



**WEBER FIRE DISTRICT
2023 WEST 1300 NORTH
FARR WEST CITY, UTAH
November 14, 2023**

Members Present: Kevin Ward, Chair
Mike Hancock, Vice Chair
Val Heiner
Scott VanLeeuwen
David Yonan

Boyd Ferrin, Treasurer
Gordon Cutler
Ryan Hill
Rob Vanderwood

Members Absent: Jim Truett

Others Present: Paul Sullivan, Fire Chief
David Reed, Deputy Chief
Jared Taylor, Fire Marshal
Jolene Whipple, Office Manager

Britt Clark, Deputy Chief
Cody Draheim, Division Chief
'Andrea Fiske, District Clerk
Amy Hugie, Attorney (5:49 p.m.)

1. Chair, Kevin called the meeting to order at 5:37 p.m.
2. Pledge of Allegiance led by Gordon.
3. Opening Ceremony offered by Ryan.
4. Public comments: NONE
5. Approval of October 10, 2023, Board Meeting Minutes.
 - Motion to approve October 10, 2023, board meeting minutes made by Boyd, second by Mike.
 - All present members voted aye. Unanimously approved.
6. Discussion and action on the following Resolutions.
 - Presented by Chief Sullivan.
 - Resolution 16-2023, a resolution proposing to amend the by-laws; ratifying all by-law changes made to this date.
 - Cleaned up the Clerk to have it match code.
 - Motion to approve the Resolution 16-2023 made by Scott, second by Mike.
 - Roll call vote: Scott, Rob, Val, Boyd, Mike, Gordon, David, Ryan, and Kevin. All present members voted aye. Passes unanimously.
 - Resolution 17-2023, authorizing the issuance and sale of not more than \$5,000,000 Tax Anticipation Notes, Series 2024; and related matters.
 - Presented by 'Andrea
 - Annual Tan Resolution after looking at cash flow it looks like we will be needing \$3.8 million.
 - Webster Bank has offered 4.95% and can be locked in today.
 - Bank of America and Zions cannot offer us rates as they only quote 30 days out.
 - Alex with Zions has recommended that we lock in the 4.95% with Webster Bank.
 - Motion to approve the Resolution 17-2023 made by Scott, second by Boyd.
 - Roll call vote: Scott, Rob, Val, Boyd, Mike, Gordon, David, Ryan, and Kevin. All present members voted aye. Passes unanimously.
 - Resolution 18-2023, authorizing the surplus of the following equipment
 - Presented by Chief Clark
 - He was asked to research a local volunteer department to donate the 1999 BME Freightliner Fire Engine. It will be donated to to Antimony Fire Department in Garfield County.
 - 1995 Chevy Cheyenne 3500 – B9501
 - 1999 BME Freightliner Fire Engine – E0001- Will be donated to Antimony Fire Department.
 - 2005 Chevy Silverado 2500 – S0501

