



Governing Board Meeting

Date: January 18, 2024

Time: 7:00 PM

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Online Access:

<https://us02web.zoom.us/j/82699850897?pwd=bn9CcnhuYTFQSE94ZmxWYUorRmFSZz09>

Mission Statement

Legacy Preparatory Academy will cultivate intellectual and moral virtue according to classically based pillars of truth, goodness, and beauty.

AGENDA

BUSINESS OF THE GOVERNING BOARD

OPEN MEETING: ROLL CALL AND WELCOME

- Public Comment
- New Hires
 - Ada Carter
- Consent Agenda
 - December 14, 2023, Board Meeting and Closed Session Minutes

COMMITTEE REPORTS

- Audit Committee
- Policy and Governance Committee
- Executive Committee
- Communication Update
- Academic Excellence Committee

FINANCIAL REPORT

- Financial Report Review
 - Finance Committee report

DISCUSSION & VOTING ITEMS

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000

BUSINESS OF ADMINISTRATION AND STAFF

DIRECTOR'S REPORT

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call 801-444-9378. One or more members of the board may participate electronically or telephonically pursuant to UCA 52-4-207.



- Operations Report
- Education Report

CALENDARING

- Next Board Meeting Thursday, February 15, 2024, at 7:00 PM

CLOSED SESSION (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

ADJOURN

LPA Governing Board:

2024: Lee Peterson (Member), Anna Mark (Vice Chair), John Cook (Member)

2025: Al Pranno (President), Jim Collings (Member)

2026: Alisha Johnson (Treasurer), David Ray (Secretary)



LEGACY | Preparatory
Academy
Classical Education and Fine Arts

New Hires

Ada Carter- New Position – Behavior Intervention

She is related to a Jr high teacher but won't be reporting to her.



Governing Board Meeting

Date: December 14, 2023

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Board Members Present: Al Pranno, Alisha Johnson, John Cook, David Ray, Anna Mark, Jim Collings, Lee Peterson

Others Present: Brandie Evans, Priscilla Stringfellow, Alicia Ady, Kim McVey, Ken Jeppesen, Shalon Brierley (via zoom), Platte Nielson (via zoom)

MINUTES

BUSINESS OF THE GOVERNING BOARD

At 7:05pm Al Pranno called the meeting to order.
Lee Petersen joined the meeting at 7:09pm

OPEN MEETING: ROLL CALL AND WELCOME

- Public Comment
There was no public comment.
- New Hires
There were no new hires.
- Consent Agenda
 - November 16, 2023, Board Meeting and Closed Session Minutes
Alisha Johnson made a motion to approve the November 16, 2023, Board Meeting and Closed Session Minutes. Jim Collings seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye.

PRESENTATIONS

- Eide Bailey Audit Presentation and Training
Ken Jeppesen provided the audit report and training. He covered the three reports that Eide bailey provides from the audit. This included Assets, Liabilities, Deferred outflows, and the school's net position. He reported their net position is very healthy. The reports show comparatively where the school is compared to previous school years. He answered the questions the board had about the audit reports. He discussed the controls that were used in the audit. The school was tested on Budgetary Compliance, Fraud Risk Assessment, Internal Control Systems, and Public Education Programs. The school had no adjustments, no findings and are in good standing.

Ken Jeppesen left the meeting at 7:36pm.

COMMITTEE REPORTS

- Audit Committee
The audit committee report was provided with the audit presentation and training.
- Policy and Governance Committee



There were no updates.

- Executive Committee
There were no updates other than what will be discussed in closed session.
- Communication Update
There were no updates.
- Academic Excellence Committee
There were no updates.

FINANCIAL REPORT

- Financial Report Review
 - Finance Committee report
Alisha Johnson provided a basic overview of the monthly budget report. She reported that the budget is still in good standing. They are waiting to do a budget adjustment, most likely mid-year, but for sure at the end of the year. The adjustments will include an increase in the allotment as they have received more funding than anticipated. They also discussed the budget forecast, but it will be better than anticipated with the adjustments that will be made. Lee Peterson asked for an update on the status of the maintenance budget.

