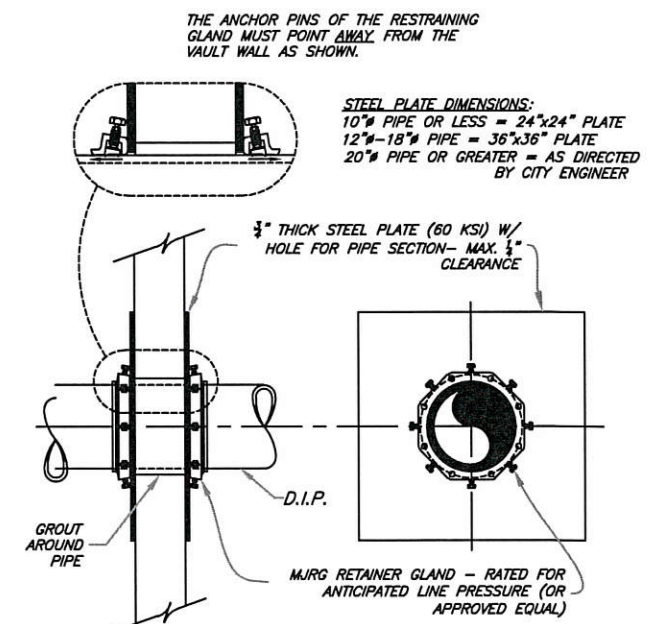


PLAN

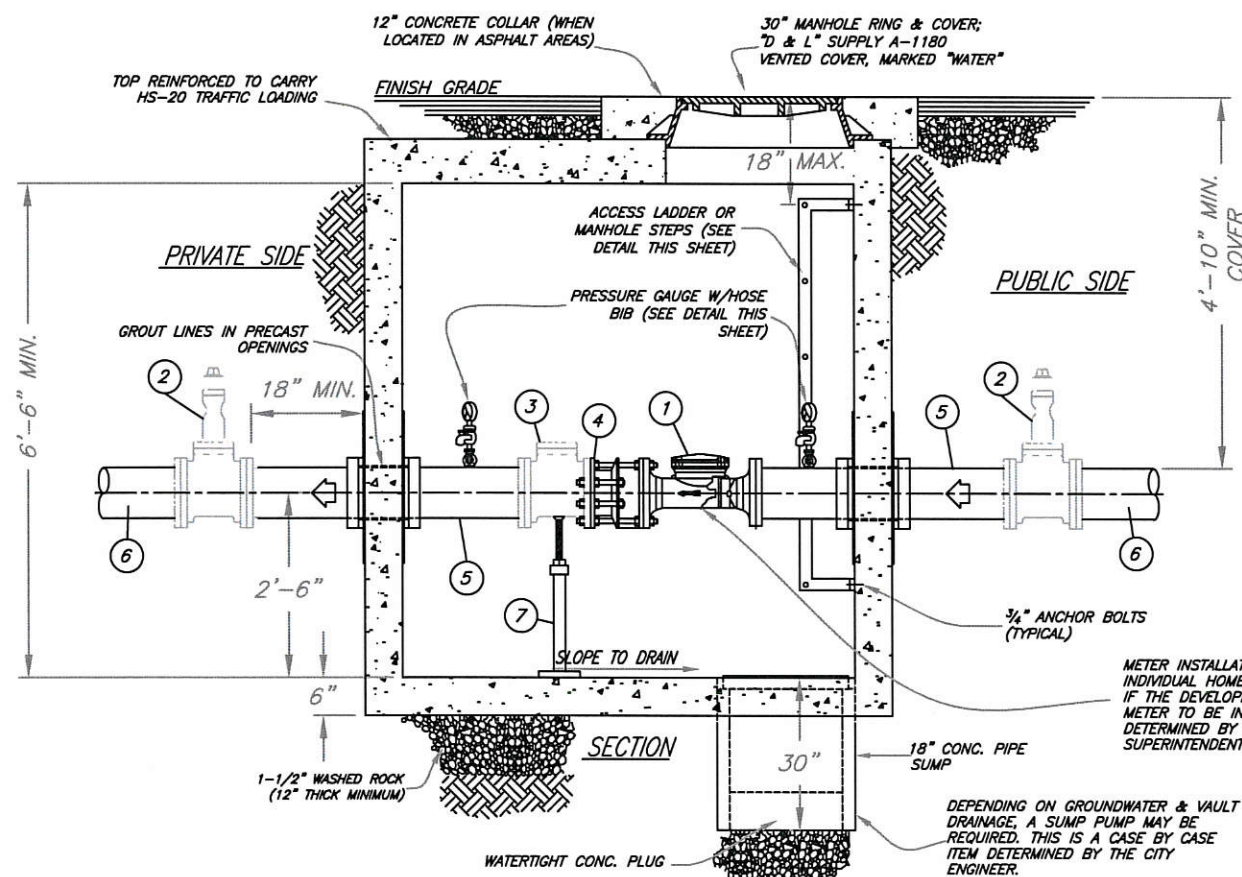
| PIPE & FITTING SCHEDULE |                                                                                 |               |                      |
|-------------------------|---------------------------------------------------------------------------------|---------------|----------------------|
| NO.                     | DESCRIPTION<br>(CHECK VALVE STATION)                                            | JOINT<br>TYPE | SIZE                 |
| 1                       | "MASTER METER" OCTAVE ULTRASONIC METER                                          | FL            | WATER LINE PIPE SIZE |
| 2                       | GATE VALVE W/ NUT                                                               | FL            | WATER LINE PIPE SIZE |
| 3                       | CHECK VALVE                                                                     | FL            | WATER LINE PIPE SIZE |
| 4                       | DISMANTLING JOINT                                                               | FL            | WATER LINE PIPE SIZE |
| 5                       | NIPPLE                                                                          | FLxPE         | WATER LINE PIPE SIZE |
| 6                       | PIPE SECTION                                                                    | MJ            | WATER LINE PIPE SIZE |
| 7                       | GALV. PIPE SUPPORT W/ COMPANION FLANGE<br>& VARIABLE HEIGHT NIPPLE (3 EA REQ'D) |               | △ SYMBOL             |

GENERAL ASSEMBLY NOTE:  
THE USE OF "BLUE" BOLTS AND NUTS IS APPROVED BY THE CITY

ALL SPECIFIED BRANDS OF MATERIALS SHOWN  
ON THESE DRAWINGS ARE "CITY STANDARDS."  
OTHER EQUIVALENT BRANDS MAY BE USED WITH  
THE PRIOR APPROVAL OF THE CITY ENGINEER  
AND THE CITY WATER DEPARTMENT  
SUPERINTENDENT.

