

Town of Dutch John



P. O. Box 235
Dutch John, UT 84023
www.dutchjohn.org

NOTICE OF PUBLIC MEETING
Town Council Regular Meeting
Dutch John Conference Hall
December 13, 2023 7:00 P.M.

MINUTES FOR NOTICE OF PUBLIC MEETING AND AGENDA

CASS TO ORDER / PLEDGE OF ALLEGIANCE / ATTENDANCE

ATTENDANCE: Sandy Kunkel, Amy McDonald, Terri Winn Trevor Brooksby, Al Pulham.
Harriet Dickerson excused. Troy Ostler, Civco Engineering, Butch Johns.

Allen Staggs

1. CONSENT AGENDA

1.1 Minutes of meeting: Tabled

1.2 Business Licenses: None

1.3 Expenditures: Daggett County \$752, G&H Garbage \$2,981.55, Dominion Energy \$281.89, BVE \$633.27. Quickbooks \$649, Amy McDonald \$2,770.50

1.4 Correspondence: Mr. Brooksby discussed the broadband. There is a public hearing to discuss how to distribute the money.

Mayor Kunkel said Craig Collett is interested in getting a rod and gun club together. He gave her an application which Mayor Kunkel will forward to Butch John as he will be Mayor when decisions will need to be made. There is liability for the Town even though the property is not part of the Town.

Mr. Brooksby made a motion to accept the Consent Agenda with the Minutes tabled. Ms. Winn seconded. Motion passed unanimously.

2. PUBLIC COMMENT

Troy Ostler from Civco Engineering. He explained that their company does a lot of work with public transportation and UDOT has several programs with funding opportunities. He talked about one of the programs – Non-Urban Funding Project. In the last two years they have changed the rules and Dutch John may be an ideal candidate. This money is available on a ranking system. The fiscal year they are talking about is 2027. It is a 93% grant 7% match and it has a cap of \$2 million federal dollars on it. In discussing the idea with Trevor, one is the road around the airport and down to South Blvd. (\$2.6 million). Another project is to overlay crack seal North/South Blvd, with curb and gutter. (\$1.7 million). Civco would prepare the application at no charge. There is a meeting in March for review. We would need to put in on our Agenda for January 10, so the community could decide if they want to participate or not.

This year UDOT will be funding up to 7 projects. (\$14 million). There are no guaranties, but this is a good year to apply.

Mr. Brooksby recommends the North/South and Fifth Avenue projects and he explained the benefits. Mayor Kunkel said let's go forward and see where the application takes us. When the funds are available, we need to try. We need a letter asking for the funds in January. If it passes the January screening then in March Civco will go to Salt Lake and make a formal presentation.

Mayor Kunkel asked if we are awarded the project how would the money be handled. Mr. Ostler explained the process.

3. OLD BUSINESS

3.1 Ordinance 2023-02 Snow Removal and Parking – Discussion and Possible Action.

Mayor Kunkel said we had the public hearing with no comment. Ms. McDonald questioned the wording of the title. After discussion regarding the title and other provisions of the Ordinance, Mr. Pulham moved to approve the Snow Removal and Parking Ordinance, changing the Title to Ordinance 2023-02 Town of Dutch John Winter Snow Removal. Mr. Brooksby seconded. Motion passed unanimously.

3.2 MOU Emergency Use of Facility, Daggett School District – Discussion and Possible Action
Allen Staggs with Daggett School District, Safety Specialist. He reviewed in September the District applied for a grant. They submitted a grant for Flaming Gorge Elementary. He also applied for a grant for a generator and equipment needed to facilitate the use of the generator. The school budget was \$50,000. The grant was fully funded for all three schools, so the budget for this generator is \$81,000. The Town was asked for a financial contribution. They are going to keep this on the table and see what the Town is willing to donate to participate in the partnership. They amended the original MOU to deal with the issue of keys. With the additional money in the grant all the classrooms will be receiving electronically keyed doors. In the case of emergency one button will lock all the doors, bullet proof windows, nice first aid kit, etc.

Mr. Staggs asked the Town to sign the agreement and then discuss who was going to be in charge representing the Town. Ms. McDonald asked about delivery of the generator and Mr. Staggs said 30 weeks out. Additional safety possibilities were discussed.

Mr. Brooksby moved that we approve the Memorandum of Understanding Emergency Use of Facility with Daggett School District. Mr. Pulham seconded. Motion passed unanimously. Discussion followed who are representatives should be. Mayor Kunkel said we will be having a new Mayor so he should be listed on the keyholder list. The keyholder list then will be Butch Johns, Sandy Kunkel, JD Guymon, Harriet Dickerson (Amy McDonald is on the school keyholder list).