DISCUSSION & VOTING ITEMS

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000
 - CPM Invoice
Brandie Evans discussed the need to approve the CPM Invoice. This is just an update to renew the licenses for already in place. This is used in 6th-9th grade. The board was aware that this purchase was upcoming.
Alisha Johnson made a motion to approve the CPM Invoice as presented. Anna Mark seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye.
- 2024-25 School Year Calendar
Priscilla Stringfellow discussed the upcoming 2024-25 School Year Calendar. She discussed how they altered school times to make lunch a little bit easier and make the schedule less confusing for parents. The board discussed the pros and cons of ending before Memorial Day versus having a longer Thanksgiving break. This calendar includes the required number of days and hours.
Alisha Johnson made a motion to approve the 2024-25 School Year Calendar. Jim Collings seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye.

BUSINESS OF ADMINISTRATION AND STAFF

DIRECTOR'S REPORT

- Operations Report



Brandie Evans provided the Operations Report. She reported that they won't be meeting with the health and wellness and committee until January. They only received about half of the funding they asked for from the school safety grant. The front office will be remodeled over the winter break. She also reported that they are going to adjust the lunch sizes for 9th grade. They discussed how complicated the lunch service can be for each of the different grades. They are required to serve certain types of food and specific amounts per grade. She also reported that an anonymous donor paid off all the negative lunch balances at the school today. All students were able to eat the holiday meal. She discussed the angel account that is used to help students eat when they can't afford school lunch. Brandie discussed how they are cleaning up newsletters, emails and using an app to make things more beneficial and helpful to parents. She also reported the current enrollment numbers. Once they get back from winter break, they will open the "intent to return" for current students. The school exceeded their enrollment goal for the year. The school is anticipating that 9 students will withdrawal at the end of term. 7 of those students are moving out of state. They have 4 additional students that are enrolling as new students at the beginning of the January.

○ Education Report

Priscilla Stringfellow provided the Education Report. The school is still doing teacher trainings that are vertically aligning. Trends they see will be addressed in trainings in the future. She informed the board about the individual plans that the teachers set at the beginning of each school year. She also discussed that the fee schedule for the 24-25 school year will be introduced to the board in Feb/Mar. They are still focusing on the Paideia in the assemblies. No tardy November was a success. Attendance improved all around. She reported which grades made the most improvement and reported the percentage of improvement. She reported that the assembly with the teachers doing a dance off was a huge success. The kids loved it and it helped motivate the kids to participate in the next challenge. They just finished "track my progress" they will be doing Acadience testing in January. They successfully completed their UPIPS visit. She also reported that Utah scored well in the world-wide assessment of math standards. Utah scored higher than Finland and the only other state that score higher than Utah was Massachusetts. Utah had one of the lowest percentages of learning loss due to covid.

CALENDARING

- Next Board Meeting Thursday, January 18, at 7:00 PM

CLOSED SESSION (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

At 8:38 PM Al Pranno made a motion to go into closed session to discuss character, professional competence, physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held at Legacy Preparatory Academy; David Ray seconded the motion. Votes



were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye. Motion passed unanimously.

At 8:48 David Ray made a motion to come out of closed session. Lee Peterson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye.

ADJOURN

At Alisha Johnson 8:48 pm made a motion to adjourn. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; John Cook, Aye; Anna Mark, Aye; Jim Collings, Aye.

LPA Governing Board:

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2025: Al Pranno (President), Jim Collings (Member)

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LEGACY Preparatory Academy
Classical Education and Fine Arts



LEGACY Preparatory Academy
Classical Education and Fine Arts

**Board of Directors
Closed Session Statement**

Date: December 14, 2023

Location: 1228 West 2185 South, Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 14th day of December, 2023.



