



Municipal Building Authority / City Council Meeting

Minutes

Tuesday, December 12, 2023 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kim Henderson
(Excused), Councilmember Ron Skinner, Councilmember Nathan
Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice,
City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos,
City Recorder Melissa Gill

Meeting Location: Hideout Community Center 648 S Hideout Way

Monticello City Council Meeting

1. Call to Order

Minutes:

Mayor Hedglin called to order the Monticello City Council meeting at 7:00 p.m. The following visitors were present: John Gizler, Elaine Gizler, Kirk Crowley, Tamara Dockstader, Doug Allen, Lee Bennett

2. Invocation / Opening Remarks

Minutes:

Mayor Hedglin invited anyone in the audience or governing body to give the invocation. An invocation was given by Councilmember Rice.

3. Consider Minutes Review / Approval (action)

Recommendation: Motion to approve the minutes, as presented

Minutes:

MOTION to approve the minutes, as presented, was made by Councilmember Chamberlain and seconded by Councilmember Rice. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

4. Consider Payment of Bills (action)

Recommendation: Motion to approve the bills as paid

Minutes:

MOTION was made by Councilmember Chamberlain to approve the bills as paid. The motion was seconded by Councilmember Skinner and passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

5. Public Comment (discussion)

Minutes:

There was no public comment.

6. Consider for Approval: Amended 2023 Municipal Election Canvass (action)

Due to incorrect information from San Juan County

Minutes:

Mayor Hedglin read the results for the City of Monticello 2023 Municipal Elections. MOTION to approve the 2023 Municipal Elections was made by Councilmember Chamberlain and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

7. San Juan County Economic Development Update (discussion)**Minutes:**

Elaine Gizler presented to the City Council with an update on the San Juan County Economic Development department. She explained the status of transient room tax in the County and presented a sales tax leakage report. Along with those points she discussed the San Juan County Housing Assessment - Blight Report for Commercial Properties to be completed in 2024 - Mud Springs Mountain Bike Trail in Spanish Valley - Utah Tourism Industry Association Hospitality course - 2024 SJC Rural Grant program - 2023 SJC Basecamp - Economic Recovery Corp

8. SEUALG Update (discussion)**Minutes:**

Tamara Dockstader with Southeastern Regional Development Agency presented to the Council to discuss their Single Family Rehab Program. She is the representative for Carbon, Emery, Grand and San Juan Counties. This program provides improvements that are needed in homes, such as water and sewer line replacements, along with a wide variety of approved repairs for qualifying homeowners. There are set criteria for approval status. She explained them in detail.

9. Consider for Approval: Resolution 2023-15: A Resolution Updating the Consolidated Fee Schedule to Reflect New Hideout Pricing and Fee For a Variance Request (discussion/action)

Roll Call Vote

Minutes:

MOTION to approve Resolution 2023-15: A Resolution Updating the Consolidated Fee Schedule with the definition of "local" being a resident of and living in Monticello City was made by Councilmember Rice and seconded by Councilmember Skinner. Roll Call Vote: Councilmember Nathan Chamberlain - Aye Councilmember Kevin Dunn - Aye Councilmember Kim Henderson - Absent Councilmember George Rice - Aye Councilmember Ron Skinner - Aye The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

10. Consider for Approval: Ordinance 2023-4: Year 2024 Schedule for Monticello City Council, Monticello Planning Commission, and City Committees

Roll Call Vote

Minutes:

MOTION to approve Ordinance 2023-4: Year 2024 Schedule for Monticello City Council,

Monticello Planning Commission, and City Committees was made by Councilmember Rice and seconded by Councilmember Dunn. Roll Call Vote: Councilmember Nathan Chamberlain - Aye Councilmember Kevin Dunn - Aye Councilmember Kim Henderson - Absent Councilmember George Rice - Aye Councilmember Ron Skinner - Aye The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

11. Technical Services Upgrade: Approval for Associated Costs (discussion/action)

Minutes:

City Manager Kulow presented the need to upgrade the technical services of Monticello City Offices. This cost is to upgrade to the government level of security. This agenda item was discussed at length by the Council and Kulow. MOTION to table Agenda item 11 to be revisited later in this meeting was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

MOTION to approve the associated costs for Monticello City technical services upgrade was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

12. Consider for Approval: MOU Between the Utah Cyber Center and Monticello City (discussion/action)

Roll Call Vote

Minutes:

