



MONROE CITY COUNCIL MEETING
Tuesday, December 12, 2023, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Parsons. A prayer was offered by Councilmember Mathie.

3. Roll Call

Mayor Johnny Parsons
Councilmembers:
Dane Buchmiller-absent
Janet Cartwright - electronic
Michael Mathie
Perry Payne
Erica Sirrine -absent
Public Works Director Devin Magleby
City Recorder Allison Leavitt
Yvonne Shaver
Amber Carter
Bethany Street
Devan Wilson

4. Consider a motion to approve the minutes of the meetings held November 28, 2023.

Councilmember Mathie moved to approve the November 28, 2023, Regular City Council Meeting Minutes with corrections. The motion was seconded by Councilmember Payne . A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne, and Mathie. The vote was unanimous. The motion carried. 3-0

5. Citizen input – Limit of 3 minutes per comment

MONROE CITY COUNCIL
MINUTES
12 12 2023

39 **6. Approval of November 2023 warrant register, cash disbursements, adjustment journal and**
40 **aging report.**

41
42 **Councilmembers reviewed and signed the November 2023 warrant register, cash**
43 **disbursements, adjustment journal, and aging report.**

44
45 **7. Business**

46
47 **a. Childcare benefit partnership - Amber Carter & Bethany Street**
48

49 Amber Carter and Bethany Street explained to the Council that they are in the process of
50 opening a state licensed day care facility in Monroe, Pebbles and Pinecones. They are
51 applying for a grant that is offered through the Children's Service Society of Utah. One
52 requirement of the grant is to partner with those who hire locally to enhance employee
53 benefits and provide security to employees in the form of childcare.

54
55 If awarded the grant they would provide a benefit to the City in the form of a childcare
56 incentive and the City would provide a business benefit to them that directly serves and
57 impacts the children in their care. The goal of this grant is to make obtaining childcare easier
58 for our employees, as well as create collaborative partnerships that strengthen their
59 company so they can continue to serve the community. The commitment would be for three
60 years.

61
62 The Council discussed with them ideas of what they would want from the City. Some
63 examples were if the City made a cash donation for art supplies, they could offer learning
64 experiences for the children in their care. The City could pay partial tuition for childcare of
65 City employees, and they would advertise that the City was participating and supporting
66 their program.

67
68 Councilmember Payne stated that he likes the idea of partnering with Ms. Carter and Ms.
69 Street but wanted the Council to understand that this could be setting a precedent for the
70 Council to partner with other private businesses.

71
72 Councilmember Mathie understands Councilmember Payne's concern, but he stated that he
73 thinks the Council would be supporting the grant program not the private business, and the
74 City would not be obliged to partner with other business.

75
76 Councilmember Mathie stated that this would be a direct benefit to our employees and the
77 costs would have to be included in our employee benefits budget.
78

79 The Council asked them what other businesses had done and they stated that Monroe City is
80 the first business they have approached.

81
82 Ms. Carter and Ms. Street explained that for grant purposes they would have to submit a
83 signed agreement from the City. It would be a simple agreement just outlining what the City
84 was willing to do and what they would offer back to the City. The agreement would only be
85 for a period of three years.

86
87 After some discussion, the Council asked Ms. Carter and Ms. Street to prepare a draft
88 agreement to show what type of contribution they would want from the City and what
89 benefits would be provided by them to City employees.

90
91 b. Proposed commercial signage "The Greystone" - 20 W 100 N - Yvonne Shaver
92

93 Yvonne Shaver, owner of "The Greystone" was here to discuss with the Council placement of
94 a commercial sign for their business located at 20 W 100 N. Ms. Shaver showed the Council
95 an illustration of the size and location of the sign. It is proposed that the sign be located on
96 City property located on the corner of Main Street and 100 N.

97
98 Mayor Parsons stated that there are similar signs located on the other three corners of this
99 intersection. Family Dollar, Mystic Hot Springs, and City Lion's Park sign. Public Works
100 Director Devin Magleby stated that he had met with Ms. Shaver and Planning Commission
101 Chairperson Bart Lee on site and Chair Lee was concerned about liability to the City if there
102 was to be an accident at this intersection caused by lack of visibility. Ms. Shaver explained
103 that when they went before the Planning Commission with their proposal that the Planning
104 Commission suggested they contact UDOT to see if they had any issues with the placement
105 or size of the sign. Ms. Shaver stated that UDOT representatives did not have any safety
106 concerns with the placement of the sign.

107
108 The Council discussed what the City ordinance was for signage. The current land use
109 ordinance states the Council has authority to allow signs of reasonable size in character with
110 the zone. Our fence ordinance does not allow fences over thirty-six inches in height within
111 thirty feet from intersecting street.