Al Pranno, Board President



Budget Summary

12/31/2023
50% of the Year

Month End Report

Category	Type	YTD Actual	Budget	% of Budget	Forecast	% of Forecast
Revenue (3 Category records)						
1000 Local Revenue	Revenue	380,097	634,255	60%	745,555	51%
3000 State Revenue	Revenue	5,019,657	9,668,344	52%	9,944,261	50%
4000 Federal Revenue	Revenue	73,838	238,451	31%	303,355	24%
TOT		5,473,592	10,541,050		10,993,171	
Expense (8 Category records)						
100 Salaries	Expense	-2,291,162	-5,234,582	44%	-5,259,699	44%
200 Benefits	Expense	-565,887	-1,408,274	40%	-1,408,274	40%
300 Professional Services	Expense	-345,000	-737,185	47%	-800,339	43%
400 Property Services	Expense	-345,363	-910,000	38%	-593,400	58%
500 Other Services	Expense	-253,063	-438,904	58%	-518,904	49%
600 Supplies and Materials	Expense	-414,235	-548,628	76%	-560,498	74%
700 Property	Expense	-181,961	-220,000	83%	-275,000	66%
800 Debt and Miscellaneous	Expense	-540,816	-1,634,214	33%	-1,684,214	32%
TOT		-4,937,487	-11,131,786		-11,100,327	
TOT		536,105	-590,736		-107,156	

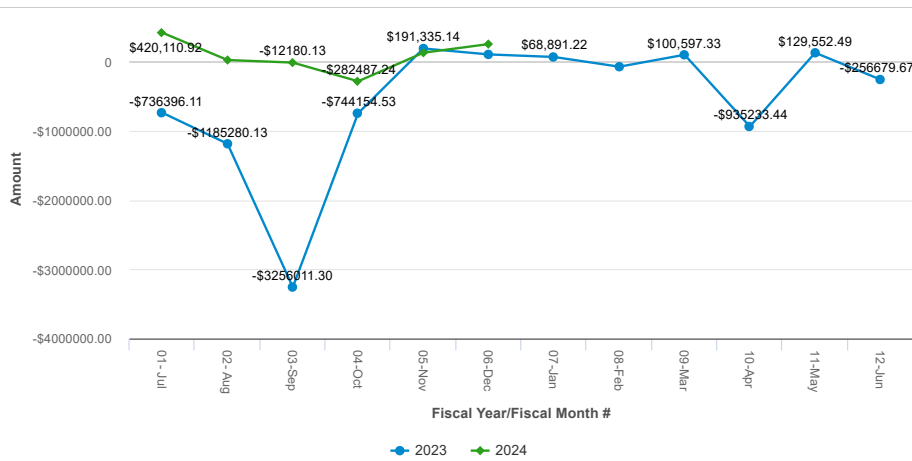
Financial Ratios

Bond Ratio	Covenant	Forecast
Debt Service Ratio	>1.10	1.29
Days Cash	>30 Days	190

Budget Analysis

- The Forecast numbers have all been updated to reflect October 1, 2023 Enrollment.
- Revenue Forecast increased by \$452,121 due to increased enrollment and new funding sources.
- Forecasted Operating Income is \$407,844. (-107,155.74+ 515,000)
- New USBE codes used:
0270 Industrial Insurance (Worker's Com)
0280 Unemployment Insurance
0422 Snow Removal Services
0423 Custodial Services (Prev 0433)
0442 Copier Lease (Prev 0443)
- Forecast Increases
0330 New PIP Grant
0411 Secondary Water usage