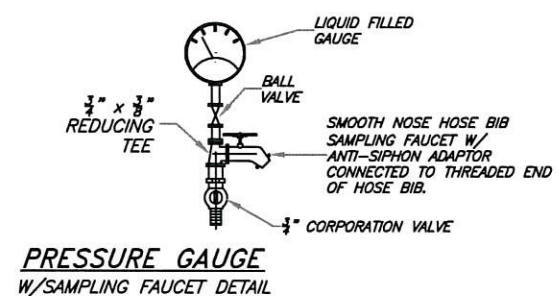


WALL PENETRATION DETAIL  
FOR PRECAST VAULT (TYP)

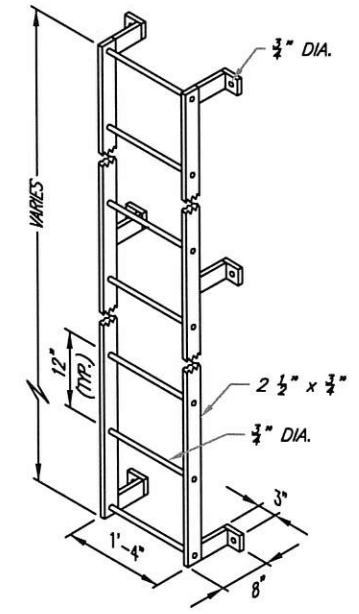


PRIVATE TO PUBLIC CONNECTION -  
8" OR LARGER WATER MAIN CHECK VALVE VAULT

- VAULT NOTES:
1. ALL FITTINGS OUTSIDE OF THE VAULT ARE TO BE DUCTILE IRON MJ WITH THRUST RESTRAINT RETAINER GLANDS
  2. PENETRATION WALLS NEED TO BE ADEQUATELY DESIGNED STRUCTURALLY FOR ANTICIPATED THRUST.
  3. THE PRECAST VAULT MANUFACTURER IS RESPONSIBLE FOR DESIGN RELATED TO TRAFFIC LOADING AND THRUST. VERIFICATION OF PROPER DESIGN MUST BE PROVIDED TO THE CITY BY THE DEVELOPER, CONTRACTOR, OR PROPERTY OWNER AS THE CASE MAY BE.
  4. ALL FITTINGS SHALL BE AWWA C-110 WITH 125 LB. FLANGES. ALL PIPING SHALL BE DUCTILE IRON PIPE CLASS 350 P.S.I. MIN.
  5. USE FOOD GRADE ANTI-SEIZE ON ALL THREADED FITTINGS.



PRESSURE GAUGE  
W/SAMPLING FAUCET DETAIL



LADDER DETAIL  
HOT DIP GALVANIZE AFTER FABRICATION



| NO. | REVISION | DATE |
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|-----------------|--------------|
| PROJECT NUMBER  |              |
| PROJECT MANAGER |              |
| CHECKED BY      |              |
| DESIGNED BY     | E. CASPERSON |
| DRAWING SCALE   | N.T.S.       |
| ISSUE DATE      | 12/22/2023   |

**NORTH OGDEN CITY**  
— SETTLED 1851 —

NORTH OGDEN CITY  
PUBLIC WORKS STANDARDS  
CULINARY WATER - PRIVATE TO PUBLIC CONNECTION  
CHECK VALVE VAULT DETAIL

|                |     |    |    |
|----------------|-----|----|----|
| SHEET          | 20  | OF | 59 |
| PROJECT NUMBER | CW- |    |    |

## ORDINANCE 2024 -\_\_

### AN ORDINANCE ADOPTING PUBLIC WORK STANDARD DRAWINGS AND PUBLIC WORKS STANDARDS AND TECHNICAL SPECIFICATIONS FOR NORTH OGDEN CITY CORPORATION

**WHEREAS;** North Ogden City organizes and approves new development within its corporate limits; and

**WHEREAS;** North Ogden City owns and maintains a complex network of utilities and physical infrastructure; and

**WHEREAS;** To Improve the safety and functionality of the public infrastructure it is important that certain standards be adopted and maintained; and

**WHEREAS;** The City regularly evaluates its public works and engineering standards for conformance with industry standards as well as local needs; and

**WHEREAS;** The City Council periodically adopts these standards for the City for all new development and rehabilitation projects; and

**NOW THEREFORE, BE IT ORDAINED** by the North Ogden City Council that the North Ogden City adopts the North Ogden City Public Works Standards Culinary Water – Private to Public Connection dated December 2023.

**SECTION 1:** The attached Public Works Standards are hereby adopted in their entirety for North Ogden City by reference to “CW-07 Public Work Standards Culinary Water – Private to Public Connection” dated December 2023 (see Exhibit A).

**SECTION 2:** This ordinance shall take immediate effect and shall apply to any project that has not submitted a complete application as of the date of this ordinance or allowed any approvals to lapse after the adoption of this ordinance.

**PASSED and ADOPTED** this     <sup>th</sup> day of January 2024.

**North Ogden City:**

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**S. Neal Berube**

**North Ogden City Mayor**

**CITY COUNCIL VOTE AS RECORDED:**

|                                                     | <b>Aye</b> | <b>Nay</b> |
|-----------------------------------------------------|------------|------------|
| <b>Council Member Barker:</b>                       | _____      | _____      |
| <b>Council Member Cevering:</b>                     | _____      | _____      |
| <b>Council Member Dalpiaz:</b>                      | _____      | _____      |
| <b>Council Member Pulver:</b>                       | _____      | _____      |
| <b>Council Member Watson:</b>                       | _____      | _____      |
| <b>(In the event of a tie vote of the Council):</b> |            |            |
| <b>Mayor Berube</b>                                 | _____      | _____      |

**ATTEST:**

\_\_\_\_\_  
**Rian Santoro**  
**City Recorder**



## Staff Report to the North Ogden City Council

### SYNOPSIS

Description: The council has requested a review of the Council Rules and procedures.

Date: 1/14/23

### STAFF INFORMATION

Jon Call  
[jcall@nogden.org](mailto:jcall@nogden.org)  
801-737-9846

### QUESTION FOR COUNCIL

What revisions would the council like to incorporate into the Council Rules and Procedures resolution.

### DISCUSSION

This document is periodically reviewed and amended by the council and establishes the general rules under which the council and council meetings operate. State code requires that we have rules and procedures but does not give a lot of specifics as to what they are required to contain.