112
113 **Councilmember Mathie moved to approve commercial signage for "The Greystone"**
114 **located at 20 W 100 N within the City right-of-way property. The sign may not exceed four**
115 **(4) in height and not differ from the illustration provided to the Council. The motion was**
116 **seconded by Councilmember Payne. A roll call vote was called. Voting yes:**
117 **Councilmembers Cartwright, Payne and Mathie. The motion carried. 3-0**
118

- c. Consider awarding the Cemetery Road Paving project to the low bidder Hales Sand & Gravel.

Devan Wilson, Jones and DeMille Engineering, reviewed with the Council the two bids submitted for paving of roads within the cemetery.

Hales Sand and Gravel:

12' wide asphalt road	\$179,869.34
18' wide asphalt road	\$257,137.94

Rasmusen Excavation:

12' wide asphalt road	\$203,209.20
18' wide asphalt road	\$284,271.40

Hales Sand and Gravel are the low bidders. Their bid unit prices, and mobilization cost are the same for both alternatives. The difference between the 12' wide road bid and 18' wide road bid is the additional amount of material needed for the wider road. They have agreed to the unit price and understand that there may be some adjustments to road widths as the project progresses.

The Council agreed to accept the bid from Hales Sand and Gravel for the 12' asphalt width with the understanding that there may be some adjustments.

Councilmember Cartwright moved to accept the Hales Sand and Gravel bid for the Cemetery Road Paving project in the amount of \$179,869.34. The motion was seconded by Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Mathie. The motion carried. 3-0

- d. Consider canceling December 26, 2023, City Council meeting

Councilmember Payne moved to cancel Monroe City Regular scheduled Council Meeting due to Christmas holiday, pending any essential business. The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Mathie. The motion carried. 3-0

- e. Consider Resolution 12 1 2023 -authorizing a Tax Certificate and Agreement for UAMPS' Payson Power Projects; and related matters

Councilmember Payne asked if the City has ever participated in this type of agreement, and no one was aware of ever doing this. The Council discussed that accepting this agreement is at the recommendation of UAMPS representatives.

Councilmember Payne moved to adopt resolution 12 1 2023 -authorizing a tax certificate and agreement for UAMPS' Payson Power Projects, and related matters. The motion was seconded by Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Mathie. The motion carried. 3-0

8. Other Business

a. Staff Reports

City Recorder Allison Leavitt

*Oath of Office Ceremony will be held at the beginning of the regular schedule Council meeting to be held January 9, 2024, at 7:00 p.m.

Public Works Director Devin Magleby

*Micklane Farmer, Jones and DeMille, asked if the City would be interested in applying for funding to help with sidewalks through a UDOT grant project. These projects are funded with federal money so they will be more expensive than when we have been able to use state funding. The City would have to provide 40% of the matching funds. The Council would like to see the sidewalks on 100 W to the south extended. Mayor Parsons asked Public Works Director Devin Magleby to have Mr. Farmer prepare a rough estimate of what the cost would be to the City.

b. Department Business-Council

Councilmember Cartwright –

No further business tonight.

Councilmember Payne –

No further business tonight.

Councilmember Mathie-

No further business tonight.

Mayor Parsons –

*An income survey is being conducted to see if Monroe would qualify for a Community Development Block Grant (CDBG). We are wanting to apply to CDBG for a power generator as a backup power source for the culinary well and treatment plant. If the generator is large enough it could help provide power to the City during our peak usage time. If we meet the income survey requirements and a generator is an approved project, we will move forward on completing the application to the CDBG.

*We hired Chris Dowell to fill the vacancy in our power department for when Public Works Director Devin Magleby retired. Public Works Director Devin Magleby is looking at retiring in the upcoming year and the Mayor is thinking about and has visited with Streets Foreman/Lineman John Draper to be our City's Public Works Director upon Public Works Director Devin Magleby's retirement.

Public Works Director Devin Magleby suggested that beginning January 1, 2024, John Draper's title be changed to Assistant Public Works Director so that he can begin to transition into the new position. The Council agreed that this would make the transition better for the employees and John Draper.

*Our current personnel policy does not provide any compensation for maternity and paternity leave, and he would like to see the policy updated by our next meeting. City Recorder Allison Leavitt will have a resolution amending our current personnel policy to include maternity and parental leave prepared for the Council to approve at our next meeting.

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Mathie moved the Regular Council Meeting adjourn at 8:05p.m. The motion was seconded by Councilmember Payne. The vote was unanimous. The motion carried. 3-0

The next regular City Council meeting is scheduled to be held on Tuesday, January 9, 2024 starting at 6:00 p.m. at Monroe City Office.

Approved this 9th day of January 2024.



Allison Leavitt
Monroe City Recorder



Johnny C. Parsons
Mayor