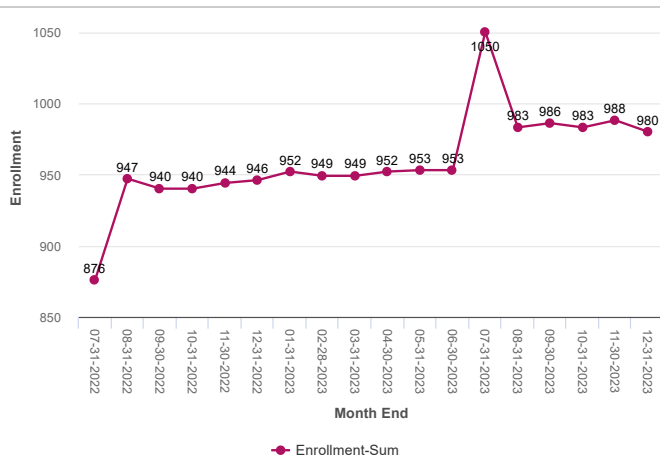
Net Income Trend



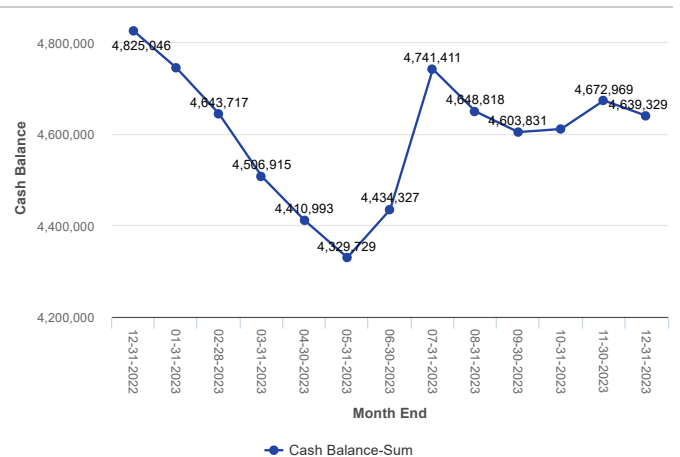
Capital Accounts

Account	YTD Amount	Budget	Forecast
0450 Construction Services	<u>-171,983</u>	-600,000	-240,000
0710 Land and Site Improvements	<u>-47,507</u>	0	-55,000
0720 Building	<u>-38,715</u>	-120,000	-120,000
0730 Equipment	<u>-95,739</u>	-100,000	-100,000
TOT	-353,944	-820,000	-515,000

Enrollment Line Graph



Unrestricted Cash Balance



Month End Report (Prior vs Current)

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
Revenue - 1000 Local Revenue (14 Account records)							
1510 Interest on Investments	Revenue	107,457	196,407	290,000	68%	370,000	53%
1610 Sales to Students	Revenue		101,299	150,000	68%	180,000	56%
1620 Sales to Adults	Revenue		745	0	0%	1,300	57%
1710 Admissions	Revenue	8,397	8,485	18,900	45%	18,900	45%
1741 General Student Fees	Revenue	175		10,000	0%	10,000	0%
1743 Curricular Activity Fees	Revenue	41,376	43,450	69,120	63%	69,120	63%
1747 Extra-Curricular Activity Fees	Revenue	13,483	12,620	22,735	56%	22,735	56%
1750 School Vending & Stores (Gross Sales)	Revenue	24,066	7,740	42,500	18%	42,500	18%
1760 Fines	Revenue	677	1,023	2,000	51%	2,000	51%
1770 Fundraising	Revenue	6,291		15,000	0%	15,000	0%
1790 Other Student Activity	Revenue		519	0	0%	0	0%
1910 Rentals	Revenue	1,450	1,180	3,000	39%	3,000	39%
1920 Contributions and Donations From Private Sources	Revenue	4,988	4,328	10,000	43%	10,000	43%
1990 Miscellaneous	Revenue	137	2,302	1,000	230%	1,000	230%
TOT		208,497	380,097	634,255		745,555	
Revenue - 3000 State Revenue (9 Account records)							
3005 Regular School Programs K	Revenue	133,379	208,856	420,613	50%	414,811	50%
3010 Regular School Programs 1-12	Revenue	1,533,147	1,756,673	3,419,924	51%	3,513,083	50%
3020 Professional Staff	Revenue	109,641	129,293	256,403	50%	258,586	50%
3100 Restricted Basic School Programs	Revenue	554,919	605,924	1,118,307	54%	1,200,219	50%
3200 Related to the Basic Programs	Revenue	1,651,157	1,697,434	3,258,239	52%	3,295,500	52%
3300 Special Populations	Revenue	73,916	18,280	36,440	50%	35,440	52%
