



LEARNING LIVES FOREVER™

*BOARD OF TRUSTEES
AGENDA AND MINUTES*

June 12, 2014



Board of Trustees
June 12, 2014



Schedule of Events	<u>Thursday, June 12, 2014</u>	
	Noon	Trustees Luncheon (Vermillion Cliffs)
	1:00 p.m.	Trustees Regular Meeting (Charles Hunter Conf Room)
	5:30 p.m.	Athletes Social (Multipurpose Building Quad)
	8:30 p.m.	Opening Ceremonies for the Utah Summer Games (Eccles Coliseum)

ACTION ITEMS:			
Action Items	1	Welcome and Review of Agenda	Verbal
	2	Minutes of March 27, 2014 and May 1, 2014 Trustees Meeting	Tab A
	3	Code of Conduct and Ethical Behavior	Tab B
	4	Athletics Budget for 2014-2015	Tab C
	5	President's Discretionary Fund Budget for 2014-2015	Tab D
	6	Gift of Real Property from Cedar City Corporation & Gift of Real Property from Festival City Development Foundation	Tab E
	7	Authorization to Sign Contracts and Agreements-VP Marvin Dodge	Tab F
	8	Corporate Authorization to Negotiate Security Accounts-VP Marvin Dodge	Tab G
	9	Policy #6.5 Undergraduate Admissions	Tab H
	10	Policy #6.51 Graduate Policies	Tab I
	11	R401-Renaming & Restructuring of Existing PE degree Program	Tab J
	12	R401-Proposal to Establish a B.S. in Exercise Science	Tab K
	13	R401 MAcc-Adding Emphases-Public Accounting, Managerial and Taxation	Tab L
	14	R401-AAS in Aerospace/Aviation Technology -Professional Pilot	Tab M
	15	R401-Dept of Music-Masters in Music Education	Tab N
	16	R401-Renaming of Foreign Languages & Philosophy Department to Languages & Philosophy	Tab O
	17	USF Potential Board of Governors Members	Tab P



Board of Trustees
June 12, 2014



INFORMATION & REPORTS:

Informational Items	18	Report of the Chair of the Board	Verbal
	19	Report of Institutional Budget for 2014-2015 (Handout)	Tab Q
	20	Report of Faculty Senate	Verbal
	21	Report of Staff Association	Verbal
	22	Report of Academic Roadmap Summary Report	Tab R
	23	Report of Alumni	Verbal
	24	Report of Advancement & Regional Services	Verbal
	25	Report of Student Body President	Verbal
	26	Report of University Relations	Verbal
	27	Report of the President	Verbal

CONSENT ITEMS:

Consent Items	28	Investment Report for March 2014	Tab S
		Investment Report for April 2014	
		Quarterly Endowment Report for March 31, 2014	
		Head Start Budget Reports for April 2014	
		Personnel	

Regular Business Meeting

The Regular Business meeting began at 1:13 p.m. in the Charles Hunter Conference Room of the Haze Hunter Conference Center.

Trustee Members Present: Chair Eric Leavitt; Vice Chair Jim Johnson; Trustees Ann Marie Allen, Matt Cannon, Marshall Erb, Nate Esplin, Sherrie Hansen, Jeffrey Hertig, Carolyn Higbee and Mark Russell.

Others Present: President Scott Wyatt; Provost Brad Cook; Vice Presidents Stephen Allen (Interim), Stuart Jones, Dean O'Driscoll, Dorian Page; Dialea S. Adams, Secretary; Jacob Askeroth, President Council Fellow; Ken Beazer, Director of Athletics; Michael Carter, Assistant Attorney General; Thomas McFarland, Chief Information Officer; Emily Dean, Faculty Senate President-Elect; Julie Larmore, Staff Association President; Mitch Bealer, Assistant Vice President for Planning & Budget; Michael Beach, Assistant Vice President for Finance; and Scott Jensen, Controller; Jeff Orton, Director of Internal Audit; Tom Morgan, Director of Head Start; Wes Curtis, Director of Regional Services; Patrick Clarke, Dean of University College; EDGE Students Erik Carter, Jill Wagstaff, Katelyn Stott, Amanda Wilcock; and Meishan Zhu, Student Journalist.

1. Welcome by Chair Leavitt

Eric Leavitt called the meeting to order and welcomed the board and other guests to the meeting.

2. Minutes of January 31, 2014, Trustees Meeting

The trustees reviewed the minutes of January 31, 2014. A motion was made by Mark Russell to approve the minutes as printed with one correction to page 2, item #4 correct the word 'coma' to 'comma'; second on motion was made by Jeff Hertig. Vote unanimous.

3. Policy #6.51 Graduate Policies

Brad Cook reported that the changes to policy #6.51 are recommended to clarify how dismissal within a graduate program are handled. The trustees discussed at length and asked if the voting for a student's dismissal required a unanimous vote or a simple majority vote and if the weighed vote of a student would be problematic. A motion was made by Nate Esplin to approve Policy #6.51 Graduate Policies as printed; there was no second on the motion so motion dies for lack of a second. The policy will be reworked and returned to the trustees at a later date.

4. Student Fee Recommendation

Stephen Allen reported to the trustees that the student fee committee met several times to consider requests for increases to specific fees. The only fee that the committee is recommending to be increased is the outdoor recreation fee in the amount of \$3, which provide SUU students access to the climbing wall without a charge. All fees were thoroughly reviewed with 9 students spending over 15 hours each in this process. A motion was made by Matt Cannon to approve the Student Fee Recommendation as presented; second on the motion was made by Carolyn Higbee. Vote unanimous.

5. Tuition Recommendation

President Wyatt reported that the recommendation for tuition increase be 0% for second-tier tuition and 4% for first-tier tuition. First-tier tuition is mandated by the Board of Regents. Total increase is \$104 for the undergraduate, resident student--the smallest increase since 1999. A handout with the past 15 years of SUU tuition increase percentages was distributed to each trustee. A motion was made by Jeff Hertig to approve the Tuition Recommendation as presented; second on motion was made by Jim Johnson. Vote unanimous.

6. Room and Board Rate Recommendation

Stephen Allen reported that the proposed increase for housing be 0% for all housing facilities expect for Ponderosa Terrace which has a minimal increase of 3.66% or \$45 per semester for double occupancy and a -0.51% or -\$10 drop in single occupancy housing rates. Chartwell's proposes that meal plan costs be increased approximately 3% due to inflation costs of food. A motion was made by Sherrie Hansen to approve the Room and Board Recommendation as presented; second on motion was made by Mark Russell. Vote unanimous.

7. Appointment of Michael Beach as Public Treasurer

Dorian Page presented Michael Beach's name to be appointed as the University's Public Treasurer. Each agency is required to have a designated treasurer per the Utah Money Management Act. A motion was made by Marshall Erb to approve the Appointment of Michael Beach as Public Treasurer as presented; second on motion was made by Nate Esplin. Vote unanimous.

8. Head Start Health & Safety Screener and Governance & Leadership Capacity Screener

The Head Start program is in a new five year non-competitive grant cycle. Due to funding (\$169K) being restored back to the program since the sequester last year, the Head Start program has funding to re-open 17 student slots for children. Tom also would like to recommend a 4% salary increase for the staff who have been without increases for the past

few years. Our Head Start staff are the lowest paid in the state. With the board's approval, Tom would like to request the support of the funding use as outlined, contingent upon the Head Start Regional Office accepting the recommendation. A motion was made by Sherrie Hansen to approve the use of funding as presented; second on motion was made by Nate Esplin. Vote unanimous.

Tom also shared two reviews and certifications that were conducted on the Health and Safety of all Head Start facilities and found that all centers are in compliance with the exception of out of date fire extinguisher in the Beaver center. The extinguisher has been replaced. The second certification is the Governance and Leadership part of the review. Noted were four issues that need attention. These issues dealt with specific types of information that were not being given to either the Board or Policy Council. One report that is required to be shared in written form is the Head Start Performance Indicator Report, a copy was distributed to the trustees. SUU Head Start is now in compliance with the new regulations.

9. Report of Faculty Senate

Emily Dean reported that the faculty senate is reviewing the adjunct overload pay policy and will likely be recommending a pay increase from \$700 to \$850 per credit hour taught. This will align SUU closer to our state counterparts, the University of Utah and Weber State University. The policy will be forwarded to the trustees soon. The senate is also reviewing the undergraduate admission's policy and how to evaluate English proficiency with our international students and if a standardized test should be required. The policy is still being discussed within the faculty senate. Another topic of discussion within the senate is the intellectual property policy.

10. Report of Staff Association

Julie Larmore reported that the staff association has completed the selection of the distinguished and outstanding staff members for this year. Those individuals will be recognized during the commencement celebration in May. Applications for students are being accepted for scholarships for next academic year. The staff association will be awarding 8 students \$1,000 scholarships from contributions made by staff association members. The staff is also looking into making improvements to the parterre gardens by adding a few shade trees and a bench.

11. Report of the Student Body President

Jeff Hertig reported that the student fee review committee spent many hours reviewing proposals for changes in student fees. There were 9 students that served on the committee who spent several hours each in this process.

As part of the student center changes, facilities management rearranged furniture for students to better use the main mall area. This was effectively done by placing small gathering spaces throughout the corridor.

The students are looking forward to tonight's concert and have enjoyed the Founder's Celebration events. Last, the student government election results are in, both Jeff Hertig and Bailey Bowthorpe will be returning to serve in SUUSA for a second year.

12. Report of the Provost – EDGE 3.0

Brad Cook shared with the trustees that the Festival of Excellence is scheduled for April 8, showcasing many students' work with over 350 participants. Trustees are invited to attend any of the events or presentations that day, as their schedules allow.

Brad introduced Todd Peterson, Director of the Creativity & Innovation Engagement Center, who reported that the EDGE program is not fully developed and is being evaluated and improved. Forums with students and faculty members were held to glean feedback on the EDGE program and what should be modified or improved to enhance the value of the EDGE projects. The changes to the EDGE program version 3.0 is to allow our students flexibility and choice. Todd introduced four students that reported on their individual experiences with the EDGE project and what it meant to them. Amanda Wilcock, Katelyn Stock, Jill Wagstaff and Erik Carter shared their EDGE stories. Chair Leavitt commented that he endorses the direction the EDGE program is going.

13. Report of Alumni

Mark Russell distributed a copy of the Alumni spring magazine to each board member. Amongst the many projects that the alumni department is working on, one is working to complete the oral history of SUU, including the Old Sorrel story as told by President Jerry Sherratt. Mark your calendar now for homecoming this fall, it will be September 12 & 13 and part of the inauguration celebration.

14. Report of Advancement & Regional Services

Stuart Jones handed out two reports: [1] Fundraising Update for the Center for the Arts Project and [2] Campaign Statistics. He reviewed each report and noted that the campaign total was \$105,459,919 and publicly thanked President Benson and the Advancement staff for their efforts on making this campaign such a success. He recognized that we had a community of friends rally to help us in our fundraising, as well as faculty and staff members who gave back to the university. Over 88% of campus employees contributed to Southern Utah University.

15. Report of Athletics

Ken Beazer reported that women's basketball experienced a very successful season (winning 23 games) and had their first chance to play in the NIT basketball tournament. Our Outdoor Track and Field teams finished second in men's and fourth in women's in the March 29 Spring Classic at UC Riverside. Our women's gymnastics team is currently ranked 25th in the nation and will be traveling to NCAA Regionals next week.

16. Report of University Relations

Dean O'Driscoll reported that interest in Commencement has increased significantly due to the announcement of our speaker, Mrs. Ann Romney. Looking forward to that event in early May. Inauguration and homecoming will be combined and is scheduled for September 12 & 13, 2014.

17. Report of Finance (New Market Tax Credit)

Dorian Page reported that the New Market Tax Credit situation is still in process and is awaiting final Regents approval.

18. Report of the President

No report given.

19. Approval of the Consent Calendar

Motion made by Jim Johnson to approve the consent calendar items:

- Investment Report for January 31, 2014
- Policy #6.50 Graduate Council and University Graduate Curriculum Committee
- Policy #6.8.3 General Education Committee
- Head Start Summary & Budget Reports for February 2014
- Personnel (Early Retirements, Rank Advancement and New Hires)
- Motion for Executive Session

Second on the motion made by Marshall Erb, vote unanimous. It was noted that all early retirements are within policy.

The meeting was adjourned at 2:38 p.m.

Regular Business Meeting

The Regular Business meeting began at 3:07 p.m. in the Charles Hunter Conference Room of the Haze Hunter Conference Center.

Trustee Members Present: Chair Eric Leavitt; Vice Chair Jim Johnson; Trustees Ann Marie Allen, Matt Cannon, Marshall Erb, Sherrie Hansen, Jeffrey Hertig, Carolyn Higbee and Mark Russell.

Others Present: President Scott Wyatt; Provost Brad Cook; Vice Presidents Stephen Allen (Interim), Stuart Jones, Dean O'Driscoll, Dorian Page; Dialea S. Adams, Secretary; Jacob Askeroth, President Council Fellow; Ken Beazer, Director of Athletics; Michael Carter, Assistant Attorney General; Thomas McFarland, Chief Information Officer; Emily Dean, Faculty Senate President-Elect; Julie Larmore, Staff Association President; Mitch Bealer, Assistant Vice President for Planning & Budget; Michael Beach, Assistant Vice President for Finance; Scott Jensen, Controller; Jeff Orton, Director of Internal Audit; Tiger Funk, Executive Director of Facilities Management; and Marvin Dodge, Vice President of Finance and Administrative Services at Snow College.

1. Welcome by Chair Leavitt

Eric Leavitt called the meeting to order and welcomed the board and other guests to the meeting. Chair Leavitt noted that the Board of Trustees Awards of Excellence recipients would be honored at the Commencement Dinner this evening. Staff member, Paula Alger and faculty member, Xun Sun were the individuals selected for the award.

Chair Leavitt also recognized Trustee Carolyn Higbee for her service as a member of the board. Carolyn is resigning effective May 3, 2014.

2. Demonstration of Hooding Procedure

Dean O'Driscoll provided a short demonstration on the proper hooding procedure for our trustees and cabinet members that would be involved in the honorary degree portion of the commencement ceremony.

3. Budget Discussion

Dorian Page provided a 2014-2015 budget worksheet which outlines the potential plan for distributing budget funds. The budget information that was discussed were preliminary numbers only. The budget is still in the working stages and will continue to be developed and finalized. As the budget becomes complete, it will be returned to the trustees for final review.



Board of Trustees

Minutes
May 1, 2014

OPEN THE AGENDA

A motion was made by Mark Russell to open the agenda and approve the addition of the Utah Shakespeare Festival 2015 proposed season as presented in the handout; second on the motion was made by Ann Marie Allen. Vote unanimous.

4. Motion for Executive Session

Motion made by Marshall Erb to move into executive session at the next Trustees meeting on June 12, 2014 and adjournment. Second on the motion made by Jeff Hertig, vote unanimous.

The meeting was adjourned at 4:23 p.m.



CODE OF CONDUCT AND ETHICAL BEHAVIOR

Introduction

As an institution dedicated to the search for truth through teaching, scholarship, and research, Southern Utah University is committed to excellence and integrity in all its endeavors. In this way, Southern Utah University will maintain the trust and confidence of both the University community and the public. The University's reputation is one of its most valuable assets.

Southern Utah University trustees, officers, and employees are expected to undertake their responsibilities on the University's behalf with diligence and professionalism and to comply with the highest standards of honesty, integrity, and fairness. This includes, but is not limited to, being respectful of the rights of others and forthright in all dealings with members of the University community as well as third parties; protecting the privacy of confidential information; and compliance with all applicable laws, rules and regulations. University representatives should not place their personal interest above the best interests of the University; even the appearance of impropriety must be avoided.

A. Scope.

This Code of Ethical Conduct applies to all Southern Utah University trustees, officers, and employees (collectively, the "Covered Parties"). It is not intended to replace, and may be supplemented by, specific University policies that have been adopted in the past and that may be adopted in the future. This Code may be amended or supplemented from time to time by the Board of Trustees or the Audit Committee of the Board.

B. Purpose.

The University has upheld and will continue to uphold the highest levels of ethics and integrity in all its affairs. To this end, this Code of Ethical Conduct serves (1) to emphasize the University's commitment to ethical conduct and compliance with the law; (2) to set forth basic standards of ethical and legal behavior; (3) to provide reporting mechanisms for known or suspected ethical or legal violations; and (4) to help prevent and detect wrongdoing.

Given the variety and complexity of ethical questions that may arise in the course of carrying out the University's business, this Code can serve only as a general guide. Confronted with ethically ambiguous situations, Covered Parties should keep in mind the University's commitment to the highest ethical standards and seek advice from appropriate sources so as to ensure that this commitment is honored at all times.



C. Ethical Standards

1. Conflicts of Interest.

Trustees, officers, and employees of Southern Utah University serve the public trust and are required to fulfill their responsibilities with care and loyalty. All decisions and actions of the board and the administration are to be made for the sole purpose of advancing the best interests of the institution and the public good. The integrity of Southern Utah University must be protected at all times, and the fiduciary relationship of trustees, officers, and employees to Southern Utah University must be honored in both actuality and appearance. A conflict of interest exists when a University representative's direct or indirect personal interests are inconsistent with or interfere with the best interests of the University. The University's conflict of interest policy sets forth in detail the standards and procedures to be followed when dealing with situations that may present a conflict of interest.

2. Corporate Opportunities.

Covered Parties owe a duty to the University to advance its legitimate interests whenever possible, and they are prohibited from taking for themselves opportunities that are discovered through the use of University property, information, or position without the prior written consent of the University. No Covered Party may use University property, information, or position for improper personal gain, and no employee may directly or indirectly compete with the University.

3. Fair Dealing.

Whenever they act on the University's behalf, and regardless of whether they are dealing with colleagues or third parties, Covered Parties are required to act honestly, in good faith, and with professionalism. No Covered Party may take unfair advantage of another person through harassment, manipulation, abuse of privileged information, misrepresentation of material facts, or any other unfair practice. Stealing proprietary information, possessing trade secret information that was obtained without the owner's consent or wrongfully inducing such disclosures by past or present employees of other organizations is prohibited.

4. Confidentiality.

Covered Parties must maintain the confidentiality of confidential information entrusted to them, except when disclosure is authorized by an appropriate officer of the University or required by law. Confidential information includes all non-public information that might be of use to competitors or other third parties or harmful to the University or its constituencies if disclosed; it also includes information that third parties have entrusted to the University. The obligation to preserve confidential information continues even after employment ends.



5. Protection and Proper Use of University Assets.

Covered parties should protect the University's assets and ensure their proper and efficient use. Theft, carelessness, and waste have a direct impact on the University's operations. Any suspected incident of fraud or theft should be immediately reported for investigation. University facilities and equipment should not be used for non-University business, although incidental personal use may be permitted.

The obligation of Covered Parties to protect the University's assets includes, but is not limited to, its proprietary information. Proprietary information includes intellectual property such as patents, trademarks, and copyrights, as well as business plans, databases, records, employment information, and any unpublished financial data and reports. Unauthorized use or distribution of this information violates University policy and may also be illegal and result in criminal and/or civil liability.

6. Compliance with Laws, Rules, and Regulations.

Obeying the law, both in letter and in spirit, is the foundation on which the University's ethical standards are built. In conducting the affairs of the University, Covered Parties must comply with applicable laws, rules, and regulations at all levels of government in the United States and in any other jurisdiction in which the University does business. Although not all Covered Parties are expected to know the details of these laws, it is important to know enough about applicable federal, state, and local laws to determine when to seek advice from supervisors or other appropriate personnel. When in doubt, ask.

7. Timely and Truthful Public Disclosures.

Covered Parties involved in the preparation of financial and other reports and documents (and information included therein) files with or submitted to federal, state, and local authorities by the University are required to make disclosures that are full, fair, accurate, timely, and understandable. They may not knowingly conceal or falsify information, misrepresent material facts, or omit material facts necessary to avoid misleading the authorities or the University's independent auditors. The same standards apply to other public communications made by the University.

8. Significant Accounting Deficiencies.

The President and the Vice President for Finance and Government Relations should promptly bring to the attention of the Audit Committee any information he or she may have concerning (a) significant deficiencies in the design or operation of internal controls over financial reporting which could adversely affect the University's ability to record, process, summarize, and report financial data or (b) any fraud, whether or not material, that involves management or other employees who have a significant role in the University's financial reporting, disclosures, or internal control over financial reporting.



D. Administration

1. In General.

This Code of Ethical Conduct has been adopted by the Board of Trustees and is to be administered by or at the direction of the Audit Committee of the Board. In general, matters arising under this Code involving University trustees and officers are subject to the review of an Audit Committee. Each new employee should sign the attestation found in Appendix 1 stating that they have read, understand, and will comply with this Code. Trustees and members of the President's Council should review this code and re-attest annually. All employees should re-attest biannually.

2. Reporting Known or Suspected Violations.

University trustees and officers are required to report promptly any known or suspected violations of this Code to the Chair of the Board of Trustees or the Chair of the Audit Committee. All other Covered Parties should bring any known or suspected violations to the attention of their supervisors or the Director of Internal Audit, anonymously and confidentially through the Internal Audit website at <http://www.suu.edu/ad/intemalaudit/report.html>. No retaliatory action of any kind will be permitted against anyone making such a report in good faith, and the University's Audit Committee will strictly enforce this prohibition.

3. Accountability for Violations.

If the Audit Committee (or a designee) determines that this Code has been violated, including (without limitation) by failure to report a violation or by withholding information relating to a violation, the offending Covered Party may be disciplined, with penalties up to and including removal from office or termination of employment. Violations of the Code may also constitute violations of law and may result in criminal and/or civil liability for the offending Covered Party and the University. All Covered Parties are required to cooperate in internal investigations of possible misconduct.

E. Guidance.

All University trustees, officers, and employees must work together to ensure prompt and consistent enforcement of this Code of Ethical Conduct. In some situations, it may be difficult to know if a violation has occurred. Because it is impossible to anticipate every situation that will arise, it is important to be able to approach a new question or problem with confidence. Trustees and officers having questions about their obligations under this Code or any other University policy should consult their supervisors or the Compliance Committee.



Appendix 1. Attestation of Receipt, Understanding, and Compliance with Southern Utah University's Code of Conduct and Ethical Behavior.

By signing below, I attest that I have read and understand the *Code of Conduct and Ethical Behavior*. I also attest that at this time I am in full compliance with the *Code of Conduct and Ethical Behavior*.

Employee Name

Employee Signature

Date

Supervisor Name

Supervisor Signature

Date



Southern Utah University
Proposed Athletics Budget
Fiscal Year 2013-14

	APPROVED BUDGET 2013-14	ADJUSTED BUDGET 2013-14	PROJECTED ACTUAL 2013-14	PROPOSED BUDGET 2014-15	PRELIMINARY BUDGET 2015-16	PRELIMINARY BUDGET 2016-17
Receipts:						
League Revenue ¹	\$ 791,000	\$ 824,800	\$ 814,330	\$ 734,000	\$ 734,000	\$ 734,000
NCAA Special Assistance	59,000	53,509	53,509	53,500	53,500	53,500
NCAA Student Athlete Opportunity	140,000	152,508	152,508	152,500	152,500	152,500
Game Guarantees	840,000	933,000	933,000	840,000	880,000	880,000
Ticket Sales ²	150,000	127,150	129,213	182,000	182,000	182,000
Student Fees ¹⁰	1,215,000	1,215,000	1,218,000	1,200,000	1,200,000	1,200,000
Concessions/Bookstore	5,000	5,000	5,813	5,000	5,000	5,000
Endowments	3,700	3,700	2,925	2,900	2,900	2,900
Licensing	10,000	10,000	8,891	10,000	10,000	10,000
Sponsorships/Advertising	185,000	137,850	127,800	130,000	143,000	157,300
Fundraising ³	225,000	190,649	222,855	225,000	225,000	225,000
E&G Compensation	2,875,000	2,879,563	2,859,807	2,875,000	2,875,000	2,875,000
Institutional Support (Base)	799,000	788,649	788,649	726,800	726,800	726,800
Institutional Support (Big Sky Entry Fee)	125,000	125,000	125,000	-	-	-
One Time Institutional Support		118,750	121,643			
Grant-in-Aid Donations	60,000	60,710	56,191	60,000	66,000	72,600
Golf Fundraising	125,000	125,000	76,000	50,000	50,000	50,000
Institutional Waivers/Scholarships ⁸	2,157,000	2,107,119	2,107,119	2,243,300	2,355,500	2,473,300
Total Receipts	9,764,700	9,857,957	9,803,253	9,490,000	9,661,200	9,799,900
Expenditures:						
E&G Compensation	2,875,000	2,879,563	2,859,807	2,875,000	2,875,000	2,875,000
Special Appointments/Overloads ⁴	15,000	26,434	24,294	15,000	15,000	15,000
Hourly Wages ⁴	155,000	209,303	229,628	155,000	155,000	155,000
Benefits	16,000	20,929	18,754	16,000	16,000	16,000
Services/Supplies/Uniforms	872,000	1,093,277	1,110,029	872,000	872,000	872,000
Guarantees	87,500	87,500	86,350	87,500	87,500	87,500
TV/Media	67,000	42,252	29,568	35,000	35,000	35,000
Officiating	250,000	250,000	244,640	250,000	250,000	250,000
Travel	1,340,000	1,319,540	1,275,946	1,300,000	1,300,000	1,300,000
Football Air Charter ⁵	400,000	393,208	393,208	360,000	360,000	360,000
Student Athlete Medical Insurance ⁶	192,500	192,500	194,488	213,900	235,300	258,800
Conference/NCAA Dues ⁷	185,000	185,000	209,248	60,000	60,000	60,000
Recruiting	160,000	194,980	186,933	160,000	160,000	160,000
Football Field Lease	125,000	75,000	75,000	75,000	75,000	75,000
Football Field R&R	60,000	60,000	60,000	60,000	60,000	60,000
Grant-in-Aid ^{8,9}	725,000	655,300	679,419	706,596	720,700	735,100
Institutional Waivers/Scholarships ⁸	2,157,000	2,107,119	2,107,119	2,243,300	2,355,500	2,473,300
Total Expenditures	9,682,000	9,791,905	9,784,431	9,484,296	9,632,000	9,787,700
Net Receipts	82,700	66,052	18,822	5,704	29,200	12,200
Beginning Fund Balance	315,486	315,486	315,486	334,308	340,012	369,212
Ending Fund Balance	398,186	381,538	334,308	340,012	369,212	381,412

¹ League revenue will decrease beginning in 2014-15 due to lower grant-in-aid "rebate" from NCAA

² Increase in Ticket revenue for years 14-15 based on amount given by institution for faculty and staff benefit

³ General fundraising by individual sports

⁴ All special appointments, and additional tuition waivers converted to hourly positions year due to institutional policy change

⁵ New Air charter contract reflects decrease in cost for year 14-15 football air charter expense

⁶ Annual medical inflation projected at 10%

⁷ Elimination of Big Sky Buy in reflected in 14-15 year moving forward

⁸ Annual tuition increase projected at 5%

⁹ Scholarship awards reduced in 2013-14 due to lower student fee revenue and institutional support

¹⁰ Starting FY 14-15 projecting a 4% decrease

SUU SOUTHERN UTAH UNIVERSITY

President's Discretionary Fund 2014-15 Proposed Budget

Description	2013-14 Approved Budget	2013-14 Actual (Projected)	2014-15 Proposed Budget	Budget (14-15) vs. Actual (13-14)
Revenue:				
Endowment Earnings	4,300	4,235	4,250	15
Interest on Investments	<u>300,000</u>	<u>282,595</u>	<u>285,000</u>	<u>2,405</u>
Total Revenue	304,300	286,830	289,250	2,420
Expenditures:				
Institutional Development	15,000	17,856	-	(17,856)
Student Aid - Academic Scholarships	106,200	99,325	118,000	18,675
Student Aid - Athletic Scholarships	<u>153,500</u>	<u>144,322</u>	<u>171,000</u>	<u>26,678</u>
Total Expenditures	274,700	261,503	289,000	27,497
Revenue Less Expenditures	29,600	25,327	250	(25,077)
Beginning Fund Balance	939	939	26,266	
Ending Fund Balance	<u>30,539</u>	<u>26,266</u>	<u>26,516</u>	



