State Charter School Board
Amendment Request

250 East 500 South, P.O. 144200, Salt Lake City, UT 84042   *(801) 538-7720*
www.UtahSCSB.org

Applicant Assurances

Print this sheet, complete and sign the spaces at the bottom, scan, and attach to the electronic application.

The Board Chair must sign the following agreement prior to submitting the application package.

Should the agreement be signed by someone other than the current Board Chair, the application package will be deemed Administratively Incomplete.

School Name: Utah County Academy of Sciences

The Applicant certifies all information contained in this application is complete and accurate, realizing that any misrepresentation could result in disqualification from the Amendment Request process or revocation after award.

The Applicant understands that applications must uploaded into the UCAP system no later than the third Friday of the month preceding the month of the requested SCSB meeting and that incomplete applications will not be considered.

The Applicant acknowledges that all information presented in the application package, if approved, may become part of the charter to be used for accountability purposes throughout the term of the charter.

The Applicant acknowledges that the charter school governing board is subject to all Utah statutes regarding charter schools as well as all relevant federal, state and local laws, and requirements, and should comply such.

The Applicant acknowledges that the most current academic and compliance data will be provided to the SCSB for its consideration of the application.

The applicant acknowledges that prior to inclusion on the agenda, the SCSB recommends charter school governing boards schedule an appointment with SCSB staff to discuss the request and provide clarification to any staff questions.

Click or tap here to enter text.
_____
Name of Board Chair   Signature of Board Chair /Date

School Entity Information

Name of School: **Utah County Academy of Sciences**

Name of School Administrator: **Jennilyn Derbidge**

Contact Information for School: 940 W 800 S, Orem, UT, 84058

Below, list the names and positions of all current Board Members (officers, members, directors, partners), and their positions. Also list any other current charters in which they act as a corporate principal or charter representative. Add rows as necessary.

Name	Position	All Charter Affiliations
Julie King	President, Student Connected Member	UCAS
Clark Baron	Community Member	UCAS
Karen Carter	Community Member	UCAS
Nikki Scott	Student Connected Member	UCAS
Barbara Heftel	Student Connected Member	UCAS
Dr. Renee Borns	UVU Representative	UCAS
Vacant	UVU Representative	UCAS

Contractual Charter Agreement Goals

List the school's contractual goals.

Required Attachments:

- If the school is *not* meeting all its charter contractual agreement goals, then include the governing board's corrective action plan. (Corrective action plan limited to two pages.)
- Goal 1: Improve student math skills. (CA, no page numbers)
- All UCAS students will achieve the ACT college benchmark in mathematics by the end of the first semester of their senior year.
- Target: All UCAS students will achieve the ACT college benchmark.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	Y/N
A	Is this currently a school Goal in use?	**Y**
B	Does the Governing Board measure or track school performance of the Goal?	**Y**
C	Did the Governing Board meet this Goal in the last complete school year?	**Y**

D	After a SMART analysis, is this a SMART Goal?	Y
E	Does the Governing Board want to **revise** or eliminate the Goal in the CA?	N
F	Does the Governing Board want to transform school practice to begin working on this Goal?	N

- Goal 2: Improve student skills in reading. (CA, no page numbers)
- All UCAS students will achieve the ACT college benchmark in reading by the end of the first semester of their senior year.
- Target: All UCAS students will achieve the ACT college benchmark.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	Y
B	Does the Governing Board measure or track school performance of the Goal?	Y
C	Did the Governing Board meet this Goal in the last complete school year?	Y
D	After a SMART analysis, is this a SMART Goal?	Y
E	Does the Governing Board want to **revise** or eliminate the Goal in the CA?	N
F	Does the Governing Board want to transform school practice to begin working on this Goal?	N

- Goal 3: Improve student skills in writing. (CA, no page numbers)
- All UCAS students will achieve the ACT college benchmark in writing by the end of the first semester of their senior year.
  Target: All UCAS students will achieve the ACT college benchmark.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	Y
B	Does the Governing Board measure or track school performance of the Goal?	Y
C	Did the Governing Board meet this Goal in the last complete school year?	Y
D	After a SMART analysis, is this a SMART Goal?	Y
E	Does the Governing Board want to **revise** or eliminate the Goal in the CA?	N
F	Does the Governing Board want to transform school practice to begin working on this Goal?	N

- Goal 4: Improve student skills in science. (CA, no page numbers)
- All UCAS students will achieve the ACT college benchmark in science by the end of the first semester of their senior year.
- Target: All UCAS students will achieve the ACT college benchmark.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	Y
B	Does the Governing Board measure or track school performance of the Goal?	Y
C	Did the Governing Board meet this Goal in the last complete school year?	Y

D	After a SMART analysis, is this a SMART Goal?	**Y**
E	Does the Governing Board want to **revise** or eliminate the Goal in the CA?	**N**
F	Does the Governing Board want to transform school practice to begin working on this Goal?	**N**

- Goal 5: Improve student skills in technology. Every UCAS student will use technology to create and give presentations in their required UCAS Humanities and Speech courses.
- Target: All UCAS students will improve their technology skills.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	**Y**
B	Does the Governing Board measure or track school performance of the Goal?	**Y**
C	Did the Governing Board meet this Goal in the last complete school year?	**Y**
D	After a SMART analysis, is this a SMART Goal?	**Y**
E	Does the Governing Board want to **revise** or eliminate the Goal in the CA?	**N**
F	Does the Governing Board want to transform school practice to begin working on this Goal?	**N**