The Council discussed this on 1/9/24 and came up with some recommendations which are incorporated into the attached document. The discussion around the media policy will likely be the focus of this next meeting, with recommendations on how to proceed.

Some of the items that have been mentioned for discussion points are:

- The length of public comments (Rule VII)
- Minutes for Council Meetings (Rule V)
- Meeting procedure changes (Rule VII)
- Media Relations Policy including social media included in the Council Policies and Procedures. We have included the current guidelines we follow below.

### CURRENT MEDIA RELATIONS GUIDELINES

#### Media Relations Guidelines

#### 1. Goal

North Ogden City seeks to establish “transparency in government” by working cooperatively with the media to disseminate information of public interest and concern in an accurate, complete and timely manner.

## 2. Policy

1. To achieve the City’s goal, the City Manager is designated as the City Public Information Officer or “CITY PIO” for North Ogden City and shall be responsible for the implementation of this policy. When the CITY PIO is unavailable, he or she shall designate one of the authorized City spokespersons as the “Acting CITY PIO.”
2. The press should be treated like a customer of the City and all City employees or officials who engage with the press shall do so in a courteous, polite and professional manner. Any media inquiries received by City staff will be referred immediately to their Department Head who, in turn, will immediately forward the contact to the CITY PIO for response.
3. Inquiries from the news media are given a high priority by North Ogden City and should be responded to as quickly and efficiently as possible. Every effort should be made to meet media deadlines and to ensure that all information released is accurate and complete.
4. When contacted by the CITY PIO for information to respond to a media inquiry, all department heads shall immediately provide the CITY PIO the most accurate and complete information available for the response.
5. If the CITY PIO determines that the City’s goal can best be achieved by having someone with more background or expertise speak for the City on a particular topic, he or she may designate one of the authorized spokespersons to assist with or give the City’s response.
6. To assure that the City’s elected officials have accurate, complete and timely information to fulfill their responsibilities to represent the public in City affairs, they shall be immediately informed by telephone or email of the substance of every media inquiry and of the City’s official response. They shall be notified of all official City press releases and other proactive media contacts prior to release of information to the media.
7. The CITY PIO shall keep a log of all media contacts indicating the date and time of the contact, the substance of the inquiry, the substance of the City’s response, the identity of the person making the response for the City and the date and time of the response.

8. Verbal/telephone requests from the media seeking an official policy or statement from the City, which are not public safety, crisis, or emergency inquiries shall be sent in writing to the CITY PIO and elected officials. Official policy responses to the media shall be sent in writing and copied to elected officials.
9. Verbal/telephone requests from the media to any elected official seeking personal points of views are encouraged to be shared with the CITY POI as well as all elected officials. The City encourages the media to not construe such personal responses as official policy of the City. Please see section VI. of this policy for additional information on Personal Points of View.

3. City Spokespersons

Authorized City spokespersons that the CITY PIO, in his or her judgment, may designate for a particular response are:

- The Mayor and City Council members
- The Deputy City Manager
- The City Attorney
- All Department Heads
- The Police Chief

4. Records Requests

1. Media requests for records will be handled in accordance with this policy, to the extent it is consistent with the Government Records Access and Management Act or “GRAMA” as contained in Utah Code Ann. § 63G-2-101 et. Seq.
2. The CITY PIO will be notified of all media records requests.
3. He or she will then forward the request to the City Recorder who is the official custodian of all City records.
4. The Recorder will be responsible to see that media records requests are handled in an accurate, complete and timely manner.
5. The Recorder will immediately notify all elected officials by telephone or email of each media records request received by the City.
6. The Police Department shall continue to respond to media requests for records concerning investigations according to police department policy.

7. Media records requests shall be made in writing on a form prepared by the City for that purpose; the form shall include:
  - a. An accurate and complete description of the record(s) requested;
  - b. The name of the person and organization making the request;
  - c. The date and time of the request;
  - d. The telephone number and mailing address of the requestor;
  - e. The name of the City employee assigned by the Recorder to respond to the request; and,
  - f. The date and time of the response.
8. A copy of all records disclosed to the media in response to the request shall be attached to the completed form and archived by the Recorder in chronological order.
9. The records produced in response to media requests shall be readily available for viewing at City Hall upon request by any elected official.
5. Privileged and Private Information
  1. The vast majority of the records and affairs of North Ogden City are public information which citizens, including the press, have the right to know. All public information should be provided to the press upon request without unnecessary delay.
  2. Some matters, however, like ongoing investigations, information regarding litigation or the threat of litigation, personnel issues, real estate transactions, medical and mental health matters, private data regarding citizens, documents in draft form, to name a few, are governed by privileges and laws intended to advance important public policy goals.
  3. When a media request for an interview or for records appears to involve a subject matter that may be privileged or private, the CITY PIO, Police PIO or Recorder should consult with the City Attorney. The City Attorney will review the request without delay and promptly provide counsel to the CITY PIO or Recorder.
6. Personal Points of View
  1. It is recognized that all employees have the right to express their personal points of view regarding matters of general public concern.

2. However, personal points of view may conflict with the City's official policy.
  3. Therefore, City employees who write letters to the editor may not use official City stationery. If an employee chooses to identify himself or herself as a City employee in a letter or email to the editor, he or she must state that the views set forth in the letter do not represent the views of the City but are the employee's personal opinions.
  4. A similar disclaimer must be given if an employee addresses a public meeting, participates in a radio talk show, or is interviewed for radio or television, unless the employee has been designated by the CITY PIO as a spokesperson for the City.
7. City-initiated Information
1. Proactive media contact on behalf of the City is processed through the CITY PIO -- this includes press releases, media advisories and personal contacts with reporters and editors for coverage.
  2. Departments seeking publicity for events or activities, or needing to collaborate with the media to communicate important information to the public, will coordinate with the CITY PIO.
  3. Departments (except law enforcement on matters pertaining to investigations) may not unilaterally initiate media contacts.
  4. When the CITY PIO approves a proactive media contact, he or she shall notify elected officials of the substance of the contact by telephone or email prior to the information being released.
8. Public Safety Issues
1. Because the Police Department operates 24/7 and its work generates a high volume of media calls, it shall designate an officer or officers as Police Public Information Officers or "Police PIO's" and follow specific guidelines when releasing information.
  2. When the CITY PIO is notified by a City staff member of a media call regarding a police investigation or general criminal activity, the CITY PIO will immediately forward the contact to the Police PIO for the appropriate response.
  3. All information released to the media by the Police PIO should be provided immediately to the CITY PIO who will forward the information without delay by telephone or email to elected officials.