DATE: April 17, 2014

TO: Commissioner Dave Buhler

FROM: Dorian Page
Vice President for Finance & Administration

SUBJECT: Gift of Real Property

Attachments:

- Aerial View
- Conveyance Documents

Description:

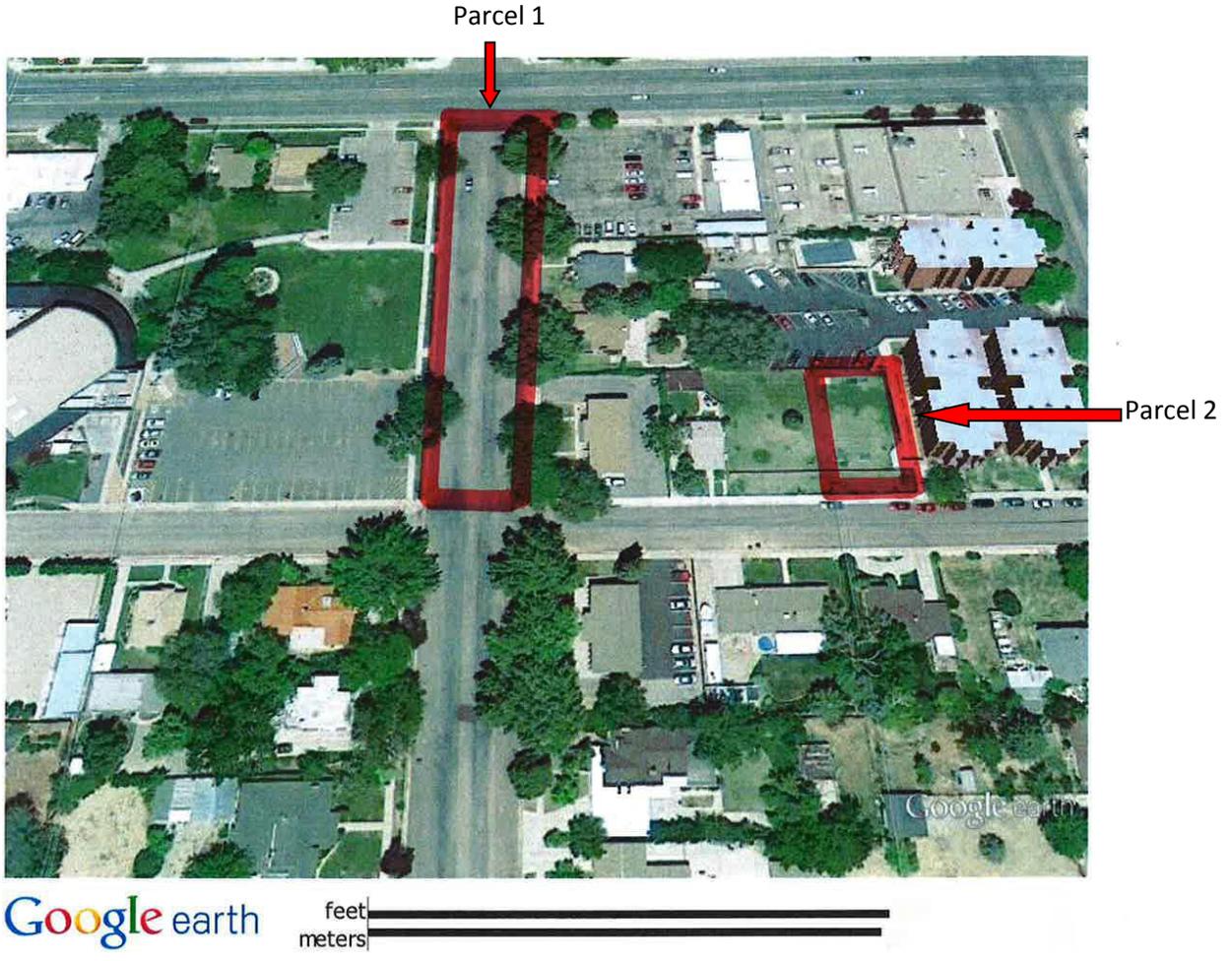
- Parcel 1 - Vacation of 2.526 acres on 200 W beginning at the N.W. corner of University Blvd., ending at the S.W. College Ave.
- Parcel 2 – 3.778 acres at the east edge of existing Southern Utah University property on College Ave.

Background:

- Parcel 1 was gifted to Southern Utah University on December 4, 2013 by Cedar City Corporation to be used for the Beverley Taylor Sorenson Center for the Arts; public hearings were held.
- Parcel 2 was acquired by the Festival City Development Foundation on July 14, 2000 for development of the Beverley Taylor Sorenson Center for the Arts and gifted to Southern Utah University on November 12, 2013.

Recommendation:

We request ratification from the Board of Regents for the gift of the above identified properties.





AUTHORIZATION TO ENTER INTO AND SIGN CONTRACTS AND AGREEMENTS

BE IT HEREBY RESOLVED, that each and any of the following officers or employees are authorized and empowered to enter into and sign any and all contracts or agreements for the procurement, purchase, lease, rental and lease-purchase of services, equipment, real estate, and other items on behalf of Southern Utah University Scott L Wyatt, President; or Marvin L. Dodge, Vice President for Finance and Administration; or Brad Brown, Director of Purchasing.

I, Dialea Adams, Secretary to the Board of Trustees of Southern Utah University, a body corporate of the State of Utah, hereby certify that the foregoing is a true copy of a resolution duly adopted by the Board of Trustees of said University; at which a quorum was present and voting, and that the same has not been repealed or amended and remains a full force effect and does not conflict with the by-laws of said University.

Dated _____

Dialea Adams
Secretary of the Board
Southern Utah University

CORPORATE
SEAL



**CORPORATE AUTHORIZATION TO NEGOTIATE SECURITIES AND TO OPEN,
CLOSE AND SIGN ON BANK ACCOUNTS**

RESOLVED THAT:

THE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION Marvin L. Dodge AND THE ASST. VICE PRESIDENT OF FINANCE Michael T. Beach OR ANY OF THEM, BE AND ARE HEREBY AUTHORIZED TO PURCHASE, SELL , ASSIGN, ENDORSE FOR TRANSFER, AND DO ALL OTHER THINGS NECESSARY TO SECURE THE TRANSFER OF CERTIFICATES REPRESENTING STOCKS, BONDS OR OTHER SECURITIES NOW REGISTERED OR HEREAFTER REGISTERED IN THE NAME OF SOUTHERN UTAH UNIVERSITY; AND TO OPEN, CLOSE AND SIGN ON ALL BANK ACCOUNTS IN THE NAME OF THE UNIVERSITY.

CERTIFICATION

I, Dialea Adams, SECRETARY OF THE BOARD OF TRUSTEES OF Southern Utah University INCORPORATED UNDER THE LAWS OF THE STATE OF Utah HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE BOARD OF DIRECTORS OF SAID CORPORATION AT A MEETING DULY HELD THE _____ DAY OF _____, AT WHICH A QUORUM WAS PRESENT AND VOTING, AND THAT THE SAME HAS NOT BEEN REPEALED OR AMENDED AND REMAINS IN FULL FORCE AND EFFECT AND DOES NOT CONFLICT WITH THE BY-LAWS OF SAID CORPORATION.

Dated _____

Dialea Adams
Secretary of the Board
Southern Utah University

CORPORATE
SEAL

Board of Trustees
June 12, 2014

Executive Summary of Policy Changes

Policy 6.5 Undergraduate Admissions

The policy has been updated to reflect the online catalog and Section IV, Definitions, has been revised and now includes high school students taking concurrent courses. Section V – Admission requirement has been updated to reflect current practice. Wording has been updated or revised that will minimize the need to make changes in the policy as procedures are updated in the future. A new Section V. 11 has been added which stipulates the parameters for participation in University Orientation. Section VI has been retitled Application Procedures. Updates and changes reflect current practices in the Admissions Office. Section VI. 2 has been added to cover concurrent enrollment high school students applying to SUU. Section VI. 5, now details information about the criteria for language skills required for international applicants. A new Section VI. 5b has been added regarding transcripts for international applicants. Section VII.C deleted out of date language affecting admission appeals.

Policy 6.51 Graduate Policies

As SUU's graduate programs have grown and evolved it has become necessary to offer clearer policy direction on how dismissals are to be handled. The undergraduate policy on grade appeals and student complaints does not adequately address graduate students. The proposed added language to Policy 6.51 provides a consistent and systematic process for reconsideration of a dismissal from a graduate program.



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Date Approved: 09/21/90
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Reviewed w/no Changes:
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SUBJECT: UNDERGRADUATE ADMISSIONS

I. PURPOSE: To define the Southern Utah University policy on undergraduate admissions.

II. REFERENCES

SUU Policies and Procedures, 6.51, Graduates Study

III. GENERAL POLICY:

Requirements for admission to Southern Utah University and retention in the University or any program of the University will be formulated by the appropriate committees of the University, approved by the Board of Trustees, and published in the catalog.

All admission policies will apply without regard to race, color, ethnic background, national origin, religion, creed, age, lack of United States citizenship, disability, veteran status, or gender.

All prospective students must apply through the Admissions Office. Admission to Southern Utah University programs of study will be open to those who meet all criteria to become fully matriculated students.

IV. DEFINITIONS:

- A. Matriculated Student - Students seeking a ~~diploma~~, certificate, or degree who have completed all admission application procedural steps (see section VI), and have been accepted for admission based on the current admission policy ~~as printed in the catalog~~.
- B. Non-Matriculated Students - Students not seeking a ~~diploma~~, certificate, or degree; ~~or~~ students who have not completed the admission application process; ~~or students who do not qualify for admission on the basis of current admission policy~~.
- C. General College Tier ~~Admission to the College Tier allows a student to complete work toward a diploma, certificate or associate degree program.~~
- D. University Tier ~~Admission to the University Tier allows a student to complete work toward all undergraduate programs available at the University, provided there is not a special application required for entrance to the specific program.~~



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- E.C. Graduate Admission - Graduate admission is the admission level for ~~Masters~~ degree programs that allow students to register within course and program guidelines for graduate and undergraduate level courses.

 - F.D. New Freshmen - Students who have never attended any college or university will be classified as new freshmen. Included are students enrolled full-time in the fall term **who have earned less than 24 college credits after graduation from high school** ~~who attended college for the first time in the prior summer term~~; and full-time or part-time students who entered with advanced standing (college credits earned before graduation from high school). Credit earned before graduation from high school includes Advanced Placement credit, CLEP credit, Early College credit, **International Baccalaureate credit**, and Concurrent credit.

 - G.E. Transfer Students - Applicants who have attended another college or university, including former SUU students who have since attended another college or university.

 - H.F. Returning Students - Applicants who have previously attended Southern Utah University and who have not attended another college or university in the interim.

 - I.G. International Students - Applicants who are not U.S. citizens and have not received immigrant status from the U.S. Immigration and Naturalization Service.

 - H. High School Concurrent Enrollment Students – **High school juniors or seniors who desire to take college courses for credit.**

 - ~~J. Preparatory Students – Non-matriculated students who do not qualify for admission on the basis of current admission policy but are enrolled in a preparatory course (bridge program) for admissions completion and program placement.~~
- V. ADMISSION REQUIREMENTS:**
- A. The University will establish admission application deadlines for each academic term. Applicants must submit all required credentials and forms by the established deadlines as published annually ~~in the University catalog.~~



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- B. Admission to the University does not ensure acceptance into a specific program, department, or college of the University. Academic units may require additional information and separate applications for admission into specific programs.
- C. General Application Criteria:
1. Applications will be reviewed when all required information is on file.
 2. ~~Documents submitted by applicants who do not enroll will be discarded after a period of one year.~~
 32. If admission is granted prior to high school graduation or while work is in progress at another college or university, the admission decision is contingent upon satisfactory completion of high school graduation requirements, or the work in progress, and will be revoked if the student fails to graduate or if the transfer work is not acceptable. **Students will have one semester to submit final transcripts from their high school or former college/university or their admission will be revoked.**
 43. Acceptance notices are valid only for the semester indicated.
 - a. Applicants who do not register during the semester for which they were accepted and who wish to be admitted for a subsequent semester must notify the Admissions Office.
 54. In the absence of a final cumulative high school GPA, non-high school graduates will be considered for admission if their ACT/SAT ~~or~~ **and** GED composite test scores meet or exceed an ~~annually~~ established benchmark. (Note: Students who graduated from high school and are ~~23~~ **24** years of age or older will be considered for university admission ~~with a minimum 2.0 cumulative high school GPA~~ **on high school performance.** ~~Students 23 years of age or older and~~ are not required to take the ACT/SAT).
- D. ~~Application~~ **Admission Requirements by Application Status Type**
1. New Freshmen - New freshmen applicants will be admitted ~~to either the University Tier or the College Tier~~ based on the following:



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- a. Students who meet the following criteria will be admitted to the University Tier:
 - 1) Verification of high school graduation or General Education Development Test (GED) with scores established by the University.
 - 2) Minimum **admission index as established by the University** ~~subscores of 17 on the English and 18 on the mathematics sections of the ACT or their equivalents on the SAT.~~
 - 3) ~~Students who apply and do not meet the requirements for admission into the University tier will automatically be considered for admission into the College tier.~~
 - b. Students who **do not** meet the following **minimum** criteria **may request a review by the Academic Standards and Admissions Committee by contacting the Admissions Office** ~~will be admitted to the College Tier:~~
 - 1) ~~Verification of high school graduation or General Education Development Test (GED) with scores established by the University.~~
 - 2) ~~Subscores below 17 on the English and/or below 18 on the mathematics sections of the ACT or their equivalents on the SAT.~~
 - 3) ~~Students who enter at the College Tier will be notified and automatically advanced to the University Tier upon successful completion of all prescribed course work.~~
 - 4) ~~Students who apply and are not considered for the College tier will be required to complete a preparatory course before admission is completed.~~
2. **High School Concurrent Enrollment Students – high school juniors or seniors will be admitted upon receipt of a current transcript with a minimum cumulative GPA of 3.0. Students must meet pre-requisite course requirements prior to enrollment.**



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3. ~~Admission of Transfer Students~~ - Students seeking to transfer to the **Southern Utah** University will be admitted in accordance with the following guidelines:
 - a. Students transferring with fewer than ~~30~~ **24** semester hours (or 45 quarter hours) of credit, will be considered for admission on the same basis as new freshmen provided their cumulative GPA is ~~2.0 or above~~ **meets the minimum requirements**.
 - b. Students transferring with 30 semester hours **or more** (45 or more quarter hours) and a ~~2.0 GPA~~ **the minimum required GPA** will be admitted.

34. **Undergraduate International Students – Undergraduate** International applicants with no prior college or university credit will be considered for admission on the basis of their secondary high school transcripts ~~or marksheets, and the results of the test of English as a Foreign Language (TOEFL) or the International English Language Testing Systems (IELTS)~~ **and English language proficiency**. Student's secondary school grades must convert to a **the minimum required U.S. GPA of 2.0 for all transfer students**.

45. ~~Returning Students~~ - Returning students will be readmitted ~~in the same tier in which they left if they were in good academic standing when last attended~~. If they have attended another college or university in the interim they will be considered as transfer students.
 - a. Southern Utah University students who stopped attending while on ~~"Academic Warning" or "Academic Probation"~~ **and have been out two or fewer semesters** will be reactivated on ~~"Warning" or "Probationary Status" as applicable, with no specified waiting period~~.
 - b. **Southern Utah University students who stopped attending while on "Academic Probation" and have been out more than two semesters must submit a written request for readmission. Students should contact the admissions Office for information.**
 - c. Former Southern Utah University students who were **required to withdraw** ~~academically suspended will be considered for~~



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readmission according to the academic standards policy of the University **must submit a written request for readmission. Students should contact the Admissions Office for information.**

56. Non-Matriculated Students – Non-matriculated students must complete the application procedure appropriate to their classification. Credit toward graduation will be allowed for only the first 30 semester hours (~~or 45 quarter hours~~) taken as a non-degree-seeking student, and financial aid cannot be awarded.
- a. Students who qualify for credit through concurrent enrollment programs must complete the application process required by those programs.
 - b. Students who are not seeking a degree and are attending a course, seminar or workshop administered through The School of Continuing and Professional Studies must apply through that School.
67. Non-degree-seeking students must apply by submitting the admission application and fee, if applicable, and will be allowed to register for any classes for which they have met prerequisite requirements, except those in limited enrollment programs on a space-available basis.
78. Senior citizens (62 years or older and a Utah resident) who are non-degree seeking, are not required to apply for admission. They will be required to complete a registration form (available at the Registrar's Office), and obtain instructor permission for each course they attend, and the course will not appear on **an official transcript** ~~a transcript of credits~~.
89. Faculty, staff, and faculty/staff spouses will not be required to pay an application fee.
910. A student may request an enrollment deferral or interruption of studies through the Admissions Office and may take a leave of absence of up to five semesters, not including summers. Upon returning to SUU, students will have the option to select the original catalog at initial enrollment or the current catalog to complete degree requirements.



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- 11. After Admission, all new students will attend University Orientation or complete the online equivalent prior to the end of their first semester. Transfer students will attend University Orientation, or Transfer Orientation, or complete the online equivalent prior to the end of their first semester.**

VI. ~~ADMISSION~~ APPLICATION PROCEDURES:

- A. All students applying for admission to Southern Utah University must comply with the admission application procedural steps specified by the University for their particular application status, e.g. new freshmen, **high school concurrent enrollment**, transfer, returning, or **undergraduate** international applicant as follows:
1. New freshmen must complete the following admission application process:
 - a. Submit evidence of graduation from an accredited high school or evidence of high school graduation equivalency. High school graduation equivalency may be satisfied in one of the following ways:
 - 1) **Receive a minimum overall score on the General Education Development Test (GED) as established by the University.** ~~Pass the General Education Development Test (GED) with an overall score of 50/500 or better, with no individual subscore below 45/450.~~
 - 2) Pass the ACT/SAT with a composite score which meets or exceeds an annually established benchmark. ~~Note: To satisfy high school equivalency in this manner an applicant's high school class must have graduated.~~
 - b. Submit an official transcript from their high school of graduation. The transcript must be sent directly from the high school to the Southern Utah University Admissions Office.
 - c. Submit ACT/SAT test scores. **Students 24 years old or more are not required to submit ACT/SAT scores.**



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- d. Submit an application for admission.
- e. Pay the application fee.
2. **High school concurrent enrollment juniors and seniors must complete the following admissions application process:**
 - a. **Submit an official transcript from their high school of graduation. The transcript must be sent directly from the high school to the Southern Utah University Admissions Office.**
 - b. **Submit ACT/SAT test scores if required for desired course.**
 - c. **Submit an application for admission.**
 - d. **Pay the application fee.**
3. Transfer students must complete the following admission application process:
 - a. Submit an official transcript from each college or university previously attended. Transcripts must be sent directly from the prior college or university to the Southern Utah University Admissions Office.
 - b. Submit an application for admission.
 - c. Pay the application fee.
 - d. **Students with fewer than 24 transfer credits must also provide a high school transcript and ACT/SAT scores (if under 24).**
34. Returning students must complete the following admission application process:
 - a. Southern Utah University students who were previously enrolled, but have been gone for two semesters or less, with the exception of summer term, can be reactivated without having to fill out an application for admission, provided they were not



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academically suspended **required to withdraw** and have not attended another college or university in the **interim** ~~meantime~~. They may reactivate their file by contacting the Southern Utah University Admissions Office.

- b. Southern Utah University students who were previously enrolled, but have been gone for more than 2 semesters (3 quarters), with the exception of summer term, ~~may~~ **will** be required to submit an application for admission to reactivate their file.
45. **Undergraduate** International applicants must submit the application information required of new freshmen or transfer students (as applicable), and must also submit evidence of:
- a. **English Proficiency: Applicants must provide current verification of English language proficiency through completion of the SUU ESL or partner ELS program, or through A minimum score of 500 on the paper based or 173 on the computer based the Test of English as a Foreign Language (TOEFL), or a ~~minimum of 50~~ on the International English Language Testing Systems (IELTS) with a minimum score of 525 on the paper based, 197 on the computer-based, 71 on the Internet-based test; or submission of the International English Language Testing Systems (IELTS) with a minimum score of 6.0. Minimum scores can be raised without policy change per administrative approval.**
- b. **Transcripts: Official transcripts (record of courses taken and grades received) from each secondary school, college, or university attended must be submitted. Transcripts must be submitted on an official school document which lists the name and address of the school, the dates enrolled, grading systems, description of each subject or examination, and mark or grade earned in each subject or examination. Unless the school attended routinely issues transcripts in English, official records must be submitted in the original language with official English translations. Translations must be literal and complete and must be translated by an authorized translation service. Official transcripts must be sent directly from the school attended**



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to the SUU International Admissions Office, 351 W. University Blvd., Cedar City, UT 84720. Transcripts (other than official documents) submitted, become the property of Southern Utah University and cannot be returned to the applicant. Faxed transcripts and other documents are not considered official. Notarized transcripts are not considered official.

- 1) **Transfer Students – U.S. transcripts** – if transferring from a U.S. college or university please complete the Transfer Clearance Form and send it directly to the SUU International Admissions Office.
 - 2) **Transfer Students – foreign transcripts** – transfer students must have a 2.0 GPA or higher on a 4.0 U.S. scale. All foreign college transcripts must be translated and then evaluated officially by an authorized translation service. Official transcripts must be sent directly from the school attended to the translation/evaluation service. Students who do not meet these requirements, may be considered for admission based on high school performance but will be unable to transfer college credit.
- c. **Financial Support:** A financial statement indicating the availability of funds for school and living expenses for the first year at Southern Utah University, and adequate support for the full length of time they expect to be enrolled at the University.
- ed. **Current Immunization:** A form signed by a health care provider showing current evidence of DPT and MMR immunization, and no active Tuberculosis.
- de. **Health Insurance:** International students must provide evidence of independent health insurance coverage for each term enrolled.



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VII. SPECIAL ADMISSION

- A. SUU will consider up to five percent of new students annually for admission who do not meet conventional criteria for ~~College or University tier~~ admission. This special admission consideration may be given to diverse groups of students: for instance, those for whom the common indicators of predicted academic success may not be valid indicators of their potential ability.
- B. Exceptional students may be considered for early admission to the University if they meet all of the specified academic and procedural requirements pertinent to their status.
- C. Student appeals for waiver of established admission policies and requirements, ~~including appeals for admission under the five percent rule,~~ will be heard and acted upon by the Admissions Office. Students appealing these decisions to the Academic Standards and Admissions Review Committee must comply with the guidelines established for and by that Committee.



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SUBJECT: GRADUATE POLICIES

I. PURPOSE: To provide general policy guidelines for graduate studies.

II. REFERENCES:

- SUU Policies and Procedures 5.52 Intellectual Property**
- SUU Policies and Procedures 5.54 Copyright Policy**
- SUU Policies and Procedures 6.19 Grade Appeal**
- SUU Policies and Procedures 6.20 Institutional review board for research on human subjects**
- SUU Policies and Procedures 6.26 Credit Hour Loads**
- SUU Policies and Procedures 6.43 Care and Use of Vertebrate Animals in Research and Instruction**
- SUU Policies and Procedures 11.4 Student Complaints**

III. DEFINITIONS

- A. All references in this policy **solely** to 'Dean' are to signify the Dean of the respective college, as opposed to the Dean of Graduate Studies.

IV. GRADUATE ACADEMIC POLICIES AND REGULATIONS

- A. Academic Appeals/Exceptions to Policies and Procedures

Students have the right to appeal decisions that affect them academically according to established University policies and procedures. ~~Exceptions to graduate policies and procedures must be approved by the college/school dean and in some cases the Provost. The student may contest a ruling by submitting an appeal to the University Graduate Council for final review through their college/school's representative.~~

- 1. Dismissal from program. A graduate student may request a reconsideration for a dismissal from a graduate program. Appeals are submitted to the office of the dean of Graduate Studies via email. In some cases, the dean of graduate studies may meet in person with a student to collect more information.**

Appeals are considered only in writing through email. The student's email appeal letter must include:

- **A clear and brief explanation as to why the student believes the dismissal should be reversed.**



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- A clear and brief explanation as to why the student believes he or she did not perform adequately in the program.
- A clear and brief plan for immediate performance improvement of the student to prospectively continue through the remainder of the program if the dismissal is reversed.

Upon receipt of an appeal, the dean of Graduate Studies will request explanation and documentation from the respective graduate program director. If the dean of Graduate Studies finds merit with the appeal, an ad hoc appeals committee will be summoned. If no merit is determined, the dean will communicate this decision by email to the student.

In case of a committee, the following members will be included:

- Dean of Graduate Studies: 1 vote
- Three graduate program directors, none of which are associated with the program from which the graduate student was dismissed: 1 vote each
- Graduate Studies SUUSA student senator: 1 vote

After receiving a copy of the appeal, the committee will meet once, discuss the appeal, then make an immediate decision by voting, which will be communicated by email from the dean of Graduate Studies to the student and respective program director and dean.

2. Grade appeal. See policy 6.19.
3. Appeal/complaint for other reasons.

All other appeals/complaints are considered at the office of the respective college dean, and in some cases the Provost, unless pursuant to policy 11.4.

B. Capstone Supervisory Committee

1. Not all master's programs require a capstone experience, which may be a thesis, project, or internship at the capstone/culminating level.



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2. For programs that require a capstone project and/or capstone committee, students are urged to form their capstone committees as early as possible. SUU will confer the master's degree when the following conditions have been met:
 - submission of the require graduation application
 - completion of all degree course requirements
 - satisfactory completion of a capstone experience (for applicable programs)
 - certification of capstone completion by the capstone committee (for applicable programs)

The Registrar's Office will promptly notify the candidate and the college or school if graduation is not approved for any reason.

3. The appointing of the committee members, and changes thereto, is by mutual agreement between the student and the program director, or department chair where there is not a program director. The committee members are selected so that relevant emphasis is given to all areas of the capstone topic.
4. The supervisory committee has a minimum of two and normally no more than five members. With the approval of the program director, (or department chair where there is no program director), and dean, members of the supervisory committee may be outside the program (outside the department, college or university), when they have specialized knowledge in the capstone topic. Otherwise, all members of the supervisory committee must be members of the graduate faculty in the program in which the student is seeking a graduate degree. The chairperson must have specialized academic competence in the student's capstone topic, as determined by the program director *or department chair*.
5. All master's theses are submitted in digital format and stored at the SUU Library. The form giving the SUU Library permission to store the thesis is found at:
http://www.li.suu.edu/library/Policies/thesis_permission_form.pdf. A program/department may have additional requirements for storing papers arising from a capstone experience.



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6. All copyrights to papers prepared in the capstone experience belong to the student-author.
7. The student-author may choose to send the thesis (or other written document arising from the capstone experience) to a body of knowledge database and pay all costs of doing so.

C. Award of Degree

1. Graduation Procedure

Students are responsible for all degree requirements. Each student who plans to graduate must complete the online graduation process by the appropriate dates.

2. Conditions and Timetable for Graduation

Students are urged to form their capstone committees as early as possible. SUU will confer the master's degree when the following conditions have been met:

- submission of the required application for degree
- certification by the academic dean that all requirements of the degree being sought have been completed
- achievement of the grade requirements as defined by the department
- satisfactory completion of a capstone experience, if required, and submission of one copy of the approved capstone document to the dean by the date specified in the academic calendar.

The Registrar will promptly notify the candidate and the college or school if graduation is not approved for any reason.