- 2005 Chevy Tahoe – S0502
 - 2013 Dodge Ram 1500 – S1301
 - 2014 Dodge Ram 1500 – S1303
 - Motion to approve the Resolution 18-2023 made by Boyd, second by Val.
 - Roll call vote: Ryan, David, Gordon, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members voted aye. Passes unanimously.
 - Resolution 19-2023, a resolution approving and authorizing the execution of an interlocal cooperation agreement between Weber Fire District and numerous other cities and districts providing for the reimbursement to the paramedic providers by the ambulance transport provided for paramedic services rendered during ambulance transport.
 - Presented by Chief Sullivan
 - This Paramedic on board agreement adds Brigham City, Clinton City, and Morgan to the current agreement.
 - Motion to approve the Resolution 19-2023 made by Gordon, second by Val.
 - This agreement allows them to charge a flat rate for paramedic on board during transports.
 - Roll call vote: Ryan, David, Gordon, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members voted aye. Passes unanimously.
7. Review and Approval of Amended Rules and Regulations:
- Presented by Chief Reed
 - 102.06 Deputy Chief
 - Title change to include Fire Marshal and clean-up the job description.
 - All present members voted aye. Passes unanimously.
 - 102.19 Prevention Division Chief
 - New job description and will include police chief.
 - Motion to approve Rules and Regulations 102.06 Deputy Chief and 102.19 Prevention Division Chief made by Boyd, second by Scott.
 - All present members voted aye. Passes unanimously.
8. Public Hearing
- Resident(s) wishing to comment on the following items will be allotted three (3) minutes to address the Board of Trustees. No action can or will be taken on any issues presented.
 - **6:00 P.M (or as soon thereafter as possible) – Public Hearing for the Amended 2023 Budget**
 - Motion to enter the public hearing for the Amended 2023 Budget made by Mike, second by Val.
 - Roll call vote: Ryan, David, Gordon, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members vote aye.
 - Public hearing for the Amended 2023 Budget open at 6:02 p.m.
 - No public.
 - Motion to close the public hearing for the Amended 2023 Budget made by Boyd, second by Mike.
 - Roll call vote: Ryan, David, Gordon, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members vote aye.
 - Public hearing is closed at 6:03 p.m.
 - **6:01 P.M. (or as soon thereafter as possible) – Public Hearing for the Tentative 2024 Budget**
 - Motion to enter the public hearing for the Tentative 2024 Budget made by Boyd, second by Val.
 - Roll call vote: Scott, Rob, Val, Boyd, Mike, Gordon, David, Ryan, David, and Kevin. All present members vote aye.
 - Public hearing for the Tentative 2024 Budget open at 6:03 p.m.
 - No public.
 - Motion to close the public hearing for the Tentative 2024 Budget made by Mike, second by Scott.
 - Roll call vote: Scott, Rob, Val, Boyd, Mike, Gordon, David, Ryan, David, and Kevin. All present members vote aye.
 - Public hearing for the Tentative 2024 Budget closed at 6:03 p.m.
9. Discussion and approval of the 2023 Amended Budget – Resolution 20-2023, a resolution amending the District budget for CY/FY 2023, together with its associated forms, schedules, and attachments, and providing that this shall take effect immediately upon its adoption and posting.
- Presented by ‘Andrea
 - We have a balanced budget for 2023. We had an increase in the property taxes when we did the certified tax rate so that has been allocated. The ambulance revenue is higher than what we anticipated so we have reallocated into other projects we were holding off on.

- Motion to approve to approve the 2023 Amended Budget made by Scott, second by Mike.
 - Roll call vote: Ryan, David, Gordon, Mike, Boyd, Val, Rob, Scott, and Kevin. All present members voted aye. Passes unanimously.
10. Discussion of the 2024 Tentative Budget
- Presented by 'Andrea.
 - Budgeting for an estimated 4% increase in property tax.
 - Wages include a 5% pay adjustment.
 - We have a decrease in self-insured health insurance.
 - Increase in personnel to start in July 2024.
 - Presented by Chief Draheim.
 - 6 personnel to staff a ambulance out of Station 61.
 - 3 additional personnel to increase Engine staffing that will be a float.
 - Training Division Captain will take over district training.
11. Administration Report
- Chief Sullivan Happy Veterans Day to all our Veterans and Happy Thanksgiving hope you all enjoy your family. Discussion on annexing Riverdale City Fire and the process. Station designs will start next year.
 - Chief Clark we just got our brand-new ambulance that will be stationed in Huntsville at Station 65 but would like to invite you out to the bay after the meeting to see it. Thanks for all your support and the budget committee and I think we have a great budget for next year.
 - Chief Reed grateful for Chief Draheim and his managing of the paramedics and ambulance. I am grateful for all the smart people here that do their jobs great.
 - Chief Draheim next month we would like to propose a severance policy. We can potentially expect a new ambulance for Station 62 from the County Budget, the current timeline would have us receiving it by summer with an additional \$100,000 revenue. We did receive the ultrasound machines and doing some training before we implement their use.
 - Chief Taylor thank you for your support for all of us. I am humbled by the staff, the Board, and our people. Grateful to work here, the direction for the future is incredible and looking great.
 - 'Andrea thanks to the budget committee, very smooth process this year.
 - Jolene I appreciate you all showing up in your polos, and taking pictures.
12. Board Presentations
- David so blessed to have you guys and you make it so easy to support you due to your diligence.
 - Mike thank you for all that you do, and all the crews do, so grateful for all of them.
 - Scott to watch the transition that this District has taken since I've been here has been amazing.
 - Rob we appreciate everything and the residents will be interested in the growth and expansion. Love the technology that you are involving.
 - Val I appreciate all the hard work you all do; you make the Board look good. Thank you, very much.
 - Boyd, a simple thank you.
 - Kevin echoes all those comments. It was good to attend UASD and spend time with you all, we are well represented.
13. Adjournment
- Motion to adjourn made by Mike, second by Val.
 - All present members voted aye.
 - Adjourned at 6:50 p.m.

The next Regular Meeting is Tuesday, December 12th, 2023, at 5:30 p.m.

Kevin Ward, Chair

Boyd Ferrin, Treasurer