4. Media inquiries concerning matters of police personnel, general police policies and procedures or in any way reflecting upon the competency or integrity of police personnel or police administration will be routed to and handled directly by the CITY PIO as provided in this policy.
9. Crisis or Emergency Issues

During a crisis or major emergency (i.e. flooding, earthquake, etc.), the procedure for communicating with the media is highlighted in the City's Emergency Plan. The plan designates the CITY PIO as the main point of contact for the media. The CITY PIO is assisted by alternates, including the Police PIO, who prepare and disseminate emergency public information.

#### **STAFF RECOMMENDATION**

Staff recommends the council review the language suggestions.

## RESOLUTION 01-2024

### A RESOLUTION OF THE CITY COUNCIL OF NORTH OGDEN CITY MAKING AMMENDMENT TO THE NORTH OGDEN CITY, CITY COUNCIL RULES OF PROCEDURE AND REPEALING RESOLUTION 05-2023.

**WHEREAS:** the City Council of North Ogden City finds that it is authorized by state law to adopt rules of procedure to govern the conduct of its official meetings; and

**WHEREAS:** the City Council finds that it is prudent to adopt rules of procedure; and

**WHEREAS:** the Council has reviewed and approves the amended “North Ogden City, City Council Rules of Procedure” which is incorporated into this resolution;

**NOW THEREFORE BE IT RESOLVED** by the City Council of North Ogden City as follows:

1. The attached “North Ogden City, City Council Rules of Procedure” is hereby adopted.

### NORTH OGDEN CITY CITY COUNCIL RULES OF PROCEDURE

PURSUANT to Utah Code Ann. § 10-3-606, the City Council of North Ogden City adopts the following rules of procedure:

#### **Rule I: Mayor as Chair of the City Council.**

1. The Mayor is the chair of the Council and presides at all Council meetings.
  - a. Except as provided in (1) (b) the Mayor is a nonvoting member of the Council;
  - b. The Mayor is a voting member of the Council:
    - i. on each matter for which there is a tie vote of the other Council Members present at a Council Meeting; or, when the Council is voting on:
      1. whether to appoint or dismiss the City Manager; or
      2. an ordinance that enlarges or restricts the Mayor's powers, duties, or functions.
2. If the Mayor is absent, unable or refuses to act, the Council may elect a member of the Council as “Mayor Pro Tempore,” to:
  - a. preside at a Council Meeting; and
  - b. perform, during the Mayor's absence, disability, or refusal to act, the duties and functions of the Mayor.
  - c. Council Member acting as the mayor pro tempore may still vote as a

- Council Member even though he or she is presiding at the meeting.
- d. The City Recorder shall enter in the minutes of the Council Meeting the election of a Council Member as Mayor Pro Tempore.
  3. The Mayor shall sign:
    - a. all ordinances and resolutions passed by the Council;
    - b. all official minutes of City Council meetings after such minutes have been approved; and
    - c. all correspondence determined by the Council to be representative of the group as a whole.
  4. The Mayor shall receive all messages and communications from the City Manager and others addressed to the Council as a body and shall be responsible to convey all such messages and communications to the other members of the Council. Utah Code Ann. § 10-3b-302.

**Rule II:      Open and Public Meetings.**

1. Every meeting of the City Council shall comply with the “Open and Public Meetings Act” Utah Code Ann. § 52-4-101, et. Seq.
2. The Council shall give at least twenty-four (24) hours advance notice of its meetings unless an exception for shorter notice is provided under state law.
3. The notice shall include:
  - a. The meeting agenda;
  - b. The date of the meeting;
  - c. The time of the meeting; and
  - d. The location of the meeting.
4. At least once per year, the City Council shall give public notice of its annual meeting schedule.
5. Notices of meetings shall be published in compliance with Utah Code Ann. § 52-4-202.

**Rule III:      Types of City Council Meetings.**

The following are the types of Council Meetings that may be called or scheduled:

Regular Council Meetings  
Work meetings  
Special meetings  
Emergency Meetings  
Closed Meetings (Executive Session)  
Public Hearings

1. **“Regular Council Meetings”** will be held at City Hall, at 6 pm, two times per month, usually the second and fourth Tuesdays, unless otherwise

calendared.

2. **“Work Meetings”** may be scheduled by the Mayor, as needed, once or more times per month. Work Meetings will be held at City Hall at 6 pm unless otherwise noticed.
  - a. Work Meetings can serve the purpose of further discussion or study of items already before the Council for action.
  - b. After discussion at a Work Meeting, items will be referred:
    - i. to a future Work Meeting if the matter needs further work by the Council; or
    - ii. to a future Regular Council Meeting to be considered as Council business or, if the matter is ready for final action, to the consent agenda.
  - c. Generally, no action will be taken on items discussed at a Work Meeting; however, the Council may make an exception and suspend its rules to vote on matters under discussion if two-thirds of the Council Members in attendance vote to suspend the rules.
  - d. During a Work Meeting the Council Members and the Mayor may sit around a conference table, rather than at the dais, to provide a more informal atmosphere and to allow a freer exchange of ideas.
3. **“Special Council Meetings”** may be ordered by the Mayor or by any two (2) members of the Council if the business of the City requires it. The order will be entered in the minutes of the City Council and shall provide at least twenty four (24) hours' notice in advance of the meeting. The notice shall be served by the City Recorder on each Council Member who did not sign the order by delivering the notice personally or by leaving it at the Council Member's usual place of abode. Utah Code Ann. § 10-3-502.
4. **“Emergency Meetings”** may be requested by the Mayor or by one (1) member of the Council for matters of an emergency or urgent matter. An attempt will be made to notify all Council Members. The best practicable notice of the Emergency Meeting shall be given including the topics to be considered at the meeting. A majority of the Council must approve the Emergency Meeting prior to scheduling the meeting. Utah Code Ann. § 52-4-202(5).
5. **“Closed Meetings”** may be held to consider certain sensitive matters as allowed by state law.
  - a. Closed meetings are allowed for these purposes:
    - i. discussion of the character, professional competence, or physical or mental health of an individual;
    - ii. strategy sessions to discuss collective bargaining;
    - iii. strategy sessions to discuss pending or reasonably imminent litigation;
    - iv. strategy sessions to discuss the *purchase*, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
      1. disclose the appraisal or estimated value of the property under consideration; or

2. prevent the City from completing the transaction on the best possible terms.
  - v. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
    1. public discussion of the transaction would:
      - a. disclose the appraisal or estimated value of the property under consideration; or
      - b. prevent the City from completing the transaction on the best possible terms; and
    2. the City Council previously gave public notice that the property would be offered for sale; and
    3. the terms of the sale are publicly disclosed before the City Council approves the sale;
  - vi. discussion regarding deployment of security personnel, devices, or systems; and
  - vii. investigative proceedings regarding allegations of criminal misconduct.
  - b. "Closed Meetings" may be held if:
    - i. a quorum is present;
    - ii. the meeting is an open meeting for which proper notice has been given; and
    - iii. two-thirds of the members of the City Council present at the open meeting vote to approve closing the meeting.
  - c. Each matter discussed in the closed meeting must be permitted by state law.
  - d. No ordinance, resolution, rule, regulation, contract, or appointment may be approved at a closed meeting.
  - e. The following information shall be publicly announced and entered on the minutes of the open meeting at which the closed meeting was approved:
    - i. the reason or reasons for holding the closed meeting;
    - ii. the location where the closed meeting will be held; and
    - iii. the vote by name, of each member of the City Council, either for or against the motion to hold the closed meeting. Utah Code Ann. § 52-4-205.
6. **"Public Hearings"** are generally part of a scheduled and noticed Regular Council Meeting and shall consist of those items for which the Council would like to receive public input. Public Hearings will be held after providing proper notice as required by state law or City ordinance for the particular subject matter to be addressed. Such hearings shall include, but not be limited to, those matters for which a Public Hearing is required by state law or City ordinance. Matters for which state law or City ordinance requires a public hearing will be automatically scheduled by City administration. By majority vote, the Council can direct City administration to schedule a public hearing on any other topic.
- a. When a Public Hearing is held, a member of the City staff having knowledge about the issue will first present information on the issue and

- answer questions.
- b. The Mayor will declare the Public Hearing open.
  - c. At that point, all parties interested in addressing the issue are invited to speak before any discussion is held by the Council and before motions are made.
  - d. Each individual who speaks will state his or her name and address before proceeding.
  - e. After all individuals who desire to speak have spoken, the Mayor will declare the Public Meeting closed.
  - f. In the alternative, the Council may vote to continue a Public Hearing to a future specified date, time and location if there is insufficient time to take all public comment at that particular Council Meeting.
  - g. After the Public Hearing is closed, the City Council then proceeds with its discussion on the matter. When discussion by the Council is finished, a motion is made and seconded concerning the item. The Council will vote to:
    - i. postpone action on the item until the next Regular Council Meeting;
    - ii. take it to a Work Meeting for further discussion; or
    - iii. immediately take final action on the matter.

**Rule IV. Quorum Requirements, Voting and Electronic Meetings.**

1. A quorum of the City Council must be in attendance in order to hold any meeting of the City Council and to transact the business of the City.
2. A quorum consists of three members of the City Council, excluding the Mayor. Utah Code Ann. § 10-3-504.
3. No ordinance or resolution may be adopted by an affirmative vote of less than three members of the City Council.
4. If an insufficient number of Council Members are present to adopt a measure, the vote may be postponed to a future meeting. Utah Code Ann. § 10-3-507.
5. Voting shall take place by "roll call vote" for any ordinance, resolution or other item that will create a liability of the City or by request of any member of the City Council on any other matter. Utah Code Ann. § 10-3-506.
6. Any Council Member can change his or her vote before the results of the vote are announced.
7. At the conclusion of the vote on a matter, a Council Member may state a point of personal privilege and give an explanation of his or her vote.
8. Any Council Member can abstain from a vote. An abstention is not counted as a "yes" vote or a "no" vote.
9. When a Council Member abstains from voting, as a common courtesy, he or she should state a point of personal privilege and give an explanation of such abstention.
10. Every Council Member who is in the Council Chambers when a question is

stated from the Mayor shall vote; but no Council Member shall be obliged to vote upon any question unless he or she is within the Council Chambers when his or her name is called.

11. Any Council Member entering the Chambers after the question is stated, but before it is decided, may have the question stated, cast his or her vote and be counted.
12. Council Members attending a meeting by way of Electronic communication shall be considered “within the Council Chambers” for purposes of voting.
13. The City Council may compel the attendance of its own members at its meetings and provide penalties it considers necessary for the failure to comply with an exercise of the authority to compel attendance. Utah Code Ann. § 10-3-505.
14. Council members located in a remote location are permitted to participate in a council meeting by way of electronic communication, up to a maximum of six times per calendar year per council member. The council may permit one or two Council Members located in a remote location to participate in a Council meeting by way of electronic communication.
15. Prior to permitting a Council Member located in a remote location to participate electronically in a Council meeting, the following conditions shall be met:
  - a. A Council Member who desires to participate in a Council meeting from a remote location shall make a request to the Mayor or Mayor pro temp prior to the Council meeting;
  - b. The City Recorder will affirm that proper notice of the intent to hold an “electronic meeting” was given as provided in paragraph 16 of this rule;
  - c. The City Recorder will verify that an electronic connection is available sufficient to allow the remotely situated Council Member to hear the discussion occurring in the anchor Council meeting location and to be heard in the anchor location;
  - d. A quorum of the Council must be in attendance at the anchor location, which shall be the Council Chambers at City Hall; and
16. Notice of the intent to permit a remotely situated Council Member to participate in a Council meeting electronically will be made in accordance with the Open and Public Meetings Act (“the Act”). The notice will describe how the remotely situated Council Member will be connected to the Council meeting. In addition to meeting all other requirements of the Act, the notice shall be posted at the anchor location and distributed to City Council at least 24 hours in advance of the meeting.
17. Due to the inherent difficulty of controlling confidentiality when a meeting is carried electronically to a remote location, participation by a Council Member electronically at a closed meeting is prohibited.
18. A city-provided email account will be utilized for official communications between Council Members and city administration. Council Members should save discussion on matters that will appear on the Council agenda for open public meetings. Use of City-provided email can assist City administration to comply with state law requirements for records retention.
19. Council Members should take care to uphold the dignity of the office when

corresponding regarding City matters, keeping in mind that such communication will often be considered public record.

20. In the event of a Health or Physical threat to a member of a Public Body or those in attendance the Mayor has the authority to make a decision on how to conduct the meeting to comply in the best way with Utah Open Meetings Act rules and procedures including modifications to the above rules.