Executive Summary of R401 Proposals

College of Education and Human Development

Renaming and Restructure of Existing PE degree Program

SUU currently offers a BS in Physical Education with emphases in either Teaching/Coaching or Exercise Science. **Renaming and restructuring the degree to a B.S. in Physical Education in Teaching/Coaching more accurately represents the current course of study taken by students in the program of study.** Physical Education Teaching/Coaching meets the criteria for a Utah Teaching License; educational and coaching pedagogy are accentuated in the degree. There are no changes or additional resources required to implement this change. Academic structure remains the same (no administrative, faculty/staff or curriculum changes). The same courses are to be offered and the same degree requirements are already in place. The course offerings and plan of study for the B.S. in PE, Teaching/Coaching is shown in Section V. This change would be implemented in January 2015.

Proposal to Establish a BS in Exercise Science

Southern Utah University would like to change its current Emphasis in Exercise Science in the PE program to a B.S. degree in Exercise Science effective January 2015. A R401-5 name change and restructuring of the B.S. in Physical Education has been submitted in tandem with this proposal. The BS in Exercise is designed to provide students with knowledge and training that qualifies them for additional education through graduate studies and prepares them for careers related to the fitness, wellness, and sport industries. No new funding needed of faculty are needed. Existing funding is being used to staff the PE Dept., which includes more programs the Exercise Science. No new courses are needed since the program of study is already in place. Career opportunities exist in hospitals and other medical and clinical settings, research laboratories, physical therapy and other rehabilitation facilities, health and fitness centers, academic institutions and public health agencies. The number of student majoring in this area has grown consistently over the last 5 years.

School of Business

Masters of Accountancy - Adding Emphases: Public Accounting, Managerial, and Taxation

Southern Utah University's (SUU) School of Business (SB), Department of Accounting, **Masters of Accounting (MAcc) program requests the addition of emphases in three areas: public accounting, managerial accounting, and taxation.** SUU and the MAcc degree program need these three emphases to meet the growing demand in the workplace for graduates with more specialized competencies and to better align with nationally recognized accredited programs. No additional full-time faculty lines or facility space is required to implement this proposal. Since these emphases would need limited administrative assistance, no new facilities or equipment, they will not have a negative impact on any other university units or programs.

Executive Summary of R401 Proposals *(continued)*

AAS in Aerospace/Aviation Technology - Professional Pilot, Henderson NV

The School of Business requests approval to **expand its offering of its Associates of Applied Sciences (AAS) in Aerospace/Aviation Technology – Professional Pilot - program in Henderson, Nevada, beginning in the fall of 2014.** The AAS degree to be offered in the greater Las Vegas area will be SUU's currently approved fixed-wing professional pilot and flight labs courses. The program will be offered in partnership with Upper Limit Aviation (ULA) and includes a mix of online, distance education, and face-to-face course taught by faculty hired by SUU. Students enrolled in the SUU program also have the option of completing a Bachelor's degree in either General Studies or Interdisciplinary Studies or articulating to one of the many other BA/BS degrees offered by SUU if they so choose.

College of Performing and Visual Arts

Department of Music – Masters in Music Education

Southern Utah University requests approval to offer Master of Music Education effective summer of 2015. The **Master of Music Education Degree is for the practicing music educator who wants to expand their knowledge and professional expertise.** The degree consists of a 30-credit program, with short, focused summer sessions on campus and online courses offered year round. Critical to the program is a practicum experience where our instructors work with the student in their current position. The Master of Music Education degree is an important step towards the goals of fully servicing the needs of the Southern Utah area school music teachers. SUU would be the only school providing this degree for the area between Provo and Las Vegas. The addition of the Master of Music Education degree will have very little impact upon existing administrative structures. Faculty resources are currently available to offer this degree. Summer teaching will be a major portion of this degree, and will have separate contracts based on the tuition that comes in. Individual study courses during the school year will be just like getting an additional private lesson student, and can be spread out amongst faculty so that each faculty member adds just one or two private lesson students.

College of Humanities and Social Sciences

Department of Foreign Languages and Philosophy

Department Name Change

SUU requests changing the name of the department of Foreign Languages & Philosophy to the department of Languages & Philosophy effective fall 2014. The word "Foreign" is outdated in the present day global world. The department teaches Spanish, which is spoken in the United States. In addition, the department teaches classical languages of Greek and Latin, making the word "Foreign" inappropriate. For the particular combination of disciplines taught in the department, simply using "Languages" is the best approach. This change will not affect enrollments or require any new administrative structure, faculty, or staff or facilities. There is no budget impact.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: *Southern Utah University*
 Proposed Title: *B.S. Physical Education in Teaching/Coaching*
 Currently Approved Title: *B.S. Physical Education with an Emphasis in Teaching/Coaching*
 School or Division or Location: *BTS College of Education and Human Development*
 Department(s) or Area(s) Location: *Physical Education and Human Performance*
 Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *00.0000*
 Current Classification of Instructional Programs (CIP) Code (for existing programs): *13.1314*
 Proposed Beginning Date (for new programs): *08/25/2014*
 Institutional Board of Trustees' Approval Date: *06/12/2014*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input checked="" type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input checked="" type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Southern Utah University
Name Change in B.S. Physical Education
03/27/2014

Section I: Request

Southern Utah University would like to rename and restructure the B.S. in Physical Education with Emphasis in either Teaching/Coaching or Exercise Science to a B.S. in Physical Education in Teaching/Coaching effective fall 2014. This proposal was reviewed and approved by the SUU Trustees, June 12, 2014.

Section II: Need

Renaming and restructuring the degree to a B.S. in Physical Education in Teaching/Coaching more accurately represents the current course of study taken by students in the program of study. When applying for graduate program the current B.S. in Physical Education with an Emphasis in Teaching/Coaching or Exercise Science fails to clearly identify the specific knowledge and skill set obtained by the student as a result of having pursued the degree.

The other emphasis currently associated with the B.S. in PE, Exercise Science, has submitted a R401 for a new degree program. Since there is no change in the courses required for either of the current emphases students already in the programs of study will be able to complete their degree.

Physical Education Teaching/Coaching meets the criteria for a Utah Teaching License; educational and coaching pedagogy are accentuated in the degree. Physical Education Teaching/Coaching degrees lead to job in public education as P.E. teachers and/or coaches in high schools or higher education.

Section III: Institutional Impact

There are no changes or additional resources required to implement this change. Academic structure remains the same (no administrative, faculty/staff or curriculum changes). The same courses are to be offered and the same degree requirements are already in place. The course offerings and plan of study for the B.S. in PE, Teaching/Coaching is shown in Section V.

Section IV: Finances

No fiscal changes. Courses, faculty, staff, administration remains the same.

Section V: Program Curriculum

All Program Courses (There are NO new courses. All courses listed are currently offered)

B.S. Physical Education Teaching/Coaching - **Must either take the class or have current card of completion at graduation*

Course Prefix and Number	Title	Credit Hours
Required Courses	General Education (Core + Knowledge Areas, Math/Science)	34
	Experiential Education - UNIV 1010/3925/4925: EDGE	2-3
	GE and EE Core and Courses - Sub-Total	36-37
	PE 1098: Wellness Dynamics	3
	BIOL 1020/1025: Human Biology & Lab	4
	PE 1820: Teaching Rhythm Fitness	1
	PE 1830: Fundamentals of Individual, Dual & Team Sports I	2
	PE 1870: Fundamentals of Individual, Dual & Team Sports II	2
	PE 3050: Motor Learning	3
	PE 3060: Sports & Exercise Biomechanics	3
	PE 3070: Exercise Physiology	3
	PE 3080: Athletic Training/Sports Medicine	3
	PE 3090: Adaptive Physical Education	3
	PE 4710: Evaluation in Physical Education	3
	PE 4740: Coaching Leadership & Administration	3
	PE 4750: Psycho-Social Aspects in Athletics	3
	PE 4900: Methods of Teaching Secondary Physical Education	3
	PE 4010: Methods of Sport Conditioning	3
	PE 1305: Intermediate Swimming*	1
	PE 1543: Advanced First Aid-Emergency Care**	1
	PE Elective Course (Yoga, Swimming, Racquetball, etc.)	1
	PE Core Courses Sub-Total	45
	CORE Options : Choose 4 credits from the following	
	PE 2800: Individual & Dual Sports, Coaching & Officiating	2
	PE 2810: Football Coaching & Officiating	2
	PE 2820: Soccer Coaching & Officiating	2
	PE 2830: Volleyball Coaching & Officiating	2
	PE 2840: Basketball Coaching & Officiating	2
	PE 2850: Baseball Coaching & Officiating	2
	PE 2860: Softball Coaching & Officiating	2
	PE 2870: Track & Field Coaching & Officiating	2
	Sub-Total	4
	Secondary Teacher License Courses 35-37	
	EDUC 3000: Principles of Teaching and Learning	3
	SCED 3200: Secondary Education Psychology	3
	SPED 3030: Educating Exceptional Students	3
	SCED 3400: Educating Diverse Populations	3
	EDUC 3180: Academic Decision Making & Assessment	3
	SCED 3720: Content Literacy	2
	SCED 3570: Secondary Classroom Management	3
	SCED 3590: Planning, Delivery & Assessment	3
	SCED 4520: Practicum/Induction Seminar	3
	SCED 4980: Secondary Student Teaching	7
	SCED 4980: Academic Department Student Teaching	2
	Sub-Total	35
Total Number of Credits		120-123

Program Schedule
BS Physical Education Teaching/Coaching

Year One	
General Education Requirements (including EDGE)	18-21
PE 1098: Wellness Dynamics	3
PE 1305: Intermediate Swimming	.5
PE 1543: Advanced First Aid (CPR)	1
PE 1820: Teaching Rhythm Fitness	1
PE 1830: Fundamentals of Individual/Dual/Team I	2
PE 1870: Fundamentals of Individual/Dual/Team II	2
BIOL 1020/1025: Human Biology/Lab	4

Year Two	
General Education Requirements (including EDGE)	21-24
PE 3050: Motor Learning	3
PE 3090: Adaptive Physical Education	3
<i>Two of the Following: Total of 4 Credits</i>	
PE 2800 Individual/Dual Sports Coaching & Officiating	2
PE 2810: Football Coaching & Officiating	2
PE 2820: Soccer Coaching & Officiating	2
PE 2830: Volleyball Coaching & Officiating	2
PE 2840: Basketball Coaching & Officiating	2
PE 2850: Baseball Coaching & Officiating	2
PE 2860: Softball Coaching & Officiating	2
PE 2870 Track & Field Coaching & Officiating	2

Year Three	
General Education Requirements (including EDGE)	6-9
PE 3060: Sport & Exercise Biomechanics	3
PE 3070: Exercise Physiology	3
PE 3080: Athletic Training/Sports Medicine	3
PE 4010: Methods of Sport Conditioning	3
EDUC 3000: Principles of Teaching and Learning	3
SCED 3200: Secondary Education Psychology	3
SPED 3030: Educating Exceptional Students	3
EDUC 3180: Academic Decision Making & Assessment	3

Year Four	
PE 4750: Psycho-Social Aspects in Athletics	3
PE 4710: Evaluation in Physical Education	3
PE 4740: Coaching Leadership & Administration	3
PE 4900: Methods of Teaching Secondary Physical Ed	2
SCED 3720: Content Literacy	2
SCED 3570: Secondary Classroom Management	3

SCED 3590: Planning, Delivery & Assessment	3
SCED 4520: Practicum/Induction Seminar	3
SCED 4980: Secondary Student Teaching	7
SCED 4980: Academic Department Student Teaching	2

Cover/Signature Page – Full Template

Institution Submitting Request: *Southern Utah University*
 Proposed Title: *B.S. Exercise Science*
 School or Division or Location: *BTS College of Education and Human Development*
 Department(s) or Area(s) Location: *Physical Education and Human Performance*
 Recommended Classification of Instructional Programs (CIP) Code¹: *31.0505 – Exercise Science*
 Proposed Beginning Date (for new programs): *08/25/2014*
 Institutional Board of Trustees' Approval Date: *06/12/2014*

Proposal Type (check all that apply):

Regents' Agenda Items		
<i>R401-4 and R401-5 Approval by Committee of the Whole</i>		
SECTION NO.		ITEM
4.1.1	<input type="checkbox"/>	(AAS) Associate of Applied Science Degree
4.1.2	<input type="checkbox"/>	(AA) Associate of Arts Degree
	<input type="checkbox"/>	(AS) Associate of Science Degree
4.1.3	<input type="checkbox"/>	Specialized Associate Degree
4.1.4	<input checked="" type="checkbox"/>	Baccalaureate Degree
4.1.5	<input type="checkbox"/>	K-12 School Personnel Programs
4.1.6	<input type="checkbox"/>	Master's Degree
4.1.7	<input type="checkbox"/>	Doctoral Degree
5.2.2	<input type="checkbox"/>	(CER C) Certificate of Completion
5.2.4	<input type="checkbox"/>	Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Executive Summary – Full Template
Southern Utah University
B.S. Exercise Science
04/15/2014

Programs Description

Southern Utah University would like to change its emphasis in Exercise Science within the PE degree to a B.S. in Exercise Science effective January 2105. This proposal was reviewed and approved by the SUU Board of Trustees June 12, 2014.

Role and Mission Fit

The B.S. in Exercise Science, which SUU already offers as an Emphasis, aligns with SUU's mission as the state's designated liberal arts and sciences university which states the *SUU engages students in a personalized and rigorous experiential education, empowering them to be productive citizens, socially responsible leaders, high achievers and lifelong learners*. One of the goals of the mission is to *provide outstanding programs of study in the arts and sciences*. An emphasis in Exercise Science has been offered for several years but the new degree will better support this goal by offering students a major in the field of exercise science.

Faculty

Five of the six faculty teaching in the program have PhD's in Exercise Science or a field within Exercise Science. Two of the three non-tenure lecturer positions have a M.S. in a field within Exercise Science.

Market Demand

Employment of exercise science and related fields is projected to grow 19 percent from 2012 to 2022, faster than the average for all occupations. As people become more aware of sports-related injuries at a young age, demand for athletic trainers is expected to increase, most significantly in colleges, universities, and youth leagues.

Student Demand

Over the last five years the number of declared Exercise Science Emphasis majors has grown from 71 to 212 students; a 199% increase. This data is as of fall 2013.

Statement of Financial Support

Appropriated Fund.....	<input checked="" type="checkbox"/>
Special Legislative Appropriation.....	<input type="checkbox"/>
Grants and Contracts.....	<input type="checkbox"/>
Special Fees	<input type="checkbox"/>
Differential Tuition (must be approved by the Regents).....	<input type="checkbox"/>
Other (please describe).....	<input type="checkbox"/>

Similar Programs Already Offered in the USHE

- Utah State University: BS in Human Movement, Emphasis in Physical Education Teaching, Pre-Physical Therapy & Exercise Science. Exercise Science emphasis is 58 credits; 12 credits of Prerequisites, 26 credits of Professional Foundation, 17 credits of Professional Development (HPER – 3 credits, Biology- 4 credits, Chemistry – 3 credits, and Integrated – 7), and 3 credits of

Skill Development. Emphasis in Physical Education Teaching is 72 credits; 15 credits Prerequisites, 5 credits Skill Development, 11 credits Professional Development, 12 credits Professional Foundations and 29 credits Secondary Teacher Education Program.

- Weber State University: BS in Human Performance Management. 63 credit hours required for major; 20 core hours, 27 hrs. area of emphasis. BS in Physical Education Teaching K-12; 24 credit hrs. in secondary education licensure program, 40 upper division credit hours in major with at least 46 major credits.
- Utah Valley University: BA/BS in Exercise Science. 120 hours – 68 Exercise Science Concentration. BS in Physical Education Teacher Education K-12.

Program Description – Full Template
 Southern Utah University
 B.S. Exercise Science & B.S. Physical Education
 04/07/2014

Section I: The Request

Southern Utah University would like to transition its current Emphasis in Exercise Science in the PE program to a B.S. degree in Exercise Science effective January 2015. A R401-5 name change and restructuring of the B.S. in Physical Education has been submitted in tandem with this proposal. This proposal was reviewed and approved by the SUU Board of Trustees June 12, 2014.

Section II: Program Description

Complete Program Description

The BS in Exercise is designed to provide students with knowledge and training that qualifies them for additional education through graduate studies and prepares them for careers related to the fitness, wellness, and sport industries. Pre-allied health science, pre-physical therapy and physician assistant students may find this a viable undergraduate major. Other careers pertaining to this degree include: personal trainers, health fitness specialists, program directors, and fitness coordinators.

Purpose of Degrees

The focus of the B.S. in Exercise Science is on biological responses to the stress of physical activity and how the body adapts to repeated bouts of physical activity. Exercise science professionals often have the responsibility of conditioning a person to a higher level of fitness and/or health while, at the same time, being aware of safety issues (risk of injury, illness, environmental exposure, etc.) associated with a single session of exercise. America's constant interest in sport, as well as the continued growth of our older and obese populations, creates a robust job market for professionals with an exercise science background.

Institutional Readiness

Exercise Science course offering already exists as an emphasis in the B.S. in PE. No administrative changes necessary.

Departmental Faculty

Department Faculty Category	Dept. Faculty Headcount* – Prior to Program Implementation	Faculty Additions to Support Program	Dept. Faculty Headcount at Full Program Implementation
With Doctoral Degrees (Including MFA and other terminal degrees, as specified by the institution)			
Full-time Tenured	4	0	4
Full-time Non-Tenured	2	1	3
Part-time Tenured	0	0	0
Part-time Non-Tenured	1	0	1

With Master's Degrees			
Full-time Tenured	0	0	0
Full-time Non-Tenured	3	1	4
Part-time Tenured	0	0	0
Part-time Non-Tenured	6	0	6
With Bachelor's Degrees			
Full-time Tenured	0	0	0
Full-time Non-Tenured	0	0	0
Part-time Tenured	0	0	0
Part-time Non-Tenured	16	0	16
Other			
Full-time Tenured	0	0	0
Full-time Non-Tenured	0	0	0
Part-time Tenured	0	0	0
Part-time Non-Tenured	6	0	6
Total Headcount Faculty in the Department			
Full-time Tenured	4	0	4
Full-time Non-Tenured	5	0	5
Part-time Tenured	0	0	0
Part-time Non-Tenured	29	0	29
Total Department Faculty FTE** <i>(As reported in the most recent A-1/S-11 Institutional Cost Study for "prior to program implementation" and using the A-1/S-11 Cost Study Definition for the projected "at full program implementation.")</i>	19.62	X	21.62***

* HC is based on Fall 2013 3rd week data

** Faculty FTE is based on Academic Year 2012-13 3rd Week data for fall AND spring and EOT data for summer

*** Two new faculty are being hired in the PE department, one of whom will be teaching in Exercise Science.

NOTE - Faculty Teaching in Exercise Science

Five of the six faculty have PhD's in Exercise Science or a field within Exercise Science (DeBeliso, Lambson, Taylor, Larson and Thomas). Two of the three non-tenure lecturer positions have a M.S. in a field within Exercise Science (Slaughter and Mendini). SUU faculty have been teaching the emphasis in exercise science courses for several years.

Staff

Exercise Science program already exists and therefore no additional staff are necessary.

Library and Information Resources

Exercise Science program exists and no additional library/ information resources necessary.

Admission Requirements

The Exercise Science program already exists and therefore no changes in admission requirements.

Student Advisement

No additional staff necessary. Currently the COEHD has an Academic Adviser for the Physical Education and Human Performance department. Students enrolled in either current emphasis (Teaching/Coaching or Exercise Science) will be able to complete their program of study without disruption.

Justification for Graduation Standards and Number of Credits

The course offerings already exist as an emphasis approved by the Board of Regents and reviewed this fall in the Seven-Year Board of Regent Report.

External Review and Accreditation

Program has been approved by the Board of Regents and was reviewed this fall in the Seven-Year Board of Regent Report.

Projected Program Enrollment and Graduates; Projected Departmental Faculty/Students

Data Category	Current – Prior to New Program Implementation	PROJ YR 1	PROJ YR 2	PROJ YR 3	PROJ YR 4	PROJ YR 5
Data for Proposed Program						
Number of Graduates in Proposed Program	54	75	85	95	105	115
Total # of Declared Majors in Proposed Program	212	233	253	265	278	292
Departmental Data – For All Programs Within the Department						
Total Department Faculty FTE (<i>as reported in Faculty table above</i>)	19.62	21.62	21.62	21.62	21.62	21.62
Total Department Student FTE* (<i>Based on Fall Third Week</i>)	341.72	372	407	447	487	511
Student FTE per Faculty FTE (<i>ratio of Total Department Faculty FTE and Total Department Student FTE above</i>)	17.12	17.20	18.82	20.67	22.52	23.65
Program accreditation-required ratio of Student FTE/Faculty FTE, if applicable: (Provide ratio here:_____)						

* Current Year Prior to New program - This is the annualized student FTE of the AY 2012-13 based on 3rd week data for fall and spring and EOT data for summer. NOTE: Total Dept. FTE is based on PE Dept. with students in current two emphases (PR Coaching/Teaching & Exercise Science) plus the ORPT Program and the MS of Sports Conditioning.

Expansion of Existing Programs

NA

Section III: Need

Programs Need

Exercise Science Program already exists as an approved emphasis in the COEHD.

Labor Market Demand

Career opportunities exist in hospitals and other medical and clinical settings, research laboratories, physical therapy and other rehabilitation facilities, health and fitness centers, academic institutions and public health agencies. Exercise science professionals often have the responsibility of conditioning a person to a higher level of fitness and/or health while, at the same time, being aware of safety issues (risk of injury, illness, environmental exposure, etc.) associated with a single session of exercise. America's constant interest in sport, as well as the continued growth of our older and obese populations, creates a robust job market for professionals with an exercise science background.

Employment of exercise science and related fields is projected to grow 19 percent from 2012 to 2022, faster than the average for all occupations. As people become more aware of sports-related injuries at a young age, demand for athletic trainers is expected to increase, most significantly in colleges, universities, and youth leagues.

Student Demand:

Increasingly, exercise science is recognized as a vital member of the allied health professions. Employment opportunities continue to expand within health, fitness (wellness), rehabilitation, and athletics. The academic discipline is growing in large part due the recognition that inactivity represents a major societal concern that expands the entire lifecycle. Over the last five years the number of declared exercise science emphasis majors has grown from 71 to 212 students; a 199% increase.

Similar Programs

- Utah State University: BS in Human Movement, Emphasis in Physical Education Teaching, Pre-Physical Therapy & Exercise Science. Exercise Science emphasis is 58 credits; 12 credits of Prerequisites, 26 credits of Professional Foundation, 17 credits of Professional Development (HPER – 3 credits, Biology- 4 credits, Chemistry – 3 credits, and Integrated – 7), and 3 credits of Skill Development. Emphasis in Physical Education Teaching is 72 credits; 15 credits Prerequisites, 5 credits Skill Development, 11 credits Professional Development, 12 credits Professional Foundations and 29 credits Secondary Teacher Education Program.
- Weber State University: BS in Human Performance Management. 63 credit hours required for major; 20 core hours, 27 hrs. area of emphasis. BS in Physical Education Teaching K-12; 24 credit hrs. in secondary education licensure program, 40 upper division credit hours in major with at least 46 major credits.
- Utah Valley University: BA/BS in Exercise Science. 120 hours – 68 Exercise Science Concentration. BS in Physical Education Teacher Education K-12.

Collaboration with and Impact on Other USHE Institutions

NA.

Benefits

Program is in existence at SUU. Benefits to the state of the emphasis in Exercise Science have been documented in the recent BOR Seven Year Review reports (Fall 2013).

Consistency with Institutional Mission

The B.S. in Exercise Science aligns with SUU's mission as the state's designated liberal arts and sciences university which states the *SUU engages students in a personalized and rigorous experiential education, empowering them to be productive citizens, socially responsible leaders, high achievers and lifelong learners*. One of the goals of the mission is to *provide outstanding programs of study in the arts and sciences*. An emphasis in Exercise Science has been offered for several years but the new degree will better support this goal by offering students a major in the field of exercise science.

The Beverley Taylor Sorenson College of Education and Human Development (COEHD) pursues an ongoing commitment to excellence in the professional teacher education programs (PTEP), family life and human development (FLHD), physical education (teaching/coaching, exercise science and sports conditioning and performance), outdoor recreation in parks and tourism (ORTP) and athletic training.

Section IV: Program and Student Assessment

Program Assessment

The Physical Education and Human Performance (PEHP) Department provides students with the knowledge, skills and opportunity to be physically fit not just for the present, but for a lifetime. Students enrolled in academic programs offered by the department demonstrate competence in many different forms of physical activity using concepts of body awareness, space awareness, effort and relationships. They learn how to select and participate in health enhancing lifetime physical activities and the benefits that result.

Students demonstrate knowledge of rules, strategies and appropriate behaviors for selected physical activities which include coaching, athletic training/sports medicine, intramurals and health education. They also identify the benefits, costs and obligations associated with regular participation in physical activity as well as recognize the risk and safety factors associated with participation. They understand that wellness involves more than being physically fit and that physical activity provides the opportunity for enjoyment, and self-expression through a lifetime.

Expected Standards of Performance

The B.S. in Exercise Science is already structured to meet the criteria of the Commission Standards. Commission on Accreditation of Exercise Science: (CoAES, 2006)

- Standard 1: Graduates of Exercise Science programs are trained to assess, design and implement individual and group exercise and fitness programs for individuals who are apparently healthy.
- Standard 2: Graduates of Exercise Science programs are trained to assess, design and implement individual and group exercise and fitness programs for individuals who have controlled disease.
- Standard 3: Graduates of Exercise Science programs will be skilled in evaluating health behaviors and risk factors, conducting fitness assessments, and writing appropriate exercise prescriptions.
- Standard 4: Graduates of Exercise Science programs will be skilled in motivating individuals to modify negative health habits and maintain positive lifestyle behaviors for health promotion.
- Standard 5: Graduates of Exercise Science programs will demonstrate competence as a leader of health and fitness programs in the university, corporate, commercial and/or community settings.

Section V: Finance

Department Budget

Three-Year Budget Projection							
Departmental Data	Current Departmental Budget – Prior to New Program Implementation	Departmental Budget					
		Year 1		Year 2		Year 3	
		Addition to Budget	Total Budget	Addition to Budget	Total Budget	Addition to Budget	Total Budget
Personnel Expense							
Salaries and Wages (2%COLA)	529,333	10,587	539,920	10,798	550,718	11,014	561,732
Benefits (6% COLA)	200,224	12,013	212,237	12,734	224,971	13,498	238,469
Total Personnel Expense	\$729,557	\$22,600	\$752,157	\$23,532	\$775,689	\$24,512	\$800,201
Non-Personnel Expense							
Travel	13,000	0	13,000	0	13,000	0	13,000
Capital	8,302	0	8,302	0	8,302	0	8,302
Library		0		0		0	
Current Expense	51,014	0	51,014	0	51,014	0	51,014
Total Non-Personnel Expense	72,316	0	72,316	0	72,316	0	72,316
Total Expense (Personnel + Current)	\$801,873	\$22,600	\$814,945	\$23,532	\$848,005	\$24,512	\$872,517
Departmental Funding							
Appropriated Fund	758,354	\$22,600	780,954	23,532	804,486	\$24,512	828,998
Other: Fund Balance Transfer	26,547		26,547		26,547		26,547
Special Legislative Appropriation							
Grants and Contracts	4,213		4,213		4,213		4,213
Special Fees / Differential Tuition	12,759		12,759		12,759		12,759
Total Revenue	\$801,873	\$	\$814,945	\$	\$848,005	\$	\$872,517
Difference							
Revenue-Expense	\$00.00	\$0	\$0	\$0	\$0	\$0	\$0
Departmental Instructional Cost / Student Credit Hour* (as reported in institutional Cost Study for "current" and using the same Cost Study Definition for "projected")	\$76.14	\$	\$	\$	\$	\$	\$

* Projected Instructional Cost/Student Credit Hour data contained in this chart are to be used in the Third-Year Follow-Up Report and Cyclical Reviews required by R411.