3400 Other Programs	Revenue	158,946	325,390	617,753	53%	645,897	50%
3500 One-time Funding	Revenue	224,335	253,051	475,665	53%	478,370	53%
3800 Non-MSP State Revenues (via USBE)	Revenue	6,096	24,758	65,000	38%	102,356	24%
TOT		4,445,537	5,019,657	9,668,344		9,944,261	
Revenue - 4000 Federal Revenue (6 Account records)							
4200 Unrestricted Revenue Received From Federal Government Through The State	Revenue		-273	0	0%	0	0%
4500 Restricted Federal-Received via USBE	Revenue		273	0	0%	0	0%
4522 IDEA - B -- Pre-School Disabled (Sec 619)	Revenue		0	2,172	0%	2,200	0%
4524 IDEA - B -- Disabled (PL 101-476)	Revenue			132,575	0%	197,452	0%
4560 Federal Child Nutrition Programs	Revenue		73,838	100,000	74%	100,000	74%
4800 Federal No Child Left Behind	Revenue		0	3,704	0%	3,704	0%
TOT			73,838	238,451		303,355	
Expense - 100 Salaries (7 Account records)							
0121 Salaries - Principals and Assistants	Expense	-204,074	-220,402	-460,073	48%	-464,095	47%
0131 Salaries - Teachers	Expense	-1,370,917	-1,644,456	-3,885,311	42%	-3,942,428	42%
0132 Salaries - Substitute Teachers	Expense	-20,373	-24,543	-40,000	61%	-40,000	61%
0142 Salaries - Guidance Personnel	Expense	-46,965	-58,977	-137,455	43%	-137,455	43%
0152 Salaries - Secretarial and Clerical Personnel	Expense	-77,830	-109,146	-217,632	50%	-227,632	48%
0161 Salaries - Teacher Aides and Para-Professionals	Expense	-193,699	-209,347	-445,961	47%	-399,939	52%
0184 Salaries -- Administrative Technology Personnel	Expense	-19,888	-24,290	-48,150	50%	-48,150	50%
TOT		-1,933,745	-2,291,162	-5,234,582		-5,259,699	
Expense - 200 Benefits (6 Account records)							
0220 Social Security	Expense	-145,657	-171,544	-533,789	32%	-481,789	36%
0230 Local Retirement	Expense	-46,378	-76,997	-160,000	48%	-160,000	48%
0240 Group Insurance	Expense	-349,615	-293,647	-713,485	41%	-713,485	41%
0270 Industrial Insurance	Expense	-21,966	-7,374	0	0%	-9,000	82%
0280 Unemployment Insurance	Expense		-16,326	0	0%	-43,000	38%
0290 Other Employee Benefits	Expense	-309	0	-1,000	0%	-1,000	0%

