

# Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, December 4, 2023**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

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## **PRESENT:**

### **Board Members**

#### ***In person***

Dan Dugan, Chair, *Salt Lake City*  
Drew Quinn, *Holladay*  
Emily Quinton, *Summit County*  
Jeff Silvestrini, *Millcreek*  
Christopher Thomas, *Salt Lake City*

#### ***Electronic***

Roger Armstrong, *Summit County*  
Randy Aton, *Springdale*  
Elissa Martin, *Grand County*  
Pamela Gibson, *Castle Valley*  
Luke Cartin, *Park City*  
Jeremy Rubell, *Park City*  
Kalen Jones, *Moab*  
David Brems, *Emigration Canyon Township*  
Emily Paskett, *Salt Lake County*  
Alexi Lamm, *Moab*  
Samantha DeSeelhorst, *Cottonwood Heights*  
Joe Frazier, *Oakley*  
Holly Smith, *Holladay*

**In Person Attendees:** Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

**Electronic Attendees:** Sara Montoya, *Salt Lake City Staff*; Janene Eller-Smith, *Ogden City Staff*; Monica O'Malley, *Salt Lake City Staff*; Lorenzo Long, *Ogden City Staff*; Sam Owen, *Salt Lake City staff*; Joan Entwistle, *Park City Resident*; Kathryn Calderon, *Salt Lake County Staff*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

**REGULAR MEETING – 1:00 p.m.**

**TIME COMMENCED: 1:00 p.m.**

## **1. Welcome, Introduction, and Preliminary Matters**

### **1.1 Purpose and Overview of Meeting**

### **1.2 Current Participation Percentages included in Board Packet**

**1.3 January Board Meeting to be Held on Monday, January 8, 2024, due to New Year's Holiday**

**2. Business Matters**

**2.1 Approval of November 6, 2023, Board Meeting Minutes**

**Board Member Silvestrini made the motion to approve the November 6, 2023, Board Meeting Minutes. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

**2.2 Treasurer Report (Year-to-Date Contributions and Expenses)**

Board Member Silvestrini said that one additional bill has been paid to consultants for their advertising work. Board Member Quinton said that a discussion about the budget is necessary. \$300,000 was earmarked for legal and analytical costs related to the program design. \$41,288 remains. \$106,500 of Agency funds are not currently allocated. The Program Design Committee has discussed asking the Board to allocate these funds as needed to complete the program design negotiations with PacificCorp; engage in the Program Application docket with the Utah Public Service Commission; and support legal and analytical work to run an Agency-hosted resource solicitation, especially considering PacificCorp's suspended RFP. The Board could see a resolution at the January meeting to authorize this approach. Board Member Silvestrini said that when the Board was created, they factored in some reserve money. This process has taken longer, which has caused more money to be spent on legal counsel. Chair Dugan said that it is possible to gain some funds during the RFP process.

**2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)**

There was no update from the Communications Committee.

Board Member DeSeelhorst gave the update from the Low-Income Plan Committee. The Low-Income Plan Committee has continued their work on informational posters for communities to deliver to residents.

Board Member Christopher Thomas gave the update from the Program Design Committee. The Committee met three times in November. Their small group met twice to discuss resource valuation, procurement, and financial backstop. The small group met with John Brems, Millcreek City Attorney, to discuss an agency hosted resource solicitation. 13 communities have delivered signed agreements to the Board Secretary: Alta, Castle Valley, Cottonwood Heights, Grand County, Holladay, Kearns, Millcreek, Moab, Oakley, Salt Lake City, Salt Lake County, Springdale, and Summit County. Five other communities remain. Two have voted to sign but have not given the signed agreement to Secretary Quinton. One will hold a vote on November 30<sup>th</sup>. Coalville voted to not proceed. Francis is currently unknown. Some communities may deliver signed agreements in January after newly elected leaders take office.

The Program Design Committee developed and submitted a program cost estimate to the Utah Division of Air Quality for the Beehive Emissions Reduction Plan. The cost

estimate used the following assumptions: that the Program would acquire power from a 200 MW solar farm and a 200 MW wind farm using cost and value assumptions from PacifiCorp filings. Using these assumptions, the total Program Premium costs were estimated to be \$70 million to \$100 million. These numbers are consistent with the range of \$2-\$7 extra per month on average for the typical participating household. Actual costs will reflect the results of competitive solicitations, approved program resource valuation methods, and administrative costs. The proposed estimates can be scaled down to reflect a smaller initial resource acquisition that would partially meet the Program goal. Chair Dugan asked, if the Agency receives a grant then could the cost to the customer be reduced? Mr. Thomas said the rate increase could be very negligible. Board Member Silvestrini said that many times grant programs will not allow you to bank money for the future, so exploring a pre-pay option will probably be necessary.

Board Member Silvestrini asked how the Board would like to proceed with the allocation of the funds. There will need to be a resolution drafted. There will likely be extra legal bills because of the extra time required. Board Member DeSeelhorst said that it would be a good idea to look at the Communications budget and whether some of that budget should be reallocated. Board Member Thomas spoke about potentially charging a bid fee to defray some costs that that Board incurs during the RFP process. This requires developers to bid, and it means that the Board cannot immediately count on this money.

Board Member Thomas said the Board had been planning to use bid information from PacifiCorp's all source RFP. PacifiCorp suspended this process, and the Program Design Committee has begun to explore how the Board would host their own resource solicitation. After a discussion with Millcreek's attorney, the Program Design Committee would like to draft a resolution that would modify the Agency's procurement rules. The new rules would allow the agency to run a solicitation for program resources, allow the imposition of a fee on bidders to defray solicitation and bid analysis costs, make clear that Millcreek or another member community may host the solicitation on its website, and allow for RFP responses to be directed to a third-party consultant.

#### **2.4 Public Comments**

Dylan Torskey asked if the wind farm and solar farm are existing projects or new. Chair Dugan said they are new projects. Joan Entwistle, Park City, expressed frustration with the PacifiCorp suspension of their RFP. She is concerned it will reduce the amount of green energy on the grid. Would the Community Renewable Energy Agency have to increase the amount of green energy they buy to compensate? Chair Dugan said it is somewhat unknown at this time because the Board does not know what the renewable energy portfolio will look like for Rocky Mountain Power in the future. The Board is working on this RFP process to ensure that more renewable energy reaches the market.


#### **2.5 Board Member Comments**

Chair Dugan thanked Board Member Silvestrini for allowing the Board to use Millcreek facilities.

#### **2.6 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205**

**3. Adjournment**

**Board Member Silvestrini made the motion to adjourn the meeting at 1:50 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

APPROVED:  Date **1-12-24**  
Dan Dugan, Chair

ATTEST:

  
Emily Quinton, Secretary