3.3 MOU for Equipment and Personal Usage, Daggett County – Discussion and Possible Action
Mayor Kunkel asked for discussion. Ms. Winn noted the change of money from \$40/hr. to \$92/hr. And then on the grader from \$80/hr. to \$113/hr. Mr. Brooksby stated the reasoning behind the change regarding overtime. It was felt that a flat rate simplified the question of overtime. – Later in the discussion he said that a substantial portion of the increase involved a portion of social security, insurance, etc. The County is also not obligated to help – their choice. Ms. Winn had called the Lodge to see if they could help in an emergency. They said no because of liability. Vernal said \$160/hr travel

time and \$120/hr. work time. Mayor Kunkel said the MOU was set up as a backup in case we needed it.

Ms. Winn felt a clarification was needed before final approval. Mr. Brooksby said he was abstaining from voting due to his position as operator with the Water/Sewer Plant.

Ms. Winn moved to approve and accept the MOU for Personnel and Equipment Usage with Daggett County. Mr. Pulham seconded. Motion carried with Mr. Brooksby abstaining.

Mr. Brooksby said if the Town wanted to purchase the grader they could make an offer to the Water/Sewer Department and work through the process. Since Mr. Brooksby will not be on the Council after January 10th, the Town can contact him directly for service when needed.

3.4 Build and Install Trash Guard Bids – Discussion and Possible Action

Mr. Brooksby reached out to three other companies – Geneva, Dirt Creek, and he did not receive any response in the past two weeks. We have done our due diligence required by the Procurement Code so he recommends the Town move forward with the Longhorn quote and get those done.

Review of the work that will be done according to the quote, remembering that Cicada is willing to pay \$3000.00 of this amount. Mr. Pulham moved that we accept the bid for our storm drains from Longhorn Construction and move forward with this installation. Mr. Brooksby seconded. Motion passed unanimously.

3.5 Recommendation from P&Z, Burdick Proposal – Discussion and Possible Action

Ms. McDonald said PnZ doesn't have a recommendation because they have not received any more information from Burdick. If they still want to pursue it, they can provide information and PnZ will review it. Mayor Kunkel said it is her understanding that Burdick is talking to the County about the gravel pit at Minnie's Gap and she is presuming they are moving a different direction. Because of their timeframe she doubts they will bring it back to the Town.

4. NEW BUSINESS

4.1 December 27, 2023 Meeting Cancellation – Discussion and Possible Action

Mayor Kunkel said in the past we have canceled this meeting. Mr. Brooksby said if there is no pressing business that will require a meeting, he will move to cancel this meeting. Mr. Pulham seconded. Motion passed unanimously.

5. MEETINGS / TRAINING/ INFORMATION REPORT OUT

Review Meeting Calendar . The elected officials luncheon will be hosted in Dutch John in January.
Volunteer Fire Department – J. Guymon

Chamber/Tourism/Entry Signs. Mr. Brooksby said he was contacted by Jesse Platt asking for a recommendation for placement of the Entry Signs. He identified a spot just outside the Dam Overlook road. Second place - at the top of the hill above Trout Creek. Mayor Kunkel was told we needed a place where there was already a sign or they needed to do a four year study. Mr. Brooksby said it was not a "sign" but an easement and above Trout Creek is a power line easement.

Planning & Zoning – A. McDonald

Roads/Trails – T. Brooksby

Buildings/Grounds. Mayor Kunkel said we have a printer. Mr. Pulham said Brent Hodges is actively working. Mr. Puham said he is very conscientious, interested and working hard on projects. Sand for the roads was discussed. Mr. Brooksby said Burdick hauls sand to our area. He also suggested calling UDOT and seeing if they would sell some out of their stock. We do have a sweeper

but not sure if it works. Mr. Brooksby said Basin Rentals has sweepers you can rent, you can rent a skidster, or the County backhoe.

Cemetery – T. Winn. Ms. Winn reminded us she showed us a picture of the sign. It is not installed yet. Mayor Kunkel said the money is coming out of their cemetery budget. The sign cost \$1,600. Ms. Winn said there are still some things to be done with the shed but not at this time.

In closing Mayor Kunkel said she wanted to thank the Council. She believes we have had a really good partnership. She wants to let the team know that she truly has appreciated our support and comments and ideas and it has been an honor and a pleasure to work with us. She knows that Butch is committed to the community. What do they say – it has been an honor to go to war with you guys.

Mr. Brooksby moved to adjourn. Mr. Pulham seconded. Meeting adjourned.


Harriet Dickerson, Clerk