



# HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street  
PO Box 427  
Midway, UT 84049-0427

## BOARD MEETING

November 2, 2023  
6:00 P.M.

Administration Building  
1000 E Main Midway, UT 84049

**CONDUCTING:** Board Chair, Celeste Johnson

Those in attendance: Celeste Johnson, Clair Provost, Steve Farrell, Heidi Franco, David Nuttall, Tina Rodriguez, Mike Johnston, Brenda Christensen, Wes Johnson, Yvonne Barney- online, Bryan Provost- online, Brad Rasmussen- online

**PUBLIC COMMENT:** *This is the public's opportunity to comment on items not on the agenda.*  
**ENTITY UPDATES:** or **COMMITTEE UPDATES** if any

1. **Consent Agenda** Approval
  - A. [October 10, 2023, Board Meeting Minutes.](#)
  - B. October 2023, Profit & Loss
  - C. October 2023, Reconciliation
  - D. Warrants-[23-21](#), [23-22](#)

Motion does not include b and c

A motion was made by Brenda Christensen to approve the consent agenda, apart from items B and C. Due to the timing of this meeting these items were not included. The motion was seconded by Steve Farrell and the chair asked for a vote.

Celeste Johnson- Yes

Clair Provost- Yes

Steve Farrell- Yes

Yvonne Barney- Yes

Heidi Franco- Yes

Mike Johnston- Yes

Brenda Christensen- Yes

## **2. Odor Updates**

### **A. Heber City - Heidi Franco, Mayor, Heber City.**

Heidi Franco stated that they are continuing to monitor with very low levels. The sensors just came in to both Midway and Heber.

### **B. Midway Sanitation District – Vice-Clair Provost, Midway Sanitation District.**

Wes Johnson stated that they are renting the monitors and they have been placed. Currently they have readings of less than one. They have been in place for about a month.

## **3. Citizen Panel – Updates and possible panel selection and approval.**

The board reviewed the nomination forms. The panel will consist of one board member, one resident and another resident as an alternate, and three experts.

They addressed each applicant and put them in the category of either technical or resident.

Mike Johnston stated that the chair should not be a voting member of the panel.

Steve Farrell suggested that Dennis Gunn, if selected, should be a nonvoting technical expert.

Celeste Johnson stated that from her situation, she feels that Dennis should make a clean break. He could be more effective if he comes in as an advisor.

Brenda Christensen stated that Dennis would be good to have.

Steve Farrell stated that, as a local expert, and knowing the plant he would be good.

Heidi Franco stated that they should have them fill out a conflict-of-interest form to see if there is any conflict.

Brenda Christensen stated that the names of Ben and Ellen as citizen members were ok with her.

Mike Johnston asked about having a member of the Health Department on the committee.

Steve Farrell stated that Tracy Richardson would be good.

Dave Nuttall stated that he met an engineer the has designed treatment plants. He has retired here.

Heidi Franco stated that they need more citizens on this panel with this type of experience and asked Dave to get her the information.

Celeste Johnson said she will contact the manager of Snyderville to see if he is interested.

Celeste stated that if James is a vendor, he could not be on the board due to conflict-of-interest.

The chair will contact the names considered and return in December to present them.

4. **Resolution 2023-10-** Motion and vote to approve the designated signers on Zion's Bank account.

**A motion was made by Steve Farrell to adopt resolution 2023-10 approving the designated signers on the Zion's Bank account. The motion was seconded by Clair Provost and the chair called for a vote.**

**Celeste Johnson- Yes**

**Clair Provost- Yes**

**Steve Farrell- Yes**

**Yvonne Barney- Yes**

**Heidi Franco- Yes**

**Mike Johnston- Yes**

**Brenda Christensen- Yes**

#### 5. Other Business

Celeste Johnson asked about the work being done by Sheila.

Tina Rodriguez stated that she has given her everything she has asked for.

Celeste Johnson stated that they will have the budget on the agenda in December for approval.

Celeste Johnson said she and Mike Johnston met with the staff to address the interim manager. They have a job description they are working on, and it will be posted soon.

Heidi Franco asked if the board could see the job description.

Wes Johnson said he will send the final one out to the board members.

Brad Rasmussen stated that the Environment Federation of Utah has a classified section that would be a good place to notice the position.

Celeste Johnson stated that it will be posted on the UASD also.

Steve Farrell asked about the timeline.

Brenda Christensen stated that it should be posted until it is filled.

Celeste Johnson stated that if they do not get the applications they want they can post.

Heidi Franco suggested they post it on the Utah League of Cities and Towns.

Steve Farrell reminded the board that the boundary commission meeting has changed to December.

Celeste Johnson stated that they tried to come to Midway, but they sent them to the boundary commission.

Heidi Franco stated she is excited to get the trend and information from Sheils.

Wes Johnson stated that Ben Probst is the CPA for the district, and they want to make sure he is on board with all of this.

Tina Rodriguez said she worked on this with Dennis and Ben. They got all the information, and they will review it at the end of the year. They are also looking at the GLs and will be reviewing and making some changes. It will probably not happen until December. Sheila has all the budget projections she was working on with Dennis and should have them wrapped up by December. She will talk to Ben and see what the timeline is.

Heidi Franco stated she does not want to see a delay from Ben.

Tina Rodriguez said there is a lot to do at the end of the year. She has looked at Sheila's suggestions and they do not agree with all of them. Ben is the HVSSD expert, and she has been there for 5 years. They are looking for something that falls in line.

Wes Johnson stated that they have selected the screens for purchase. If they buy them before the end of the month there are savings of \$50,000.00. They all feel that this is what they want. He has talked about using impact fees for this.

Brad Rasmussen stated that it will be \$499,487, and they need \$26,000.00 by the end of the year, then they have the balance pro-rated for the balance. He will send this to Janet.

Steve Farrell asked if it would increase the capacity.

Brad Rasmussen stated that it will not. The price he mentioned is just the cost of the equipment.

The board gave them direction to purchase the screens for this project.

6. Adjourn

A motion was made by Heidi Franco to adjourn the meeting. The motion was seconded by Mike Johnston and the chair asked for a vote.

Celeste Johnson- Yes

Clair Provost- Yes

Steve Farrell- Yes

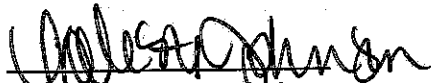
Yvonne Barney- Yes

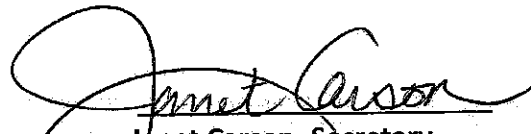
Heidi Franco- Yes

Mike Johnston- Yes

Brenda Christensen- Yes

APPROVED: 1/11/24

  
Celeste Johnson- Chair

  
Janet Carson- Secretary