**Rule V: Minutes of Council Meetings.**

1. Except as provided under Subsection (7), the City Recorder shall create written minutes and a recording shall be kept of all open meetings of the City Council.
2. Written minutes of meetings of the City Council shall include:
  - a. the date, time, and place of the meeting;
  - b. the names of members present and absent;
  - c. the substance of all matters proposed, discussed, or decided by the City Council which may include a summary of comments made by members of the City Council;
  - d. a record, by individual member, of each vote taken by the City Council;
  - e. the name of each person who:
    - i. is not a member of the City Council; and
    - ii. after being recognized by the Mayor, provided testimony or comments to the City Council;
  - f. the substance, in brief, of the testimony or comments provided by the public under Subsection (2)(e); and
  - g. any other information that is a record of the proceedings of the meeting that any member requests be entered in the minutes or recording.
3. A recording of meetings of the City Council shall:
  - a. be a complete and unedited record of all open portions of the meeting from the commencement of the meeting through adjournment of the meeting; and
  - b. be properly labeled or identified with the date, time, and place of the meeting.
4. The written minutes and recording of an open City Council meeting are public records as follows:
  - a. Written minutes that have been prepared in a form awaiting only formal approval by the City Council are a public record.
  - b. Written minutes shall be available to the public in accordance with Utah Code Ann. § 52-4-203(4)
  - c. Written minutes that are made available to the public before approval by the City Council under Subsection (4)(d) shall be clearly identified as "unapproved" or with some other appropriate notice that the written minutes are subject to change until formally approved in accordance with Utah Code Ann. § 52-4-203(4).

- d. The procedures for the City Council's approval of the written minutes of each meeting are contained in Rule 7(2) (b).
  - e. Written minutes are the official record of action taken at the meeting.
  - f. A recording of an open meeting shall be available to the public for listening within three business days after the end of the meeting.
- 5. All or any part of an open meeting may be independently recorded by any person in attendance if the recording does not interfere with the conduct of the meeting.
- 6. The written minutes or recording of an open meeting that are required to be retained permanently shall be maintained in or converted to a format that meets long-term records storage requirements.
- 7. Notwithstanding Subsection (1), a recording is not required to be kept of an open meeting that is a site visit or a traveling tour, if no vote or action is taken by the City Council during that visit or tour. Utah Code Ann. § 52-4-203.
- 8. If the City Council conducts a Closed Meeting, it shall
  - a. make a recording of the closed portion of the meeting; and
  - b. may keep detailed written minutes that disclose the content of the closed portion of the meeting.
- 9. A recording of a closed meeting shall be complete and unedited from the commencement of the closed meeting through adjournment of the closed meeting.
- 10. The recording and any minutes of a closed meeting shall include:
  - a. the date, time, and place of the meeting;
  - b. the names of members present and absent; and
  - c. the names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.
- 11. Minutes or recordings of a closed meeting that are required to be retained permanently shall be maintained in or converted to a format that meets long-term records storage requirements.
- 12. Both a recording and written minutes of closed meetings are protected records under the Government Records Access and Management Act.
- 13. If the City Council closes a meeting exclusively for the purpose of discussing the character, professional competence, or physical or mental health of an individual or to discuss the deployment of security personnel, devices, or systems:
  - a. the Mayor shall sign a sworn statement affirming that the sole purpose for closing the meeting was to discuss the purposes described above and the requirements for keeping minutes and a recording shall not apply. Utah Code Ann. § 52-4-206.

**Rule VI: Order of Business and Organization of Council Agenda.**

- 1. The City Council will consider business in the following order:
  - a. Opening Ceremonies:
    - i. Welcome;

- ii. Invocation and/or Moment of Reflection
    - iii. Pledge of Allegiance
  - b. Presentations
  - c. Consent Agenda;
  - d. Public Comments;
  - e. Active Agenda;
  - f. Public Comments;
  - g. Council Comments;
  - h. Adjournment.
2. Agendas will be set in order of priority with public hearings at the beginning of the agenda. The Mayor shall be in charge of establishing the order of the agenda. Any member of the City Council may request an item be placed on an upcoming agenda to the City Recorder. Presentations made by residents, non-residents and outside organizations must be approved by at least two City Council members. This policy doesn't include current elected officials or city staff. The City Recorder shall calendar items on the agenda as time allows.
  3. The Mayor, by polling the Council Members, may, by affirmative consensus, proceed out of order to any order of business or return to an order already past. If two or more Council Members oppose, the original agenda will be followed.
  4. Matters appearing on the Agenda may be discussed by the Council prior to any motion being made.

**Rule VII: Conducting of Meetings and Agenda Definitions.**

1. Opening Ceremonies:
  - a. Welcome. The Mayor will strike the gavel, call the meeting to order, welcome those in attendance and acknowledge visitors;
  - b. Invocation and/or Moment of Reflection. The Mayor and Council Members alternate presenting a moment of reflection, appropriate for the occasion which is intended to set the tone for the meeting; the moment of reflection may consist of a prayer, quote, thought, etc. of the elected official's choosing; Members of the public may be invited or request to present the invocation and/or moment of reflection through the City Recorder. The invocation and/or moment of reflection shall not take more than 5 minutes.
  - c. Pledge of Allegiance. An assigned City official shall lead or invite a member of the public to lead the audience in reciting the Pledge of Allegiance.
2. Presentations.
  - a. Any presentations of awards, recognitions or other special items.
3. Consent Agenda.
  - a. As a courtesy, the Mayor should ask if there are any questions concerning the "Consent" items. The Mayor should identify and briefly explain the items on the Consent Agenda to all those present at the meeting.
  - b. The Consent Agenda, generally, shall consist of matters which require no

further discussion or which are routine in nature such as approval of minutes.

- c. Usually, all items on the Consent Agenda shall be adopted by a single motion, second and vote; however, prior to the motion to adopt the Consent Agenda, a Council Member may request to have an item removed from the Consent Agenda and moved to the Active Agenda for further discussion without a motion.
- d. Items moved to the Active Agenda will be addressed in that section of the agenda ahead of other agenda items listed for discussion.
- e. A motion, second and vote will be called for the adoption of items remaining on the Consent Agenda.

4. Public Comments/Questions.

- a. Time is made available for anyone in the audience to address the Council and/or Mayor concerning matters pertaining to City business.
- b. When a member of the audience addresses the Mayor and/or Council, he or she will come to the podium and state his or her name and whether they are a resident of North Ogden City.
- c. Citizens are expected to limit their remarks/questions to three (3) minutes each.
- d. The Mayor shall have discretion as to who will respond to a comment/question. Generally the Mayor/Council will not immediately respond to a public comment question, waiting for the Mayor/Council comments section of the meeting to respond. In rare circumstances the Mayor reserves the right to immediately respond to a question.
- e. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks.
- f. Some comments/questions may have to wait for a response until the next Regular Council Meeting.
- g. The Mayor will inform a citizen when he or she has used the allotted time.
- h. All public comments must be made personally by attending in person or electronically, if available.
  - i. Council and Staff will not read comments submitted in writing during or prior to a meeting, unless entered into the meeting chat feature because the audio feature is unavailable.