Funding Sources

No new funding needed. Existing funding is being used to staff the PE Dept., which includes more programs the Exercise Science.

Reallocation
Not applicable.

Impact on Existing Budgets

No impact on existing budget beyond COLA adjustments – program is currently are offered.

Section VI: Program Curriculum

All Program Courses (There are NO new courses. All courses listed are currently offered)

B.S. Exercise Science

Course Prefix and Number	Title	Credit Hours
Required Courses	General Education (Knowledge, Math/Science)	34
	UNIV 1010/3925/4925: EDGE	2-3
	GE and EE Sub-Total	36-37
	Exercise Science Course Work	
	PE 1098: Wellness Dynamics	3
	BIOL 1020/1025: Human Biology & Lab OR BIOL 2420/2425: Human Physiology & Lab	4
	PE 3050 Motor Learning	3
	PE 3060: Sports & Exercise Biomechanics	3
	<i>PE 3065: Sport & Biomechanics Lab</i>	1
	PE 3070: Exercise Physiology	3
	<i>PE 3075: Exercise Physiology Lab</i>	1
	PE 3080: Athletic Training/Sports Medicine	3
	PE 4010: Methods of Sport Conditioning	3
	<i>PE 4015: Methods of Strength & Conditioning Lab</i>	1
	PE 4020: Research Methods & Statistics for Exercise Science	3
	PE 4030: Clinical Applications of Exercise Science	3
	PE 4040: Exercise Testing & Prescription	3
	PE 1543: Advanced First Aid-Emergency Care*	1
	Core Courses Sub-Total	35
Core Elective Courses	<i>Choose 9 credits from the following</i>	
	PE 4400: Evaluation of Lower Extremity & Trunk Injuries	3
	PE 4410: Therapeutic Exercise & Rehabilitation	3
	PE 4430: Evaluation of Upper Extremity/Trunk Injuries	3
	PE 4440: Athletic Training Management	2
	PE 4450: Therapeutic Modalities	3
	PE 4740: Coaching Leadership & Administration	3
	PE 4750: Psycho-Social Aspects in Athletics	3
	PE 4860: Physical Education Practicum	1-3
	PE 4800: Studies in Exercise Science	3
	NFS 3020: Nutrition as Related to Fitness & Sports	3
	Core Electives Sub-Total	9
	TOTAL Course Work for Exercise Science	44
	Course electives from other programs or departments	40
Total Number of Credits	* Must either take the class or have current card of completion at graduation	120-121

Program Schedule

BS Exercise Science

Year One	
General Education Requirements (including EDGE)	21-24
PE 1098: Wellness Dynamics	3
PE 1543: Advanced First Aid (CPR)	1
NFS 1020: Scientific Foundations of Human Nutrition (Pre-req for NFS 3020 option)	3
BIOL 1020/1025: Human Biology/Lab OR	4
BIOL 2420/2435: Human Physiology/Lab	4

Year Two	
General Education Requirements (including EDGE)	21-24
PE 3050: Motor Learning	3
NFS 3020: Nutrition as Related to fitness & Sports (optional Core Elective Course – need total of 9 hrs)	3

Year Three	
General Education Requirements (including EDGE)	21-24
PE 3060/3065: Sports & Exercise Biomechanics/Lab	4
PE 3070/3075: Exercise Physiology/Lab	4
PE 3080: Athletic Training/Sports Medicine	3
Core Elective Courses (need total of 9 hrs)	3

Year Four	
General Education Requirements (including EDGE)	15-18
PE 4010/4015: Methods of Strength & Conditioning/Lab	4
PE 4020: Research Methods & Statistics for Ex.Sci.	3
PE 4030: Clinical Applications of Exercise Science	3
PE 4040: Exercise Testing & Prescription	3
Core Elective Courses (need total of 9 hrs)	3

Section VII: Current Faculty

Department Faculty - Physical Education and Human Performance (Includes PE Coaching/Teaching, Exercise Science, ORPT, and the MS in Sports Conditioning)

Tenured

DeBeliso, Mark

B.S., Mechanical Engineering-Utah State University

Ph.D., Human Performance: Biomechanics - Oregon State University

Lambson, Rick

B.S., Exercise Science - Brigham Young University

Masters Work-USU (All but thesis)

Ed.D., Exercise Science - Brigham Young University

Lopour, E. Jean

B.S., Health and Physical Education - West Chester State Univ.

M.S., Physical Education - Penn State University

Ph.D., Physical Education - Brigham Young University

Taylor, Julie

B.S., Secondary Physical Education/Math - Utah State University

M.S., Health Promotion - Brigham Young University

Ph.D., Kinesiology - Indiana University

Tenure Track

Larson, Abigail

B.S., Sports Science - Northern Michigan University

M.S., Exercise Science - Northern Michigan University

Ph.D., Exercise and Sport Science - University of Utah

Thomas, Camille

B.S., Exercise Science (Pre-Med) - Brigham Young University

M.S., Fitness Leadership/Exercise Physiology - Northern Illinois University

Ph.D., Exercise Science - Brigham Young University

Non-Tenure Track

Slaughter, Nathan

B.S., Athletic Training - Southern Utah University

M.S., Health, Physical Education & Recreation - Utah State University

Mendini, Melissa

B.S. Athletic Training - Southern Utah University

M.S. Athletic Training - New Mexico State University

Manning, Jacob

B.S. Recreation Leadership - Brigham Young University, Idaho
M.S. Leisure Studies - Oklahoma State University

Wilson, Kevin (Academic Adviser)

B.S., Physical Education/Coaching - Brigham Young University
M.Ed., Physical Education, Recreation and Health – Utah State University

Staff

Joan Anderson, Administrative Assistant II

Non-tenured Adjunct Faculty (Activity Courses)

Greg Allred	Kendall Lafournaise	Todd Brown	Blair Bentley	Julia Crates
Rob Myers	Christopher Mason	Eric Houle	Sandy Bryant	Kathy Duncan
Anne Smith	Byrant Raper4	Jay Robinson	Kevin Wilson	Cameron Parry
Ken Nelson	Jenna Nelson	Ed Lamb	Becky Hogan	Jill Mahoney
Adam Longmore	Zac Wilson	Ricky Mendini	Angelia Calicchio	Lenny Lee
Richard Church	Nick Robinson	Crystal Cardon		

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Southern Utah University
 Proposed Title: Master of Accountancy (MAcc)
 Currently Approved Title: Adding Emphases: Public Accounting, Managerial, and Taxation
 School or Division or Location: School of Business
 Department(s) or Area(s) Location: Department of Accounting
 Recommended Classification of Instructional Programs (CIP) Code (for new programs): 52.0399
 Current Classification of Instructional Programs (CIP) Code (for existing programs): 52.0301
 Proposed Beginning Date (for new programs): 08/18/2014
 Institutional Board of Trustees' Approval Date: 06/12/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

**Requires "Section V: Program Curriculum" of Abbreviated Template*

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.



Signature

Date: 05/12/2014

Printed Name: Brad Cook, Provost, VP Academic Affairs

Program Request - Abbreviated Template
Southern Utah University
Adding Emphases: Public Accounting, Managerial, and Taxation
January 7, 2014

Section I: Request

Southern Utah University's (SUU) School of Business (SB), Department of Accounting, Masters of Accounting (MAcc) program requests the addition of emphases in three areas: public accounting, managerial accounting, and taxation. This proposal was approved by the SUU Board of Trustees on June 12, 2014..

Section II: Need

SUU and the MAcc degree program need these three emphases to meet the growing demand in the workplace for graduates with more specialized competencies and to better align with nationally recognized accredited programs.

Existing Program Assessment

Southern Utah University's Master of Accountancy Program has had sustained and growing enrollment since its inception in 1984. Since the 2002 -2003 school year, enrollment has increased from a headcount of 32 to a headcount of 104 in the 2013 – 2014 school year. Recently, the SUU MAcc program has seen steady growth with both on-campus and online student enrollments. Many of the online students are employed and have a desire to improve their education, degree status, and career development opportunities.

The Master of Accountancy's three emphases would accommodate the growing requests from our stakeholders (i.e., employment recruiters, students, and faculty) for greater accounting knowledge and competency specialization, more specialization in initial career-path opportunities, and greater market entrance permissions for scholarship and competition.

The current course offerings within the MAcc are listed below. The MAcc faculty compared the proposed areas of emphasis to current course offerings and other SUU degree programs. They identified three emphases as viable based on demand, resources, and opportunities for growth. Each of the three emphases can be fully supported through the current course offerings.

Public Accounting Emphasis

The *Public Accounting Emphasis* is needed and is expected to have the largest number of interested students. This emphasis prepares students for employment with public accounting firms and a desired certificate and license as a Certified Public Accountant (CPA). By far, the majority of recruiters on campus are CPA firms from the Wasatch Front, southern Utah, and the surrounding region. Students would take the required four courses, the required emphasis courses, and a selection of graduate approved electives

Managerial Accounting Emphasis

The *Managerial Accounting Emphasis* is needed and is expected to have the fewest number of interested students. However, a growing number of interested online students, who are currently employed and of the non-traditional ranks will find this emphasis useful. This emphasis is for those who desire to improve their educational status and career aspiration in corporate accounting. This emphasis prepares students who desire licensure as a Certified Public Accountant (CPA). Students would take the required four courses, the required emphasis courses, and a selection of graduate approved electives.

Taxation Emphasis

The *Taxation Emphasis* is needed and is expected to have the second largest number of interested students. This emphasis prepares students for employment with public accounting firms and a desired certificate and license as a Certified Public Accountant (CPA). The new emphasis will provide market permissions for employment, as tax specialists, with larger national and international CPA firms. Many recruiters on campus, from CPA firms, would like to hire tax specialists from SUU. Additionally, the School of Business National Advisory Board has strongly recommended we add this emphasis to provide for additional opportunities. Students would take the required four courses, the required emphasis courses, and a selection of graduate-approved electives.

Section III: Institutional Impact

Currently, no USHE Master of Accountancy program, housed on a campus, south of Salt Lake City, has specialized emphases that serve southern Utah and the surrounding region. No changes in the administrative structure are required to implement this proposed emphasis-approach to SUU's Master of Accountancy program. No changes in the current faculty positions are needed to implement this proposal. In the near future, any additional courses will be added using overload contracts with existing faculty or adjunct faculty contracts. With continued on-campus and online growth of the Master of Accountancy program, an additional faculty line will eventually be added, as needed.

Section IV: Finances

No additional full-time faculty lines or facility space is required to implement this proposal. The only additional financing needed relate to additional programming required to make this change. Since these emphases would need limited administrative assistance, no new facilities or equipment, they will not have a negative impact on any other university units or programs.

Section V: Program Curriculum

All Program Courses (with New Courses in Bold)

Regardless of chosen emphasis, each student is required to take four core courses, required emphasis courses, and a minimum selection of four allowed elective courses. No new courses are to be added. Additionally, to complete an emphasis, each student must take the two, mutually exclusive, required courses associated with their chosen emphasis. Each student may then take 4 elective courses. These elective courses could include required courses from another emphasis.

Course Prefix and Number	Title	Credit Hours
Required Core Courses (Regardless of emphasis, 4 courses)		
ACCT 6360	Business Law 2	3
ACCT 6400	Auditing 2	3
ACCT 6600	Practice and Theory Seminar	3
ACCT 6650	Accounting Ethics Seminar	3
Required Courses Subtotal (4 courses)		12
Public Accounting Required Courses (2 courses)		
ACCT 6210	Corporate Tax	3
ACCT 6450	Forensic Accounting	3
Required Emphasis Courses Subtotal (2 courses)		6
Managerial Accounting Required Courses (2 courses)		
ACCT 6100	Accounting for Decision Making and Control	3
ACCT 6320	Advanced Cost Accounting	3
Required Emphasis Courses Subtotal (2 courses)		6
Taxation Required Courses (2 courses)		
ACCT 6240	Estate and Gift Taxes	3
ACCT 6260	Taxes for Pass-Through Entities	3
Required Emphasis Courses Subtotal (2 courses)		6
Elective Courses (14 courses)		
ACCT 6100	Accounting for Decision Making and Control	3
ACCT 6210	Corporate Tax	3
ACCT 6230	Tax Procedure	3
ACCT 6240	Estate and Gift Taxes	3
ACCT 6260	Taxes for Pass-Through Entities	3
ACCT 6270	Tax Seminar	3
ACCT 6290	Property Transactions	3
ACCT 6320	Advanced Cost Accounting	3
ACCT 6450	Forensic Accounting	3
ACCT 6700	Graduate Readings	3
ACCT 6890	Accounting Internship	3
ACCT 6900	Special Topics	3
ECON 6100	Spreadsheet Modeling (MBA Program)	3
MGMT 6200	Negotiation and Conflict Resolution (MBA Program)	3
Minimum Elective Courses Subtotal (4 courses)		12
Total Minimum Required and Elective Courses (10 courses)		30

Program Schedule

Current Course Offerings			Scheduled Offerings		
Instructor	Course	Title	Fall	Spring	Summer
Christensen	ACCT 6100	Advanced Management Accounting	Live/Online	Online	
Lewis	ACCT 6360	Business Law 2	Live	Live/Online	Online
Barnes	ACCT 6400	Auditing 2	Live	Online	Online
Rees	ACCT 6600	Practice and Theory Seminar	Live	Live	Online
Christensen	ACCT 6650	Accounting Ethics Seminar	Online	Live	Online
Boneck	ACCT 6210	Corporate Tax	Live	Online	
Boneck	ACCT 6230	Tax Procedure			Online
Boneck	ACCT 6240	Estate and Gift Taxes	Live	Online	
Boneck	ACCT 6260	Taxes for Pass-Through Entities	Online	Live	
Boneck	ACCT 6270	Tax Seminar	Online	Live	Online
Boneck	ACCT 6290	Property Transactions			Live
Christensen	ACCT 6320	Advanced Cost Accounting		Online	Online
Barnes	ACCT 6450	Forensic Accounting	Online		Live
Christensen	ACCT 6700	Graduate Readings			
Christensen	ACCT 6890	Accounting Internship			
Christensen	ACCT 6900	Special Topics			
Tufte	ECON 6100	Spreadsheet Modeling		Live	
Templin	MGMT 6200	Negotiation and Conflict Resolution			Live

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Southern Utah University
 Proposed Title: AAS in Aerospace/Aviation Technology – Professional Pilot
 Currently Approved Title:
 School or Division or Location: School of Business – Henderson NV site
 Department(s) or Area(s) Location: Aviation Dept. – Fixed Wing Program, Henderson NV
 Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs):
 Current Classification of Instructional Programs (CIP) Code (for existing programs): 49.0102
 Proposed Beginning Date (for new programs): 08/25/2014
 Institutional Board of Trustees' Approval Date: 06/12/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
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5.4.3	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input checked="" type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

 Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Southern Utah University
AAS in Aerospace/Aviation Technology – Professional Pilot
Expansion of Program to a Second Site
05/22/2014

Section I: Request

Southern Utah University (SUU) requests approval to expand its offering of its Associates of Applied Sciences (AAS) in Aerospace/Aviation Technology – Professional Pilot - program in Henderson, Nevada, beginning in the fall of 2014.

The AAS degree to be offered in the greater Las Vegas area will be SUU's currently approved fixed-wing professional pilot and flight labs courses. The program will be offered in partnership with Upper Limit Aviation (ULA) and includes a mix of online, distance education, and face-to-face course taught by faculty hired by SUU. The program of study and the course content is the same as was approved by the Regents last May (2013) – see Section V in this proposal for a reminder of the courses and plan of study. The flight labs will be offered by ULA using highly trained professional instructors. The program to be offered in Henderson complies with the FAA Part 61 and Part 141 approved curriculum on the SUU campus. Students enrolled in the SUU program also have the option of completing a Bachelor's degree in either General Studies or Interdisciplinary Studies or articulating to one of the many other BA/BS degrees offered by SUU if they so choose.

SUU and ULA have secured a site in Henderson Nevada. There is ample administrative space and room for expansion and program growth at the facility. SUU is working with the Commission on Postsecondary Education to secure the license to offer the program in Nevada.

Overview of AAS Professional Pilot Program at SUU

The program combines flight training with technical and professional courses essential for success in the expanding aviation and aerospace industry. The AAS Aerospace/Aviation Technology-Professional Pilot program will offer courses for students preparing for a career related to fixed-wing operations within the commercial aerospace/aviation industry to include professional pilots, dispatch, safety management, and flight instructors. This program has a specific focus on veterans in assisting them in training for well paying jobs in sectors of need. It is planned that 85% of the students in this program will have veteran status and who have access to VA financial assistance. An essential difference in this program versus other aviation programs is that this program is a public/private partnership, relieving the state from the high cost of aircrafts, equipment and liability. SUU's obligation will be in delivering the instructional aspects of the aviation program, where a contracted aviation company (in this case Upper Limit Aviation) will shoulder the actual flight training with all of its accompanying costs. The pilot licence will be issued by the aviation company, whereas SUU will award the AAS degree. The student benefits from this partnership because they not only come away with a flight certification, but a degree which makes them more marketable over time.

Section II: Need

The primary reason for expanding the AAS degree in Henderson is that SUU has found significant student demand for the program. Research in the are revealed there are 573 "Student Pilots" registered with the

FAA in Las Vegas, 74 student pilots in North Las Vegas, and 113 student pilots in Henderson. All of these student pilots will eventually need a college degree (preferably a bachelor's degree) in order to compete for commercial pilot jobs in the aviation industry.

SUU explored whether other schools are offering aviation programs in Clark County and discovered a gap in academic programs that are FAA Part 61 and 141 approved or that articulate to a Bachelor's degree. There are a small number private flight schools that offered in flight training, but none that offer a degree. The College of Southern Nevada (CSN) offers an AAS in Aviation Technology, but the program is not FFA approved for Parts 61 and 141. Students must take separate flight instruction from one of five other independent schools in order to gain flight certification. CSN does not offer a bachelor's degree pathway as the SUU program does.

Overall Student Demand

Student demand has been steadily increasing for programs of instruction focused on commercial pilot training. With the aviation industry poised to experience a significant exodus of Vietnam-era commercial pilots who are reaching retirement age combined with the projected growth of the US and international aerospace industry, especially in response to the expansion of Asian economies, the demand for replacement pilots is forecast to remain significant for the next decade and beyond.

Commercial pilots transport cargo and passengers and provide instruction and training to other aspiring pilots. After completing the program, SUU students can find a diverse array of career opportunities in corporate and commercial operations. Jobs include commercial airlines, the U.S. military services, U.S. Customs and Border Protection, Division of Wildlife, scenic tour companies, aircraft firefighting, and flight instruction. A Commercial Rating is required in addition to a private pilot license. Replacement rather than business expansion is projected to make up the majority of openings. Delta Airlines spokeswoman Betsy Talton recently said "We're not hiring pilots now, but we do expect, based on retirements, that we'll need 3,500 over the next decade" (*USA Today*, January 7, 2012 page 3B). With the aviation industry poised to experience a significant exodus of Vietnam-era commercial pilots who are reaching retirement age combined with the projected growth of the US and international aerospace industry, especially in response to the expansion of Asian economies, the demand for replacement pilots is forecast to remain significant for the next decade and beyond. SUU has been highly successful with its rotor-wing program in Cedar City due its location, which takes maximum advantage of the unique geography and elevation of southern Utah.

Military veterans (VA students) are particularly well positioned to participate in this program due to the significant financial benefits provided through the VA. The passage of the Post-9/11 Veterans Educational Assistance Act of 2008 (commonly referred to as the Post-9/11 GI Bill) was the most significant increase in education benefits for service members and veterans since the original GI Bill of 1944—the benefit that is frequently credited with establishing the foundation of today's middle class. The Post-9/11 GI Bill is designed to cover tuition and fees for in-state public undergraduate higher education for eligible veterans. The Post-9/11 GI Bill also provides a monthly housing stipend and an annual book stipend. Legislation passed in late 2010 expanded eligibility for the benefit to an additional 85,000 members of the National Guard and reserves and enhanced the applicability of the benefit to vocational training.

Industry Partner

SUU circulated a RFP on December 11, 2012 seeking proposals from qualified sources to select a flight school to cooperate in providing coordinated instructional programs for the education and training of students participating in the University's Professional Pilot Program. Upper Limit Aviation submitted a

proposal that was reviewed and approved by the SUU administration. The scope of the work outlined and approved in the proposal is pending approval of the AAS degree as outlined in this document. (See Appendix A for MOU.)

The proposed program is a partnership with the private entity Upper Limit Aviation (ULA) and utilizes their existing specialized curriculum. ULA flight training was accredited by the ACCSC in 2009 (Accrediting Commission of Career Schools and Colleges). ULA is one of only four ACCSC accredited flight schools in the nation. In 2010 ACCSC recognized ULA as a "School of Distinction." ACCSC has been recognized by the United States Department of Education since 1967. In addition, a review of NWCCU Operational Policy A-6 was undertaken by SUU and the scope of the agreement with ULA maintains SUU's control as per the stipulations in NWCCU Policy A-6. ULA has a proven track record with the highest of accreditations and certifications.

Section III: Institutional Impact

In order to support offering the AAS Professional Pilot program, SUU will add a full-time Coordinator for the Henderson site. The Coordinator will oversee the instructional activities on site and will work with the Professional Pilot Program Director in Cedar City to ensure quality is maintained. The Coordinator will also oversee the delivery of course work at the Henderson site and will work with the program Director hiring and supervising faculty required to teach the pilot program course work. General education courses are already offered online by SUU faculty. An Academic Advisor dedicated to the Cedar City and Henderson Nevada site and an Admissions Office staff member will be hired to support the program. Additional faculty will be hired to teach the PILT classes as enrollment grows.

The Aviation program expansion will remain under the overall control of the Dean of the School of Business. The current Aviation Program Director, VA Coordinator and Account Manager will provide oversight of the operation as they have done for the last year. The office and classroom space in Henderson will be part of the larger facility ULA is leasing. ULA is responsible for insurance and takes liability for students participating in the specialized training labs, including actual in-flight training. ULA also maintains all the equipment and aircraft used in the flight training and agrees to maintain its air agency certificate.

The Henderson site includes 4500 sq. ft. of office and classroom space located at 1420 Jetstream Drive and the 12,000 sq. ft. of adjacent flight lab space at 1410 Jetstream Drive. The classroom space is being configured to support the delivery of aviation lab instruction as well as the face-to-face, distance, and online course offerings.

Section IV: Finances

SUU conservatively estimates it will enroll 30 students in the program next year. Based on reaching those enrollment targets, the tuition and fees generated will cover the cost of starting and staffing the program in Henderson. By the second and third year, SUU anticipates doubling the enrollment. ULA will assist with start-up costs related to the first year of the new program. Tuition and fees collected by year two will cover the cost of operating the program. By year two another full time faculty member will be added to support the program based on enrollment growth. Budget-related tuition rates will mirror SUU's approved tuition structure. The MOU with ULA stipulates the cost of operating the Henderson site will be borne by ULA.

BUDGET FOR HENDERSON SITE

Expense	Year 1	Year 2	Year 3
Salaries & Wages	110,200	161,900	164,634
Benefits	41,244	62,958	64,106
Total Personnel	151,444	224,858	228,740
Current Expense	5,000	5,000	5,000
Travel	3,000	3,000	3,000
Capital	5,000	5,000	5,000
Library Expense	-	-	-
Total Expense	\$ 164,444	\$ 237,858	\$ 241,740
Revenue	Year 1	Year 2	Year 3
Appropriated Fund	54,444	237,858	241,740
Other:			
Special Legislative Appropriation			
Grants and Contracts (ULA Contribution)	110,000	-	-
Special Fees / Differential Tuition	1,620	3,240	3,240
Total Revenue	\$ 166,064	\$ 241,098	\$ 244,980
Difference			
Revenue-Expense	1,620	3,240	3,240

Section V: Program Curriculum

All Program Courses

Below is the list of courses offered in the AAS degree that was already approved by the Board of Regents in May 2013. The GE and fixed wing courses have been highlighted in **bold** relative to this proposal.

* Courses marked with an asterisk can be applied to either the Fixed-Wing or Rotor-Wing Emphases

Course Prefix and Number	Title	Credit Hours
Common GE Component		
ENGL 1010 or 2010	English requirement	3
Any of MATH 1030, 1040, 1050, 1100, 1210, or 2040	Quantitative Literacy requirement	4
LM 1010	Information Literacy requirement	1
CSIS 1000	Computer Literacy requirement	3
Any of HIST 1700, ECON 1740, POLS 1100	American Institutions requirement	3
Any GE class from SUU Knowledge Area H	Humanities requirement	3
Any GE class from SUU Knowledge Area P	Physical Science requirement	4-5
GE Subtotal		21-22

Course Prefix and Number	Title	Credit Hours
Common Core for both Emphases (required courses)		
PILT 1010*	Air Transportation	3
PILT 1040*	Aviation Orientation	1
PILT 1100*	Private Pilot Ground School	3
PILT 1250*	Instrument Ground School	3
PILT 1420*	Aircraft Systems	3
PILT 2050*	Aviation Meteorology	3
PILT 2100*	Commercial Ground School	3
PILT 2250*	Aerodynamics	3
PILT 2310*	Human Factors and Safety	3
Common Core Subtotal		25
Fixed-Wing Emphasis (required courses)		
PILT 1140	Solo Pilot FW Certification Lab	1
PILT 1150	Private Pilot FW Certification Lab	2
PILT 1300	Instrument Certification FW Lab	2
PILT 2200	Cross Country FW Lab	2
PILT 2210	Multi-engine FW Ground School	2
PILT 2220	Multi-engine FW Lab	2
PILT 2240	Commercial Pilot FW Certification Lab	2
PILT 2300	CFI FW Lab	1
PILT 2340*	CFI Ground School	3
PILT 2350	CFI Instrument FW Lab	1
PILT 2400	CFI Multi-engine FW Lab	1
PILT 2555	CFI Instrument Multi-engine FW Lab	2
Fixed-Wing Required Subtotal		21
Fixed-Wing Emphasis Electives (select 2-3 hrs from below)		
PILT 1800*	Ground Tutoring Lab	1
PILT 1840*	Simulator Tutoring Lab	1
PILT 3200	Aviation Physiology	3
PILT 2470	FAA Regulations	2
PILT 2160*	Aviation Law	3
PILT 2895	MEL Private Add On	1
PILT 2995	SEL Commercial Add On	1
Fixed-Wing Electives Subtotal		2-3
Total Credits for Fixed-Wing Emphasis		69-70
Rotor-Wing Emphasis (required courses)		
PILT 1145	Solo Pilot RW Certification Lab	1
PILT 1155	Private Pilot RW Certification Lab	2
PILT 1265	Instrument Simulator RW Lab	1
PILT 1315	Instrument Certification RW Lab	2
PILT 2205	Cross Country RW Lab	2
PILT 2245	Commercial Pilot RW Certification Lab	2

Course Prefix and Number	Title	Credit Hours
Rotor-Wing Required Subtotal		10
Rotor-Wing Emphasis Electives (select 13-14 hrs from below)		
PILT 1115	Private RW Simulator Lab	1
PILT 1305	Reciprocating Transition RW Lab	1
PILT 1800*	Ground Tutoring Lab	1
PILT 1840*	Simulator Tutoring Lab	1
PILT 2160*	Aviation Law	3
PILT 2305	CFI RW Lab	1
PILT 2340*	CFI Ground School	3
PILT 2355	CFI Instrument RW Lab	1
PILT 2405	Turbine Transition RW Lab	2
PILT 2445	Mountain Operations RW Lab	1
PILT 2455	Utility Operations RW Lab	1
Sub-Total		13-14
Total Credits for Rotor-Wing Emphasis		69-71

* Courses marked with an asterisk can be applied to either the Fixed-Wing or Rotor-Wing Emphases

Program Schedule

Typical Program Schedule for Fixed-Wing Program

Fall 2014	Credits	Spring 2015	Credits	Fall 2015	Credits	Spring 2016	Credits	Fall 2016	Credits
PILT 1040	1	PILT 1010	3	PILT 1250	3	PILT 2100	3	PILT 2340	3
PILT 1100	3	PILT 1150	2	PILT 1300	2	PILT 2300	1	PILT 2350	1
PILT 1140	1	PILT 2050	3	PILT 2200	2	PILT 2240	2	PILT 2400	1
PILT 1420	3	PILT 2310	3	PILT 2210	2	PILT 2250	3	PILT 2555	2
MATH GE	4	CSIS 1000	3	PILT 2220	2	PILT Elective	3	GE Course	3
ENGL 1010	3	LM 1010	1	Science GE	4	GE Course	3	Total	10
Total	15	Total	15	Total	15	Total	15		

APPENDIX A – Current MOU between SUU and Upper Limit Aviation

COOPERATION AGREEMENT

Between
Southern Utah University
And
Upper Limit Aviation, Inc.

