

**TENTATIVE MINUTES FOR JANUARY 10, 2024 - NOT APPROVED BY THE BOARD**

The January 10, 2024 meeting of the Board of Education, held at the Emery High School, 955 N Center St, Castle Dale, UT, was called to order at 6:00 pm by Board President Royd Hatt. Vice President Tracey Johnson, and members Kenzi Guymon, and James Winn were also present. Todd Huntington was not present. Superintendent Ryan Maughan and Business Administrator Jackie Allred were also in attendance along with student board member, Kallee Lake.

**WORK SESSION:**

**A1. EEA Presentation:** Tiffany Cowley, EEA President, and Ky Horrocks, EEA Vice-President, addressed the board with collaboration intentions. The major goals for EEA are: Positive relationships within the district, Provide current information to staff, Want to know and help understand the vision of the district.

**A2. Middle School extra-curricular events:** The discussion was based on extra-curricular events beyond the local association with travel and school attendance. Middle School principals spoke on the purpose of providing sports through the district and the benefit to students. Steps to move forward is to work with the county recreation department for collaboration efforts.

**A3. Grow Your Own Program:** This program has allowed a limited number of employees to receive grant funding to help with higher education costs through USU-Future Education. This could be paraprofessionals working on their teaching licensing/bachelor degrees or current educators reaching a Master's level for district purposes such as concurrent enrollment qualification. The proposal is to set aside \$45,000 for a teacher program and \$15,000 for a paraprofessional program yearly from one-time funds. This could fluctuate as funds and needs change. It would require a three-year service agreement from the participant with the district.

**A4. Hiring Policy Recommendation:** Policy GEF – Staff Hiring has been reviewed with administration and local associations with a number of recommendations which include caps or limits on non-education experience for new hires along with a ratio for those years of experience. Certified steps would be 1:1 for all teaching years up to 15, and 1:2 for professional experience up to 15. Classified steps would be 1:1 for direct experience up to 10. All hires are still subject to board and district needs and can be altered with board approval.

**A5. What Counts Second meeting:** Discussions revolved around organizing a second community meeting with a different format. Proposals were made to have USBAs representatives helping the discussions throughout the meeting and switching groups or tables. The suggested date for the second meeting is late February.

**REGULAR SESSION:**

**B1/B2:** President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

**PRESENTATIONS:**

**C1: Westland Construction:** Trent Huntsman from Westland Construction gave the status of the Emery High construction project. Critical path items are completing the roof and drywall completion. The substantial completion date is set for June 13, 2024. The front entrance and media exterior canopies are structurally built with roofing still needed. Roofing is mostly complete on the main building. Upcoming

milestones are for the acoustical ceilings starting next week, millwork installation beginning on January 22<sup>nd</sup>, and the interior framing/drywall will start to wrap up at the end of January.

## BOARD ACTION ITEMS

**D1:** A motion was made from James Winn for the Consent Agenda items with the updated hiring names: a) December warrants, b) Monthly financial reports, c) Minutes for the December 6<sup>th</sup> meeting and d) Names for New Hire approvals and seconded by Kenzi Guymon. All members approved the consent agenda.

Cassie Phillips	CNP Worker 2-3 hour	Castle Dale Elementary
Debbie Bennett	CNP Worker 3 hour	Huntington Elementary
Marilyn Bonner	CNP Manager 5.5 hour	Ferron Elementary
Kacie Hadden	SpEd Aide 3 hour	Emery High
Jessica (Carson) Greenhalgh	SpEd Aide 3 hour	Emery High
Cassie Melton	Pre-K Aide 5.9 hour (remainder of this year only)	Ferron Elementary
Taylor Wilson	SpEd Aide 5.9 hour	Cottonwood Elementary
Britannia Waite	Kindergarten Aide 5.9 hour	Huntington Elementary
Chazell Allen	Kindergarten Aide 5.9 hour	Ferron Elementary
Brandy Powell	Head Custodian	San Rafael Middle

**D2: Out of State Travel for EHS Automotive team to New Mexico and Idaho State University:** The EHS automotive team presented their itineraries for the competitions in New Mexico February 5-9 and Idaho State on February 14-15. The team is requesting authorization to travel and provide funds for fees and lodging from the CTE competition funding. Six students will be attending with five able to present to the board. Wyatt Gardner, who attended last year, expressed his ability to gain increased knowledge and application to what is already being taught at Emery High. Kenzi Guymon made the motion to approve the trip with a second from Royd Hatt. Motion was passed unanimously.

## REPORTS:

**E1: The principal report:** Steven Gordon, Emery High School Principal, reported that the focus for Emery High during this Fall was the accreditation process, and it was very successful. The requirements for this included 30 standards, self-evaluation, and site visits from reviewers. It also included surveys from students, parents, and faculty/staff with positive feedback. The main goals this year for Emery High are: Focusing on Literacy across curriculum, ACT scores, and positive teacher/student relations. The culture of the school stems from the student council members which then presented to the board. Easton Thornley, Student-body President, talked about the school's mission statement which was chosen by the students. The council is focusing on the inclusion of all students through a variety of activities. They want the students to be Proud to be a Spartan. Taya Cowley, Senior Class President, also reported on additional activities that have been very successful which included a back to school luau and chalk sidewalk painting. Tyler Frandsen, Student-body VP, reported on the fundraiser held in December which was a class-stall fundraiser which raised over \$300 for a community angel tree project. The students wanted to do something to give back to the community. Damon Farley, sophomore VP, stated they wanted to involve the community by inviting local businesses to participate in the homecoming parade with their own float.

“It was great to see the entire community come together.” The Advisors to the student council are Tisha Thornley and Alicia Whitesel.

**E2: Superintendent Report:** Ryan Maughan thanked the Emery High student council and their advisors who put a lot of positivity and effort in all the activities. Also, a reminder that the State legislature starts this week.

**E2: Business report:** Jackie Allred reported that the District received \$5,000 donation from EMI Health for personal items (food, clothing, shelter, dental, vision care) for the At-Risk students. This is the second year for this donation from the Friend to Friend non-profit group associated with EMI Health. This is prorated to each school based on enrollment numbers.

**E3: Board Committee reports:** Kallee Lake was able to attend the USBA conference and stated she learned a lot of information about the organizations that create schools and districts. James Winn stated the conference was great information with the mission statement of starting and ending with the student. He enjoyed the many great breakout sessions and networking with other school boards which are very beneficial. James Winn was also voted to represent the Southeast area on the USBA board. Tracey Johnson and Kenzi Guymon also appreciated the conference and the many things presented. Kenzi Guymon also added that she was able to attend a session with Kallee Lake about mental health and how important it is for our current students. Todd Huntington sent a report before board meeting on the recent CRA meeting with solar funding allocated.

**PUBLIC COMMENTS (F):** None received.

**CLOSED MEETING (G):** Not Held.

**ADJOURNMENT (H):** Royd Hatt motioned and to adjourn with a second by James Winn. The motion passed unanimously and the meeting adjourned at 7:40 pm.