

# HANDOUT #2b

Wasatch County Library  
Library Board Meeting Minutes  
Friday, November 17, 2023



WASATCH COUNTY LIBRARY  
465 E 1200 S  
HEBER CITY, UT 84032  
435-654-5155  
WASATCHLIBRARY.ORG

Hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library.

**In attendance in person:** Cristina Spicer, Vice-Chair; Angela Edwards, Library Assistant Director; Juan Lee, Library Director.

**In attendance virtually:** Mitzi Nelson, Board Chair; Luke Searle, County Council Representative; Danny Goode, Secretary.

**Excused:** Amber Koecher, Member-at-large.

**1. Call to Order & Welcome:** 1:31 PM – Mitzi Nelson, Board Chair.

**2. Public Comment:** No members of the public attended the meeting, and no comments were submitted.

**3. Approval of Minutes:**

A. **MOTION** to approve the Minutes of the regular Board meeting held on October 13, 2023.

- Trustees Mitzi and Luke were not present at the meeting of 10/13/2023, so they abstained. Approval of 10/13/2023 minutes was tabled to the next meeting.

**4. Consent Agenda Items**

A. Library Director's Report.

- Juan presented the Director's Report of Activities for October 2023:
  - **Patron Feedback.** Juan elaborated on the feedback received from participants of the Creative Aging class "Joyful Singing for Boomers." This feedback illustrated the types of outcomes that we envisioned when we prioritized community engagement and safe and welcoming spaces to meet and interact with others.

B. Report of Year-to-date Expenditures.

- Juan presented the updated report of expenditures as of the end of October 2023. Some line items in the budget are overspent, and others are underspent. The total variance is still positive and although we still have 1.5 months to go, we should end the year with a positive fund balance.
  - Juan will meet with staff from the Manager's Office and the County Clerk/Auditor's Office on November 22, 2023, to review actual revenues and expenditures through September 30 (third quarter of the year) and project final expenditures for the fourth quarter of 2023.
- Brief discussion about the "Truth-in-taxation" (TNT) process. The County Council will hold TNT public hearing for the library on December 6, 2023. Juan will communicate with the Board as soon as there is more information.
  - The TNT proposal intends to increase library revenues for the following priorities:
    - Eliminate the need for a subsidy from the General Fund.
    - Grow the library facilities replacement fund by \$100,000.
    - Fund the implementation of "Cost of Living Adjustments" (COLA) and step increases in staff compensation.
    - Add 1 full-time position to increase community activities.

## 5. Business

- A. **UPDATE:** Smithsonian exhibition Crossroads: Change in Rural America, 11/04/2023 – 01/12/2024.
- B. **MOTION** to approve closing the library at 6:30 or 7:00 PM at the discretion of the Library Director on Thursday, November 30, 2023, for the end-of-the-year staff recognition dinner. Motion made by Cristina. Seconded by Danny. Motion passed.

- C. **DISCUSSION:** Library Board Annual Recognition Dinner.

- Location: Back 40.
  - Date/Time: Earlier in December better. Mitzi is not available on December 7<sup>th</sup>.

Juan will send a Doodle poll with the dates of December 7<sup>th</sup> and 14<sup>th</sup>.

- D. **DISCUSSION:** Tabled discussion on community growth and the library's response until after the TNT process is concluded.

- E. **NEW BUSINESS ITEM:** Juan will send a reminder for Trustees to take OPMA training by December 31<sup>st</sup>.

## 6. Call for Agenda Items for Next Meeting:

- A. UPDATE: XR Exhibition.
- B. DISCUSSION: TNT, community growth, and the library's priorities and responses.

**Motion** to adjourn the meeting by Luke at 2:31 PM. Seconded by Cristina. Motion passed.

Next meeting: Friday, December 15, 2023, 1:30 PM.

**DRAFT**