This Cooperation Agreement ("Agreement") is entered into as of January 29, 2013 by and between Southern Utah University located at _____ hereinafter known as ("University") and Upper Limit Aviation, Inc. (Company), located at 619 N 2360 W Salt Lake City, UT 84116, a private business duly incorporated and licensed to operate in the State of Utah ("Company").

RECITALS

The University and the Company wish to cooperate in providing coordinated instructional programs for the education and training of students registered in the University's Professional Pilot Program ("Program"). It is for the mutual benefit of both the University and the Company that students have the opportunities for an instructional experience focused on single and multiengine aircraft/helicopter flight training resulting in FAA Part 141/Part 61 certification.

The University desires to act as an FAA Part 141/Part 61 approved satellite base of the Company in order to provide high quality instructional experiences including specialized ground school aviation training by personnel with sufficient professional technical skills to provide that instructional experience; and,

The Company is an FAA Part 141 approved pilot school operating under Air Agency Certificate #UZRS805K and desires to provide specialized flight training labs and simulator labs using either FAA Part 141 approved curriculum or Part 61 curriculum for students who have successfully completed the University's ground school courses.

TERMS

In consideration of the above recitals, the terms and conditions of this Agreement set forth below and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the University and The Company agree as follows:

1. OBLIGATIONS OF THE UNIVERSITY

1.1 Ground School Courses: The University will provide instructor(s) who will teach ground school and academic courses currently offered in the Program. The University agrees to provide training required for Ground Instructors to receive the necessary FAA credentials to comply with FAA Part 141 requirements of the Company and innovations occurring in the industry. The parties agree that certain Company students may enroll for these University courses in the same manner as all students enroll at the University.

1.2 Equipment and Training: The University will furnish all necessary instructor-used instructional materials for flight training required to complete the Program, except such

equipment and aircraft/helicopters as may be provided by the Company as set forth in this Agreement. The University agrees to cooperate with the Company and to comply and abide by the FAA rules and regulations consistent with an FAA 141 Approved Flight School satellite base, under the Company's FAA Certificate. The University acknowledges that the assigned FAA Certificate Identifier is as a Satellite base of the Company, as defined under the FAA.

- 1.3 **Location and Schedules:** The University will provide the ground school courses of the Program instruction or training at a designated University campus. The schedules for flight training sessions will be mutually agreed upon by the parties.
- 1.4 **Representative:** The University agrees to assign a contact person to work with students in the Company program who may have an interest in pursuing a University degree offered in the Program.
- 1.5 **Employees:** The University will employ and direct personnel as it requires to perform the classroom, "ground-school," or other degree-related training outlined in this Agreement, exercise full and complete authority over its personnel, comply with all worker's compensation, employer's liability and other federal, state, county, and municipal law, ordinances, rules and regulations required of an employer performing services as herein contemplated, and make all reports and remit all withholding or other deductions from the compensation paid its personnel as may be required by any federal, state, county or municipal law, ordinance or regulation.
- 1.6 **Records:** The University will provide and maintain the records and reports necessary for conducting the Program training and certify its completion prior to any in-flight training which will be conducted solely by the Company. University agrees to release to Company student academic records required to verify training.

2. **OBLIGATIONS OF THE COMPANY**

- 2.1 **Students:** The Company agrees that any qualified students who convey or indicate an interest in seeking a University Degree, will be informed of the University Program. The University and the Company acknowledge that if certain University admissions requirements are met, these students may enroll in the same ground-school courses or classes as _____ students at the current University tuition rate.
- 2.2 **Equipment and Training:** The Company will furnish all necessary instructor-used instructional materials for specialized flight simulation or in-flight training labs required to complete the Program, including approved aircraft/helicopters as stated in the Company's Part 141 Certification for flight training. All aircraft/helicopter specialized flight simulation or in-flight training labs will be conducted by the Company using the FAA Part 141 approved curriculum and single and multiengine aircraft/helicopters. All grading of student performance and course materials must be approved by the University and used in accordance with University policy and procedures and academic standards set by the University. All specialized flight simulation or in-flight training lab courses agreed upon by the Company and the University as part of the Professional Pilot Degree Program must be

subject to review by the University at any time; but such courses shall otherwise be entirely separate from University-required ground-school or degree-related courses.

- 2.3 **Records:** The Company agrees to release to the University all simulation or in-flight training records, student-completed course materials and syllabi used in the specialized flight training labs for incorporation into the students' academic records.
- 2.4 **Insurance and Liability:** The Company agrees and understands that students participating in the specialized flight training labs, including actual in-flight training, are in the sole care of the Company and the Company agrees to assume all liability for the safety and care of the students, Company personnel, and Company equipment used during the training. The Company agrees to maintain insurance coverage for all student participation in specialized flight training labs, including students in actual flight training, either through commercial insurance products or a reasonable self-insurance mechanism, the nature of which will be provided to the University upon request. Recognizing that such actual flight training is entirely separate from University-provided preparatory course work, Company specifically agrees to release and fully indemnify University from and for any claim, suit, injury, death or other damages related to the actual flight training, and as a part of such indemnity, further agrees to name University as an "Additional Insured" on any insurance coverage provided hereunder.
- 2.5 **Employees:** The Company will employ and direct personnel as it requires to provide the specialized flight training labs outlined in this Agreement, exercise full, separate, and complete authority over its personnel, comply with all worker's compensation, employer's liability and other federal, state, county, and municipal law, ordinances, rules and regulations required of an employer performing services as herein contemplated, and make all reports and remit all withholding or other deductions from the compensation paid its personnel as may be required by any federal, state, county or municipal law, ordinance or regulation.
- 2.6 **Consultation and Collaboration:** The Company agrees to designate representatives who will meet periodically with the University's Representative and other designated administrative representatives to review the understandings of the parties and the implementation of the Program.
- 2.7 **FAA Part 141 Certification:** The Company agrees to maintain current FAA Part 141 approvals and certifications required to operate aircraft/helicopter flight training programs, the nature of which will be reasonably provided to the University. The Company also agrees, as required by Part 141, to endorse all ground school training provided by the University, including secondary center enrollment courses.

3. **INSURANCE AND INDEMNIFICATION**

- 3.1 **Insurance:** Each party agrees, at its own cost, to maintain reasonable insurance coverage for liability and the protection of their respective personal property at all times during the term of this Agreement either through commercial insurance or self-insurance, the nature and documented confirmation of which will be reasonably provided to the other party.

- 3.2 **Aircraft/Helicopter Insurance:** The Company agrees to provide and maintain appropriate State mandated insurance for all Company owned and operated aircraft/helicopter and equipment used for flight training. Such insurance will be subject to the "Additional Insured" provisions in Paragraph 2.4, above.
- 3.3 **Indemnification:** The parties acknowledge that they are independent contractors and may not purport to bind or affect the duties or obligations of the other except that which is specified in the this agreement. Subject to statutory limitations and immunities applicable to the University, each Each party agrees to indemnify[,] protect and hold harmless the other, its agents and employees, officers, directors, parents, subsidiaries and stockholders its successors and assigns and their respective agents, and employees, from and against any and all liabilities, damage, expense, causes of actions, suits, claims, obligations, losses, damages, injuries, claims, demands, penalties, actions, costs and expenses (including reasonable attorneys' fees), of whatsoever kind and nature or judgments arising from injury to person(s) or personal property or otherwise which arises out of the act, failure to act, or negligence of its agents, employees, and students in connection with or arising out of the activity which is the subject of this Agreement. The indemnities and assumption of liabilities and obligations herein provided for shall continue in full force and effect notwithstanding the expiration or termination of the agreement.
- 3.4 **Notice of Claim:** Each party agrees that it shall give the other party prompt notice of any claim, threatened or made, or suit instituted against it, which could result in a claim for indemnification specified in Section 3.2[3] above.
4. **LAWS, RULES, AND REGULATIONS; NON-DISCRIMINATION**
- 4.1 **Law, Rules and Regulations:** The University and the Company agree to abide by all applicable executive orders, federal, state and local laws, rules and regulations in effect as of the date of this Agreement, and as they may change or be amended from time to time.
- 4.2 **Non-Discrimination:** The University and the Company agree that no person shall be subject to unlawful discrimination on the basis of race, color, religion, sex, gender, sexual orientation, marital status, national origin, age, veteran status or legally recognized disability in connection with participation in the instructional experience.
- 4.3 **Student Records:** The parties acknowledge that ~~any~~ students' educational records created at and held by the University, are protected by the Family Educational Rights and Privacy Act (FERPA), and that student permission must be obtained before releasing specific data to anyone other than the Company. The University will disclose information from a student's educational record, as appropriate, to personnel at the Company who have a legitimate education-related need to know in accordance with FERPA. That information will not be disclosed by the Company's personnel to any other person, without the student's prior written consent. The University agrees to provide guidance to the Company with respect to complying with FERPA.
5. **STUDENT FEES AND COSTS**

5.1 University: The University agrees to provide ground school courses and other degree-related academic courses to students. Company students and University students who enroll for these courses will be considered University students while completing University course work[.] Students continuing into including the specialized flight simulation and/or in-flight training labs offered by the Company will be considered Company students. The parties understand that students will pay to the University all applicable University fees, tuition and other expenses necessary to complete the requirements of the University's Program. The parties further understand that, as a convenience to the students and the Company, students will be allowed to pay fees, costs and other assessments for the Company's specialized flight simulation and/or in-flight training, through the University Bursar, to be forwarded to the Company. This service may be subject to a convenience fee to offset actual University cost in collection, accounting and disbursement to the Company. This service shall not constitute a be understood or construed as a partnership, joint venture, or a waiver of the specific insurance and indemnification provisions set forth elsewhere in this agreement.

A student receiving Veterans Administration Benefits maybe either a student of the University and/or a student of the Company for purposes of enrollment. The University agrees to articulate student credits from the Company into the University academic program on case by case bases basis after review of students training records and evaluation of the student skill levels.

5.2 Company: The Company agrees to provide certain specialized flight simulation and/or in-flight training labs and to conduct actual aircraft/helicopter flight training using Company aircraft/helicopters. During these labs, the parties understand that students are under the sole care and responsibility of the company and the University assumes no liability. enrolled in the University[.] and Students will pay the University all applicable tuition, fees, and other expenses for actual flight training to complete the requirements of the Program through the University Bursar as provided in Paragraph 5.1, above. The process required for payment by the University to the Company for the services outlined in this Agreement, including actual student flight time, will be agreed upon by the parties in writing upon execution of this Agreement. These rates and applicable fees are more specifically set forth in Attachment A, Expense Chart.

6. USE OF NAME; ADVERTISING

6.1 Use of Name: Neither party shall use the other's name, corporate or business, which is reasonably likely to suggest that the two parties are related, without first obtaining the consent of the other party.

6.2 Advertising: Subject to prior approval from the University's Marketing Department the Company and the University agree to provide media marketing opportunities that will highlight the University Aviation Program.

7. TERM AND TERMINATION

- 7.1 Term: The initial term of this Agreement shall be the period of time commencing on the effective date and continuing thereafter for ten years (10) years ("Initial Term") unless terminated by either party pursuant to the terms of this Agreement. Following the Initial Term, this Agreement shall be subject to annual review and shall be in effect until such time, or until either party terminates this Agreement as provided below.
- 7.2 Termination: This Agreement is subject to annual review and shall be in effect until such time or, until either party terminates this Agreement. Either party may terminate this Agreement upon sixty (60) days written notice to the other party. The notice required under this provision shall be sent by certified mail to the attention of the authorized persons executing this Agreement at the addresses specified in the first paragraph of this Agreement. Such terminations shall not take effect, however, until the students already enrolled in the Program have had the opportunity to complete their required training or as otherwise mutually agreed.

8. CONFIDENTIALITY AND INTELLECTUAL PROPERTY

- 8.1 Confidentiality: Subject to the other terms of this Agreement, if either party is provided with or learns about trade secrets or confidential matters of the other party during participation in this Agreement, the parties agree to exert commercially reasonable efforts to maintain the confidentiality of all such matters, both during the term of this Agreement and thereafter, except with a party's prior written consent or as required by law.
- 8.2 Intellectual Property: The parties understand and agree that coursework, curriculum, and derivative materials created by either the University or the Company remain the intellectual property of the creating party and will be treated as confidential information. Each party agrees to use the confidential information of the other party only as outlined in this Agreement and shall not disclose it to any third party without the express written consent of the creating party.

9. OTHER PROVISIONS

- 9.1 Force Majeure: Without affecting any right of cancellation or termination set forth in this Agreement, either party may suspend this Agreement at any time because of a labor dispute or disruption of its personnel, war, the declaration of a state of national emergency, acts of God or the public enemy, loss or destruction of aircraft/helicopter, or other cause beyond the control of such party, by giving the other party written notice of such suspension and the reason for the same. Payments to be made and services to be provided hereunder shall be made and performed to the date of such suspension and shall thenceforth cease until the period of such suspension has ended.
- 9.2 Non-assignment: Neither party shall assign, transfer, or contract for the furnishing of services to be performed under this Agreement without the prior written approval of the other.

- 9.3 Entire Agreement and Modification: This Agreement and its attachments if any, constitutes the entire understanding between the parties with respect to the training or instructional experience and may be modified only by a writing signed by both parties.
- 9.4 Governing Law: This Agreement shall be governed by and construed under the laws of the State of ~~Arkansas~~ Utah, with the Fifth District Court of Iron County to which shall be the forum for any lawsuit arising from or incident to this Agreement.
- 9.5 Severability: In the event one or more clauses of this Agreement are declared illegal, void or unenforceable, that shall not affect the validity of the remaining portions of this Agreement.
- 9.6 Governing Boards: The University and the Company acknowledge that this Agreement is subject to any approvals of governing boards, trustees, or other governing bodies required to do so.

IN WITNESS WHEREOF, the parties have caused this Cooperation Agreement to be executed on the date set forth above by their duly authorized representatives.

Southern Utah University

Upper Limit Aviation, Inc.

By: [Signature]

By: Amy Reid

Title: Director of Purchasing

Title: CEO

Date: 1/18/13

Date: January 29, 2013

Cover/Signature Page – Full Template

Institution Submitting Request: *Southern Utah University*
 Proposed Title: *Masters in Music*
 School or Division or Location: *College of Performing & Visual Arts*
 Department(s) or Area(s) Location: *Music Department*
 Recommended Classification of Instructional Programs (CIP) Code¹: *13.1312*
 Proposed Beginning Date (for new programs): *05/4/2015*
 Institutional Board of Trustees' Approval Date: *06/12/2014*

Proposal Type (check all that apply):

Regents' Agenda Items		
<i>R401-4 and R401-5 Approval by Committee of the Whole</i>		
SECTION NO.		ITEM
4.1.1	<input type="checkbox"/>	(AAS) Associate of Applied Science Degree
4.1.2	<input type="checkbox"/>	(AA) Associate of Arts Degree
	<input type="checkbox"/>	(AS) Associate of Science Degree
4.1.3	<input type="checkbox"/>	Specialized Associate Degree
4.1.4	<input type="checkbox"/>	Baccalaureate Degree
4.1.5	<input type="checkbox"/>	K-12 School Personnel Programs
4.1.6	<input checked="" type="checkbox"/>	Master's Degree
4.1.7	<input type="checkbox"/>	Doctoral Degree
5.2.2	<input type="checkbox"/>	(CER C) Certificate of Completion
5.2.4	<input type="checkbox"/>	Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?v=55>.

Executive Summary – Full Template
Southern Utah University
Master of Music Education
10/15/2013

Program Description

The Master of Music Education Degree is for the practicing music educator who wants to expand their knowledge and professional expertise. The degree consists of a 30-credit program, with short, focused summer sessions on campus and online courses offered year round. Critical to the program is a practicum experience where our instructors work with the student in their current position.

Role and Mission Fit

In order to fulfill this mission, SUU will “offer educational experiences typical of private universities with the affordability of public higher education” and “provide outstanding programs of study in the arts and sciences, pre-professional, professional and graduate studies”. The proposed degree aligns with the mission and goals of the institution, providing a graduate degree in the arts similar to both private and public universities. The only significant difference in the proposed degree is the timing of course offerings and online content, allowing music teachers to keep a teaching position and obtain the degree.

Faculty

Faculty used for this program would be primarily additional summer contracts, similar to our current summer school. For project advising during the regular school year, the students would be assigned to a full-time faculty member. A faculty member could take on 3 students, which would be added to the load the same way a private lesson student is currently added. Regular FTE for undergraduates would be maintained, all additional teaching would be an additional summer contract or overload contract.

Market Demand

This degree would be for those already teaching music in the school system. The emphasis would be on improved student achievement, improved skills in teaching and planning, higher placement on school salary schedules, and opportunities for further professional advancement. For the benefit of the community, having teachers in the area with the Master of Music Education degree would lead to teachers with improved skills, and students who achieve more, resulting in a more highly skilled workforce. The trend for teachers needing a Master of Music Education degree is definitely going up. According to statistics from USHE, the number of Bachelor Degree graduates in Music Education has nearly doubled since 2007. These teachers are creating a higher demand for a Master of Music Education degree, yet they need to keep teaching while achieving their advanced education. The need for their programs to be offered during the summer with online courses is certainly an upward trend for successful Master of Music Education programs.

Student Demand

A recent survey sent to over 600 Utah music educators revealed 76% of respondents felt that an MME is needed for this region. This same survey found 91% of respondents as either interested or already possessing a Masters degree. 60% of respondents said that they would be interested in an MME at SUU. Many of the respondents were interested specifically because of the music component, as they were not

interested in a generic Master of Education degree. There were 38 respondents who left information to be contacted so they could sign up once the program would begin.

Statement of Financial Support

- Appropriated Fund.....
- Special Legislative Appropriation.....
- Grants and Contracts.....
- Special Fees
- Differential Tuition (must be approved by the Regents).....
- Other (please describe).....

Similar Programs Already Offered in the USHE

The only USHE schools that offer a Master of Music Education Degree are the University of Utah. Brigham Young is a private school offering for this degree. SUU will provide a practical, hands-on experience, servicing current music educators who primarily reside between Provo and Las Vegas. The SUU program will be offered mainly in the summers and online. This will allow current music educators to continue in their current job while pursuing their Masters degree. Neither the University of Utah or BYU allow for this option.

Program Description - Full Template

Southern Utah University
Master of Music Education
10/15/2013

Section I: The Request

Southern Utah University requests approval to offer Master of Music Education effective Summer of 2015. This program has been approved by the institutional Board of Trustees on June 12, 2014..

Section II: Program Description

Complete Program Description

The Master of Music Education Degree is for the practicing music educator who wants to expand their knowledge and professional expertise. The degree consists of a 30-credit program, with short, focused summer sessions on campus and online courses offered year round. Critical to the program is a practicum experience where our instructors work with the student in their current position.

Purpose of Degree

The Master of Music Education degree is an important step towards the goals of fully servicing the needs of the Southern Utah area school music teachers. SUU would be the only school providing this degree for the area between Provo and Las Vegas. A recent survey of over 600 Utah music educators revealed 76% of respondents felt that an MME is needed for this region. This same survey found 91% of respondents as either interested or already possessing a Masters degree. 60% of respondents said that they would be interested in an MME at SUU.

By providing a graduate degree in Music Education, SUU will further establish itself as the premier music education institution in the southern portion of the state. The proposed degree is unique in regards to the timing of course offerings and online content. This will allow music teachers to keep a teaching position and obtain a graduate level music education degree.

Current music teachers who obtain a Masters of Music Education can expect improved student achievement, improved skills in teaching and planning, higher placement on school salary schedules, and opportunities for further professional advancement. For the benefit of the community, having teachers in the area with the Master of Music Education degree would lead to teachers with improved skills, and students who achieve more, resulting in a more highly skilled workforce.

Institutional Readiness

The addition of the Master of Music Education degree will have very little impact upon existing administrative structures. The Department Chair will oversee the degree by organizing course schedules, assigning faculty to the courses, and calculating faculty loads. These are all duties the chair already performs for the undergraduate program. The Music Education Coordinator will administer the program by advising graduates on course schedules and navigating the program. The Music Education Coordinator will also be the liaison to both the Music Department and Graduate Studies area for the program. Both of these are duties the Music Education Coordinator already performs for undergraduate students, and the additional graduate students will not add any significant burden.

Faculty resources are currently available to offer this degree. Summer teaching will be a major portion of this degree, and will have separate contracts based on the tuition that comes in. Individual study courses during the school year will be just like getting an additional private lesson student, and can be spread out amongst faculty so that each faculty member adds just one or two private lesson students. This system is one that the music department already has in place. Full-time undergraduate teaching loads for faculty during the traditional school year will remain unchanged. As enrollment increases, additional adjunct or full-time faculty may become necessary.

Faculty

Faculty Category	Faculty Headcount – Prior to Program Implementation	Faculty Additions to Support Program	Faculty Headcount at Full Program Implementation
With Doctoral Degrees (Including MFA and other terminal degrees, as specified by the institution)	11		11
Full-time Tenured	8		8
Full-time Non-Tenured	1		1
Part-time Tenured			
Part-time Non-Tenured	2		2
With Master's Degrees	9		9
Full-time Tenured	1		1
Full-time Non-Tenured			
Part-time Tenured			
Part-time Non-Tenured	7		7
With Bachelor's Degrees	5		5
Full-time Tenured			
Full-time Non-Tenured			
Part-time Tenured			
Part-time Non-Tenured	5		5
Other			
Full-time Tenured			
Full-time Non-Tenured			
Part-time Tenured			
Part-time Non-Tenured			
Total Headcount Faculty	24		24
Full-time Tenured	9		9
Full-time Non-Tenured	1		1
Part-time Tenured	0		0
Part-time Non-Tenured	14		14
Total Program Faculty FTE (As reported in the most recent A-1/S-11 Institutional Cost Study for "prior to program implementation" and using the A-1/S-11 Cost Study Definition for the projected "at full program implementation.")	No change	0.64 in FTE overload of existing faculty	N/A

Faculty used for this program would be primarily additional summer contracts, similar to our current summer school. For project advising during the regular school year, the students would be assigned to a full-time faculty member. A faculty member could take on 3 students, which would be added to the load the same way a private lesson student is currently added. Regular FTE for undergraduates would be maintained, all additional teaching would be an additional summer contract or overload contract.

Staff

No additional staff is needed to offer this degree. Current staff and administration are sufficient for offering the degree.

Library and Information Resources

Current library resources and budgets are sufficient for the degree.

Admission Requirements

Prospective students will need to be currently employed as a music teacher in a school setting. Because the practicum assignments require students to try techniques with their own classes as the lab setting, the requirement of having a teaching position is of the utmost importance. When applying for the program, the prospective students will need to provide:

- 1) Successful Admission to Graduate School at SUU
- 2) Bachelors Degree in Music w/ Certification (Transcripts to demonstrate)
- 3) Proof of Current Teaching Position (Three Letters of Recommendation at least 1 from Admin)
- 4) Resume and Written Statement of Purpose

Applicants must then be approved for admission by the Music Education Committee

Student Advisement

Students in the Master of Music Education degree program will receive advisement from the Music Education Coordinator. In addition, student academic progress will be supervised by music faculty on a regular basis.

Justification for Graduation Standards and Number of Credits

The credit hour requirements for the Master of Music Education degree (30 credit hours) fall within the state guidelines for masters degrees. It also meets the National Association of Schools of Music (NASM) guidelines for credits in a Masters of Music Education program.

External Review and Accreditation

The proposal for the MME degree includes the necessary courses as outlined by the NASM guidelines. No additional consultation was received, however the proposed course of study has been compared to Master of Music Education degrees offered at institutions both in-state and out-of-state. NASM will review the program in the Fall of 2014 prior to its going into effect. SUU has a long standing accreditation from NASM, and this degree will not advance without NASM approval.

Projected Program Enrollment and Graduates; Projected Departmental Faculty/Students:

Data Category	Current – Prior to New Program Implementation	Projected Year 1	Projected Year 2	Projected Year 3	Projected Year 4	Projected Year 5
Data for Proposed Program						
Number of Graduates in Proposed Program	N/A	0	0	6	14	20
Total # of Declared Majors in Proposed Program	N/A	88	1514	18	18	18
Departmental Data – For All Programs Within the Department						
Total Department Program Faculty FTE (as reported in Faculty table above)	0	.49	.61	.61	.61	.61
Total Department Program Student FTE (Based on Fall Third Week ANNUALIZED)	0	3.8	6.2	6.2	6.2	6.2
Student FTE per Faculty FTE (ratio of Total Department Program Faculty FTE and Total Department Program Student FTE above)	00	7.77	10.15	10.15	10.15	10.15
Program accreditation-required ratio of Student FTE/Faculty FTE, if applicable: (Provide ratio here: _____)						

Expansion of Existing Program

The Master of Music Education degree is a new degree program.

Section III: Need

Program Need

The Master of Music Education degree is an important step towards the goals of fully servicing the needs of the Southern Utah area school music teachers. SUU would be the only school providing this degree for the area between Provo and Las Vegas. A recent survey sent to over 600 Utah music educators revealed 76% of respondents felt that an MME is needed for this region. This same survey found 91% of respondents as either interested or already possessing a Masters degree. 60% of respondents said that they would be interested in an MME at SUU. Current music teachers who obtain a Masters of Music Education can expect improved student achievement, improved skills in teaching and planning, higher placement on school salary schedules, and opportunities for further professional advancement. For the benefit of the community, having teachers in the area with the Master of Music Education degree would lead to teachers with improved skills, and students who achieve more, resulting in a more highly skilled workforce.

Labor Market Demand

This degree would be for those already teaching music in the school system. The emphasis would be on improved student achievement, improved skills in teaching and planning, higher placement on school salary schedules, and opportunities for further professional advancement. For the benefit of the community, having teachers in the area with the Master of Music Education degree would lead to teachers with improved skills, and students who achieve more, resulting in a more highly skilled workforce. The trend for teachers needing a Master of Music Education degree is definitely going up. According to statistics from USHE, the number of Bachelor Degree graduates in Music Education has nearly doubled since 2007. These teachers are creating a higher demand for a Master of Music Education degree, yet they need to keep teaching while achieving their advanced education. The need for their programs to be offered during the summer with online courses is certainly an upward trend for successful Master of Music Education programs.

Student Demand

A recent survey sent to over 600 Utah music educators revealed 76% of respondents felt that an MME is needed for this region. This same survey found 91% of respondents as either interested or already possessing a Masters degree. 60% of respondents said that they would be interested in an MME at SUU. Many of the respondents were interested specifically because of the music component, as they were not interested in a generic Master of Education degree. There were 38 respondents who left information to be contacted so they could sign up once the program would begin.

Similar Programs

The only USHE schools that offer a Master of Music Education Degree are the University of Utah. Brigham Young is a private school offering for this degree. SUU will provide a practical, hands-on experience, servicing current music educators who primarily reside between Provo and Las Vegas. The SUU program will be offered mainly in the summers and online. This will allow current music educators to continue in their current job while pursuing their Masters degree. Neither the University of Utah or BYU allow for this option.

