

**TOWN OF CASTLE VALLEY COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC
HEARING AND REGULAR TOWN COUNCIL MEETING
WEDNESDAY, DECEMBER 20th, 2023, AT 6:30 P.M.
CASTLE VALLEY TOWN BUILDING- 2 CASTLE VALLEY DRIVE
this was a Hybrid Meeting held on Zoom and at the anchor site 2 Castle Valley Drive, Castle Valley,
Utah.**

Present: Mayor Jazmine Duncan, Council Members Pamela Gibson, Harry Holland, and Robert O'Brien.
Town Clerk: Jocelyn Buck
City Attorney: Laurie Simonson
Other Officials: Roads Manager Dorje Honer, Water Agent John Groo, Building Permit Agent Colleen Thompson, Fire Chief Ron Drake.
Public: Pam Hackley, Bill Rau, Norman and Peggy Llewellyn, Chris, and Robin Steinman.
Absent: Council Member Tory Hill

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING:

Mayor Duncan opened the public hearing for the CDBG program at 6:32 PM, Buck called role.
Mayor Duncan stated that the purpose of the public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications for the 2024 funding cycle. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Southeastern Utah AIG, of which the Town of Castle Valley is a member, is expecting to receive approximately \$907,269.00 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Duncan read several of the eligible activities listed including examples, such as Construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Mayor Duncan indicated that in the past the Town of Castle Valley has received two CIB grants and multiple Recreation District Grants. In 2023 the Town received a \$39600.00 CDBG grant for the Placer Creek planning study, the Engineering portion of the Upper Eighty crossing. The Town is developing a capital investment plan as part of the regional "Consolidated Plan." This list shows which projects the Town has identified as being needed in the community.

Mayor Duncan asked to hear from anyone with questions, comments, or suggestions during the hearing and to please identify themselves by name before they speak.

Pam Hackley addressed the Mayor, Town Council, and other folks on Zoom she was speaking on behalf of herself and Bob Lippman they own Lots 365 and 366 in the Upper Eighty. We just wanted to reiterate our support for the Town's efforts to fix Upper Eighty crossings at Placer Creek; they have been an ongoing maintenance nightmare for the Town and access issues for the residents up here. It is important for the residents that live up here to be able to access their homes in a pretty timely way, sometimes we are cut off when the creek floods and washes out the roads. More importantly as a larger Town issue is that we need to have access not only to the Upper Eighty but the Town in general does for emergencies services if this piece of the Town is cut off emergencies services can get here to take care of fire, injury, illness or any other disaster. Also knowing that the road out through the green gate by Jane's home is a possibly doable as an emergency exit to the Loop Road and having the crossings to the Upper eighty active and sound is very important to us and the Town. She appreciates the Town taking all the time and effort to get the engineering studies on these roads 'crossings. Thank you for your continued support. And a final note Susie Gustafson couldn't be on the call, and she wanted to add her support for fixing of the crossings as well.

Bill Rau 211 Shafer Lane wanted to reiterate what Pam Hackley has said. The engineering study was clear for a hard crossing and he would definitely endorse using the grant application for that purpose, it is an important public safety issue for the Town as a whole and it also leads to one of the evacuate routes from the Town and it is important for the citizens that live in that area to have access like the rest of us do. He supports the application for that purpose.

Chris and Robin Steinman Lot 352 He agreed with what was previously said. He stated they pay taxes and have a legal right to have access to their home and particularly wanted to emphasize the safety concerns and emergency access if they need help. There is an option to go out through the green gate, it is not an ideal option, that road is pretty rough and slow going. It would be a lot faster for emergency vehicles to take the pavement up the road and through the crossings. They agree the engineering made a lot of sense and we should go forward with the improvement to both crossings.

Mayor Duncan then asked if there were any other suggestions.

Mayor Duncan adjourned the CBDG Public Hearing at 6:40 PM.

Regular Town Meeting

M Duncan opened the Meeting at 6:40 PM

Regular Town Meeting

1. Open Public Comment-None

2. Approval of Minutes:

Regular Town Council Meeting November 15th, 2023.

CM Gibson motioned to approve the minutes from the Regular Town Council Meeting November 15, 2023; CM O'Brien seconded motion passed unanimously. CM Holland abstained.

3. Executive Reports:

*Water Agent and Water Committee Report - John Groo- no Committee meeting this month. Groo and CM Holland discussed how all the previous water studies will be incorporated into the current Water Study work. CM O'Brien added that in researching regional watershed protections he found out that the County protects the State designated protection zones so why can't the County protect our sole source aquifer. The County engineer agreed in theory. Groo asked if Grand County was aware we have an EPA designation. CM O'Brien added that the County land use ordinance states they have protection for the Moab aquifer and other State protection zones. The CV LDS Meeting House has State protection zone around their well.

