PRIVATE ACTIVITY BOND PROGRAM

NOTICE OF PUBLIC MEETING

December 13, 2023, at 9:00 a.m.

Olene S. Walker Building

140 East 300 South, Room 211

Salt Lake City, Utah 84111

This meeting will be streamed at <https://utah-gov.zoom.us/j/81541792181>.

John T. Crandall, Chairman of the Board

**Board Members Present:**

Dean Lundell, Lehi City

David Damschen, UHC

Kamron Dalton, GOEO

Curtis Koch, Davis County

Chip Dawson, South Jordan City

Kirt Slaugh, Utah Treasurer’s Office

Nicole Rosenberg, Iron County

Heidi Voordeckers, North Salt Lake City

**Staff Present:**

Christina Oliver, HCD Director

Kathryn Halterman, HCD Staff

Jennifer Domenici, HCD Assistant Director

Jennifer Edwards, HCD Assistant Director

Ashley Trujillo, Administrative Assistant

Carver Black, HCD Finance Advisor

Kaylee Beck, HCD Finance Manager

Brian Swan, State Attorney General’s Office

Elliot Lawrence, DWS Legal

Daniel Murphy, HCD Staff

Daniel Herbert-Voss, HCD Staff

**Guests Present:**

Brandon Hodge

Jacob Carlton

Jake Williams

Jodi Bangerter

Cleon Butterfield

Jeff Ryan

**AGENDA**

**I. Welcome and Introductions**

Christina Oliver opened the meeting at 9:02am and excused Chairman Crandall; attendance was called and a quorum was present. The following announcements were made:

* Nate McDonald will be leaving DWS and Rebecca Banner has been appointed the new Deputy Director.
* Thanked Brian Swan & AGs Office for their service.
* Welcomed the new DWS Legal Counsel Elliot Lawrence.
* Welcomed the new board member Amelia Powers-Gardner.

**II. Approval of Minutes**

* October 11, 2023

*Motion to approve the minutes from October 11, 2023 PAB meeting was made by David Damschen and seconded by Curtis Koch. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

**III. Board Training**

Brian D. Swan, Assistant Attorney General, Utah Attorney General’s Office

* Sunshine Laws
* Conflict of Interest policy

Brian Swan presented board training on Sunshine Laws. The Conflict of Interest forms were discussed, and Mr. Lawrence would be available after the meeting to notarize any completed forms.

**IV. Status of Accounts**

Christina Oliver reviewed the status of accounts and discussed the possibility of more money being

available in the Pool Account if the current manufacturing project was not able to close by the third

Saturday in December. Carver Black concurred with the status of accounts.

*Motion to move all unallocated amounts to the Pool Account was made by David Damschen and seconded by Curtis Koch. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

**V. Action Items**

* Utah Housing Corporation Carryforward Request

David Damschen and Cleon Butterfield presented the request, which involved three items (Carryforward of the 2023 Single Family Account allocation, Carryforward for the Multifamily projects that have been awarded volume cap but have not closed and allocating the current Pool Account to the Single Family Account for 2024. Christina Oliver suggested that separate motions be made for the requests.

*Motion to approve items A and B of the Carryforward Request was made by Dean Lundell and seconded by Kamron Dalton. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

*Motion to approve item C of the Carryforward Request was made by Kirt Slaugh and seconded by Kamron Dalton. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

* New Administrative Rule discussion

Brian Swan introduced the proposed updates to the Administrative Rule. Christina Oliver expounded on the reason for the clarification to the language in the current version.

*Motion to approve the clarification to the Administrative Rule was made by Curtis Koch and seconded by David Damschen. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

**VI. Other Business and Adjournment**

1. **Next Meeting**– January 10, 2024
2. **April 10, 2024** – Conference conflict

Kathryn Halterman discussed the scheduling conflict for the April meeting and presented the option of moving the meeting forward one week to April 3, 2024, or keeping it as scheduled if a full quorum would be present.

*Motion to move the April PAB meeting to April 3, 2024, was made by Kamron Dalton and seconded by David Damschen. The motion passed by roll call vote with affirmative votes by David Damschen, Kirt Slaugh, Kamron Dalton, Curtis Koch, Dean Lundell, Heidi Voordeckers and Nicole Rosenberg.*

The meeting adjourned at 10:27 AM.

MINUTES APPROVED ON: \_\_January 10, 2024\_\_\_

CERTIFIED CORRECT BY: \_\_Kathryn Halterman­\_\_\_