Collaboration with and Impact on Other USHE Institutions

We have received support from fellow institutions in the USHE system in proposing this degree. We have received written approval from the chairs of Dixie State College and Snow College. We also requested verbal approval from the other USHE schools at the meeting with all USHE music department heads (or sent representatives) on October 7. No objections or concerns were voiced at this meeting, and several expressed support of this new program for SUU.

Benefits

Currently, there is no institution south of Provo, Utah or north of Las Vegas, Nevada that offers the Master of Music Education degree. Only one institution (University of Utah) in the Utah System of Higher Education offers the Master of Music Education degree. SUU will provide a practical, hands-on experience, servicing current music educators who primarily reside between Provo and Las Vegas. The SUU program will be offered mainly in the summers and online. This will allow current music educators to continue in their current job while pursuing their Masters degree. Neither the University of Utah or BYU allow for this option. Current music teachers who obtain a Masters of Music Education can expect improved student achievement, improved skills in teaching and planning, higher placement on school salary schedules, and opportunities for further professional advancement. For the benefit of the community, having teachers in the

area with the Master of Music Education degree would lead to teachers with improved skills, and students who achieve more, resulting in a more highly skilled workforce.

Consistency with Institutional Mission

The mission of SUU as stated on our website (<http://suu.edu/general/president/mission.html>) is as follows:

Southern Utah University, as our founders envisioned, is a dynamic teaching and learning community inspired by its unique natural surroundings. As Utah's designated public liberal arts and sciences university, SUU engages students in a personalized and rigorous experiential education, empowering them to be productive citizens, socially responsible leaders, high achievers and lifelong learners.

In order to fulfill this mission, SUU will "offer educational experiences typical of private universities with the affordability of public higher education" and "provide outstanding programs of study in the arts and sciences, pre-professional, professional and graduate studies"

The proposed degree aligns with the mission and goals of the institution, providing a graduate degree in the arts similar to both private and public universities. The only significant difference in the proposed degree is the timing of course offerings and online content, allowing music teachers to keep a teaching position and obtain the degree.

Section IV: Program and Student Assessment

Program Assessment

- 1) Enrollment numbers will be reviewed each semester to monitor achievement of enrollment goals (8 students in Year 1, 14 students in Year 2, 18 students in Year 3, 4, and 5).
- 2) Student progress toward program completion will be reviewed each semester to monitor retention and achievement of cumulative graduation goals (6 graduates in Year 3, 14 graduates in Year 4, and 20 graduates in Year 5).
- 3) Course evaluations and an annual student satisfaction survey will be utilized to assess the effectiveness and usefulness of the SUU program and the effect of the program on public school programs. The results will be used to guide instruction and program delivery and development.

Student Assessment

Prerequisites:

Students entering the Master's program will be expected to have achieved the pre-requisite NASM and SUU undergraduate learning outcomes listed below.

A) Learning outcomes for undergraduate Music program:

1. **Performance and Musicianship:** Music graduates will:
 - a. demonstrate advanced technical and artistic performance standards in their area of expertise.
 - b. have a wide range of performance experience of the highest level.
 - c. have a broad knowledge of literature in a wide variety of musical styles.
2. **History, Theory, Analysis:** Music graduates will:
 - a. conceptualize and perform music in its proper historical context.

- b. be able to analyze harmony and other aesthetic qualities of music.
 - c. be able to research and write cogently about music.
 - d. demonstrate the ability to perceive and understand music aurally.
3. **Piano proficiency:** Music graduates will be able to:
- a. play and accompany simple folk songs by ear, in any key.
 - b. transfer theory and skills concepts to the keyboard.
 - c. read at sight at the level of 4-part hymns.
4. **Music in Social and Cultural contexts:** Music graduates will:
- a. have an understanding of the role of music in society.
 - b. participate in cultural experiences which will enlarge multicultural understanding.
 - c. possess an understanding of the responsibility of building the audiences of the future.

B) Additional learning outcomes for undergraduate Music Education program:

1. **Performance and Musicianship:** Music graduates will:
- a. demonstrate a level of technical and artistic proficiency that is on par for the national standards for success in graduate school.
 - b. have designed and executed musical events such as solo recitals with a level of professionalism that is on par for graduate study.
 - c. demonstrate a deep and broad understanding of the literature in their field.
2. **History, Theory, Analysis:** Music graduates will have:
- a. a far-reaching exposure to and knowledge of literature in their area of expertise.
 - b. knowledge of multiple pedagogical approaches in their area of expertise.
3. **Social and Cultural:** Music graduates will be prepared to:
- a. contribute to the community and the profession through performances on a professional level.
 - b. promote appreciation of art music within the society.

Students' achievement of the pre-requisite learning outcomes prior to program entry will be assessed through a review of the prospective student transcript to ensure a Bachelor program that meets the above requirements, as well as an entrance placement exam to ensure that remedial work is not needed. Deficient students will either not be admitted or assigned remedial work prior to enrollment.

Assessment of Learning Outcomes for the Master's Program:

Students in the Master's program are expected to demonstrate proficiency in the learning outcomes described by the NASM accreditation handbook. Student achievement of the learning outcomes will be measured by written work, teaching performance assessments via live and digital medium and a concluding capstone project. Pre-program and post-program assessments will be compared to review student progress.

More specifically, the learning outcomes will be assessed as shown below.

LEARNING OUTCOMES	ASSESSMENTS
Performance and Musicianship	
a. expanded skills in conducting	Panel review of recorded and live conducting
b. expanded skills in rehearsal techniques	Panel review of recorded and live teaching
History and Theory	
a. knowledge of Music History on par with graduate level national standards	Written projects and exams
b. knowledge of Music Theory on par with graduate level national standards	Written projects and exams
c. knowledge of ensemble literature on par with graduate level national standards	Written projects and exams
Teaching	
a. the ability to develop innovative curriculum	Written projects and reviews of teaching
b. innovative teaching methodologies	Written projects and reviews of teaching

Section V: Finance

Budget

5-Year Budget Projection						
Departmental Data	Current Budget— Prior to New Program Implementation	Year 1	Year 2	Year 3	Year 4	Year 5
Personnel Expense						
Salaries & Wages		7920	9900	9900	9900	9900
Benefits		1742	2178	2178	2178	2178
Total Personnel Expense		9662	12078	12078	12078	12078
Non-personnel Expense						
Travel		3500	3500	3500	3500	3500
Capital						
Library						
Current Expense		5000	5000	5000	5000	5000
Total Non-personnel Expense						
Total Expense (Personnel + Current)	\$	\$18162	\$20578	\$20578	\$20578	\$20578
Departmental Funding						
Appropriated Fund		17478	19586	19586	19586	19586
Other:						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees/Differential Tuition		684	992	992	992	992
Total Revenue	\$	\$18162	\$20578	\$20578	\$20578	\$20578

Difference						
Revenue - Expense	\$	\$0	\$0	\$0	\$0	\$0
Departmental Instructional Cost/Student Credit Hour* (as reported in institutional Cost Study for "current" and using the same Cost Study Definition for "projected")	\$	\$238.98	\$165.95	\$165.95	\$165.95	\$165.95
* Projected Instructional Cost/Student Credit Hour data contained in this chart are to be used in the Third-Year Follow-Up Report and Cyclical Reviews required by R411.						

Funding Sources

This program will be self-supported through additional tuition. Special Fees are Program Fees collected by CPVA.

Reallocation

Program is not supported through reallocation

Impact on Existing Budgets

Program will be self-supported through new tuition.

Section VI: Program Curriculum

All Program Courses

Course Prefix & Number	Title	Credit Hours
Required Courses		
MUSC 6210	Curriculum and Design in Music Education	3
MUSC 6220	Music Teaching and Learning	3
EDUC 6030	21st Century Research and Data	3
MUSC 6110	Graduate Music Theory	2
MUSC 6120	Graduate Music History	2
MUSC 6450	Practicum 1	1
MUSC 6460	Practicum 2	1
MUSC 6250	Conducting and Rehearsal Techniques 1	1
MUSC 6260	Conducting and Rehearsal Techniques 2	1
MUSC 6500	Music Education Culminating Project	3
	Sub-Total	20
Elective Courses		
MUSC 6900	Special Topics in Music Education	1-3
MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

MUSC 6230	Music Literature	3
EDUC	Electives from Education Department	X
	Sub-Total	10
Track/Options (if applicable)	Sub-Total	0
Total Number of Credits		30

New Courses to Be Added in the Next Five Years

Semester 1	Course Prefix and Number	Course Title
<i>Summer 2015</i>	MUSC 6210	Curriculum and Design in Music Education
<i>Summer 2015</i>	MUSC 6110	Graduate Music Theory
<i>Summer 2015</i>	MUSC 6250	Conducting and Rehearsal Techniques 1
Semester 2		
<i>Fall 2015</i>	MUSC 6450	Practicum 1
	MUSC 6900	Special Topics in Music Education
	MUSC 6910	Directed Readings In Music Education
	MUSC 6920	Independent Study In Music Education
Semester 3		
<i>Spring 2016</i>	MUSC 6460	Practicum 2
Semester 4		
<i>Summer 2016</i>	MUSC 6220	Music Teaching and Learning
	MUSC 6120	Graduate Music History
	MUSC 6260	Conducting and Rehearsal Techniques 2
Semester 5		
<i>Fall 2016</i>	None	
Semester 6		
<i>Spring 2017</i>	MUSC 6500	Music Education Culminating Project

Program Schedule

SUMMER 2015

EDUC 6030	21st Century Research and Data	3
MUSC 6210	Curriculum and Design in Music Education	3
MUSC 6110	Graduate Music Theory	2
MUSC 6250	Conducting and Rehearsal Techniques 1	1

FALL 2015

MUSC 6450	Practicum 1	1
	Electives selected from:	
MUSC 6900	Special Topics in Music Education	1-3

MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

SPRING 2016

MUSC 6460	Practicum 2	1
	Electives selected from:	
MUSC 6900	Special Topics in Music Education	1-3
MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

SUMMER 2016

MUSC 6220	Music Teaching and Learning	3
MUSC 6120	Graduate Music History	2
MUSC 6260	Conducting and Rehearsal Techniques 2	1
	Electives selected from:	
MUSC 6900	Special Topics in Music Education	1-3
MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

FALL 2016

	Electives selected from:	
MUSC 6900	Special Topics in Music Education	1-3
MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

SPRING 2017

MUSC 6500	Music Education Culminating Project	3
	Electives selected from:	
MUSC 6900	Special Topics in Music Education	1-3
MUSC 6910	Directed Readings in Music Education	1-3
MUSC 6920	Independent Study	1-3

TOTAL 30

Section VII: Faculty

<u>Full-Time Faculty</u>	<u>Highest Degree Earned</u>	<u>Institution</u>	<u>Area of Specialty</u>
Kevin Baker	Ph.D. Curriculum and Instruction	University of Missouri-Columbia	Choral Conducting
Christian Bohnenstengel	DMA Piano	University of Nebraska	Piano
Keith Bradshaw	Ph.D. Composition	University of Minnesota	Theory, Composition
Thomas Herb	DMA Music Education	Conservatory at Shenandoah University	Music Education
Lawrence Johnson	DM Voice Performance	Northwestern University	Voice Opera
Adam Lambert	DMA Trumpet Performance	University of North Texas	Band Conducting
Carol Ann Modesitt	M.M. Voice	Eastern Kentucky University	Voice, Opera
Virginia Stitt	DMA Oboe	University of Iowa	Woodwinds, Theory, Music Education
Xun Sun	Ed.D.C.T. Music Education	Teachers College - Columbia University	Orchestral Conducting
Lynn Vartan	DMA Percussion Performance	University of Southern California	Percussion, World Music

<u>Part-Time/Adjunct Faculty</u>	<u>Highest Degree Earned</u>	<u>Institution</u>	<u>Area of Specialty</u>
LeGrand Andersen	Ph.D. Choral Music	University of Utah	Piano, Theory
Olivia Biddle	M.M. Performance	Royal Northern College	Voice
Tracey Bradshaw	B.M. Piano Performance & Pedagogy	Brigham Young University	Piano
Tyson Cazier	B.M.	Berklee College of Music	Guitar, Pop Music
Sara Guttenberg	M.M. Choral Conducting	University of Michigan - Ann Arbor	Voice, Choral
Douglas Ipson	PhD Music History	Northwestern University	Music History
Jackie Jackson	BS in Elementary Ed	Southern Utah University	Voice, Music Education
Gregory Johnston	M.Ed. Secondary Education	Utah State University	Clarinet
Willem van Schalkwyk	DMA Piano Performance	University of North Texas	Piano
Ling Yu	M.M. Viola Performance	University of Missouri Kansas City Conservatory of Music	Viola

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Southern Utah University
 Proposed Title: Department of Languages & Philosophy
 Currently Approved Title: Foreign Languages & Philosophy
 School or Division or Location: College of Humanities & Social Sciences
 Department(s) or Area(s) Location: Foreign Languages & Philosophy
 Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 00.0000
 Current Classification of Instructional Programs (CIP) Code (for existing programs): 16.0101 and 38.0101
 Proposed Beginning Date (for new programs): 07/01/2014
 Institutional Board of Trustees' Approval Date: 05/01/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input checked="" type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

**Requires "Section V: Program Curriculum" of Abbreviated Template*

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template

Southern Utah University

B.A. in French, French Education, Philosophy, Spanish or Spanish Education or B.S. in Philosophy

03/24/2014

Section I: Request

SUU requests changing the name of the department of Foreign Languages & Philosophy to the department of Languages & Philosophy effective September 26, 2104. This request was reviewed and approved by the SUU Board of Trustees at the June 12, 2014 meeting.

Section II: Need

The word "Foreign" is outdated in the present day global world. The department teaches Spanish, which is spoken in the United States. In addition, the department teaches classical languages of Greek and Latin, making the word "Foreign" inappropriate. For the particular combination of disciplines taught in the department, simply using "Languages" is the best approach.

Section III: Institutional Impact

This change will not affect enrollments or require any new administrative structure, faculty, or staff or facilities. It will only require new signs in the department and changes to catalogs and other printed or online materials with the department's name listed.

Section IV: Finances

Some minor printing costs and signage costs are anticipated, but no budgetary changes will be required.



M E M O R A N D U M

TO: SUU Board of Trustees
FROM: R. Scott Phillips, Executive Director
DATE: May 27, 2014
RE: USF Potential Board of Governors Members

The Utah Shakespeare Festival Nominations Committee and Board of Governors propose the following individuals be approved for appointment as potential USF Board members.

Jeff Larsen – Salt Lake City, UT
Vice President, Regulation and Government Affairs
Rocky Mountain Power / PacifiCorp

Jeff Larsen is vice president of regulation and government affairs for Rocky Mountain Power / PacifiCorp. Larsen joined the company in 1985. Larsen earned a bachelor's degree in accounting from Brigham Young University and a master's degree of business administration from Utah State University. Larsen is currently a member of the board of directors of NV Energy, the United Way of Salt Lake, and Davis County leadership council. He also serves on the board for the Idaho Strategic Energy Alliance. Larsen lives in Centerville, Utah, with his wife and two children. Outside of work, he enjoys time with his wife and children, pheasant hunting with his brothers, playing racquetball with friends, attending live theater with his wife, boating and swimming, exploring Utah on four-wheelers, reading and landscaping.

Julia C. West – Salt Lake City, UT
Civic Leader

Julia West has been active in community affairs, secondary education, and a season ticket holder at Pioneer Theatre Company for over 20 years. Julia's last 32 years have been focused on raising six children. She is married to Dr. Hugh S. West, Jr, orthopedic surgeon with IHC. Her achievements in community service include coordinating all parent volunteers for each grade division within Waterford School. This past year she spearheaded all activities for Class XII and co-chaired fundraising for the Class of 2014 Senior Gift at Waterford School. In addition she has been active in Boy Scouts of America Cub scouting activities and has served as YSLA Soccer League Vice President. Julia also qualified and completed the Boston Marathon in 2011, 2013 and 2014.

Kenny O'Connel – Las Vegas, NV

Morgan Stanley

Kenny O'Connell joined Morgan Stanley in June of 2010 as Senior Vice President/Financial Advisor. He began his career as a Financial Advisor in 1997 with Prudential Securities. Kenny earned the Accredited Asset Management Specialist designation through the College for Financial Planning. Kenny has been a resident of Las Vegas since 1988. He is active in his Church, and has been involved with the Boys Scouts of America for the past ten years. Kenny is married with three daughters; Marley, Sadie and Elise. O'Connell has been a patron of the Utah Shakespeare Festival for many years.



Institutional Budget 2014-2015

Southern Utah University's Institutional Budget for 2014-2015 will be discussed as an informational item only. A budget summary report will be distributed the day of the Board meeting.



SUU Academic Roadmap 2010-13

Executive Summary

05/27/2014

Executive Summary w/Progress Wm. J. Byrnes

Southern Utah University, as our founders envisioned, is a dynamic teaching and learning community inspired by its unique natural surroundings. As Utah's designated public liberal arts and sciences university, SUU engages students in a personalized and rigorous experiential education, empowering them to be productive citizens, socially responsible leaders, high achievers and lifelong learners.

In order to fulfill its mission SUU will:

- Emphasize excellence in learning designed to foster critical thinking, effective communication, lifelong intellectual curiosity, global awareness, personal responsibility, and integrity
- Offer educational experiences typical of private universities with the affordability of public higher education
- Provide outstanding programs of study in the arts and sciences, selected pre-professional, professional, and graduate programs
- Contribute to state, regional, and community needs as a social, cultural, and economic catalyst
- Harness and integrate our unique geographic location in the SUU educational experience

Motto: Learning Lives Forever

Academic Excellence:

With superior teaching and engaged learning as its foundation, academic excellence is the hallmark of Southern Utah University. Students are expected to meet the challenges of rigorous programs of study offered at SUU. Unique experiential education programs and dedicated faculty promote both critical and creative thinking and scholarly activity in a supportive learning environment. SUU is committed to sustaining an academic community that encourages students to develop their breadth and depth as scholars and global citizens. SUU supports faculty and staff development designed to respond to the changing demands of higher education and the needs of its students. Assessment of learning outcomes and continual improvement are key elements of the educational experience at SUU.

Involvement and Personal Growth:

Southern Utah University encourages student growth and development by providing opportunities and programs designed to broaden social and cultural perspectives through campus and community service, and outdoor, creative, and global engagement activities. The University affirms that active participation in well-designed experience-based programs provides a holistic educational experience and helps prepare students to become engaged members of society. SUU is committed to helping students become confident, creative, and adaptive life-long learners known for their service to the community.

Community and Social Responsibility:

Essential to the educational process is a sense of an academic community wherein collaboration, diversity, respect for all people, concern for the environment, civility, and shared governance are cultivated. SUU encourages the discussion and exploration of differing views while recognizing the cherished individual freedom to reach one's own conclusions. Developing students into productive responsible citizens, both locally and globally, involves the thoughtful exploration and application of ethics and values and the acknowledgment of the responsibilities one has as a contributing citizen of the world.

Southern Utah University will be nationally recognized as a premier institution of learning known for enabling its students to honor thought in all its finest forms, achieve excellence in their chosen field, and create positive change in the world.

SUU is uniquely positioned to offer a personalized university educational experience in a world that is increasingly depersonalized. Students have many choices when it comes to pursuing a college degree, but few universities can deliver on the level of engagement SUU faculty and staff provide. SUU offers distinctive experienced-based learning programs in a location known worldwide for its unique beauty and grandeur.

The diverse mix of course offerings, coupled with a comprehensive list of major areas of study, provides students with options usually found at much larger universities. SUU is regularly recognized on a national level for its quality and value. Students and parents trust us to deliver on our promise of individual attention, quality programs of study, and a safe and supportive environment.

The community involvement in the founding of SUU in 1897 is also a unique element in our history. The campus and community partnership continues to be a strong force and helps drive our commitment to engagement and service.

Six Initiatives that are Mission-Driven and Products of our Core Themes

1. Achieve Academic Excellence and Distinctiveness
2. Secure Financial Resources for Academic Roadmap
3. Develop High Impact Educational Programs and Practices
4. Increase Student Success & Engagement
5. Attain Organizational Alignment & Efficiencies
6. Support Faculty Excellence & Development

Undergraduate Students	SUU serves traditional students 18 to 25 seeking a degree from among a wide variety of academic disciplines and non-traditional students returning to school or starting later on a degree after deferring a university education until later in life.
Graduate Students	A mix of traditional and non-traditional students pursuing graduate work in a specialized and concentrated program of academic or professional study.
Faculty, full and part-time	Tenured and tenure-track, full-time non-tenured faculty, part-time adjunct faculty.
Executive, Professional & Classified Staff	Senior administrators overseeing mission critical areas, professional staff support the academic and operational functions, and hourly staff providing administrative support across campus.
SUU Board of Trustees	Appointed by the Governor to perform those duties, responsibilities, and functions authorized through the State Board of Regents.
SUU Alumni	Graduates of the institution in a wide variety of locations, professions, and degrees of engagement with the university.
Community Members & Employers	Local, regional and state- wide constituents who interact with the campus community and who have an interest in the activities and programs of the university. The community also includes businesses, employers, political and religious leaders, and K-12 educators and leaders, among others.
USHE and Regents	Key leaders in the higher education system in Utah and Board of Regents members and staff invested in the strategic support of learning in Utah.

Organizational Strategic Objectives	Measure	Target	YTD	Status
1.1 Pursue and support accreditation for academic programs	% Complete	100%	75%	 As of 11/15/13
1.2 Enhance international partnerships and global awareness	% Complete	100%	75%	 -25 As of 05/21/14
1.3 Increase academic standards and rigor	% Complete	100%	60%	 -40 As of 05/21/14
1.4 Qualify for institutional membership in Phi Beta Kappa and Phi Kappa Phi	% Complete	100%	80%	 As of 11/15/13
1.5 Coordinate efforts through the VP for University Relations to promote SUU's academic excellence	% Complete	100%	85%	 As of 11/15/13
2.1 Create multi-year tuition plan that will support academic excellence and student engagement	% increased	100%	100%	 As of 09/29/13
2.2 Create multi-year plan for enhancing faculty and staff compensation	% Complete	100%	75%	 As of 11/15/13
2.3 Develop budget plans to better support undergraduate and graduate programs	% Complete	100%	85%	 -1 As of 05/21/14
2.4 Identify viability of new academic programs and quality initiatives	% Complete	100%	85%	 As of 11/15/13
2.5 Annually evaluate scholarships, waivers, student employment, and financial aid support system for SUU students	% Complete	100%	85%	 As of 11/15/13
2.6 Coordinate efforts through the VP for Institutional Advancement to secure resources to support academic initiatives	% Complete	100%	75%	 As of 11/15/13
3.1 Develop the Experiential Education requirements at the University level	% completed	100%	75%	 -25 As of 05/21/14
3.2 Develop Interdisciplinary Programs	% Complete	100%	100%	 As of 05/21/14
3.3 Enhance Honors Program	% complete	100%	60%	 As of 05/21/14
3.4 Assess and implement changes to improve the General Education curriculum and First-year Program	% Complete	100%	65%	 As of 05/21/14

Organizational Strategic Objectives	Measure	Target	YTD	Status
4.1 Develop and implement a master plan for student success initiatives and enrollment management	% complete	100%	75%	 -25 As of 05/21/14
4.2 Enhance the quality and consistency of academic advising	% Complete	100%	100%	 As of 05/01/14
4.3 Increase support for students seeking graduate school and career counseling	% Complete	100%	100%	 As of 05/01/14
4.4 Create a campus atmosphere nurturing and promoting intellectual stimulation	% Complete	100%	100%	 As of 05/21/14
5.1 Create a University College	% Complete	100%	100%	 As of 05/28/12
5.2 Regularly assess alignment of colleges and academic programs	% Complete	100%	85%	 As of 05/21/14
5.3 Create an Office of Institutional Research & Assessment	% complete	100%	100%	 As of 05/28/12
5.4 Develop and implement plans to enhance Library holdings and services	% Complete	100%	65%	 As of 05/21/14
5.5 Continue to ensure the uniformity of high quality service in key student support areas on campus	% complete	100%	60%	 -40 As of 05/21/14
5.6 Ensure SUU is employing effective technology in teaching and learning environments	% Complete	100%	100%	 As of 05/21/14
5.7 Develop institutional plan and support online and distance education	% Complete	100%	66%	 As of 05/21/14
6.1 Hire and retain outstanding faculty and staff to support mission and academic strategic goals	% Complete	100%	65%	 -35 As of 05/21/14
6.2 Review and Address Faculty Workload Issues	% complete	100%	80%	 As of 05/21/14
6.3 Create Center of Excellence for Teaching and Learning (CETL)	% complete	100%	100%	 As of 11/16/13
6.4 Support Faculty Scholarly, Creative, and Research Grants	% Complete	100%	75%	 As of 05/21/14

SUU SOUTHERN UTAH UNIVERSITY

INVESTMENT REPORT

March 31, 2014



Page 1 - Summary Report of Investments and Investment Income

Page 2 - Detail of Current Month Transactions

Page 3 - Portfolio Totals

Page 4 - Supplemental Summary

Public Treasurer's Assertion

To the best of my knowledge, the University is in compliance with the State Money Management Act, the Rules of the State Money Management Council, and the Uniform Prudent Management of Institutional Funds Act.