*Road Department Report- Dorje Honer - no questions.

*Planning & Land Use Commission- Colleen Thompson nothing to report see Item#6.

*Community Renewable Energy Act-CM Gibson nothing to report.

*Fire District-Chief Drake- nothing to report.

4. Correspondence: None

5. Administrative Matters & Procedures: As another year comes to an end M Duncan thanked Jocelyn Buck, Dorje Honer, Mike Souza, Colleen Thompson, Janet Gregory and Warren Egbert for all their work keeping the Town running. She also announced the Town has just received its International Dark Sky Community designation. She thanked Jocelyn, Colleen, Harry, Faylene Roth and Tania Kincaid for all their work to get this designation. No Town letters except for Item 12. Buck gave a Grant update, we have been reimbursed the \$1300 from the NWMN grant the County received for our 3 well transducers, and we received \$9000.00 from the CIB for half of our portion of the remaining cost for the Water Budget Study. We have also received from CDBG reimbursement of \$14775.00 the first invoice from Jones DeMille. There will potentially be a Special Meeting 1.23.2024 for the RFP sealed bid opening. Buck asked for help to find a company to make us a new Town Website as our current contract ends in April. Simonson asked what the Town's budget would be for a website. Leadville had researched options and, in the end, went with Civic Plus, they specialize in municipal governments. Our website needs to be ADA compliant. The PLUC Clerk position is still open.

NEW BUSINESS

6. Discussion and Possible Action re: Approval of Conditional Use Permits and Business Licenses. CM Gibson motioned to approve the Conditional Use Permits and Business Licenses. CM Holland seconded motion passed unanimously. M Duncan thanked Thompson for her work getting the renewals processed.

7. Discussion and Possible Action re: Community Development Block Grant projects.

M Duncan reiterated some of the comments made in the Public Hearing and asked the Council for their input on what projects we should pursue with the CDBG. Both CM Gibson and Holland agreed that after having the Placer Creek Crossing engineering study done the Town should continue with the construction phase and apply to the CDBG for funding. That was Council's general consensus.

CM Gibson motioned to apply to the CDBG for funding for the construction of the Placer Creek Low Water Crossings, CM Holland seconded, and the motion passed unanimously.

M Duncan continued the engineering company Jones DeMille will help us with putting the RFP out to bid in January and the bid opening will be at that Special Meeting January 23rd.

8. Discussion and Possible Action re: Nomination to the Recreation Special Services District.

CM Gibson motioned to re-nominate Robert Hollahan to the Recreation Special Services District, CM Holland seconded, and the motion passed unanimously.

M Duncan asked that the Council receive a quarterly update from Hollahan.

9. Discussion and Possible Action re: 2024 Meeting Schedule PLUC changes.

M Duncan reported the PLUC has voted to change their Meeting night to the first Thursday of the month.

CM Gibson motioned to approve the changes to the 2024 Meeting Schedule PLUC, CM Holland seconded, and the motion passed unanimously.

10. Discussion and Possible Action re: Employee 2024 COLA 3.2% increase.

M Duncan had discussed this increase with CM Hill already to make sure it is within the Town's Budget. The 3.2 % is the 2024 Social Security increase which serves as a national guideline.

CM Gibson motioned to approve the Employee 2024 COLA 3.2% increase, CM O'Brien seconded, and the motion passed unanimously

11. Discussion and Possible Action re: Approval of Town Building and Lot Rental Agreement.

Council requested the Agreement and Indemnity Release be sent to the Town's Insurance provider for feedback. Item dropped until that is done.

12. Discussion and Possible Action re: Letter to the Post Office asking them to install more and do the maintenance needed on the parcel boxes.

CM Gibson motioned to approve the letter to the Post Office, CM O'Brien seconded, and the motion passed unanimously.

UNFINISHED BUSINESS- None

13. Closed Meeting (If necessary)

14. Payment of the bills.

CM Gibson motioned to pay the bills; CM O'Brien seconded, and the motion passed unanimously.

ADJOURNMENT

CM Gibson motioned to adjourn, CM O'Brien seconded, motion passed unanimously.

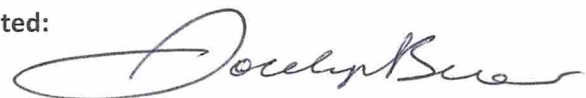
M Duncan adjourned the Meeting at 7:15 PM

Approved:



Jazmine Duncan, Mayor

Attested:



Jocelyn Buck, Town Clerk

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CV Recorder 