5. Active Agenda.

- a. This is the portion of the agenda where the official business of the City will be taken up in the order that items are listed on the agenda.
- b. The Mayor will ask for a motion on any items listed under this section of the Agenda, after discussion has concluded.

6. Public Comments/Questions.

- a. After the conclusion of the Active Agenda, the Public will be given a second opportunity to comment or ask questions. The procedure for the second Public Comment period will be the same as discussed in

paragraph 3 above.

7. Council Comments.

- a. The Mayor will offer each member of the Council an opportunity to make concluding comments then the Mayor will make any comments he or she feels are appropriate.
- b. The Mayor may also invite City Staff to comment at this time.

8. Adjournment.

- a. The Mayor will ask for a motion to adjourn and after a motion and second will strike the gavel and declare the meeting adjourned because the motion is non-debatable;

9. Ending Time.

- a. The City Council meeting shall be scheduled to conclude at 9:30 pm provided all scheduled public hearings have been concluded. A meeting may be extended by a majority vote of the Council.

**Rule VIII: Motions.**

1. Matters appearing on the Agenda can be discussed by the Council prior to a motion being made.
2. After a matter has been discussed by the Council, the Mayor will ask for a motion on the matter, and a second to the motion.
3. The Mayor will:
  - a. announce the author of the motion;
  - b. restate the motion;
  - c. announce who seconded the motion;
  - d. ask if there is a question on the motion; and
  - e. call for a vote on the motion.
4. If further Council discussion is needed on a motion, the author of such motion is allowed to speak first and all other Council Members are allowed to address the issue after that.
5. The author of the motion is also allowed to make a summation.
6. The author of a motion may amend or withdraw that motion before it has been voted on.
7. Technically, after a motion has been stated by the Mayor that motion belongs to the Council and it requires a majority vote to withdraw it; in practice, however, the Council allows the author of a motion to withdraw it unless another Council Member objects.
8. A motion dies which fails to receive a "second".
9. A Council Member may make a motion to reconsider an item already voted on at a prior meeting.
10. A motion to reconsider must be made by a member present and voting on the prevailing side of the original motion and shall require the affirmative vote of a majority of the Council Members present and voting.
11. Any action taken by the Council shall not be reconsidered or rescinded at a

Special Meeting unless the number of members of the Council present at the Special Meeting is equal to or greater than the number of members present at the meeting when the action was approved or disapproved. Utah Code Ann. § 10-3-508.

12. An item to be reconsidered shall appear on the Active Agenda and shall be identified as "Reconsideration of .... (the title of the matter previously voted upon)."
13. Discussion of the substance of matter to be reconsidered shall occur only after a motion to reconsider has been successfully approved by a majority of the Council present and voting.
14. Other than the main motion, the most common motion used by the Council is a motion to amend. The intent of an amendment is to modify the original motion by inserting, adding to, striking out, and striking out and inserting language in the original motion. A motion to amend a main motion should relate to the same subject as the main motion. This ensures that the Council will vote on one matter at a time.
15. A motion to amend should not have as its intent a reversal of the main motion. For example, if the main motion is to adopt an ordinance, it is not a proper motion to submit an amendment to "not" adopt the ordinance.
16. Substitute motions are a type of amendment motion. The difference is the striking out of an entire paragraph or more from the motion, (or ordinance), and substituting different language.
17. Amendments to the main motion are discussed and voted on before the main motion. Only the amendment is discussed - not the main motion. If the amendment fails, then discussion and voting on the main motion, as originally stated, follows. If the amended motion passes, the amended motion becomes the main motion.
18. The Mayor will proceed with an amendment motion in the same manner as a main motion.
19. In conducting a Council discussion on an amendment motion, the author of such motion is allowed to speak first. All other Council Members are allowed to address the issue after that. The author of the amendment motion is also allowed to make a summation.
20. Any Council Member may move to amend any proposed ordinance or proposed resolution; provided, however, that no amendment shall change the original purpose.
21. Any amendments to a proposed ordinance or proposed resolution recommended by a committee of the Council shall be made to the appropriate document prior to its appearing on the Consent Agenda. Such amendment will be noted in the Council minutes.
22. The Council may move to table a motion. The purpose of tabling a motion is not to kill the motion, but to delay action until a future meeting of the Council. When a matter is tabled, it takes all subsidiary motions with it (e.g., amendments) to the table. A matter should be tabled no longer than necessary; preferably it will be scheduled for discussion at the next available Regular Council Meeting or Work

Meeting so that action can be taken as soon as possible.

23. The following procedural motions shall require the affirmative vote of a majority of the Council Members present:

- a. To adjourn;
- b. To recess;
- c. To take up a question out of its proper order;
- d. To move the previous question;
- e. To postpone to a day certain;
- f. To refer to a committee;
- g. To limit discussion;
- h. To lay on the table (temporary only); or
- i. To amend

Such motions shall take precedence in the order moved.

**Rule IX: Discussion.**

1. The Mayor shall recognize any Council Member requesting recognition to speak, discuss, give a notice, make a motion, submit a report or for any reason address the Council, unless a motion taking precedence is offered.
2. All Council Members shall be allowed to speak at least once on any subject.
3. During discussion, the Mayor shall be responsible for maintaining order.
4. If, in the opinion of the Mayor, private discourse among or between Council Members or any other disturbance disrupts the Council's business, the Mayor may call the Council to order.
5. If the Mayor calls the Council to order, all Council business shall cease until such time as the Mayor resumes the Council's business.
6. Any Council Member may make a motion that the Council be called to order.
7. The following questions will be decided without discussion:
  - a. To adjourn;
  - b. To recess; and
  - c. Questions relating to order of business.

**Rule X: Conflict of Interest.**

Council Members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest. Although state law does not require a Council Member to abstain from voting or avoid participating in a discussion regarding an item where there is a conflict of interest, it is advisable to do so. Utah Code Ann. § 10-3-1301 to 1312.