Michael T. Beach
Public Treasurer

Date

Report Reviewed

Scott L. Wyatt
President

Date

SUU SOUTHERN UTAH UNIVERSITY

Summary Report of Investment Activity and Income
For the Month Ended March 31, 2014

	Cost	Market	Unrealized Gain/Loss
Investment Activity:			
Beginning Balance	\$ 85,773,597	\$ 87,348,735	\$ 1,575,138
Monthly Activity (See Page 2)	4,091,452	4,091,452	
Market Value Change		(104,688)	(104,688)
Ending Monthly Balance	\$ 89,865,049	\$ 91,335,499	\$ 1,470,450
Average Balance	\$ 87,819,323	\$ 89,342,117	
Premiums/(Discounts)			
Beginning Balance	\$ (1,673)		
Acquisitions/(Dispositions)			
Amortization	528		
Ending Monthly Balance	\$ (1,145)		
Investment Income	Current Month	YTD	
Interest	\$ 38,149	\$ 346,056	
Dividends	33,812	301,049	
Gains/Losses on Sale		(197,644)	
Investments Income	\$ 71,961	\$ 449,461	



Investment Transactions
For the Month Ended March 31, 2014

	Cash Management Pool	Endowment Pool	Debt Service Pool	Total
Acquisitions:				
Amortization of Bond Discount	\$ 703	\$ -	\$ -	\$ 703
SBSU Interest	1,237			1,237
Increase in PTIF Debt			1,013	1,013
Increase in Wells Fargo Money Market	154			154
Dividend: Global X (116.368 sh @ \$14.782)		1,720		1,720
Dividend: Ishares Technology (3.047 sh @ \$90.827)		277		277
Dividend: Ishares US Construction (9.416 sh @ \$24.211)		228		228
Dividend: Powershares Preferred (185.221 sh @ \$14.24)		2,638		2,638
Dividend: Healthcare Select (19.36 sh @ \$58.248)		1,128		1,128
Dividend: S&P 600 (4.521 sh @ \$176.28)		797		797
Dividend: Wells Fargo Preferred (143.249 sh @ \$42.391)		6,072		6,072
Dividend: Vanguard All World (29.397 sh @ \$50.33)		1,480		1,480
Dividend: Vanguard Energy (11.489 sh @ \$126.09)		1,449		1,449
Purchase: Federal Home Loan (\$2,320,000 Par)	2,320,000			2,320,000
Purchase: Federal Home Loan (\$1,000,000 Par)	996,500			996,500
Purchase: Freddie Mac (2,000,000 Par)	2,000,000			2,000,000
Total Acquisitions	\$ 5,318,594	\$ 15,789	\$ 1,013	\$ 5,335,396
Dispositions:				
Amortization of Bond Premium	\$ 39	\$ 13,290	\$ -	\$ 13,329
Net Decrease in PTIF	1,230,615			1,230,615
Total Dispositions	\$ 1,230,654	\$ 13,290	\$ -	\$ 1,243,944
Increase (Decrease) in Investments	\$ 4,087,940	\$ 2,499	\$ 1,013	\$ 4,091,452

Investment Portfolio
For the Month Ended March 31, 2014

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)	Endowment Portfolio Percentage
Fixed Income Investments:						
Cash Equivalents:						
Public Treasurer's Investment Fund (PTIF)	0.4954%	N/A	\$ 51,349,691	\$ 51,349,691	\$ -	
Public Treasurer's Investment Fund - Debt Reserves	0.4954%	N/A	2,376,162	2,376,162	-	
Wells Fargo Money Market	0.2500%	N/A	725,641	725,641	-	
Vanguard Prime Money Market	0.1000%	N/A	3,382	3,382	-	
Total Cash Equivalents			\$ 54,454,876	\$ 54,454,876	\$ -	12.44%
Certificates of Deposit:						
State Bank of Southern Utah	0.5000%	3/2/2014	\$ 1,005,010	\$ 1,005,010	\$ -	
Total Certificates of Deposit			\$ 1,005,010	\$ 1,005,010	\$ -	0.21%
Bonds, Notes & Bills:						
Federal Farm Credit Bank Call (\$2,000,000 Par)	1.3750%	6/25/2018	\$ 2,000,000	\$ 1,977,054	\$ (22,946)	
Federal Farm Credit Bank (\$1,180,000 Par)	1.5900%	8/27/2018	1,180,000	1,170,952	(9,048)	
Federal Home Loan Banks (\$1,000,000 Par)	1.4027%	2/20/2018	1,001,787	996,331	(5,456)	
Federal Home Loan Bank (\$1,000,000 Par)	1.5400%	6/20/2018	996,514	997,642	1,128	
Federal Home Loan Bank (\$2,320,000 Par)	2.0700%	9/19/2019	2,320,000	2,301,517	(18,483)	
Freddie Mac (\$2,000,000 Par)	1.2500%	12/19/2017	2,000,000	1,990,318	(9,682)	
Goldman Sachs Group (\$1,500,000 Par)	0.6849%	3/22/2016	1,500,000	1,495,776	(4,224)	
Morgan Stanley Floater (\$2,000,000 Par)	0.6830%	10/18/2016	2,000,000	1,995,010	(4,990)	
Goldman Sachs Group (\$2,000,000 Par)	0.7639%	3/22/2016	1,996,828	1,994,368	(2,460)	
Hewlett-Packard Co (\$1,500,000)	1.0765%	5/30/2014	1,498,928	1,500,666	1,738	
AT&T Inc. (\$1,000,000 Par)	1.7101%	2/1/2018	1,140,160	1,128,266	(11,894)	
Bank of America (\$1,000,000 Par)	1.2801%	3/22/2017	1,075,623	1,066,650	(8,973)	
Direct TV (\$1,000,000 Par)	0.8099%	3/1/2016	1,051,215	1,045,257	(5,958)	
Freeport McMoran (\$1,275,000 Par)	2.0500%	3/15/2018	1,290,671	1,271,341	(19,330)	
Goldman Sachs Group (\$1,000,000 Par)	0.6849%	3/22/2016	1,000,000	997,184	(2,816)	
Goldman Sachs Group (\$1,297,000 Par)	2.5401%	2/15/2019	1,590,107	1,569,095	(21,012)	
Western Union (\$1,000,000 Par)	2.6100%	8/22/2018	1,042,901	1,027,271	(15,630)	
Total Bonds, Notes and Bills			\$ 24,684,734	\$ 24,524,698	\$ (160,036)	37.06%
Total Fixed Income Investments			\$ 80,144,620	\$ 79,984,584	\$ (160,036)	
Equity Investments:						
Mutual Funds and ETFs:						
	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)	
Aberdeen Emerging Markets Inst Fund	\$ 11.60	4,638.678	\$ 53,808	\$ 67,864	\$ 14,056	
Aberdeen International Equity Fund	16.43	14,417.532	236,880	225,202	(11,678)	
American Century Heritage	20.64	23,543.054	485,986	615,651	129,665	
American Century Intern Disc	12.79	6,004.456	76,804	80,880	4,076	
CGM Realty	28.08	25,136.920	705,755	795,835	90,080	
Fidelity Advisor Consumer Discretionary	18.84	17,385.202	327,596	371,696	44,100	
Fidelity Advisor Consumer Staples	63.91	3,716.662	237,550	337,250	99,700	
Fidelity Advisor Materials	69.34	3,785.632	262,493	330,259	67,766	
Fidelity Global Commodity	13.62	7,556.439	102,907	107,679	4,772	
Fidelity Latin America	60.32	1,671.854	100,838	51,259	(49,579)	
Fidelity Leveraged	34.43	9,065.654	312,158	398,073	85,915	
Fidelity Select Financial Services	115.77	1,014.266	117,417	83,819	(33,598)	
Global X Superincome Preferred ETF	14.73	20,966.721	308,944	315,759	6,815	
Ishares: Consumer Discretionary	82.62	3,030.000	250,340	248,702	(1,638)	
Ishares: Global Technology	83.66	1,227.000	102,646	103,694	1,048	
Ishares: MSCI CDA Index	25.77	2,019.145	52,039	59,666	7,627	
Ishares: MSCI EAFE Growth	55.15	1,846.209	101,827	130,989	29,162	
Ishares: Technology ETF	90.45	1,139.047	103,026	103,722	696	
Ishares: US Home Construction ETF	24.05	12,683.358	305,008	307,191	2,183	
Janus Overseas D	53.06	7,537.386	399,930	274,738	(125,192)	
Market Vectors Agribus	51.06	4,018.802	205,206	218,462	13,256	
PowerShares Preferred	14.09	36,502.348	514,350	520,523	6,173	
Sector Healthcare Select Sector SPDR ETF	55.44	5,529.571	306,583	323,425	16,842	
SPDR S&P 600 Small Cap Growth ETF	151.53	3,372.056	510,961	602,755	91,794	
SPDR S&P International	45.24	2,341.450	105,928	113,748	7,820	
Vanguard Energy - Admiral	142.13	3,570.801	507,516	460,990	(46,526)	
Vanguard FTSE xUS	41.74	3,784.575	157,983	190,402	32,419	
Vanguard Index 500 Adm	107.88	10,143.274	1,094,211	1,751,033	656,822	
Vanguard Index Total Stock Adm	28.97	18,512.635	536,273	878,054	341,781	
Wells Fargo PFD STK	42.67	12,073.907	515,179	512,175	(3,004)	
Total Mutual Funds and ETFs		268,234.634	\$ 9,098,142	\$ 10,581,495	\$ 1,483,353	46.88%
Common Stocks:						
Agilent	\$ 45.29	235.000	\$ 10,643	\$ 13,141	\$ 2,498	
Chevron Corp	99.57	2,340.000	233,004	278,249	45,245	
Omnicom Group	53.94	1,448.000	78,105	105,125	27,020	
Questar	20.13	250.000	5,033	5,945	912	
Target	49.00	208.000	10,192	12,586	2,394	
US Bancorp	25.68	1,000.000	25,680	42,860	17,180	
Walgreen Co	43.50	800.000	34,800	52,824	18,024	
Zions Bancorporation	29.20	4,275.000	124,830	132,440	7,610	
Total Common Stocks		10,556.000	\$ 522,287	\$ 643,170	\$ 120,883	2.85%
Alternative Investments- Private Equity:						
State Bank of Southern Utah		625.000	\$ 100,000	\$ 126,250	\$ 26,250	
Total Alternative Investments		625.000	\$ 100,000	\$ 126,250	\$ 26,250	0.56%
Total Equity Investments			\$ 9,720,429	\$ 11,350,915	\$ 1,630,486	
Total Investments			\$ 89,865,049	\$ 91,335,499	\$ 1,470,450	

SUU SOUTHERN UTAH UNIVERSITY

Executive Summary

For the Month Ended March 31, 2014

During the month invested cash increased by approximately \$4,000,000. The increase was primarily due to available revenue sources that exceeded expenses/transfers in both the Appropriated Fund and the Other Operating Funds.

During the month:

- The Dow Jones Industrial Average increased 135.95 points (0.83%)
- The Nasdaq Composite increased 12.92 points (0.69%)
- The S&P 500 decreased 109.13 points (-2.53%)

The SUU Equity Investment Portfolio decreased by -0.02%

Holdings (FMV):

Percent Change

• Aberdeen Emerging Markets Inst Fund	5.78
• Aberdeen International Equity Fund	0.90
• American Century Heritage	-2.68
• American Century Intern Disc	-3.09
• CGM Realty	-2.22
• Fidelity Advisor Consumer Discretionary	-0.93
• Fidelity Advisor Consumer Staples	2.73
• Fidelity Advisor Materials	0.67
• Fidelity Global Commodity	0.49
• Fidelity Latin America	7.73
• Fidelity Leveraged	0.87
• Fidelity Select Financial Services	2.14
• Global X Superincome Preferred ETF	1.21
• Ishares: Consumer Discretionary	-2.09
• Ishares: Global Technology	0.31
• Ishares: MSCI CDA Index	1.27
• Ishares: MSCI EAFE Growth	-0.57
• Ishares: Technology ETF	0.10
• Ishares: US Home Construction ETF	-7.87
• Janus Overseas D	3.46
• Market Vectors Agribus	2.93
• PowerShares Preferred	1.49
• Sector Healthcare Select Sector SPDR ETF	-1.60
• SPDR S&P 600 Small Cap Growth ETF	-0.04
• SPDR S&P International	1.57
• Vanguard Energy - Admiral	1.53
• Vanguard FTSE xUS	-0.34
• Vanguard Index 500 Adm	0.38
• Vanguard Index Total Stock Adm	0.08
• Wells Fargo PFD STK	0.95
• Agilent	-1.78
• Chevron Corp	3.10
• Omnicom Group	-4.07
• Questar	0.12
• Target	-3.24
• US Bancorp	4.18
• Walgreen Co	-2.83
• Zions Bancorporation	0.00

The following transactions occurred during the month:

- Dividend: Global X (116.368 sh @ \$14.782)
- Dividend: Ishares Technology (3.047 sh @ \$90.827)
- Dividend: Ishares US Construction (9.416 sh @ \$24.211)
- Dividend: Powershares Preferred (185.221 sh @ \$14.24)
- Dividend: Healthcare Select (19.36 sh @ \$58.248)
- Dividend: S&P 600 (4.521 sh \$176.28)
- Dividend: Wells Fargo Preferred (143.249 sh @ \$42.391)
- Dividend: Vanguard All World (29.397 sh @ \$50.33)
- Dividend: Vanguard Energy (11.489 sh @ \$126.09)
- Purchase: Federal Home Loan (\$2,320,000 Par)
- Purchase: Federal Home Loan (\$1,000,000 Par)
- Purchase: Freddie Mac (2,000,000 Par)

SUU SOUTHERN UTAH UNIVERSITY

INVESTMENT REPORT

April 30, 2014



Page 1 - Summary Report of Investments and Investment Income

Page 2 - Detail of Current Month Transactions

Page 3-4 - Portfolio Totals

Page 5 - Supplemental Summary

Public Treasurer's Assertion

To the best of my knowledge, the University is in compliance with the State Money Management Act, the Rules of the State Money Management Council, and the Uniform Prudent Management of Institutional Funds Act.

Michael T. Beach
Public Treasurer

Date

Report Reviewed

Scott L. Wyatt
President

Date

SUU SOUTHERN UTAH UNIVERSITY

Summary Report of Investment Activity and Income
For the Month Ended April 30, 2014

	<u>Cost</u>	<u>Market</u>	<u>Unrealized Gain/Loss</u>
Investment Activity:			
Beginning Balance	\$ 89,865,049	\$ 91,335,499	\$ 1,470,450
Monthly Activity (See Page 2)	(1,849,833)	(1,849,833)	
Market Value Change		72,949	72,949
Ending Monthly Balance	<u>\$ 88,015,216</u>	<u>\$ 89,558,615</u>	<u>\$ 1,543,399</u>
Average Balance	<u>\$ 88,940,133</u>	<u>\$ 90,447,057</u>	
Premiums/(Discounts)			
Beginning Balance	\$ (1,145)		
Acquisitions/(Dispositions)			
Amortization	<u>(505)</u>		
Ending Monthly Balance	<u>\$ (1,650)</u>		
Investment Income	<u>Current Month</u>	<u>YTD</u>	
Interest	\$ 35,669	\$ 381,724	
Dividends	16,213	360,045	
Gains/Losses on Sale		<u>(195,014)</u>	
Investments Income	<u>\$ 51,882</u>	<u>\$ 546,755</u>	

SUU SOUTHERN UTAH UNIVERSITY

Investment Transactions
For the Month Ended April 30, 2014

	Cash Management Pool	Endowment Pool	Debt Service Pool	Total
Acquisitions:				
Amortization of Bond Discount	\$ 735	\$ -	\$ -	\$ 735
Increase in WF Money Market	149			149
Dividend: S&P Intl (16.673 sh @ \$48.935)		816		816
Dividend: Global X (114.781 sh @ \$15.07)		1,730		1,730
LTCG: Fid Materials (107.589 sh @ \$82.23)		8,847		8,847
Dividend: Powershares (185.288 sh @ \$14.4)		2,668		2,668
Dividend: Fid Materials (5.25 sh @ \$82.23)		454		454
Dividend: AC Intl Discovery (32.562 sh @ \$13.59)		443		443
Purchase: Federal Home Loan @ 100	1,000,000			1,000,000
Purchase: Federal Home Loan @ 100	1,000,000			1,000,000
Purchase: Freddie Mac @ 100	1,000,000			1,000,000
Dividend: Fid Leveraged (36.058 sh @ \$38.97)		1,405		1,405
LTCG: Fid Latin America (751.466 sh @ \$30.78)		20,502		20,502
LTCG: Fid Latin America (6.651 sh @ \$30.81)		205		205
Dividend: Fid Leveraged (25.379 sh @ \$41.96)		1,065		1,065
Dividend: Fid Cons Staples (186.820 sh @ \$88.51)		16,535		16,535
				-
Total Acquisitions	\$ 3,000,884	\$ 54,670	\$ -	\$ 3,055,554
Dispositions:				
Amortization of Bond Premium	\$ 37	\$ 13,340	\$ -	\$ 13,377
Net Decrease in PTIF	4,433,045			4,433,045
Net Decrease in PTIF Debt			458,965	458,965
Total Dispositions	\$ 4,433,082	\$ 13,340	\$ 458,965	\$ 4,905,387
Increase (Decrease) in Investments	\$ (1,432,198)	\$ 41,330	\$ (458,965)	\$ (1,849,833)

Investment Portfolio

For the Month Ended April 30, 2014

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)	Endowment Portfolio Percentage
Fixed Income Investments:						
Cash Equivalents:						
Public Treasurer's Investment Fund (PTIF)	0.4924%	N/A	\$ 46,916,646	\$ 46,916,646	\$ -	
Public Treasurer's Investment Fund - Debt Reserves	0.4924%	N/A	1,917,197	1,917,197	-	
Wells Fargo Money Market	0.2500%	N/A	725,790	725,790	-	
Vanguard Prime Money Market	0.1000%	N/A	3,382	3,382	-	
Total Cash Equivalents			\$ 49,563,015	\$ 49,563,015	\$ -	12.29%
Certificates of Deposit:						
State Bank of Southern Utah	0.5000%	3/2/2014	\$ 1,005,010	\$ 1,005,010	\$ -	
Total Certificates of Deposit			\$ 1,005,010	\$ 1,005,010	\$ -	0.23%
Bonds, Notes & Bills:						
Federal Home Loan Banks (\$1,000,000 Par)	1.3750%	1/11/2018	\$ 1,000,000	\$ 997,841	\$ (2,159)	
Federal Farm Credit Bank Call (\$2,000,000 Par)	1.3750%	6/25/2018	2,000,000	1,984,234	(15,766)	
Federal Farm Credit Bank (\$1,180,000 Par)	1.5900%	8/27/2018	1,180,000	1,176,169	(3,831)	
Federal Home Loan Banks (\$1,000,000 Par)	1.4027%	2/20/2018	1,001,750	1,000,201	(1,549)	
Federal Home Loan Bank (\$1,000,000 Par)	1.5400%	6/20/2018	996,581	997,506	925	
Federal Home Loan Bank (\$1,000,000 Par)	2.0700%	4/15/2019	1,000,000	997,536	(2,464)	
Federal Home Loan Bank (\$2,320,000 Par)	2.0700%	9/19/2019	2,320,000	2,313,666	(6,334)	
Freddie Mac (\$1,000,000 Par)	1.2500%	10/16/2017	1,000,000	1,001,667	1,667	
Freddie Mac (\$2,000,000 Par)	1.2500%	12/19/2017	2,000,000	1,995,352	(4,648)	
Goldman Sachs Group (\$1,500,000 Par)	0.6849%	3/22/2016	1,500,000	1,498,155	(1,845)	
Morgan Stanley Floater (\$2,000,000 Par)	0.6830%	10/18/2016	2,000,000	1,995,368	(4,632)	
Goldman Sachs Group (\$2,000,000 Par)	0.7639%	3/22/2016	1,996,960	1,997,540	580	
Hewlett-Packard Co (\$1,500,000)	1.0765%	5/30/2014	1,499,464	1,500,269	805	
AT&T Inc. (\$1,000,000 Par)	1.7101%	2/1/2018	1,137,163	1,133,928	(3,235)	
Bank of America (\$1,000,000 Par)	1.2801%	3/22/2017	1,073,535	1,068,057	(5,478)	
Direct TV (\$1,000,000 Par)	0.8099%	3/1/2016	1,049,023	1,045,610	(3,413)	
Freeport McMoran (\$1,275,000 Par)	2.0500%	3/15/2018	1,290,345	1,282,227	(8,118)	
Goldman Sachs Group (\$1,000,000 Par)	0.6849%	3/22/2016	1,000,000	998,770	(1,230)	
Goldman Sachs Group (\$1,297,000 Par)	2.5401%	2/15/2019	1,585,172	1,574,837	(10,335)	
Western Union (\$1,000,000 Par)	2.6100%	8/22/2018	1,042,099	1,034,954	(7,145)	
Total Bonds, Notes and Bills			\$ 27,672,092	\$ 27,593,887	\$ (78,205)	37.18%
Total Fixed Income Investments			\$ 78,240,117	\$ 78,161,912	\$ (78,205)	

Investment Portfolio

For the Month Ended April 30, 2014

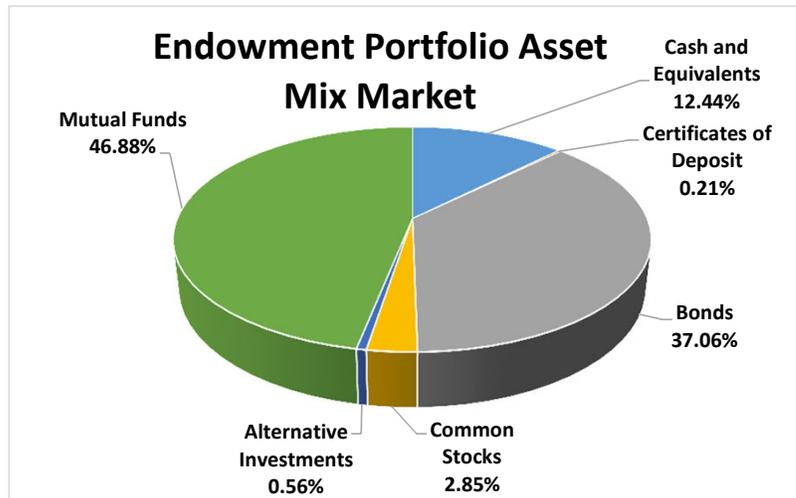
Equity Investments:

Mutual Funds and ETFs:	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)	
Aberdeen Emerging Markets Inst Fund	\$ 11.60	4,638.678	\$ 53,808	\$ 69,070	\$ 15,262	
Aberdeen International Equity Fund	16.43	14,417.532	236,880	231,257	(5,623)	
American Century Heritage	20.64	23,543.054	485,986	590,695	104,709	
American Century Intern Disc	12.86	6,004.456	77,247	78,418	1,171	
CGM Realty	28.08	25,136.920	705,755	797,092	91,337	
Fidelity Advisor Consumer Discretionary	18.84	17,385.202	327,596	366,306	38,710	
Fidelity Advisor Consumer Staples	65.09	3,903.482	254,086	352,836	98,750	
Fidelity Advisor Materials	69.71	3,898.746	271,794	328,937	57,143	
Fidelity Global Commodity	13.62	7,556.439	102,907	110,929	8,022	
Fidelity Latin America	50.02	2,429.971	121,545	76,690	(44,855)	
Fidelity Leveraged	34.47	9,127.091	314,628	402,870	88,242	
Fidelity Select Financial Services	115.77	1,014.266	117,418	81,973	(35,445)	
Global X Superincome Preferred ETF	14.74	21,081.502	310,673	316,855	6,182	
Ishares: Consumer Discretionary	82.62	3,030.000	250,340	246,127	(4,213)	
Ishares: Global Technology	83.66	1,227.000	102,646	103,657	1,011	
Ishares: MSCI CDA Index	25.77	2,019.145	52,039	61,665	9,626	
Ishares: MSCI EAFE Growth	55.15	1,846.209	101,827	132,096	30,269	
Ishares: Technology ETF	90.45	1,139.047	103,026	103,517	491	
Ishares: US Home Construction ETF	24.05	12,683.358	305,008	296,664	(8,344)	
Janus Overseas D	53.06	7,537.386	399,930	267,803	(132,127)	
Market Vectors Agribus	51.06	4,018.802	205,206	219,708	14,502	
PowerShares Preferred	14.09	36,687.636	517,018	529,036	12,018	
Sector Healthcare Select Sector SPDR ETF	55.44	5,529.571	306,583	321,379	14,796	
SPDR S&P 600 Small Cap Growth ETF	151.53	3,372.056	510,961	579,758	68,797	
SPDR S&P International	45.27	2,358.123	106,743	119,297	12,554	
Vanguard Energy - Admiral	142.13	3,570.801	507,516	485,950	(21,566)	
Vanguard FTSE xUS	41.74	3,784.575	157,983	193,203	35,220	
Vanguard Index 500 Adm	107.88	10,143.274	1,094,211	1,763,915	669,704	
Vanguard Index Total Stock Adm	28.97	18,512.635	536,273	878,610	342,337	
Wells Fargo PFD STK	42.67	12,073.907	515,179	522,076	6,897	
Total Mutual Funds and ETFs		269,670.864	\$ 9,152,812	\$ 10,628,389	\$ 1,475,577	46.92%
Common Stocks:						
Agilent	\$ 45.29	235.000	\$ 10,643	\$ 12,699	\$ 2,056	
Chevron Corp	99.57	2,340.000	233,004	293,717	60,713	
Omnicom Group	53.94	1,448.000	78,105	98,001	19,896	
Questar	20.13	250.000	5,033	6,070	1,037	
Target	49.00	208.000	10,192	12,844	2,652	
US Bancorp	25.68	1,000.000	25,680	40,780	15,100	
Walgreen Co	43.50	800.000	34,800	54,320	19,520	
Zions Bancorporation	29.20	4,275.000	124,830	123,633	(1,197)	
Total Common Stocks		10,556.000	\$ 522,287	\$ 642,064	\$ 119,777	2.83%
Alternative Investments- Private Equity:						
State Bank of Southern Utah		625.000	\$ 100,000	\$ 126,250	\$ 26,250	
Total Alternative Investments		625.000	\$ 100,000	\$ 126,250	\$ 26,250	0.56%
Total Equity Investments			\$ 9,775,099	\$ 11,396,703	\$ 1,621,604	
Total Investments			\$ 88,015,216	\$ 89,558,615	\$ 1,543,399	

Southern Utah University

Endowment Pool Portfolio
For Quarter Ending March 31, 2014

Portfolio Asset Mix Market	%
Fixed Income:	49.72%
Cash and Equivalents	12.44%
Certificates of Deposit	0.21%
Bonds	37.06%
Equity:	50.28%
Common Stocks	2.85%
Alternative Investments	0.56%
Mutual Funds	46.88%



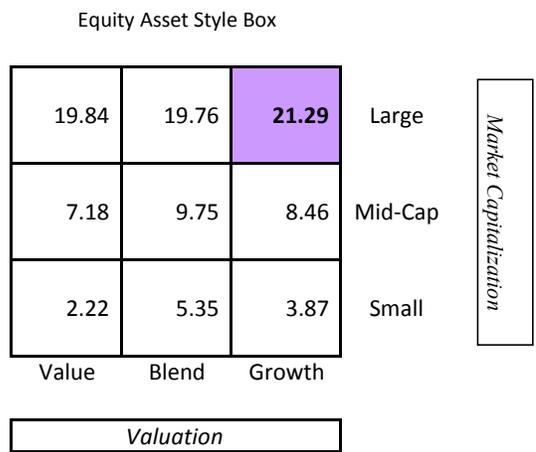
Realized Income*	Amount	Avg Invested	Annualized
Dividends	\$ 45,206	\$ 9,720,429	1.86%
Interest	11,556	9,270,774	0.50%
Total Realized Income	\$ 56,762	\$ 18,991,203	1.20%

*Does not include increases or decreases in market value

Equity Asset Valuation Measures	Average for this portfolio	Relative to S&P 500 (1.00=S&P)
Price/Earnings Ratio	16.36	0.99
Price/Book Ratio	2.16	0.95
Return on Assets*	7.22	0.90
Return on Equity*	18.13	0.89
5-Year Earnings Growth (%)	11.34	1.12

*Annualized (Based on past four quarters).

