The City Council of Plain City convened in a regular meeting at City Hall, 4160 W 2200 N in Plain City, on Thursday, January 4, 2024 also accessible via ZOOM beginning at 6:30 p.m.

Present: Mayor Jon Beesley, Councilmembers Adam Favero, Luigi Panunzio, Jed Jenkins, Rachael Beal and Jan Wilson

Staff: Diane Hirschi, Ryan Child, Brandon Richards, Dan Schuler

Present: Chuck Palmer, Marvin & Stacy Farrell, Todd and DeEtt Skeen, Ashley Favero, Heston Favero,

Jeannene Favero, Neil and Lisa Cox, Sean & Hollee Jones, Tom & Tina Favero, Rob Ortega

Zoom: Jim Beesley

Call to Order: Mayor Beesley

Swearing In of New Councilmembers

Pledge of Allegiance: Councilmember Favero

Invocation/Moment of Silence: Mayor Beesley

Presentation – Outgoing Councilmembers Sadler and Skeen

On behalf of the City, the Mayor presented Todd Skeen with a plaque honoring him for his service on the council. Buddy Sadler couldn’t make it tonight.

Approval of Minutes from December 7, 2023

Councilmember Beal noted that there weren’t comments from her in the discussion about the Housing Element. She also noted that there wasn’t a second on the motion for the Justice Court recertification. She asked Diane to add those items. **Councilmember Beal moved to approve the minutes from December 7, 2023 as corrected. Councilmember Jenkins seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Comments: Public

There was none at this time.

Report from Planning Commission

Rob Ortega noted that they didn’t have a meeting on the 28th.

Discussion/Motion: Audit Report for FY2023

Ryan Child explained the audit report. He noted that the auditor’s report from Christensen, Palmer and Ambrose is on pages 1 and 2 and the management letter is at the end. Chuck Palmer will report on that. Ryan walked the council through the balance sheet for the general fund and capital projects fund. He noted the restricted funds. Page 12 shows the revenues and expenditures for both funds. Page 14 is the enterprise funds which consists of sewer, landfill and storm drain. Page 15 is the statement of revenues and expenses for those funds. Chuck Palmer reported that overall, the city is in great shape. He mentioned that Ryan and his team and the staff here do great work. Page 1 and 2 is the confirmation that the books are materially correct. Page 54 declares that the internal controls are in compliance and there are no findings to report. Councilmember Beal asked if we have ever had an audit that wasn’t clean. Mr. Palmer noted that there have been times when the city went over budget, but not any serious issues. **Councilmember Jenkins moved to accept the audit report for FY2023 as presented. Councilmember Beal seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Discussion/Motion: Ordinance – Time and Place for 2024 Meetings

Everyone was good with starting at 6:30 pm again this year. **Councilmember Jenkins moved to adopt Ordinance 2024-01 establishing the time and place for 2024 meetings. Councilmember Beal seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Discussion/Motion: Ordinance – Amend Zoning Ordinance Concerning Commercial Uses

The Mayor went over the changes that the Planning Commission recommended adding to our commercial uses. These changes came up because of a new business in the city. Tattoos and Piercing is being proposed as a conditional use. There was a brief discussion about conditional uses that was led by Brandon Richards, legal counsel. Basically, a conditional use permit means that the city gives certain conditions that must be met in order to do the proposed business. **Councilmember Beal moved to adopt Ordinance 2024-02 amending the zoning ordinance concerning commercial uses. Councilmember Panunzio seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Motion: Approval of Business License

Renewals

New Beginnings Realty Group Diana T Moss-Hipwell 2028 N 3700 W real estate sales

Jack’s Garage Greg Warg 2417 N 4425 W restore cars

Artistic Custom Badges & Coins Louanne Daz 2063 N 5100 W promotional products

Everest Construction Joshua Martin 3544 W 2600 N roofing contractor

ABC Appraisals, LC A. Bruce Christensen 3139 W 3050 N appraisals or property

DDG Services, LLC Darrell Giffin 2832 W 1750 N rebuild blade assemblies

Spruce Ridge Construction LLC Justin Chadwick 1511 N 4700 W construction

Outright Auto, Inc Austin Maes 2414 N 4350 W small car lot

**Councilmember Jenkins moved to approve the business licenses as presented. Councilmember Beal seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Motion: Approval of Warrant Register

See warrant register dated 12/01/2023 to 12/19/2023 and 12/20/2023 to 12/31/2023. Councilmember Wilson asked about lab testing. It was noted that it is testing for the sewer. She also asked about the lobbying and consulting services. The Mayor noted that we contracted with a lobbyist to help us with grants. It was reported that he found us $850,000 for the sewer. She asked if they write the grants. It was noted that he doesn’t. He just lets us know where money is available so we can apply for a grant. The Mayor noted that we are on our second year with him. She asked if he meets with this body. The Mayor noted that he meets with him regularly and Dan talks to him. He is willing to come anytime. Councilmember Favero asked who “he” is. It was reported that it is Kerry Gibson. She asked when the contract is up for renewal. The Mayor said it will be on the agenda at our next meeting. It was reported that he bills monthly. **Councilmember Beal moved to approve and pay the bills as presented. Councilmember Panunzio seconded the motion. Councilmembers Favero, Panunzio, Jenkins, Beal and Wilson voted aye. The motion carried.**

Report from City Council

The Mayor reported that assignments are given to the council. This is the time that the council will report. He noted that assignments will be given out next meeting.

Councilmember Beal wished all a happy new year. She noted that there are issues with cars not stopping for the bus and obeying the bus signs. She asked all to be mindful so the kids can be safe. She thanked Todd and Buddy for their service. Councilmember Beal asked about Strategic Planning. The Mayor wants to talk to the departments heads first.

The Mayor mentioned that Weber Human Services is asking for a couple committee members to help brainstorm and implement solutions for each city. These meetings would be over the next three months. Councilmember Panunzio offered to help. Councilmember Wilson would help if needed. The Mayor also reported that there is a legal affairs breakfast on January 11 at 7 am if anyone is interested in going. He welcomed the two new councilmembers and congratulated Councilmember Beal for another term. He noted that we will be working on the budget shortly. The Mayor will get with the departments heads for their needs. He noted that he feels that we need to up our security and safety with cameras at the parks.

Diane asked the council if they want paper copies of the packets or if an electronic copy is OK. All are OK with electronic copies. Councilmember Beal would like paper copies of maps. Diane reminded the council to give her their conflict-of-interest disclosure forms.

**At 7:16 p.m. Councilmember Beal moved to adjourn and was seconded by Councilmember Wilson. The vote was unanimous.**

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 City Recorder

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Mayor

Date approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_