

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD**

Electronic Meeting

November 15, 2023 | 9:00 a.m.

CONVENED: 9:01 A.M.

ADJOURNED: 10:14 A.M.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Board Secretary:

Sharon Smalley

Board Members Present:

Jeffery Miller, Chair

Stephen Connor

Lisa Zundel

Arthur Lebaron

James Pitkin

Chris Kobayashi

Board Members not Present:

Jeff Whitney

DOPL Staff Present:

Ashley Beyer, Outreach Manager

Lisa Lynn, Compliance

Lauren Beheshti, Research Consultant

ADMINISTRATIVE BUSINESS:

Approval of Minutes

TIME: 4:45

The minutes dated July 19, 2023 were reviewed. Mr. Lebaron made a motion to approve the minutes. Mr. Connor seconded the motion. The motion passed unanimously.

Investigations Report

TIME:

Mr. Main was unable to attend meeting.

Compliance Reports

TIME:

Miss Lynn was not able to attend the beginning of the meeting.

Outreach Report

TIME: 15:30

Mrs. Beyer provided the board with an outreach update. She let the board know the statistics of the google ads that ran from May 11, 2023 through June 20, 2023. At the next meeting the board will discuss other options for outreach.

Education and Enforcement Fund

TIME: 31:36

Mr. Duncombe provided the Board with an updated report on the Fund and current licensing numbers. Item noted with no action taken.

TOPICS FOR DISCUSSION:

FUNDING REQUEST

TIME: 36:30

DECISIONS AND RECOMMENDATIONS

Lauren Beheshti is requesting funds from the E & E Fund. The amount is \$375.00. The request is for internationally trained PE/PLS outreach event. Mr. Lebaron made a motion to approve. Mr. Pitkin seconded the motion. Motion passed unanimously.

FUNDING REQUEST

TIME: 41:58

UCLS is requesting \$12,400.00 for the 2024 UCLS conference. The board discussed the request. Ms. Zundel made a motion to approve the request. Mr. Kobayashi seconded the motion. The motion passed unanimously.

NCEES WESTERN ZONE MEETING 2024

TIME: 50:50

The board discussed the upcoming NCEES western zone meeting. Mr. Lebaron would like to attend. Mr. Kobayashi would like to attend. Ms. Zundel would like to attend. Everyone will check their schedules and the board will decide on delegates at next board meeting.

NCEES ANNUAL MEETING REVIEW

TIME: 55:01

Ms. Zundel, Mr. Connor and Mr. Lebaron attended the NCEES annual Meeting. They gave the board an overview of the meeting. A few items talked about: Should professors be licensed, should a Masters degree count towards the experience requirement, universal licensing.

Next Board Meeting:

January 17, 2024 9:00 a.m.

ADJOURN:

Adjourned at 10:14 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

01/17/2024

Date Approved

Jeffery Miller
Jeffery Miller (Jan 17, 2024 12:39 MST)

Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

01/17/2024

Date Approved

Stephen Duncombe

Bureau Manager, Division of Occupational and Professional Licensing