MOTION to approve the MOU between the Utah Cyber Center and Monticello City was made by Councilmember Dunn and seconded by Councilmember Rice. Roll Call Vote: Councilmember Nathan Chamberlain - Aye Councilmember Kevin Dunn - Aye Councilmember Kim Henderson - Absent Councilmember George Rice - Aye Councilmember Ron Skinner - Aye The motion passed unanimously. MOTION to return to agenda item 11 was made by Councilmember Rice and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

13. Review of Main and Center Proposal (discussion/action)

Minutes:

Kulow reviewed the code presented by Councilmember Henderson in a past council meeting. He stated the update should be placed in Title 4 Chapter 2 of the Monticello City Code. He proposed this code to focus on all commercial businesses. He asked the Council for specifics that they would like to include in this code such as weeds, building disrepair, fees for violations, etc. Tamara Dockstader stated Price has a code such as this in place. She volunteered to discuss the code with the Mayor of Price to find out what he suggests. Mayor Hedglin asked for this agenda item to be included in the work meeting in January for deeper discussion.

14. Councilmember Compensation (discussion/action)

Minutes:

Kulow expressed the desire for Councilmembers and the Mayor to have a change in

compensation. Currently the Mayor is paid \$3,000.00 and Councilmembers are paid \$1,500.00. This compensation rate has not been changed in over 8 years. MOTION to raise Councilmember rates to \$2,000.00 and the Mayors rate to \$4,000.00 was made by Councilmember Chamberlain and seconded by Councilmember Rice. Roll Call Vote: Councilmember Chamberlain, Aye Councilmember Skinner, Aye Councilmember Henderson, Absent Councilmember Rice, Aye Councilmember Dunn, Nay The motion passed 3-1.

Vote results:

Ayes: 3 / Nays: 1

15. Review of Monticello City Garbage and Refuse Code (discussion)

Minutes:

Kulow presented a summarized version of the Monticello City Garbage and Refuse code. Councilmember Skinner expressed concern with the restrictions in the code. There was a discussion for clarification of the Garbage and Refuse Code. Planning Commissioner Bennett recommended the City revise the existing code to reflect the summary Kulow provided. The Council requested this agenda item be brought back to a future work meeting.

16. Follow Up Items

Minutes:

Councilmember Rice asked if the possibility of a food bank would be brought to Council. Mayor Hedglin stated it was undetermined and would not be until late spring if one is brought in.

17. Governing Body / Administrative Communications

Minutes:

Councilmember Chamberlain reported interviews for Golf Superintendent were conducted. The offer was made to Jeff Sheehan from South Carolina. His official start date will be February 1, 2024. The Council decided to cancel their next scheduled meeting in December.

18. Upcoming Agenda Items

Minutes:

Work meeting Main and Center - Swear in three new Council Members

19. Adjournment (action)

Minutes:

MOTION was made by Councilmember Rice to adjourn the meeting at 8:42 p.m. and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

Municipal Building Authority Meeting

20. Call to Order

Minutes:

Mayor Hedglin called to order the MBA meeting at 8:42 p.m. The following visitors were present: Doug Allen, Kirk Crowley

21. Consider MBA Minutes Review / Approval (action)

Recommendation: Motion to approve the MBA minutes, as presented, and seconded. Consensus

Minutes:

MOTION to approve the MBA minutes, as presented was made by Councilmember Chamberlain. The motion was seconded by Councilmember Rice and passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

22. Consider Payment of MBA Bills (action)

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

Minutes:

MOTION was made by Councilmember Skinner to approve the MBA bills as paid. The motion was seconded by Councilmember Dunn and passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

23. Adjourn (action)

Motion to adjourn the meeting at _____ p.m. and seconded. Consensus

Minutes:

MOTION was made by Councilmember Rice to adjourn the meeting at 8:44 p.m. The motion was seconded by Councilmember Dunn and passed unanimously.

Vote results:

Ayes: 4 / Nays: 0

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Audio File

[https://soundcloud.com/user-250815044/2023-12-12-city-council?](https://soundcloud.com/user-250815044/2023-12-12-city-council?si=e40eabcca4d343b5b78763981552c52e&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)

[si=e40eabcca4d343b5b78763981552c52e&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing](https://soundcloud.com/user-250815044/2023-12-12-city-council?si=e40eabcca4d343b5b78763981552c52e&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing)