

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday, January 11, 2024

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members absent: None

Others present: Annie Riddle, Randall Rodriguez, Matt Cauley, Greg Arnold, Broc Richardson, Gordon Walker, and Patty Kubeja

1. **Call to order** – Todd called the meeting to order at 5:30 pm.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda with the exception that they would table item 4.c. due to not being ready to approve that item. Steve seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Approval of Meeting minutes from December 14, 2023.** – Steve motioned to approve the meeting minutes as presented. Kevin seconded. Kevin voted aye. Todd voted aye. Steve voted aye.
 - b. **Review and approve the Discovery Center funding request invoices to be included in the CIB Disbursement request #9** – Matt Cauley with CM&D updated the board with the progress of the project and a description of what the invoices in the funding request are for. Kevin motioned to approve the funding request as presented for December 2023 in the amount of \$81,645. Steve seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
 - c. **Review and approve ZMB Agreement draft** – This item was tabled and will be presented in the next meeting.
5. **Administrative Non-Action Items**
 - a. None
6. **Adjourn** - Kevin motioned to adjourn the meeting at 5:50 pm. Steve seconded. Kevin voted aye, Todd voted aye, Steve voted aye. The duration of the meeting was 20 min.

Todd McLaws, Chairperson