

UTAH STATE BOARD OF EDUCATION POLICY	
Policy Number:	2007
Policy Name:	Boardmember Participation in Legislative Proceedings
Date Approved:	

By this policy, the Utah State Board of Education, “the Board,” establishes the following internal rules and procedures regarding Boardmember presentations to committees or other meetings of the Utah State Legislature.

1. The Board chair may invite a Boardmember to present to a committee or meeting of the Utah State Legislature or other elected body as an official representative of the Board.

2. When presenting as an official representative of the Board, a Boardmember shall advocate only for the objectives and authority of the Board, regardless of the Boardmember’s personal opinions. A Boardmember legislative presentation shall:

a. provide data and objective information related to the matter under discussion;

b. showcase existing projects within the agency that accomplish or support the general goals of legislators;

c. highlight Board administrative rules that accomplish or support the general goals of legislators;

d. state that the Boardmember is speaking only on behalf of the Board; and

e. state whether or not the Board has taken a position on the legislation under consideration.

3. Boardmembers may enlist the assistance of staff in preparing materials and shall follow USBE style guides for written and visual materials submitted to the Legislature.

4. Boardmembers may develop their own presentations, with the Board chair’s permission, but shall review the presentation with the chair prior to the presentation.

5. The Board chair shall approve a Boardmember’s final presentation. If time

24 permits, the Board chair shall consult with Board leadership and applicable standing
25 committee chairs.

26 6. A Boardmember may testify in a legislative meeting in the same manner as any
27 other member of the general public. However, when testifying as a private citizen, a
28 Boardmember shall clarify that the Boardmember's views are the Boardmember's
29 personal views or opinions and are not representative of the Board as a whole.