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
TOT		-563,924	-565,887	-1,408,274		-1,408,274	
Expense - 300 Professional Services (6 Account records)							
0320 Professional - Educational Services	Expense	-88,928	-49,745	-170,371	29%	-165,943	30%
0330 Professional Employee Training and Development	Expense	-3,484	-37,886	-50,000	76%	-81,500	46%
0340 Other Professional Services	Expense	-53,415	-20,107	-42,439	47%	-42,439	47%
0345 Business Services	Expense	-183,125	-191,750	-379,375	51%	-415,457	46%
0349 Purchased Legal Services	Expense			-5,000	0%	-5,000	0%
0350 Technical Services	Expense	-52,582	-45,512	-90,000	51%	-90,000	51%
TOT		-381,534	-345,000	-737,185		-800,339	
Expense - 400 Property Services (12 Account records)							
0411 Water/Sewage	Expense	-8,136	-10,263	-15,000	68%	-23,000	45%
0412 Disposal Service	Expense	-8,792	-6,201	-16,000	39%	-13,000	48%
0422 Snow Removal Services	Expense			0	0%	-12,000	0%
0423 Custodial Services	Expense		-76,200	-150,000	51%	-152,400	50%
0424 Lawn Care Services	Expense		-29,369	0	0%	-40,000	73%
0430 Repairs & Maintenance Services	Expense	-28,250	-29,316	-60,000	49%	-60,000	49%
0431 Non-Technology Repairs & Maint.	Expense	-212		0	0%	0	0%
0433 Custodial Services	Expense	-77,008	0	0	0%	0	0%
0442 Rental of Equipment & Vehicles	Expense		-21,100	-60,000	35%	-51,000	41%
0443 Rental of Computers & Related Equipment	Expense	-30,369			0%		0%
0450 Construction Services	Expense	-17,194	-171,983	-600,000	29%	-240,000	72%
0490 Other Purchased Property Services	Expense	-8,543	-930	-9,000	10%	-2,000	47%
TOT		-178,504	-345,363	-910,000		-593,400	
Expense - 500 Other Services (10 Account records)							
0513 Student Transportation Services - Commercial	Expense	-2,822	-1,839	-13,000	14%	-13,000	14%
0518 Student Day Trips/Field Trips (includes Admission Charges)	Expense	-125	-195	-2,500	8%	-2,500	8%
0520 Insurance (Other than employee benefits)	Expense	-10,031	-61,919	0	0%	0	0%
0522 Liability Insurance	Expense	-78,596		-85,000	0%	-85,000	0%
0530 Communication (Telephone & Other)	Expense	-1,946	-2,036	-5,000	41%	-5,000	41%
0540 Advertising	Expense	-5,716	-5,238	-9,000	58%	-9,000	58%
0550 Printing and Binding	Expense	-628		-1,000	0%	-1,000	0%
0569 Student Tuition - Other	Expense			-3,904	0%	-3,904	0%
0570 Food Service Management	Expense		-181,835	-315,000	58%	-395,000	46%
0580 Travel/Per Diem	Expense			-4,500	0%	-4,500	0%
TOT		-99,864	-253,063	-438,904		-518,904	
Expense - 600 Supplies and Materials (11 Account records)							
0610 General Supplies	Expense	-64,009	-79,427	-107,142	74%	-99,142	80%
0610-001 Furniture and Fixtures (not capitalized)	Expense	-4,546	-3,965	-10,000	40%	-10,000	40%
0610-002 Other Food Purchases	Expense	-11,528		0	0%	0	0%
0620 Energy	Expense	-1,588			0%		0%
0621 Natural Gas	Expense		-3,270	-25,000	13%	-25,000	13%
0622 Electricity	Expense	-45,094	-34,177	-75,000	46%	-75,000	46%
0641 Textbooks	Expense	-3,268	-38,929	-134,274	29%	-46,650	83%
0642 E-Textbooks / Online Curriculum	Expense	-68	-63,859	0	0%	-81,000	79%
0650 Supplies - Technology Related	Expense	-92,905	-117,148	-108,973	108%	-129,864	90%
0670 Software	Expense	-55,095	-62,303	-48,238	129%	-63,841	98%
0680 Maintenance Supplies and Materials	Expense	-26,405	-11,158	-40,000	28%	-30,000	37%
TOT		-304,506	-414,235	-548,628		-560,498	
Expense - 700 Property (3 Account records)							
0710 Land and Site Improvements	Expense	2,456	-47,507	0	0%	-55,000	86%
0720 Building	Expense	-6,177,469	-38,715	-120,000	32%	-120,000	32%
0730 Equipment	Expense		-95,739	-100,000	96%	-100,000	96%
TOT		-6,175,014	-181,961	-220,000		-275,000	
Expense - 800 Debt and Miscellaneous (4 Account records)							
0810 Dues and Fees	Expense	-82,156	-66,741	-69,740	96%	-119,740	56%