Equity Assets Style	%
Large Value	19.84
Large Core	19.76
Large Growth	21.29
Mid-Cap Value	7.18
Mid-Cap Core	9.75
Mid-Cap Growth	8.46
Small Value	2.22
Small Core	5.35
Small Growth	3.87
Not Classified	2.28



Southern Utah University
 Endowment Pool Portfolio
 For Quarter Ending March 31, 2014

	No.		Book Values		Market Values		Pool Share
	Units	Unit	Unit	Total	Unit	Total	
Money Market:							
Wells Fargo	N/A	N/A	\$	362,821	N/A	\$	362,821
Vanguard	N/A	N/A		3,382	N/A		3,382
			\$	366,203		\$	366,203
							1.62%
Bonds, Notes & Bills:							
AT&T Inc. (\$1,000,000 Par)	N/A	N/A	\$	1,140,160	N/A	\$	1,128,266
Bank of America (\$1,000,000 Par)	N/A	N/A		1,075,623	N/A		1,066,650
Direct TV (\$1,000,000 Par)	N/A	N/A		1,051,215	N/A		1,045,257
Freeport McMoran (\$1,275,000 Par)	N/A	N/A		1,290,671	N/A		1,271,341
Goldman Sachs Group (\$1,000,000 Par)	N/A	N/A		1,000,000	N/A		997,184
Goldman Sachs Group (\$1,297,000 Par)	N/A	N/A		1,590,107	N/A		1,569,095
Western Union (\$1,000,000 Par)	N/A	N/A		1,042,901	N/A		1,027,271
			\$	8,190,677		\$	8,105,064
							35.91%
Common Stocks:							
Agilent	235.000	\$ 45.29	\$	10,643	\$ 55.92	\$	13,141
Chevron Corp	2,340.000	99.57		233,004	118.91		278,249
Omnicom Group	1,448.000	53.94		78,105	72.60		105,125
Questar	250.000	20.13		5,033	23.78		5,945
Target Corp.	208.000	49.00		10,192	60.51		12,586
US Bancorp	1,000.000	25.68		25,680	42.86		42,860
Walgreen Co	800.000	43.50		34,800	66.03		52,824
Zions Bancorp	4,275.000	29.20		124,830	30.98		132,440
	10,556.000		\$	522,287		\$	643,170
							2.85%
Alternative Investments:							
State Bank of Southern Utah	625.00	\$ 160.00	\$	100,000	\$ 202.00	\$	126,250.00
	625.00		\$	100,000		\$	126,250.00
							0.56%
Mutual Fund Shares:							
Aberdeen Emerging Markets Inst Fund	4,638.678	\$ 11.60	\$	53,808	\$ 14.63	\$	67,864
Aberdeen International Equity Fund	14,417.532	16.43		236,880	15.62		225,202
American Century Heritage	23,543.054	20.64		485,986	26.15		615,651
American Century Intern Disc	5,971.894	12.86		76,804	13.47		80,441
CGM Realty	25,136.920	28.08		705,755	31.66		795,835
Fidelity Advisor Consumer Discretionary	17,385.202	18.84		327,596	21.38		371,696
Fidelity Advisor Consumer Staples	3,716.662	63.92		237,550	90.74		337,250
Fidelity Advisor Materials	3,785.632	69.34		262,493	87.24		330,259
Fidelity Global Commodity	7,556.439	13.62		102,907	14.25		107,679
Fidelity Latin America	1,671.854	60.32		100,838	30.66		51,259
Fidelity Leveraged	9,065.654	34.43		312,158	43.91		398,073
Fidelity Select Financial Services	1,014.266	115.77		117,417	82.64		83,819
Global X Superincome Preferred ETF	20,966.721	14.74		308,944	15.06		315,759
Ishares: Consumer Discretionary	3,030.000	82.62		250,340	82.08		248,702
Ishares: Global Technology	1,227.000	83.66		102,646	84.51		103,694
Ishares: MSCI CDA Index	2,019.145	25.77		52,039	29.55		59,666
Ishares: MSCI EAFE Growth	1,846.209	55.16		101,827	70.95		130,989
Ishares: Technology ETF	1,139.047	90.45		103,026	91.06		103,722
Ishares: US Home Construction ETF	12,683.358	24.05		305,008	24.22		307,191
Janus Overseas D	7,537.386	53.06		399,930	36.45		274,738
Market Vectors Agribus	4,018.802	51.06		205,206	54.36		218,462
PowerShares Preferred	36,502.348	14.09		514,350	14.26		520,523
Sector Healthcare Select Sector SPDR ETF	5,529.571	55.44		306,583	58.49		323,425
SPDR S&P 600 Small Cap Growth ETF	3,372.056	151.53		510,961	178.75		602,755
SPDR S&P International	2,341.450	45.24		105,928	48.58		113,748
Vanguard Energy - Admiral	3,570.801	142.13		507,516	129.10		460,990
Vanguard FTSE xUS	3,784.575	41.74		157,983	50.31		190,402
Vanguard Index 500 Adm	10,143.274	107.88		1,094,211	172.63		1,751,033
Vanguard Index Total Stock Adm	18,512.635	28.97		536,273	47.43		878,054
Wells Fargo PFD STK	12,073.907	42.67		515,179	42.42		512,175
	268,202.072		\$	9,098,142		\$	10,581,056
							46.88%
Cash Management Pool:							
Cash Equivalents			\$	2,442,406		\$	2,442,406
Certificates Of Deposit				47,745			47,745
Agency / Municipal Bonds				261,400			261,128
			\$	2,751,551		\$	2,751,279
							12.19%
Pool Total							
			\$	21,028,860		\$	22,573,022
							100%
				Value Per Share - 03/31/14		\$	100.38
				Value Per Share - 12/31/13		\$	99.65
				Value Per Share - 09/30/13		\$	96.72
				Value Per Share - 06/30/13		\$	93.87

Southern Utah University
Endowment Pool Market Changes
For Quarter Ending March 31, 2014

FUNDS SEPARATELY INVESTED

FIXED INCOME:

	No. Units	Cost	Market Value 3/31/2014	Market Value 12/31/2013	Market Change	Unit Market Change	% Market Change
MONEY MARKET							
Wells Fargo	N/A	\$ 362,821	\$ 362,821	\$ 362,597	Note 1	N/A	N/A
Vanguard	N/A	3,382	3,382	6,139	Note 1	N/A	N/A
		\$ 366,203	\$ 366,203	\$ 368,736			
BONDS, NOTES & BILLS:							
AT&T Inc. (\$1,000,000 Par)	N/A	1,140,160	1,128,266			N/A	PURCHASE
Bank of America (\$1,000,000 Par)	N/A	1,075,623	1,066,650			N/A	PURCHASE
Direct TV (\$1,000,000 Par)	N/A	1,051,215	1,045,257			N/A	PURCHASE
Freeport McMoran (\$1,275,000 Par)	N/A	1,290,671	1,271,341			N/A	PURCHASE
Goldman Sachs Group (\$1,000,000 Par)	N/A	1,000,000	997,184			N/A	PURCHASE
Goldman Sachs Group (\$1,297,000 Par)	N/A	1,590,107	1,569,095			N/A	PURCHASE
Western Union (\$1,000,000 Par)	N/A	1,042,901	1,027,271			N/A	PURCHASE
		\$ 8,190,677	\$ 8,105,064	\$ -	\$ -		
TOTAL FIXED INCOME:		\$ 8,556,880	\$ 8,471,267	\$ 368,736	\$ -		
EQUITY INVESTMENTS:							
COMMON STOCKS							
Agilent	235.000	\$ 10,643	\$ 13,141	\$ 13,440	\$ (299)	(1.27)	-2.22%
American Airlines		500		1,270	(770)		SOLD
Chevron Corp	2,340.000	233,004	278,249	292,289	(14,040)	(6.00)	-4.80%
Omnicom Group	1,448.000	78,105	105,125	107,688	(2,563)	(1.77)	-2.38%
Questar	250.000	5,033	5,945	5,748	197	0.79	3.43%
Target	208.000	10,192	12,586	13,160	(574)	(2.76)	-4.36%
US Bancorp	1,000.000	25,680	42,860	40,400	2,460	2.46	6.09%
Walgreen Co	800.000	34,800	52,824	45,952	6,872	8.59	14.95%
Zions Bancorp	4,275.000	124,830	132,440	128,079	4,361	1.02	3.40%
	10,556.000	\$ 522,787	\$ 643,170	\$ 648,026	\$ (4,356)		-0.67%
ALTERNATIVE INVESTMENTS							
State Bank of Southern Utah	625.000	\$ 100,000	\$ 126,250	\$ 126,250	\$ -	-	0.00%
	625.000	\$ 100,000	\$ 126,250	\$ 126,250	\$ -	-	0.00%
MUTUAL FUND SHARES							
Aberdeen Emerging Markets Inst Fund	4,638.678	\$ 53,808	\$ 67,864	\$ 67,122	\$ 742	0.16	1.11%
Aberdeen International Equity Fund	14,417.532	236,880	225,202	223,039	2,163	0.15	0.97%
American Century Heritage	23,543.054	485,986	615,651	599,877	15,774	0.67	2.63%
American Century Intern Disc	5,971.894	76,804	80,441	77,694	2,747	0.46	3.54%
CGM Realty	25,136.920	705,755	795,835	773,212	22,623	0.90	2.93%
Fidelity Advisor Consumer Discretionary	17,385.202	327,596	371,696	373,260	(1,564)	(0.09)	-0.42%
Fidelity Advisor Consumer Staples	3,716.662	237,550	337,250	334,574	2,676	0.72	0.80%
Fidelity Advisor Materials	3,785.632	262,493	330,259	320,832	9,427	2.49	2.94%
Fidelity Global Commodity	7,556.439	102,907	107,679	106,772	907	0.12	0.85%
Fidelity Latin America	1,671.854	100,838	51,259	52,245	(986)	(0.59)	-1.89%
Fidelity Leveraged	9,065.654	312,158	398,073	391,999	6,074	0.67	1.55%
Fidelity Select Financial Services	1,014.266	117,417	83,819	82,947	872	0.86	1.05%
Global X Superincome Preferred ETF	20,966.721	308,944	315,759	305,904	9,855	0.47	3.22%
Ishares: Consumer Discretionary	3,030.000	250,340	248,702	-	1,638	0.54	PURCHASE
Ishares: Global Technology	1,227.000	102,646	103,694	-	(1,048)	(0.85)	PURCHASE
Ishares: MSCI CDA Index	2,019.145	52,039	59,666	58,878	788	0.39	1.34%
Ishares: MSCI EAFE Growth	1,846.209	101,827	130,989	131,967	(978)	(0.53)	-0.74%
Ishares: Technology ETF	1,139.047	103,026	103,722	-	(696)	(0.61)	PURCHASE
Ishares: US Home Construction ETF	12,683.358	305,008	307,191	314,801	(7,610)	(0.60)	-2.42%
Janus Overseas D	7,537.386	399,930	274,738	277,828	(3,090)	(0.41)	-1.11%
Market Vectors Agribus	4,018.802	205,206	218,462	218,985	(523)	(0.13)	-0.24%
PowerShares Preferred	36,502.348	514,350	520,523	490,592	29,931	0.82	6.10%
Sector Healthcare Select Sector SPDR ETF	5,529.571	306,583	323,425	306,559	16,866	3.05	5.50%
SPDR S&P 600 Small Cap Growth ETF	3,372.056	510,961	602,755	603,463	(708)	(0.21)	-0.12%
SPDR S&P International	2,341.450	105,928	113,748	111,102	2,646	1.13	2.38%
Vanguard Energy - Admiral	3,570.801	507,516	460,990	451,206	9,784	2.74	2.17%
Vanguard FTSE xUS	3,784.575	157,983	190,402	191,991	(1,589)	(0.42)	-0.83%
Vanguard Index 500 Adm	10,143.274	1,094,211	1,751,033	1,728,008	23,025	2.27	1.33%
Vanguard Index Total Stock Adm	18,512.635	536,273	878,054	864,355	13,699	0.74	1.58%
Vanguard Inflation Protected		302,898		307,963	(5,065)		SOLD
Wells Fargo PFD STK	12,073.907	515,179	512,175	475,953	36,222	3.00	7.61%
	268,202.072	\$ 9,401,040	\$ 10,581,056	\$ 10,243,128	\$ 184,602		1.80%
TOTAL EQUITY INVESTMENTS		\$ 10,023,827	\$ 11,350,476	\$ 11,017,404	\$ 180,246		1.64%
TOTAL SEPARATELY INVESTED		\$ 18,580,707	\$ 19,821,743	\$ 11,386,140	\$ 180,246		1.58%
MARKET BENCHMARKS:							
Dow Jones	DJIA		16,457.66	16,576.66	(119.00)		-0.72%
S&P 500	SPX		1,872.34	1,848.36	23.98		1.30%
Nasdaq	NASDAQ		4,198.99	4,176.59	22.40		0.54%

Note 1 - Change in value for Money Market funds is due to account activity only, market value change is not applicable.

Southern Utah University
Endowment Transactions
For Quarter Ending March 31, 2014

Funds Separately Invested:

Market Value	Money Market	Bonds	Stocks	Alternative Investments	Mutual Funds	Total
Balance December 31, 2013	\$ 368,736	\$ -	\$ 648,026	\$ 126,250	\$ 10,243,128	\$ 11,386,140
Change in Market Value		(100,695)	(4,356)		(455,768)	(560,819)
Acquisitions:						
Wells Fargo Money Market	224					
Purchase: AT&T (\$1,000,000 @ 114.356)		1,143,560				
Purchase: Bank of America (\$1,000,000 @ 107.799)		1,077,990				
Purchase: Direct TV (\$1,000,000 @ 105.37)		1,053,700				
Purchase: Freeport McMoran (\$1,275,000 @ 101.258)		1,291,040				
Purchase: Goldman Sachs (\$1,297,000 @ 123.03)		1,595,699				
Purchase: Western Union (\$1,000,000 @ 104.381)		1,043,810				
Purchase: Goldman Sachs (\$1,000,000 @ 99.996)		999,960				
Gift: Apple (62 sh @ \$499.78)			30,986			
Gift: Wynn Resorts (288 sh @ \$201.51)			58,035			
Gift: Google (30 sh @ \$1,138.16)			34,145			
Dividend: Market Vectors (8.306 sh @ \$54.077)					449	
Dividnd: S&P International (26.729 sh @ \$46.817)					1,252	
Dividend: Global X (134.624 sh @ \$14.75)					1,986	
Dividend: Powershares (153.299 sh @ \$13.867)					2,125	
Dividend: Global X (77.906 sh @ \$14.826)					1,155	
Dividend: Powershares (151.602 sh @ \$14.071)					2,133	
Purchase: Global X (6,772 sh @ \$14.8899)					100,841	
Purchase: Ishares Technology (1,136 sh @ \$90.4419)					102,749	
Purchase: Ishares Cons Disc (3,030 sh @ \$82.6182)					250,340	
Purchase: Ishares Home Const (8,123 sh @ \$25.1899)					204,625	
Purchase: Global Tech (1,227 sh @ \$83.65)					102,646	
Purchase: Powershares (7,180 sh @ \$13.9493)					100,163	
Purchase: Healthcare Select (3,510 sh @ \$58.1857)					204,239	
Purchase: SPDR S&P 600 (1,182 sh @ \$174.22)					205,935	
Purchase: Wells Fargo Preferred (2,433 sh @ \$41.5999)					101,220	
Dividend: Global X (116.368 sh @ \$14.782)					1,720	
Dividend: Ishares Technology (3.047 sh @ \$90.827)					277	
Dividend: Ishares US Construction (9.416 sh @ \$24.211)					228	
Dividend: Powershares Preferred (185.221 sh @ \$14.24)					2,638	
Dividend: Healthcare Select (19.36 sh @ \$58.248)					1,128	
Dividend: S&P 600 (4.521 sh @ \$176.28)					797	
Dividend: Wells Fargo Preferred (143.249 sh @ \$42.391)					6,072	
Dividend: Vanguard All World (29.397 sh @ \$50.33)					1,480	
Dividend: Vanguard Energy (11.489 sh @ \$126.09)					1,449	
Dispositions:						
Vanguard Money Market	2,757					
Sale: American Airlines (49 sh @ \$26.33)			500			
Sale: Wynn (288 sh @ \$210.45)			58,035			
Sale: Apple (62 sh @ \$510.86)			30,986			
Sale: Google (30 sh @ \$1,151)			34,145			
Sale: Janus Overseas (3,770 sh @ \$35.36)					200,034	
Sale: Vanguard Inflation (12,091.212 sh @ \$25.95)					302,898	
Sale: Fid Latin America (1,675 sh @ \$28.42)					101,019	
Total Quarterly Changes	\$ (2,533)	\$ 8,105,064	\$ (4,856)	\$ -	\$ 337,928	\$ (560,819)
Balance March 31, 2014	\$ 366,203	\$ 8,105,064	\$ 643,170	\$ 126,250	\$ 10,581,056	\$ 10,825,321

Southern Utah University

Executive Summary

For Quarter Ending March 31, 2014

During the quarter:

- The Dow Jones Industrial Average decreased 119 points (-0.72%)
- The Nasdaq Composite increased 23.98 points (1.3%)
- The S&P 500 increased 22.4 points (0.54%)

The SUU Endowment Pool equity investments increased by 1.64%

3 Month Holdings (FMV):

	<u>Percent Change</u>
Agilent	(2.22)
Chevron Corp	(4.80)
Omnicom Group	(2.38)
Questar	3.43
Target	(4.36)
US Bancorp	6.09
Walgreen Co	14.95
Zions Bancorp	3.40
Aberdeen Emerging Markets Inst Fund	1.11
Aberdeen International Equity Fund	0.97
American Century Heritage	2.63
American Century Intern Disc	3.54
CGM Realty	2.93
Fidelity Advisor Consumer Discretionary	(0.42)
Fidelity Advisor Consumer Staples	0.80
Fidelity Advisor Materials	2.94
Fidelity Global Commodity	0.85
Fidelity Latin America	(1.89)
Fidelity Leveraged	1.55
Fidelity Select Financial Services	1.05
Global X Superincome Preferred ETF	3.22
Ishares: MSCI CDA Index	1.34
Ishares: MSCI EAFE Growth	(0.74)
Ishares: US Home Construction ETF	(2.42)
Janus Overseas D	(1.11)
Market Vectors Agribus	(0.24)
PowerShares Preferred	6.10
Sector Healthcare Select Sector SPDR ETF	5.50
SPDR S&P 600 Small Cap Growth ETF	(0.12)
SPDR S&P International	2.38
Vanguard Energy - Admiral	2.17
Vanguard FTSE xUS	(0.83)
Vanguard Index 500 Adm	1.33
Vanguard Index Total Stock Adm	1.58
Wells Fargo PFD STK	7.61

The following transactions occurred during the period:

- Purchase: AT&T (\$1,000,000 @ 114.356)
- Purchase: Bank of America (\$1,000,000 @ 107.799)
- Purchase: Direct TV (\$1,000,000 @ 105.37)
- Purchase: Freeport McMoran (\$1,275,000 @ 101.258)
- Purchase: Goldman Sachs (\$1,297,000 @ 123.03)
- Purchase: Western Union (\$1,000,000 @ 104.381)
- Purchase: Goldman Sachs (\$1,000,000 @ 99.996)
- Gift: Apple (62 sh @ \$499.78)
- Gift: Wynn Resorts (288 sh @ \$201.51)
- Gift: Google (30 sh @ \$1,138.16)
- Dividend: Market Vectors (8.306 sh @ \$54.077)
- Dividend: S&P International (26.729 sh @ \$46.817)
- Dividend: Global X (134.624 sh @ \$14.75)
- Dividend: Powershares (153.299 sh @ \$13.867)
- Dividend: Global X (77.906 sh @ \$14.826)
- Dividend: Powershares (151.602 sh @ \$14.071)
- Purchase: Global X (6,772 sh @ \$14.8899)
- Purchase: Ishares Technology (1,136 sh @ \$90.4419)
- Purchase: Ishares Cons Disc (3,030 sh @ \$82.6182)
- Purchase: Ishares Home Const (8,123 sh @ \$25.1899)
- Purchase: Global Tech (1,227 sh @ \$83.65)
- Purchase: Powershares (7,180 sh @ \$13.9493)
- Purchase: Healthcare Select (3,510 sh @ \$58.1857)
- Purchase: SPDR S&P 600 (1,182 sh @ \$174.22)
- Purchase: Wells Fargo Preferred (2,433 sh @ \$41.5999)
- Dividend: Global X (116.368 sh @ \$14.782)
- Dividend: Ishares Technology (3.047 sh @ \$90.827)
- Dividend: Ishares US Construction (9.416 sh @ \$24.211)
- Dividend: Powershares Preferred (185.221 sh @ \$14.24)
- Dividend: Healthcare Select (19.36 sh @ \$58.248)
- Dividend: S&P 600 (4.521 sh @ \$176.28)
- Dividend: Wells Fargo Preferred (143.249 sh @ \$42.391)
- Dividend: Vanguard All World (29.397 sh @ \$50.33)
- Dividend: Vanguard Energy (11.489 sh @ \$126.09)
- Sale: American Airlines (49 sh @ \$26.33)
- Sale: Wynn (288 sh @ \$210.45)
- Sale: Apple (62 sh @ \$510.86)
- Sale: Google (30 sh @ \$1,151)
- Sale: Janus Overseas (3,770 sh @ \$35.36)
- Sale: Vanguard Inflation (12,091.212 sh @ \$25.95)
- Sale: Fid Latin America (1,675 sh @ \$28.42)

Head Start and Related Budget Reports for the Month Ending April 30, 2014

Head Start 2014-2015

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 3,042,647	\$ 714,479	\$ -	\$ 2,328,168	23.48%
Expenditures					
Salaries	1,191,666	285,070	849,765	56,831	23.92%
Hourly Wage	83,000	17,558	42,434	23,008	21.15%
Benefits	977,164	235,982	702,918	38,264	24.15%
Operating Expense	552,057	63,161	32,178	456,718	11.44%
Travel	-	190	75	-	#DIV/0!
Indirect Cost	238,760	58,298	180,462	-	24.42%
Budget Totals	\$ 3,042,647	\$ 660,260	\$ 1,807,831	\$ 574,556	21.70%

Head Start Training 2014-2015

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 38,664	\$ 13,580	\$ -	\$ 25,084	35.12%
Expenditures					
Operating Expense	21,332	7,009	20	14,303	32.86%
Travel	17,332	8,258	207	8,867	47.65%
Budget Totals	\$ 38,664	\$ 15,267	\$ 227	\$ 23,170	39.49%

Non Federal Share (In-Kind)				Administrative Costs	
Total Goal	Actual	Difference		Limit	Actual
\$ 770,238	\$ 191,516	\$ 578,722	24.86%	\$ 600,525	\$ 109,306
Campus Purchasing Card Review					
Statements Reviewed:	3/10/2014			Number of Cardholders	74
Date Reviewed:	4/14/2014			Number of Statements	55
<i>Findings/Considerations</i>					
No findings					

~Head Start grant year runs February through January

USDA Food Program 2014-2015

	Budget	Actual	Commitments	Balance	% Spent
Revenues					
Federal Grants	\$ 199,009	\$ 110,952	\$ 20,495	\$ 67,562	55.75%
Expenditures					
Salaries	8,250	4,469	3,437.50	344	54.17%
Hourly Wage	52,685	31,765	11,470.12	9,450	60.29%
Benefits	11,228	6,624	3,283.81	1,320	58.99%
Operating Expense	116,002	63,687	7,189.39	45,126	54.90%
Indirect Cost	10,824	5,864	4,959.81	-	54.18%
Budget Totals	\$ 199,009	\$ 112,409	\$ 30,341	\$ 56,260	56.48%

Number of Meals Served					
Breakfast	3,129	18	Number of School Days		
Lunch	4,566	254	Average Daily Attendance		
Snack	1,389	351	Number of Students Counted		
Total	9,084	\$20,495.00	Expected Reimbursement		

~ USDA Grant year runs from October through September

PERSONNEL

RECOMMENDATION FOR RANK & FACULTY STATUS

It is recommended that **Dr. Mark Atkinson**, Dean of Graduate Studies and School of Continuing and Professional Studies, be awarded Faculty status and the rank of Associate Professor in the College of Education and Human Development. He holds a BA from Weber State University, an MBA from University of Phoenix, and an Ed.D from University of Wyoming.

It is recommended that **Dr. Patrick Clarke**, Dean of University College, be awarded Faculty status and the rank of Associate Professor in the College of Education and Human Development. He holds a BS from University of Utah, an M.Ed from Northern Arizona University, and a Ph.D. from University of Northern Colorado.

It is recommended that **Dr. Christian Reiner**, Assistant Provost and Director of Institutional Research and Assessment, be awarded Faculty status and the rank of Associate professor in the College of Education and Human Development. He holds a BA and MS from Brigham Young University, and a Ph.D. from Purdue University.

REQUEST FOR PHASED RETIREMENT

Richard Eissinger, Associate Professor of Library Media, requests phased retirement for the 2014-15 academic year. He would like to reduce his FTE commitment to 60%, which would be a 3 day per week commitment. This reduction would be limited to the 2014-15 academic year, after which he will retire from SUU employment. He holds a BA from California State University, and an MLS from University of Tennessee. He has served at Southern Utah University since 2002.

RECOMMENDATION FOR APPOINTMENT

It is recommended that **Junice Acosta** be appointed Assistant Professor of Spanish in the Department of Foreign Languages & Philosophy, College of Humanities and Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. She holds a BA from University Autonoma de Santo Domingo and an MA from University of Chicago. This is a replacement appointment for Rachel Kirk.

It is recommended that **Rachel Parker Bishop** be appointed Assistant Professor of Arts Administration/Director of Arts Administration Program in the College of Performing and Visual Arts, non-tenure track, effective July 1, 2013. She holds an M.F.A. from Southern Utah University, and a B.A. from Brigham Young University. This is a replacement appointment for Dr. James Marchant.

It is recommended that **Dr. Christian Bohnenstengel** be appointed Assistant Professor of Music-Piano, in the Department of Music, College of Performing and Visual Arts, in the tenure-track but without tenure, effective August 16, 2014. He holds a BA from Missouri Western State University, and an MM and Ph.D. from University of Nebraska. This is a replacement appointment for Kirill Gliadkocsky.

It is recommended that **Brian Lawrence Bradford** be appointed Lecturer of Mathematics in the Department of Mathematics, College of Science & Engineering, non-tenure track, effective August 15, 2014. He holds a B.A. from Southern Utah University and an M.A. from Brigham Young University. This is a new position.

RECOMMENDATION FOR APPOINTMENT *(continued)*

It is recommended that **Kimberly Congdon** be appointed Lecturer of Biology in the Department of Biology, College of Science and Engineering, non-tenure track, effective August 16, 2014. She holds an AAS from SUNY College of Technology Dehli, a BS from Stony Brook University, an MA from CUNY Hunter College, and a Ph.D. (ABD) from University of Missouri. This is a new position.

It is recommended that **Dr. Gary A. Flandro** be appointed Associate Professor of Integrated Engineering in the Department of Engineering Technology and Construction Management, College of Science and Engineering, tenured, effective August 16, 2014. He holds a B.S. from University of Utah, an MS and Ph.D. from California Institute of Technology. This is a replacement appointment for Glen Longhurst.

It is recommended that **Dr. Kelly Goonan** be appointed Assistant Professor in Outdoor Education, in the Department of Physical Education and Human Performing, College of Education, in the tenure-track but without tenure, effective August 16, 2014. She holds a BA from St. Lawrence University, an MS from University of Vermont, and a Ph.D. from Utah State University. This is a replacement appointment for Briget Eastep.

It is recommended that **Dr. Brad Gregory** be appointed Assistant Professor of Psychology, in the Department of Psychology, College of Humanities & Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. He holds a BA from North Carolina State University, an MA from The University of North Carolina, and a Ph.D. from North Carolina State University. This is a replacement appointment for John Ault.

It is recommended that **Jacob Manning** be appointed Lecturer in Outdoor Resources, in the Department of Physical Education and Human Performing, College of Education, non-tenure track, effective August 18, 2006. He holds a MS from Oklahoma State University. This is a new position.

It is recommended that **Andrew Misseldine** be appointed Lecturer of Mathematics in the Department of Mathematics, College of Science & Engineering, non-tenure track, effective August 15, 2014. He holds a B.S. and M.S. from Boise State University. This is a replacement appointment for Emma Turner.

It is recommended that **Alexandra Gozenbach Perkins** be appointed Assistant Professor of Spanish in the Department of Foreign Languages & Philosophy, College of Humanities and Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. She holds a BA and MA from University of Alabama. This is a replacement appointment for Jim Gustafson.

It is recommended that **Angela Pool-Funai** be appointed Assistant Professor of Political Science in the Department of Political Science & Criminal Justice, College of Humanities and Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. She holds a BA from Stephen F. Austin State University and an MPPA from Baylor University. This is a new position.

It is recommended that **Dr. Ravi K. Roy** be appointed Assistant Professor of Political Science in the Department of Political Science and Criminal Justice, College of Humanities and Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. He holds a BA from UCLA, and an MA and Ph.D. from Claremont Graduate University. This is a replacement appointment for John Howell.

RECOMMENDATION FOR APPOINTMENT *(continued)*

It is recommended that **Joseph D. Sargent** be appointed visiting Assistant Professor of Theatre, Lighting and Sound in the Department of Theatre Arts and Dance, College of Performing and Visual Arts, non-tenure track, effective August 16, 2014. He holds a BM from Lambuth University and an MFA from the University of Memphis. This is an emergency appointment to replace Jarrod Bray.

It is recommended that **Dr. Marisa Schlieber** be appointed Assistant Professor of Psychology in the Department of Psychology, College of Humanities and Social Sciences, in the tenure-track but without tenure, effective August 16, 2014. She holds a BA from Gettysburg College, and an MA and Ph.D. from University of Georgia. This is a replacement appointment for Les Jones.

It is recommended that **Delane Smith** be appointed Lecturer in Criminal Justice in the Department of Political Science and Criminal Justice, College of Humanities and Social Sciences, non-tenure track, effective August 16, 2014. She holds a BS and MPA from Southern Utah University. This is a one-year emergency appointment to replace Terrie Bechdel.