

**The Minutes of
Honeyville City Council
December 5, 2023 Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Kory Wilde and Trevor Gardner. Dale Millsap was excused from this meeting.

Approximately 3 members of the public were present.

Employees present were: Brittany Chlarson, Clerk/Recorder
 Codey Illum, Zoning Administrator
 Blair Perry, Treasurer

Bruce Nelson offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Public Comment Period: No comments were made.

Canvass Municipal General Election:

A. Report Election Results: The official Canvass results from the 2023 Municipal General Election Results were read and presented.

B. Motion on Results:

RYAN ADAMS motioned to accept the 2023 Municipal General Election results as presented.
DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

Zoning Administrator/Planning Commission Report – Codey Illum & Kenny Funk

A. Zoning Admin Report: **Codey I** reported that he has still been in communication with the Arbon's regarding their building request. He does not agree that he needs to appear before the council. The **Mayor** stated that they need to make a request on paper so that the City can act appropriately.

B. Planning Commission Report: **Kenny F** reported that the ADU & Living in an RV ordinance was being reviewed by the attorney. He also reported that the commission will be formalizing their suggestions for the water ordinance in December and try to

hold a public hearing in January. Laurie Hunsaker will be the new chair in 2024 with Kenny Funk as the Vice-Chair.

City Administration – Mayor Bruce Nelson

Discussion Items:

- A. Compliance to City Ordinances:** No new court dates have been made at this point. The City will back off during the winter months and resume the prosecuting process in April 2024. It was also mentioned that the staff review the CUP's and have them reviewed by the council.
- B. City Hall Remodel:** The original contract was that the remodel would be completed within 60 days. The change orders that were requested will add an additional 55 days, after a discussion they thought they could reduce that to 45 days.
- C. Status of General Plan:** Mike Hansen has been working on the suggestions from the City Council and with the city engineer to finalize the General Plan.
- D. BRAG Survey:** Because Honeyville City has no debt, low water rates & taxes, and the citizens average income is high, it prevents the city from getting funding. They intend on doing a survey to see if the city has a bunch of outliers who raise the median for the entire city.
- E. Mayor Stipend:** A resolution needs to be created for the stipend and then the council will hold a public hearing to get public input. The Mayor and Council would like to hold a Public Hearing in January's meeting.
- F. Water Conservation Plan:** Janel with Rural Water met with the Mayor and Brittney to create a Water Conservation Plan. That plan has been submitted to the state. If they approve it then the council will need to hold a public hearing. Part of the Conservation Plan will require the City to calculate their water loss quarterly. The city added a SCADA system to meter water in the system.
- G. Reconcile Bank Statement – Ryan Adams**

ACTION ITEMS:

- A. City Council Regular Meeting Minutes – 11/08/23:**

DAVID HOUGAARD motioned to approve the City Council minutes from 11/08/23 as presented. KORY WILDE seconded the motion. MOTION CARRIED with Ryan Adams abstaining, David Hougaard for, Kory Wilde for and Trevor Gardner for.

- B. Check & Deposit Details – November 2023:**

KORY WILDE motioned to approve the November 2023 Check & Deposit Details as presented. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

Public Health & Safety/Buildings & Equipment – Councilmember David Hougaard:

- A. Lawn Mower Purchase vs. Contracting Services:** It was reported that there have been some discussions whether it would be best to purchase a new mower or contract out to a mowing service. A decision has not been reached yet.
- B. City Owned Home:** The Mayor will be filling out the proper paperwork to start the subdivision process for this property.
- C. Process to Sale City Equipment:** The Mayor asked Ryan to look into the process on how the county handles sale of property.

Parks & Cemeteries/Youth City Council – Councilmember Trevor Gardner:

Nothing to report at this time.

General Community Events/Planning Commission – Councilmember Kory Wilde:

Nothing to report at this time.

Water Systems & Drainage – Councilmember Ryan Adams:

- A. Drainage:** The council discussed the previous plan that was submitted to the council regarding drainage on 3600 W. They felt that the plan presented was over-engineered and could be resolved differently. Once the grant has been received there will be further discussion on this issue.

Streets & Roads/Mosquito Abatement/City Communications – Councilmember Dale Millsap:

Dale was not present to report.

ACTIONS FROM NOVEMBER 8, 2023:

Bruce – Contacting Landfill for Spring 2024 Clean Up

Bruce – CUP on January Agenda

Brittany – Talk to Dale about Reconciling the Bank Statement

Ryan – Investigate City Surplus

KORY WILDE motioned to adjourn at 8:01 p.m. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner.

Meeting Adjourned at 8:01 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

DATE APPROVED: 1/16/24

ATTEST:



Brittiny Chlarson
Brittiny Chlarson – Clerk/Recorder

Bruce Nelson
Bruce Nelson - Mayor