

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
JANUARY 3, 2024
6:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, January 3, 2024, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Dennis Nordfelt offered an invocation. Anthony Beal led the audience in the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Lloyd Stevens,
Mayor Pro Tem
Margie Anderson
Anthony Beal
Chad Parry
Dennis Nordfelt

MEMBERS EXCUSED

STAFF PRESENT

Sean Lewis, City Manager
Daniel Van Beuge, City
Attorney
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Megan Spurling, Planner
Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Cory Daniels, Power Dir.
Colby Zeeman, Police
Jeff Hermansen, Fire Chief
Jordan Howe, Rec Dir.

PUBLIC COMMENT

No public comment presented.

PRESENTATIONS

SWEARING IN OF NEWLY ELECTED CITY COUNCIL MEMBERS

The City Recorder Candice Maudsley swore in the three new city council members: Chad Parry, Anthony Beal, and Dennis Nordfelt.

SWEARING IN OF NEW POLICE OFFICER MALCOLM POWELL

The City Recorder Candice Maudsley swore in the new Ephraim City Police Officer Malcolm Powell.

ASSIGNMENT OF MAYOR PRO TEM

The Mayor assigned the position of Mayor Pro Tem to Lloyd Stevens.

ASSIGNMENT OF BOARD LIAISONS TO CITY COUNCIL

The Mayor assigned the council members to the following boards and committees as council representatives:

- Cemetery Board**----- Chad Parry
- Utility Board**-----Chad Parry
- Ambulance Rep**-----Chad Parry
- Mayor Pro-Tem**-----Lloyd Stevens
- Fire Department**----- Lloyd Stevens
- Chamber of Commerce**-----Lloyd Stevens
- Airport Board**-----Dennis Nordfelt
- Rec. Board**-----Dennis Nordfelt
- Scandinavian Festival Board**-----Dennis Nordfelt
- Library Board**-----Anthony Beal
- Ephraim Youth City Council**-----Anthony Beal
- RAP Tax Committee**-----Anthony Beal
- State Legislative Liaison**-----Margie Anderson
- Ephraim Historic Square Board**-----Margie Anderson

AUDITORS PRESENTATION

The audit report was presented via Zoom by Jon Haderlie. The opinions, procedures, and analysis were explained. The audit report was a clean for FY2023. The complete audit can be found on ephraimcity.org and in the office of the City Recorder.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of January 2, 2024.

Councilmember Nordfelt moved to approve the January 2, 2024 Warrant Register as presented. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the December 5, 2023 Work Meeting and Regular City Council Meetings.

Councilmember Anderson moved to approve the December 5, 2023, Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Stevens. The motion carried. Roll Call vote was taken the vote was unanimous.

EPHRAIM CITY RESOLUTION 24-01 BANKING RESOLUTION

Councilmember Stevens moved to approve ECR 24-01a resolution updating the authorized signers for PTIF and Bank Accounts. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

DISCUSSION AND APPROVAL OF THE RECREATION, ARTS, AND PARKS TAX FUND DISTRIBUTION AS RECOMMENDED BY THE RECREATION, ARTS, AND PARKS COMMITTEE

The Council reviewed the recommendation of the RAP Tax Committee concerning the disbursement of RAP Tax funds.

Councilmember Anderson moved to approve the recommendation from the RAP Tax Committee as follows: Ephraim City: \$70,000, Granary Arts: \$6,289.46, Ephraim City Library: \$1,536. Total available: \$78,254.54 Total Distribution: \$77,825.46. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.

CITY MANAGER CONTRACT APPROVAL

Sean Lewis introduced the proposed city manager contract, emphasizing its necessity as no existing contract is currently in place. This new agreement draws inspiration from past city manager contracts and incorporates elements from the standardized ICMA contract template. The discussion and negotiation primarily focused on key aspects such as severance length, vehicle stipend, and benefits.

In summary, the contract outlines a bridge benefit to facilitate a smooth transition to new employment, a severance period ranging from a minimum of one month to a maximum of four months, and a monthly vehicle stipend set at \$500.

Councilmember Stevens moved to approve the contract for the city manager Sean Lewis with the amendments applied and reviewed by the mayor and city manager. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

Mayor Scott

- Meeting with Snow College on January 5th.
- Council Planning Meeting on Saturday, January 13th at Snow College.

CITY MANAGER REPORT

- The ULCT Meetings are in the week of April 17th.
- The contract for the resurfacing of the airport has been signed.
- The three employees at the library were commended for their hard work.
- The new library director Michael Thompson starts on Monday.
- There are eleven applications for the open library positions.
- Fleet vehicle leases are being considered.

CLOSED SESSION

Councilmember Stevens moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205, for the purpose of purchase, exchange, or lease of real property. The motion was seconded by Councilmember Nordfelt. A roll call vote was called. Voting yes: Councilmembers Nordfelt, Stevens, Beal, Anderson, and Parry. The vote was unanimous. The motion carried.

The Closed Meeting began at 7:10 p.m.

At 7:42 p.m. Councilmember Stevens moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Anderson moved the Regular Council Meeting adjourn at 8:59 p.m. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, January 17, 2024, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:



John Scott, Mayor

1-17-24
Date

ATTEST:



Candice Maudsley, City Recorder

1-17-24
Date