**Rule XI: Decorum.**

1. Conduct of Members of the Council.
  - a. Members of the Council shall not engage in personal attacks and shall restrict comments to issues before the body. Violations of decorum or conduct of Council Members shall be addressed by the Mayor who may declare a Council Member out of order.
  - b. Council Members should avoid engaging in private discourse or committing any other act, which may tend to distract the attention of the Council or the audience from business before the Council, or which might interfere with any person's right to be heard after recognition by the Mayor.
2. Conduct of Citizens and Attendees at Council Meeting.
  - a. Those in attendance should be admonished by the Mayor when they engage in outbursts without being recognized, make personal attacks, or seek to disrupt the meeting through loud or boisterous behavior.
  - b. Individuals should be requested to address their remarks directly to the Council as a body concerning the agenda business. Persons engaged in disruptive behavior shall be removed by the Sergeant-at-Arms at the direction of the Mayor.

**Rule XII: Sergeant-At-Arms.**

1. Upon request of the Mayor, a Sergeant-at-Arms will be assigned to a meeting. Any North Ogden City police officer shall be considered a Sergeant-at-Arms if called upon.
2. The duty of the Sergeant-at-Arms shall be to assist the Mayor in preserving order and decorum in City Council meeting.
3. In the case of any disturbance or disorderly conduct within the Chambers at a Council meeting, the Mayor may request the Sergeant-at-Arms to escort the offender(s) from the Council meeting.

**Rule XIII: Personal Privilege – Protest.**

1. Any Council Member shall have the right to protest any action of the Council, stating the reasons, and having the same entered in the minutes, provided such reasons do not impugn the motives or character of any person.

**Rule XIV: Committees: Special, Ad Hoc, Joint Committee at Request of the Mayor, Oversight.**

1. At the request of the City Council, the Mayor may, from time to time, create, revise, or abolish committees, or make any changes to a committee structure,

- subject to a two-thirds vote of the Council, a quorum being present.
2. When such committee is created, its purpose and a relevant time frame will be established.
  3. After the final report of the committee to the City Council, the committee will be dissolved.
  4. The City Council, by a two-thirds vote, a quorum being present, may or may not elect to formally participate, either by its own membership or its designees, in a committee being established by the Mayor.
  5. The Council as a whole may resolve to sit as an oversight committee for the purpose of investigating items relating to the conduct of City business. However, no powers are accorded the committee other than those provided by state law.
  6. All meetings of Council committees shall provide notice in conformance with the Utah Open and Public Meetings Act.
  7. No final action will be taken by the City Council in response to a committee report until the next Regular Council Meeting after the report is presented. Utah Code Ann. § 10-3-609.

**Rule XV:     Suspension of the Rules.**

No rule shall be suspended except by a motion, second and vote of two-thirds of the Council Members voting, a quorum being present.

**Rule XVI:    Amendment, Revision or Addition to Rules.**

1. Any Council Member may propose amendments, revisions, or additions to these Rules of Procedure.
2. Each amendment, revision, or addition proposed by a Council Member shall be in written form, and copies shall be provided to each Council Member.
3. Consideration of any amendments, revisions, or additions to these Rules of Procedure shall be noticed on a Council agenda.
4. A two-thirds vote of all Council Members shall be required for passage and adoption of an amendment, revision, or addition to these Rules of Procedure.
5. Each Council Member shall have a copy of the latest edition of the Rules of Procedure.
6. A copy of the Rules of Procedure will be made available to the City Manager, all department heads of the City, any member of the City staff, any citizen or other person who requests the same.

**Rule XVII:   Time Frame for Delivery of Information Packets to Council Members.**

For each Regular Council Meeting, Work Meeting, Public Hearing or other meeting of the Council, Council Members will receive a packet containing the agenda of the

meeting and complete information pertaining to items on the agenda should be delivered by Friday preceding the meeting. To allow Council Members adequate time to study the items for consideration at the upcoming meeting, all information for agendas and packets will be delivered to the City Recorder by the Thursday at 12 am preceding the meeting. Packets shall be delivered electronically to Council by Friday at 5 pm preceding the meeting. An agenda may be amended by the Mayor but no later than 24 hours prior to the meeting. Council Members may request items to be put on the agenda by contacting the City Recorder.

**Rule XVIII: Ongoing Effect of City Council Rules of Procedures.**

**These rules and procedures shall continue in place until amended or rescinded.**

**PASSED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2024.**

NORTH OGDEN CITY:

\_\_\_\_\_  
S. Neal Berube, Mayor

**CITY COUNCIL VOTE AS RECORDED:**

|                                          | <b>Aye</b> | <b>Nay</b> |
|------------------------------------------|------------|------------|
| Council Member Barker:                   | _____      | _____      |
| Council Member Cevering:                 | _____      | _____      |
| Council Member Dalpiaz:                  | _____      | _____      |
| Council Member Pulver:                   | _____      | _____      |
| Council Member Watson:                   | _____      | _____      |
| (In event of a tie vote of the Council): |            |            |
| Mayor Berube:                            | _____      | _____      |

ATTEST:

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Rian Santoro  
City Recorder



## Staff Report to the North Ogden City Council

### SYNOPSIS

Description: The city reviews the salaries of our employees every 6 months. Our policy has been to make adjustments as necessary in the January/February timeframe.

Date: 1/14/23

### STAFF INFORMATION

Jon Call  
[jcall@nogden.org](mailto:jcall@nogden.org)  
801-737-9846

### QUESTION FOR COUNCIL

What approach would the council like to take this year with the midyear salary adjustments. Different options have different costs to the city, with nothing having been formally budgeted at this point.

### DISCUSSION

Every six months we look at the salaries paid to employees in other cities of our size so we can evaluate how well we are compensating our team. Our target is to have every employee at 90% to 110% of the average pay for the position, based on years of experience and certifications. A brand new employee should be closer to the 90% range while an employee with more than enough experience should be closer to 100% with some room to move to 110% based on performance and other factors.

We have also been tracking each position for the past several years to see which positions have been increasing the fastest so we can keep our eye on which positions are most at risk for movement and loss of individuals if we don't keep up with it.

The recommended minimum action to take would be 18 individuals and would result in an increase to the budget of approximately \$48,500 (\$97,000 annually) for salary and benefits to those individuals. This would be looking at those individuals who are low for their experience and salary which is outside of the acceptable differential while capping the maximum increase at 10%. The 10% cap has been used for the past several years so we can help catch up without breaking the bank.

If we looked at everybody who is under the average pay, including department heads conjunction with their experience and certifications, and we eliminated the 10% cap the total six month cost would be \$68,700 (\$137,400 annually).

So there is a lot for the council to consider. If the council wants to move forward with mid-year adjustments we will need to amend the budget in February.

### **STAFF RECOMMENDATION**

Staff recommends the council discuss how it would like to approach the salary adjustments and whether we should continue making adjustments every 6 months to those who fall outside of the suggested ranges.