Account	Category Type	Prior YTD	Current YTD	Budget	% of Budget	Forecast	% of Forecast
0830 Interest	Expense	-530,927	-474,075	-954,474	50%	-954,474	50%
0833 Amortization of Bond Issuance & Other Related Costs	Expense	-28,470		-35,000	0%	-35,000	0%
0840 Redemption of Principal	Expense	0	0	-575,000	0%	-575,000	0%
TOT		-641,553	-540,816	-1,634,214		-1,684,214	
TOT		-5,624,609	536,105	-590,736		-107,156	



Directors Report | January 2024

Building 2 - Board Room | Thursday, January 18, 2024 | 7:00 pm

MISSION

Legacy Preparatory Academy will cultivate intellectual and moral virtue according to the classically based pillars of truth, goodness, and beauty.

VISION

Legacy Preparatory Academy is committed to providing a culture where students become productive and valuable members of their communities and world. We believe high expectations, hard work, and enthusiasm are essential to achieving academic excellence and good character. These values instilled at Legacy Prep and research-proven curricula give our students the confidence to achieve anything!

MOTTO

Learning the Past. Creating the Future.

LEGACY PAIDEIA

I am a Classical Student.
I am Curious to Learn.
I pursue Intellectual and Moral Virtue.
I am a citizen of my Community.
I Build the Foundation for an Abundant Life by Lifting Others.
I am Governed by Nobility.
I act with Honor and Integrity.
I am an individual with Great Fortitude.
I am Resilient and Courageous.
I am Temperate.
I exhibit Discipline and Self-Control.
I am developing Practical Wisdom.
I make Good Judgments.
I am Selfless in my Fight for Justice.
I demand Equity and promote Civility.

I AM A LEGACY LEADER

LEGACY PREPARATORY ACADEMY

Building 1 – Elementary (K-6)

2214 South 1250 West
Woods Cross, Utah 84087
E: elementary@legacyprep.org

Building 2- Junior High (7-9)

1228 West 2185 South
Woods Cross, Utah 84087
E: juniorhigh@legacyprep.org

Phone: 801-294-2801
Fax: 385-290-1470

www.legacyprep.org

LEGACY PREPARATORY ACADEMY

Board Meeting Schedule:

02-15-24	February Board Meeting
03-21-24	March Board Meeting
04-18-24	April Board Meeting
05-16-24	May Board Meeting
06-20-24	June Board Meeting

2023-2024 AREAS OF FOCUS

The 2023-2024 areas of focus for Legacy Preparatory Academy are:

ACADEMIC GOAL

Legacy Prep will continue to focus on literacy K-9 with specific emphasis on First Grade with the following literacy goal. By June 1, 2024, Legacy Prep will increase the percentage of first-grade students at or above the benchmark on the Acadience Oral Reading Fluency benchmark by 5% by providing training and support opportunities for faculty.

BEHAVIORAL GOAL

Legacy Prep will increase the emotional resilience of students in grade 3 by 10% by the end of the 2023-2024 school year, with an overarching goal of 30% by the end of the 2026 school year.

RECRUIT AND RETENTION GOAL

Legacy Prep will maintain or exceed enrollment of 1000 students per school year by developing consistent and evidence-based retention and recruitment techniques.

OPERATIONS REPORT

LEGAL AND ETHICAL COMPLIANCE

- Policies & Procedures
 - There are no policies to review this month.
 - Equipment and other Capital Assets Paid for with Federal Funds Administrative Procedure has been updated to align with updated rules and regulations.

PROJECT MANAGEMENT

- School Breakfast and National School Lunch Program
 - Last month we had a generous donor pay off all negative student meal account balances. We are so grateful for the amazing donor and the generosity shared during the holidays.
 - Our first A/R review with the National School Lunch Program will be March 27-29
- Facilities
 - Bond Funds Improvement
 - Front office updates to Building 1 were completed over the holiday break! We are so excited to officially wrap up our existing projects. We will begin working with the finance committee to discuss how to spend funds will be allocated.
- Recruitment and Retention
 - Recruitment
 - We will continue to enroll students on an as needed basis as spots become available in all grades K-9 through the 2023-2024 school year.
 - 2023-2024 Enrollment information & trends
 - We currently have 979 students registered for the 2023-2024 school year
 - REGISTERED: spot selected in Lotterease, accounted created in Aspire, missing required documents. **NOT INCLUDED IN THE ENROLLMENT TOTALS**
 - NOT REGISTERED: previously registered students who have not completed re-enrollment within Aspire. **INCLUDED IN THE ENROLLMENT TOTALS**

2023-2024 Student Retention

Data pulled directly from Aspire

Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
Class Capacity	28	28	28	28	30	30	30				
Grade Level Capacity	112	112	112	112	120	120	120	131	131	130	1200
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
Active	113	117	90	103	107	101	95	100	86	70	982
Withdrawn	7	2	7	7	2	2	7	10	18	11	73
Registered	0	2	0	0	1	1	1	0	0	0	5
Students Not Yet Registered	0	0	0	0	0	0	0	0	0	0	0
Effective 1/1/2024											1
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
Active	113	116	89	103	106	102	94	100	87	69	979
Withdrawn	8	5	8	8	4	3	9	10	18	12	85
Registered	0	0	0	0	0	0	0	0	1	0	1
Students Not Yet Registered	0	0	0	0	0	0	0	0	0	0	0
Effective 1/15/2024											1

- 2024-2025 Open Enrollment

- Upcoming important lottery dates for the 2024-2025 school year
 - January 4-19, 2024 Current/Returning student Aspire online registration
 - January 19, 2024 New student open enrollment period ends
 - January 22, 2024 First lottery is held for the general public, siblings, and kindergarten
- New student enrollment for the 2024-2025 school year opened on November 1st. For the 2024-2025 school year, we are able to accept a maximum of 217 additional students. We currently have 124 students entered in the lottery.

Lotterease Applications for the 2024-2025 school year

Data pulled directly from Lotterease on the 1st and the 15th of each month

Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
11/01/23 Applications	7	0	0	0	0	0	0	1	0	0	8
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
11/15/23 Applications	22	1	0	1	0	1	0	1	0	0	26
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
12/01/23 Applications	39	2	0	1	0	1	0	2	0	1	46
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
12/12/23 Applications	44	4	0	2	0	1	0	3	0	1	55
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
01/01/24 Applications	59	4	2	3	0	1	2	5	0	1	77
Grade	K	1	2	3	4	5	6	7	8	9	TOTAL
01/15/24 Applications	89	4	6	5	0	5	4	8	1	2	124

EDUCATION REPORT

PROFESSIONAL DEVELOPMENT

- **Teacher Training** – Teachers have been trained regarding charging fees and how to use them properly according to the updated fee rule. We are continuing to work on the fee schedule for next school year. I will have it prepared and sent to the public before the next Board Meeting so they can make public comment.
- The teachers will be spending the next few weeks evaluating all their assessment data gathered this year to make any adjustments to their lessons.

CHARACTER EDUCATION

- Elementary and Jr. High are continuing to focus on the Paideia with student and teacher shout-outs tied to each of the Paideia traits. Both schools are focusing on Fortitude this month. This is a great focus for the month of January as we really need students to dig in and focus on their studies.
- When we returned from Winter Break, the teachers (K-9) took time to review all of our school rules with students including the expectations for the shared spaces.

ACADEMIC EXCELLENCE

- Track My Progress Data looking at growth of students from fall to winter.

ELA

Grade ↕	Students Tested ↕	Fall 2023/2024	Winter 2023/2024	Weeks between tests ↕	Scale score progress ↕	23/24	22/23
		Scale Score ↕	Scale Score ↕			Progress Rate ↕	Progress Rate ↕
All Grades	879	● 757	● 792	14	41	● 2.55	● 2.18
Grade K	112	● 393	● 478	14	84	● 2.79	● 2.96
Grade 1	110	● 521	● 590	15	68	● 2.40	● 3.17
Grade 2	85	● 618	● 669	14	51	● 2.10	● 1.69
Grade 3	98	● 726	● 768	14	42	● 2.29	● 1.67
Grade 4	99	● 766	● 790	15	23	● 1.35	● 1.50
Grade 5	99	● 797	● 825	14	28	● 2.11	● 0.75
Grade 6	93	● 845	● 869	14	24	● 2.46	● 2.07
Grade 7	100	● 887	● 909	13	22	● 3.93	● 2.10
Grade 8	83	● 917	● 928	13	10	● 3.58	● 4.00

Math

23/24

22/23

Grade	Students Tested	Fall 2023/2024	Winter 2023/2024	Weeks between tests	Scale score progress	Progress Rate	Progress Rate
		Scale Score	Scale Score				
All Grades	857	763	815	14	58	4.57	3.96
Grade K	112	436	540	14	104	3.51	3.45
Grade 1	105	540	615	15	75	2.64	2.95
Grade 2	80	623	699	14	75	3.05	2.41
Grade 3	96	712	769	14	56	3.08	3.19
Grade 4	96	770	814	15	44	2.62	2.23
Grade 5	98	825	871	14	46	3.51	3.15
Grade 6	92	859	899	14	40	4.27	4.40
Grade 7	97	917	953	13	36	6.12	5.26
Grade 8	81	889	929	13	39	13.86	10.00

- o Elementary students will begin their Middle of the Year Acadience testing in 2 weeks. I'm excited to see the progress the students are making with their reading and math fluency
- o Students in grade 8 will be participating in the NAEP test on February 6th. NAEP is the National Assessment of Educational Progress.
- o We'll also be hosting the Martin Luther King Jr. Speech contest for the Elementary and the Spelling Bee for grades 3-8 over the next month.