- Goal 6: Improve student skills in technology for communication purposes. (CA, no page numbers) Every year a student attends UCAS, the student will use technology to complete research projects and/or presentations during their Language Arts courses.
- Target: All UCAS students will improve their communication skills through the use of technology.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	**Y**
B	Does the Governing Board measure or track school performance of the Goal?	**Y**
C	Did the Governing Board meet this Goal in the last complete school year?	**Y**
D	After a SMART analysis, is this a SMART Goal?	**Y**
E	Does the Governing Board want to revise or eliminate the Goal in the CA?	**N**
F	Does the Governing Board want to transform school practice to begin working on this Goal?	**N**

- Goal 7: Understand the enrollment process, and credit system for Higher Education. (CA, no page numbers) During the student's senior year at UCAS, the student will enroll in a Student Leadership and Success Studies course (Major and Career Exploration) that will prepare students for success in the Higher Education system.
- Target: All senior students at UCAS.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	**Y/N**
A	Is this currently a school Goal in use?	**Y**
B	Does the Governing Board measure or track school performance of the Goal?	**Y**
C	Did the Governing Board meet this Goal in the last complete school year?	**Y**
D	After a SMART analysis, is this a SMART Goal?	**Y**

E	Does the Governing Board want to revise or eliminate the Goal in the CA?	N
F	Does the Governing Board want to transform school practice to begin working on this Goal?	N

- Goal 8: Achieve a high attendance. (CA, no page numbers) Each school year at UCAS, the student will maintain 90% attendance in all courses as evidences by the UTREX system.
- Target: Attendance of all students at UCAS.

	Answer these questions as a Governing Board for the Goal (includes Goal Target) above:	Y/N
A	Is this currently a school Goal in use?	Y
B	Does the Governing Board measure or track school performance of the Goal?	Y
C	Did the Governing Board meet this Goal in the last complete school year?	Y
D	After a SMART analysis, is this a SMART Goal?	Y
E	Does the Governing Board want to revise or eliminate the Goal in the CA?	N
F	Does the Governing Board want to transform school practice to begin working on this Goal?	N

Requested Amendment(s) to Charter

1. Complete as many sections as apply.
2. Provide requested details and supporting documentation as outlined for each amendment requested.

☐ *Change to curricular or instructional emphasis, including educational program or methods of instruction.*

Required Attachments:

- *A redline version showing <u>new additions</u> and ~~removed language~~ in educational program or methods of instruction.*
- *Documentation of new, evidence-based choice, as well as anticipated improvement in student performance.*

☐ *Relocating to a new school district or municipality.*

Operational schools: Describe the decision to move and the projected impact on enrollment.
Click or tap here to enter text.

Required Attachments:

- Supporting evidence for decision.
- Minutes from the board meeting where parents and student provided feedback.

Planning year schools:

Required Attachments:

- Detailed market analysis of newly proposed location.
- Corresponding capital facility plan.
- Revised budget for the planning year and first three operational years.

☒*Articulation agreement.*

Describe the purpose for the articulation agreement.
The Utah County Academy of Sciences would like to build articulations with two other top performing charter schools in Utah County, Reagan Academy and Lincoln Academy. These schools have had long-standing partnerships with UCAS that we would like to now formalize in order to better educate students about the opportunities provided by UCAS. The initiation of these articulation agreements would allow the schools to better understand and support each others educational missions. The agreements would also help UCAS in our enrollment efforts.

Required Attachments:

- Provide a copy of the school's proposed articulation agreement signed by all participating charter school(s).

☐*Change to effectiveness goals, performance measures, or accountability plan.*

Required Attachments:

- Redline version showing <u>new additions</u> and ~~removed language~~ in contractual agreement performance measures.
- Provide supporting documentation for the requested change.

☐*Postponement of opening year.*

Describe the reason for postponing the school's opening year.
Click here to enter text.

Required Attachments:

- Include additional supporting documentation as necessary.

☐*Change to Bylaws, Articles of Incorporation, or contractual agreement specific to number of board members or board member election / appointment process.*

Required Attachments:

- A redline version showing <u>new additions</u> and ~~removed language~~ in Bylaws.

☐*Removal of original application sections – not applicable to Exhibit A contracts*

Required Attachments:

- A redline version showing <u>new additions</u> and ~~removed language~~, or

- If completely rewritten, the new policy or procedure with new effective date, indicating superseding of previous policy or procedure.
- Excerpt from board minutes at which policy was approved

  NOTE: Policies, procedures, and minutes can be provided through a specific hyperlink to the exact policy, procedure, or minutes.
  Examples:
  - Job descriptions for educators and administration, including business administrator
  - Selection of Education Service Providers
  - Financial performance and sustainability goals
  - Board performance and stewardship goals
  - Student achievement levels for assessments no longer required by USBE (e.g., end of level CRT, IOWA, DWA, etc.)
  - Acceptable use and social media policy
  - Extra-curricular activities and fee schedules
  NOTE: SCSB staff will review policy or procedure for compliance with state law and board rule.

☐ *Change to School Mission or Purpose(s)*

Describe the process the governing board followed when making this decision, as well as why a change to mission and/or purpose(s) is necessary for the governing board to meet the terms and conditions in its contractual agreement.

Click here to enter text.

Required Attachments:

- *A redline version showing <u>new additions</u> and ~~removed language~~ in school mission and/or purpose(s).*

☐ *Change to grades served or decrease in student enrollment.*

Summarize the governing board's discussion that led to the decision to reduce grade levels or number of students served.
Click here to enter text.

Complete:

	Grades and Specific Number of Students Served by Grade													Max Enrollment
Current	K	1	2	3	4	5	6	7	8	9	10	11	12	
SY														
Proposed	K	1	2	3	4	5	6	7	8	9	10	11	12	
SY														

☐Other Amendments Not Previously Identified Above

Please describe amendment request.
Click here to enter text.

Required Attachments:

- Details and supporting documentation as appropriate.
- Additional information may be requested following review and request may require SCSB or USBE approval.